

Town of Lawrence  
Town Board Meeting  
Town Hall 2400 Shady Court, De Pere WI 54115  
Monday, October 10, 2022  
Regular Meeting at 6:30 P.M.

Discussion and Action on the following:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Public comments upon matters not on agenda or other announcements
6. Consider minutes of September 26, 2022, Town Board Meeting
7. Consideration of payment of due invoices
8. Consideration of Brown County Solid Waste Agreement Amendment – Gate Fees
9. Consider Sewer Service Area Map Amendment Submission to Brown County Sewage Plan Update Process
10. Consideration of Fire Chief Vehicle/Upgrades
11. Consideration of Office Hours for Remainder 2022 and Calendar Year 2023 Holidays
12. Consideration of Amendment to 2022 Police Dept Capital Budget
13. Consideration to Set November Meeting of Electors for 2023 Budget & Tax Levy – Week of November 14<sup>th</sup>
14. Administrator/Staff Reports
15. Future Agenda Items
16. **Closed Session** Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Parameters on Prospective Development – Lawrence Parkway Corridor – TID 1 and within TID 2*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*2023 Wage, New Positions, Employee Benefits and Fire Chief Position*).
17. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats
18. Adjourn

Patrick Wetzel for Dr. Lanny J. Tibaldo

*Posted at the following on October 7, 2022:*

- *Town Hall, 2400 Shady Ct*
- *Posted to the Town Website*
- *Notice to News Media*

NOTE: Any person wishing to attend this meeting who, because of disability requires special accommodations, should contact Town Clerk-Treasurer Cindy Kocken, at 920-347-3719 at least 2 business days in advance so that arrangements can be made.

**Town of Lawrence**  
**Town Board Meeting**  
**Town Hall 2400 Shady Court, De Pere WI 54115**  
**Monday, September 26, 2022**  
**Regular Meeting at 6:30 P.M.**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:32 p.m.

**2. Roll Call**

**Present In-Person**

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienens, Tom Perock, Tonya Wagner, Kari Vannieuwenhoven

Others in Attendance: Patrick Wetzel, Administrator; Melissa Hongisto, Deputy Clerk; Scott Beining Building Inspector/Zoning Administrator; Kurt Minten, Fire Chief

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Brienens made the motion to approve the agenda as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

**5. Public comments upon matters not on agenda or other announcements**

Resident, Ken VandeHei, 3186 Williams Grant Dr, commented on how several ditches need to be clear cut and that the phragmites are out of control in certain areas.

Hobart Resident, Brock Behnke, 1280 Lear Ln, commented on how he would like to see Hobart and Lawrence focus on safe walkways for pedestrians to walk in the area. He specified heavily trafficked roads like Grant, which is a county road. He said he plans to visit meetings in the local municipalities because his County Supervisor said he would need to start at the local level.

**6. Consider minutes of September 12, 2022, Town Board Meeting**

Supervisor Perock made the motion to approve the September 12, 2022 Town Board meeting minutes as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices**

Supervisor Perock made the motion to approve the payment of due invoices as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**8. Review of Recommendations and Reports from Planning & Zoning Board:**

- a. Consideration of Site Plan Review at 1825 Nimitz Drive at Parcel L-277 M3 Insurance by Martenson & Eisle Inc.

The Site Plan Review was presented for 1825 Nimitz Drive with Planning & Zoning recommending approval.

Supervisor Perock made the motion to approve the Site Plan Review amended to include approval of stormwater plan for 1825 Nimitz Drive at Parcel L-277-M3 Insurance by Martenson & Eisle Inc. Supervisor Brienens seconded the motion. Motion carried unanimously.

- b. Consideration of Preliminary Plat for Shady Court Subdivision Plat on Parcel L-458-7 (Lot 4) by Town of Lawrence

The Preliminary Plat for Shady Court Subdivision Plat was presented with Planning & Zoning recommending approval.

Supervisor Brienens made the motion to approve the Preliminary Plat for Shady Court Subdivision Plat on Parcel L-458-7 (Lot 4) by Town of Lawrence. Supervisor Wagner seconded the motion. Motion carried unanimously.

- c. Consideration of Town of Lawrence Comprehensive Plan Proposals.

The Town of Lawrence Comprehensive Plan Proposals were presented and discussed with Planning & Zoning recommending approving the Brown County Planning Department proposal.

Supervisor Perock made a motion to approve Brown County Planning Department's proposal for the Town of Lawrence Comprehensive Plan. Supervisor Brienen seconded the motion.

Motion carried unanimously.

**9. Consideration of Resolution 2022-007 for Inclusion Under the Wisconsin Public Employers' Group Health Insurance Program.**

Supervisor Wagner made the motion to approve Resolution 2022-007 for Inclusion Under the Wisconsin Public Employers' Group Health Insurance Program. Supervisor Vannieuwenhoven seconded the motion.

Roll call vote: Supervisor Brienen, aye; Supervisor Perock, aye; Supervisor Wagner, aye; Supervisor Vannieuwenhoven, aye; Chairman Tibaldo, aye. Motion carried 5-0.

**10. Consideration of Purchase of New Public Works Loader.**

Supervisor Perock made a motion to approve the purchase of a new Public Works loader. Supervisor Brienen seconded the motion. Motion carried unanimously.

**11. Consideration to Extend Seasonal Town Hall Office Hours Schedule to Year-Round.**

Supervisor Wagner made a motion to approve the extension of seasonal Town Hall Office Hours schedule to year-round with an amendment to allow Administrator Wetzel to make adjustments as needed.

Supervisor Perock seconded the motion. Motion carried unanimously.

**12. Administrator/Staff Reports**

Staff reports were given.

**13. Future Agenda Items**

None given at time of meeting.

- 14. Closed Session** Supervisor Perock made the motion at 7:35pm to move into closed session with the removal of item one. Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Parameters on Prospective Development – Lawrence Parkway Corridor / Integrated Public Resources*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*Fire Chief Position*). Supervisor Wagner seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Perock, aye; Supervisor Wagner, aye; Supervisor Vannieuwenhoven, aye; Chairman Tibaldo, aye. Motion carried unanimously.

**15. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats**

Supervisor Brienen made the motion to return to regular open session at 8:10 p.m. Supervisor Wagner seconded the motion. Motion carried unanimously.

**16. Adjourn**

Supervisor Perock made the motion at 8:10 p.m. to adjourn the meeting. Supervisor Wagner seconded the motion. Motion carried unanimously.

Respectfully submitted by,  
Melissa Hongisto, Deputy Clerk

## Report Criteria:

Detail report.  
Invoices with totals above \$.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>AIT Business Technologies, LLC</b>								
869	AIT Business Technologies, LLC	40029	Microsoft Office-Anti Virus	10/01/2022	397.00	.00		
869	AIT Business Technologies, LLC	40030	Server Backup	10/01/2022	199.99	.00		
869	AIT Business Technologies, LLC	40031	IT Services	10/01/2022	629.99	.00		
869	AIT Business Technologies, LLC	40032	Telephone Service	10/01/2022	150.00	.00		
869	AIT Business Technologies, LLC	40032	Water Telephone	10/01/2022	75.00	.00		
869	AIT Business Technologies, LLC	40032	Sewer Telephone	10/01/2022	75.00	.00		
Total AIT Business Technologies, LLC:					1,526.98	.00		
<b>Allstate</b>								
862	Allstate	M01D0797270	Insurance	10/01/2022	295.24	.00		
Total Allstate:					295.24	.00		
<b>Associated Appraisal Consultan, Inc</b>								
31	Associated Appraisal Consultan, I	164613	Town Assessor	10/01/2022	1,392.37	.00		
Total Associated Appraisal Consultan, Inc:					1,392.37	.00		
<b>Barrier Security Systems LLC</b>								
916	Barrier Security Systems LLC	7550	Clean Duct Detectors	06/08/2022	193.25	.00		
916	Barrier Security Systems LLC	7573	Replace Duct Detectors	06/27/2022	347.80	.00		
Total Barrier Security Systems LLC:					541.05	.00		
<b>Best Machine &amp; Repair Inc</b>								
51	Best Machine & Repair Inc	51400	Repair Snowplow	09/23/2022	170.00	.00		
Total Best Machine & Repair Inc:					170.00	.00		
<b>Brown County Highway Department</b>								
67	Brown County Highway Departme	331506	Grading on Birchwood	09/14/2022	1,202.75	.00		
67	Brown County Highway Departme	331520	Birchwood Road Grading	09/29/2022	601.65	.00		
67	Brown County Highway Departme	331521	Road Shouldering	09/29/2022	6,528.94	.00		
Total Brown County Highway Department:					8,333.34	.00		
<b>Brown County Treasurer</b>								
74	Brown County Treasurer	29258	Stale Dated Check from 2020	10/01/2022	232.81	.00		
Total Brown County Treasurer:					232.81	.00		
<b>City of De Pere</b>								
99	City of De Pere	092722	3rd Qtr Water Usage	09/27/2022	8,787.35	.00		
Total City of De Pere:					8,787.35	.00		
<b>Civic Systems LLC</b>								
101	Civic Systems LLC	CVC22481	Annual Support for Software-GF	09/22/2022	133.25	.00		
101	Civic Systems LLC	CVC22481	Annual Support for Software-WF	09/22/2022	266.50	.00		
101	Civic Systems LLC	CVC22481	Annual Support for Software-SF	09/22/2022	133.25	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Civic Systems LLC:					533.00	.00		
<b>Clean Water Testing LLC</b>								
102	Clean Water Testing LLC	9006544445	Water Testing	09/22/2022	30.00	.00		
102	Clean Water Testing LLC	9006548365	Water Testing	09/22/2022	16.00	.00		
Total Clean Water Testing LLC:					46.00	.00		
<b>Clifton Larson Allen LLP</b>								
887	Clifton Larson Allen LLP	3414026	Auditing	09/26/2022	1,365.00	.00		
887	Clifton Larson Allen LLP	3414026	Auditing	09/26/2022	682.50	.00		
887	Clifton Larson Allen LLP	3414026	Auditing	09/26/2022	682.50	.00		
Total Clifton Larson Allen LLP:					2,730.00	.00		
<b>Core &amp; Main LP</b>								
200	Core & Main LP	R618469	Valve Box Riser	09/21/2022	912.00	.00		
Total Core & Main LP:					912.00	.00		
<b>Country Visions Cooperative</b>								
106	Country Visions Cooperative	3335	Park Supplies	09/29/2022	47.99	.00		
106	Country Visions Cooperative	3476	Park Supplies	09/30/2022	132.45	.00		
Total Country Visions Cooperative:					180.44	.00		
<b>Cypress Homes</b>								
692	Cypress Homes	22-03-0020	Contractor Deposit Refund-906 H	09/26/2022	1,000.00	.00		
Total Cypress Homes:					1,000.00	.00		
<b>FIRECAT</b>								
534	FIRECAT	11486	Hose Testing	09/22/2022	3,116.75	.00		
Total FIRECAT:					3,116.75	.00		
<b>Fly-Me Flag</b>								
159	Fly-Me Flag	8431	Flags	09/26/2022	416.00	.00		
159	Fly-Me Flag	8431	Flags for Cemetery	09/26/2022	251.20	.00		
Total Fly-Me Flag:					667.20	.00		
<b>Franks Radio</b>								
167	Franks Radio	121505	Fire Radio Repair	09/27/2022	428.83	.00		
167	Franks Radio	121508	Fire Radio Repair	09/27/2022	156.50	.00		
Total Franks Radio:					585.33	.00		
<b>Kocken, Bryce</b>								
1087	Kocken, Bryce	0922	Memorial Bricks Fire Dept	09/06/2022	1,615.00	1,615.00	10/04/2022	
Total Kocken, Bryce:					1,615.00	1,615.00		
<b>Mail Haus, Inc</b>								
410	Mail Haus, Inc	173926	Water Billing- Water Fund	09/26/2022	622.26	.00		
410	Mail Haus, Inc	173926	Water Billing-Sewer Fund	09/26/2022	622.25	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Mail Haus, Inc:					1,244.51	.00		
<b>McMahon Associates, Inc.</b>								
285	McMahon Associates, Inc.	0927851	Derouin Pond	09/14/2022	3,072.35	.00		
285	McMahon Associates, Inc.	0927858	American Rapids Stream Dredgin	09/14/2022	1,758.90	.00		
285	McMahon Associates, Inc.	0927859	Storm Review	09/14/2022	4,104.25	.00		
285	McMahon Associates, Inc.	0928006	American Drive Extension - TID #	09/20/2022	18,064.55	.00		
285	McMahon Associates, Inc.	0928009	GIS - GF	09/20/2022	58.08	.00		
285	McMahon Associates, Inc.	0928009	GIS- WF	09/20/2022	58.08	.00		
285	McMahon Associates, Inc.	0928009	GIS-SF	09/20/2022	58.08	.00		
285	McMahon Associates, Inc.	0928009	GIS-SWF	09/20/2022	58.06	.00		
285	McMahon Associates, Inc.	0928010	Autumn Heights Review - Billable	09/20/2022	3,268.40	.00		
285	McMahon Associates, Inc.	0928021	Town Hall Split Duplex Lots	09/20/2022	2,428.50	.00		
285	McMahon Associates, Inc.	0928022	American Drive Sewer	09/20/2022	1,999.70	.00		
285	McMahon Associates, Inc.	0928106	Pond Services	09/29/2022	1,414.30	.00		
Total McMahon Associates, Inc.:					36,343.25	.00		
<b>Menards Inc</b>								
286	Menards Inc	4874	Shop Supplies	09/28/2022	19.90	.00		
Total Menards Inc:					19.90	.00		
<b>Midwest Meters Inc.</b>								
295	Midwest Meters Inc.	0147321-IN	Meter supplies	09/26/2022	3,204.00	.00		
Total Midwest Meters Inc.:					3,204.00	.00		
<b>Northwoods Superior Chemical</b>								
315	Northwoods Superior Chemical	345082	Park Supplies	08/22/2022	269.38	.00		
315	Northwoods Superior Chemical	345315	Shop Supplies	09/23/2022	242.52	.00		
Total Northwoods Superior Chemical:					511.90	.00		
<b>Oshkosh Fire &amp; Police Equipment</b>								
320	Oshkosh Fire & Police Equipment	188750	Fire dept 2% supplies	09/29/2022	540.00	.00		
Total Oshkosh Fire & Police Equipment:					540.00	.00		
<b>Packerland Veterinary Center LTD</b>								
518	Packerland Veterinary Center LTD	415538	Stray Animal Intake	09/29/2022	175.00	.00		
Total Packerland Veterinary Center LTD:					175.00	.00		
<b>Paul Collette Construction</b>								
591	Paul Collette Construction	22-04-0007	Contractor Deposit Refund-2168	09/30/2022	1,000.00	.00		
Total Paul Collette Construction:					1,000.00	.00		
<b>PJ Kortens Company, Inc.</b>								
332	PJ Kortens Company, Inc.	10023895	Annual Service	09/28/2022	1,002.00	.00		
Total PJ Kortens Company, Inc.:					1,002.00	.00		
<b>Portside Builders</b>								
567	Portside Builders	22-03-0027	Contractor Deposit Refund-1789	09/22/2022	1,000.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Portside Builders:					1,000.00	.00		
<b>Public Service Commission of WI</b>								
939	Public Service Commission of WI	RA23-I-03095	2022-2023 Advance Assessment	09/29/2022	820.39	.00		
Total Public Service Commission of WI:					820.39	.00		
<b>Rent-A-Flash of WI Inc</b>								
361	Rent-A-Flash of WI Inc	82399	Street Signs	09/21/2022	166.00	.00		
361	Rent-A-Flash of WI Inc	82400	Stop Signs	09/21/2022	391.80	.00		
361	Rent-A-Flash of WI Inc	82469	Sign Post Cap/Cross Brackets	09/23/2022	17.50	.00		
Total Rent-A-Flash of WI Inc:					575.30	.00		
<b>Rhyme Business Products</b>								
10	Rhyme Business Products	32504594	Copier Lease Payment -GF	09/26/2022	121.34	.00		
10	Rhyme Business Products	32504594	Copier Lease Payment-WF	09/26/2022	60.67	.00		
10	Rhyme Business Products	32504594	Copier Lease Payment-SF	09/26/2022	60.67	.00		
Total Rhyme Business Products:					242.68	.00		
<b>Sherwin Industries Inc</b>								
684	Sherwin Industries Inc	SS095601	Manhole Protector Rings	09/23/2022	1,780.89	.00		
Total Sherwin Industries Inc:					1,780.89	.00		
<b>Southside Tire Co.</b>								
388	Southside Tire Co.	3112757	Truck #10	10/04/2022	134.95	.00		
Total Southside Tire Co.:					134.95	.00		
<b>Sprinkler Company, Inc</b>								
549	Sprinkler Company, Inc	89932	Park Maintenance	09/29/2022	141.01	.00		
Total Sprinkler Company, Inc:					141.01	.00		
<b>Truck Equipment Inc.</b>								
429	Truck Equipment Inc.	1020566-00	Fire Truck Maintenance	09/26/2022	60.12	.00		
Total Truck Equipment Inc.:					60.12	.00		
<b>Village of Ashwaubenon</b>								
448	Village of Ashwaubenon	5830	3rd Qtr Water Usage	09/27/2022	479.48	.00		
Total Village of Ashwaubenon:					479.48	.00		
Grand Totals:					81,940.24	1,615.00		

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Dated: \_\_\_\_\_

Town Chairman: \_\_\_\_\_

Town Supervisor: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Clerk/Treasurer: \_\_\_\_\_

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Report Criteria:

- Detail report.
  - Invoices with totals above \$.00 included.
  - Paid and unpaid invoices included.
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## Agenda Item Review

Meeting Date: 10/10/2022

Agenda Item#: 8

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## TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

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**REPORT TO:** Dr. Lanny Tibaldo, Town Board Chairman, Town Board

**REPORT FROM:** Patrick Wetzal, Town Administrator

**AGENDA ITEM:** **Consideration of Brown County Solid Waste Agreement Amendment – Haul/Gate Fees**

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### FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes, if this impacts us, it would be covered

### Item History

We're currently contracted with Brown County Port & Solid Waste for them to handle our garbage collected and removed from the Town. This agreement lays out the fees for Brown County municipalities in the partnership to haul waste to the Transfer Station before it heads to the landfill. With the creation of the new south Brown County landfill, this agreement includes rates for this facility as well.

The current agreement does not currently have a rate established for any direct hauling to the landfill of waste, and this amendment aims to establish a rate per ton for hauling direct to the new landfill (if bypassing the transfer station).

The amendment also aims to clean up some language on the agreement.

**Recommended Action:** Recommend approving Amendment #1 to Brown County Solid Waste Agreement.

# Amendment #1

## Solid Waste Management Services Agreement

This Amendment #1 to the 2021 Solid Waste Management Services Agreement (the "Agreement"), by and between Brown County, Wisconsin ("Brown County") and \_\_\_\_\_ ("Municipality") updates certain sections of the original Agreement in order to add a Direct Haul Contract Rate for material taken to the Brown County South landfill in 2023, update the definitions and clarify language in the original agreement.

The following paragraph is modified to clarify the responsibility of Brown County:

**WHEREAS**, pursuant to Brown County Code, § 12.01(4), Brown County *Solid Waste Board* has the legal responsibility to act as the policy making body for the Port & Resource Recovery Department and "shall keep abreast of the latest techniques, procedures and methods that may be developed in solid waste management," and therefore, Municipality can propose an emerging solid waste management technology concept for consideration at any meeting of the Brown County Solid Waste Board; and

**Section 1. Definitions** is amended to add the following definition:

F. "Direct Haul Contract Rate" means a Tipping Fee rate that is lower than the Gate Rate for material hauled directly to the Brown County South Landfill, as provided in Attachment #1.

**Section 1. Definitions** is updated to clarify the following definition:

K. "Landfill" means the designated BOW landfill facility in use during the period of this Contract which includes the Outagamie County *Northeast* landfill (and its *Northwest* expansion) and the Brown County South landfill which are subject to the BOW Agreement.

**Section 7. Operating Days and Hours** is modified to reflect normal hours of operation of the South Landfill.

### South Landfill

Regular Hours:

Mon. - Fri. 7:30 am - 5:00 pm

Sat. 7:30 am - 12:30 pm

IN WITNESS WHEREOF, the undersigned have set their hands and seals the day and year first above written.

Brown County Executive

Brown County Port & Resource Recovery  
Director

Municipality of

(Municipal Official)

(Title)

## Attachment #1

This Attachment #1 is incorporated into and made a part of the Contract by this reference. The following Tipping Fees will be charged for disposal of solid waste in 2022 and 2023:

<b>2022 Solid Waste Tipping Fee Rates</b>			
		<b>FEE</b>	<b>UNIT</b>
<b>Brown County Waste Transfer Station</b>			
	Preferred Contract Rate	\$47.82	Per Ton
	Gate Rate	\$53.00	Per Ton

<b>2023 Solid Waste Tipping Fee Rates</b>			
		<b>FEE</b>	<b>UNIT</b>
<b>Brown County Waste Transfer Station</b>			
	Preferred Contract Rate	\$52.25	Per Ton
	Gate Rate	\$58.00	Per Ton
<b>Brown County South Landfill</b>			
	Direct Haul Contract Rate	\$43.00	Per Ton
	Gate Rate	\$53.00	Per Ton

Solid Waste Management Services not performed pursuant to this Contract will be subject to the Gate Rate. Future Tipping Fees will be established by the Board under the terms of the Contract.



## Agenda Item Review

Meeting Date: 10/10/2022

Agenda Item#: 9

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## TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

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**REPORT TO:** Dr. Lanny Tibaldo, Town Board Chairman, Town Board  
**REPORT FROM:** Patrick Wetzal, Town Administrator  
**AGENDA ITEM:** **Consider Sewer Service Area Map Amendment as part of Brown County Sewage Plan Update in 2022**

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### FISCAL IMPACT:

- |                              |   |
|------------------------------|---|
| 1. Is there A Fiscal Impact? | <u>Yes, including now saves considerable future costs</u> |
| 2. Is it Currently Budgeted? | <u>N/A, as we'd be saving future amendment fees/cost</u>  |

### Item History

Brown County Planning is updating the County's sewage plan. This plan utilizes a number of factors to determine how many Sewer Service Area acres are allotted to each municipality. With the upcoming Sewage Plan update, Brown County has informed us that due to development performance, projected future population and development growth, we can expect to receive 1,723 acres to be applied to areas of the Town that could reasonably be served by municipal sanitary sewer service.

We have an opportunity to apply these acres to certain lands now, or the acres will be "banked" for us to apply them later. This one time opportunity to apply the SSA acres will be at no cost to the Town if we include the acres with the plan update.

If we bank acres and apply them later, we would incur the minimum application fee of \$1,500 each time we amend the sewer service area, and would need to hire someone like McMahon to help with mapping and related supplemental info for each future amendment request.

We anticipate 1,723 acres may be addressed in the future by 8-10 different amendment requests, which would be a significant cost for application fees and contracted service time to generate the necessary application materials.

If a property is within sewer service area but does not have an ability to connect to existing sanitary sewer, it's not been required to connect just because it's in SSA (i.e. many new homes have been constructed inside sewer service area that don't have sewer readily available in their area, so they install private on-site systems).

Generally, we'd like to discuss adding land that extends from existing Town Sewer Service Area:

- Along Williams Grant from Riddle Court south to Little Rapids Road (on the west side of Williams Grant) and down to existing SSA at CTH S along Mid Valley Drive
- South from Lawrence Parkway down to CTH S
- South from American Boulevard/Lawrence Drive to Hickory Road

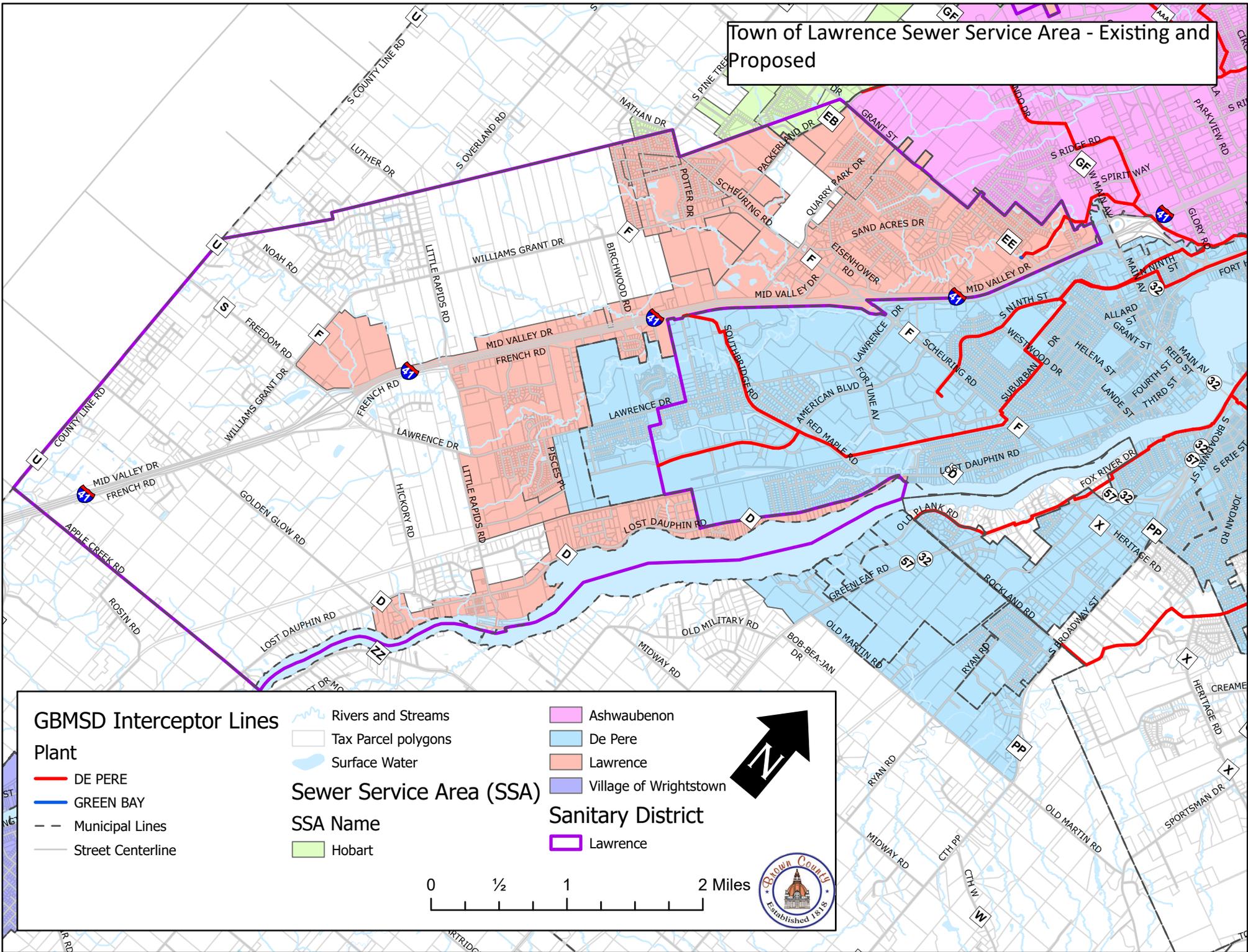
We believe this encompasses the next level of future sanitary sewer extensions in the Town in some form, and therefore applying those lands for Sewer Service Area makes sense, as it will eventually need to be added to SSA before utilities can be considered to be extended anyway.

A rough map is included for discussion. When adding Sewer Service Area, the Town is credited acres back for road right of way and ESA areas. The rough "1800" figure is used as we anticipate this will be the combined total of developable acreage put into Sewer Service Area, ESAs and road right of ways.

We would like to apply the acreage immediately to realize cost savings but also, if in the future the Sewer Service Area needs to be modified, we can exchange/borrow acres and move them around in the future.

**Recommended Action:** Recommend applying the upcoming sewer service area acreage to lands within the Town connected to existing Sewer Service Areas to maximize this one time opportunity for an update with the Brown County Sewage Plan Update.

# Town of Lawrence Sewer Service Area - Existing and Proposed



## GBMSD Interceptor Lines

- Plant**
- DE PERE
  - GREEN BAY
  - Municipal Lines
  - Street Centerline

- Rivers and Streams
- Tax Parcel polygons
- Surface Water

## Sewer Service Area (SSA)

- SSA Name**
- Hobart

- Ashwaubenon
- De Pere
- Lawrence
- Village of Wrightstown
- Sanitary District**
- Lawrence





This is a custom map created by an online user of GIS map services provided by Brown County, Brown County WI

### Part of Brown County WI

Map printed on 10/7/2022

**1:24,000**  
**1 inch = 2,000 feet\***  
**1 inch = 0.379 miles\***  
*\*original page size: 8.5"x11"*  
*Appropriate format depends on zoom level*



**Parcel ownership key**

- Parcel Boundary
- Condominium
- Gap or Overlap
- "hooks" indicate parcel ownership crosses a line

- Parcel line
- Right of Way line
- Meander line
- Lines between deeds or lots
- Historic Parcel Line
- Vacated Right of Way

A complete key (legend) is available at: [tinyurl.com/BrownDogLegend](http://tinyurl.com/BrownDogLegend)



(920) 448-6480  
[www.browncountywi.gov](http://www.browncountywi.gov)



## Agenda Item Review

Meeting Date: 10/10/2022  
Agenda Item#: 10

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### TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

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**REPORT TO:** Dr. Lanny Tibaldo, Town Board Chairman, Town Board  
**REPORT FROM:** Kurt Minten, Fire Chief  
**AGENDA ITEM:** **Consideration of lights and radio for potential fire chief car**

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#### FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes, ARPA Funds

#### Item History

With the hiring of a part time fire chief, a chief car is needed. The Hobart Lawrence Police Department has a used squad car available for use. If the town purchases the squad car it will need a mobile radio, light package, and graphics.

We have estimates for a radio from Frank's Radio for \$4980.06 (Out a month to possibly up to 8 months), then for the light bar and graphics from Truck Equipment for \$7133.00 (out a month on light bar).

ARPA funds would be used to fund these items.

**Recommended Action:** Recommend moving forward with these purchases of mobile radio, light package, and graphics with ARPA funds.



# Quote

Date: 9/21/22  
 Quote #:  
 Customer ID:  
 Expiration Date: 10/20/22

To: Name: Colin  
 Company: Town of Lawrence  
 Address :  
 City, State, Zip:  
 Phone #

Salesperson	Job	Payment Terms	Due Date
Matt Theys	FIRE CHIEF SQUAD	Net 10th	10/20/22

Qty	Description	Unit Price	Line Total
1	48" NFUSE DUAL COLOR LIGHT BAR R/W FRONT R/A REAR	\$ 1,975.00	\$ 1,975.00
1	100 WATT SIREN SYSTEM	\$ 970.00	\$ 970.00
1	100 WATT SIREN SPEAKER WITH BRACKET	\$ 225.00	\$ 225.00
2	3" MPOWER STUD MNT RED/WHITE GRILLE	\$ 121.50	\$ 243.00
2	4" MPOWER STUD MNT RED/WHITE MIRRORS	\$ 136.00	\$ 272.00
2	4X2 MPOWER STUD MNT RED/AMBER REAR TAILGATE	\$ 195.00	\$ 390.00
2	15" SL RUNNING LIGHT RED/WHITE REAR SIDE WINDOW	\$ 95.00	\$ 190.00
1	MOTOROLA CONSOLE FACEPLATE GAMBER JOHNSON	\$ 30.00	\$ 30.00
1	SIREN CONSOLE FACEPLATE GAMBER JOHNSON	\$ 18.00	\$ 18.00
1	GAMBER JOHNSON ARMREST	\$ 165.00	\$ 165.00
1	INSTALL SUPPLIES	\$ 250.00	\$ 250.00
1	LABOR	\$ 1,800.00	\$ 1,800.00
1	GRAPHICS PACKAGE INSTALLED THE SAME AS KURT'S TRUCK	\$ 550.00	\$ 550.00
<i>Shipping charges not included and are extra</i>			

Quotation prepared by: Matt Theys

To accept this quotation, sign here and return:

*Truck Equipment is not responsible for customer supplied items*

**Thank you for your business!**

**Matt Theys**

MattT@truckequipinc.com

855 Glory Rd.

Green Bay, WI. 54304

Direct: 920-321-2433

Subtotal	\$ 7,078.00
Shop Supplies	\$ 55.00
<b>Total</b>	<b>\$ 7,133.00</b>
Tax	
<b>Total with tax</b>	<b>\$ 7,133.00</b>





<b>Agenda Item Review</b>	
Meeting Date:	10/10/2022
Agenda Item#:	11

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## TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

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**REPORT TO:** Dr. Lanny Tibaldo, Town Board Chairman, Town Board  
**REPORT FROM:** Patrick Wetzel, Town Administrator  
**AGENDA ITEM:** **Consider Town Hall Office Holiday Hours for Remainder 2022 and 2023**

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**FISCAL IMPACT:**

- 1. Is there A Fiscal Impact? No
- 2. Is it Currently Budgeted? No

**Item History**

Each October, the Community Planner calendar requests the Town to provide any significant Town events or office closures for the following year so that they may advertise in their calendar for Town residents.

On that review, we've looked at 2023 with note for the holiday hours specifically around July 4<sup>th</sup> and Christmas Eve/Day next year.

The Town's office is closed on July 4<sup>th</sup> and employees receive paid time off in the form of holiday pay. The Town also closes similarly for Christmas Eve and Day.

In 2023, July 4<sup>th</sup> is a Tuesday. In the past, the Town has considered closing on Monday July 3<sup>rd</sup> as well, due to employee convenience and staffing for those who may take a vacation day to make it a 4 day weekend. We would recommend we close the office to walk-in customers on Monday July 3, 2023, and have employees take a paid vacation day if they do not wish to work.

Also in 2023, Christmas Eve is a Sunday and Christmas Day is a Monday. In lieu of shifting the paid holiday for Christmas Eve to Friday Dec 23<sup>rd</sup>, we'd recommend that the two holidays where the office is closed would land on Monday Dec 25<sup>th</sup> and Tuesday Dec 26<sup>th</sup>.

In addition, with the recent Town Hall office hour change to close the office at 11am on Fridays year round going forward, we will need to address how to handle 8 hour paid holidays that land on Fridays for Town employees. The day after Thanksgiving is a paid holiday on Fridays. Perhaps we consider crediting personal paid time off by 4 hours (to be used on another day by employees) to offset office closing at 11am on 8 hour holidays.

**Recommended Action:** Recommend approving holiday schedule/closures for 2023 to include Monday July 3<sup>rd</sup>, Monday Dec 25<sup>th</sup> and Tuesday Dec 26<sup>th</sup> as outlined above. Consider how to address 8 hour Friday holidays with the new office schedule.

# 2023

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	29	30	31	1	2	3	4	26	27	28	1	2	3	4	26	27	28	29	30	31	1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	19	20	21	22	23	24	25
29	30	31	1	2	3	4	26	27	28	1	2	3	4	26	27	28	29	30	31	1	26	27	28	29	30	31	1
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
30	1	2	3	4	5	6	28	29	30	31	1	2	3	25	26	27	28	29	30	1	30	31	1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	9	10	11	12	13	14	15
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	16	17	18	19	20	21	22
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	23	24	25	26	27	28	29
28	29	30	31	1	2	3	25	26	27	28	29	30	1	23	24	25	26	27	28	29	30	31	1	2	3	4	5
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
27	28	29	30	31	1	2	1	2	3	4	5	6	7	29	30	31	1	2	3	4	26	27	28	29	30	1	2
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
24	25	26	27	28	29	30	29	30	31	1	2	3	4	26	27	28	29	30	1	2	24	25	26	27	28	29	30
																					31	1	2	3	4	5	6

V I L L A G E O F  
**HOBART**  
 GREATNESS IS GROWING  
**MEMORANDUM**



**TO:** Hobart Village Board and Lawrence Town Board  
**FROM:** Aaron Kramer, Village Administrator  
**RE:** Amended 2022 Capital Budget  
**DATE:** October 18th 2022

**PROPOSED CHANGES TO 2022 BUDGET**

**2022 GENERAL FUND**

Under the original 2022 budget, the following expenditures were approved in the police portion:

2022 PROJECT LIST							
	GENERAL FUND	STORM WATER	LAWRENCE	CAPITAL RESERVE	ARPA	PROJECT TOTAL	DEPARTMENT TOTAL
<b>POLICE DEPARTMENT</b>							<b>\$133,739.71</b>
Squad Car Replacement (2)			\$36,000.00		\$36,000.00	<b>\$72,000.00</b>	
General Equipment	\$8,250.00		\$8,250.00			<b>\$16,500.00</b>	
Lexipol Policy-Procedures	\$4,000.00		\$4,000.00			<b>\$8,000.00</b>	
Vehicle Changeover	\$4,500.00		\$4,500.00			<b>\$9,000.00</b>	
Investigator Supplies	\$250.00		\$250.00			<b>\$500.00</b>	
Maintenance Fees/Licenses	\$2,750.00		\$2,750.00			<b>\$5,500.00</b>	
Cisco Meraki Upgrade (Tech)			\$11,119.85		\$11,119.86	<b>\$22,239.71</b>	
	\$19,750.00	\$0.00	\$66,869.85	\$0.00	\$47,119.86	<b>\$133,739.71</b>	<b>\$133,739.71</b>

Due to the fact that we will not be purchasing squad cars in 2022, I have removed that item from the amended 2022 Capital budget and added two items:

- Total upgrade to the Taser system (\$30,958.40):** This will also pay for equipment needs such as, radio's, pistol purchases, our camera system, Fast ID, etc. For this capital budget process, a budget enhancement is being proposed to replace our Electronic Control Devices (Tasers). This request is a high priority for the department. The necessity for conducting the replacement is the following: 1) The department recently inspected our electronic control devices. During the inspection, it was found that four Tasers were no longer functioning. Two of the four Tasers are X26 models, which are at the end of their life usage, and are not supported by Axon. The other two were sent in for repairs, but we were advised that they could not be fixed. As such, currently we have officers sharing Tasers with each other to ensure they have proper equipment. 2) Nine of the 11 remaining Tasers are X26s. As stated, Axon stopped supporting these devices. As such, any further issues with them cannot be fixed. 3) The Lexipol policy program we purchased identifies "best practices" for law enforcement agencies. In a review of their policy on Electronic Control Devices, they specifically state, "All ECDs shall be clearly and distinctly marked to differentiate them from the duty weapon and any other device." This is typically achieved by being a different color. A reason for this practice is the possibility for weapon confusion. Currently, three of our electronic control devices are black in color, the same as our duty weapons. With these existing Tasers, we cannot satisfy this policy language and best practices for law enforcement. 4) As part of this enhancement, new holsters to accommodate the new Tasers will be purchased. Again, Lexipol identified best practices for the location these tools should be placed on officers' duty gear. Lexipol states, "When carried in uniform, officers shall carry the ECD in a weak-side holster on the side opposite the duty weapon." Right now, all officers carry on their weak side; however, some officers have a cross-draw holster, which conflicts with best practice. 5) As an added benefit, the new Tasers can also turn on our existing body-worn cameras upon activation. 6) These ECDs are worth their

weight in gold in that we no longer have to go hands on with suspects in most cases. Our injury rate and workers compensation cases have been non-existent since the implementation of Tasers in 2004.

- **Evidence Room Upgrade (\$13,250):** Evidence management is a critical facet of the criminal justice system. At every stage, handlers of evidence must ensure that it has not been compromised, contaminated, or degraded and that its chain of custody is tracked. The failure to apply proper standards to property processing can result in severe criticism of our organization. We are currently limited in space that is available to us due to the evidence room design and storage lockers. The intention with this proposal is to increase the level of our evidence management practices. This will involve some investment in equipment to ensure our limited spaces have enhanced physical security, accountability, keep up with technical trends, are protected against the environment, and maximize space. The addition of the fence is to separate the officer processing area from storage. This allows us to remove the “high school” type metal lockers for standard shelving units. This will allow us to increase and maximize the vertical space of the room to allow for more evidence storage. The addition of the safe will allow us to add another layer of protection for high value items, narcotics, and firearms. The accountability comes in with the number of officers who have access into this area being significantly reduced, as well as the addition of security cameras. These additions improve securing our chain of custody on evidentiary items. Finally, the addition of the dehumidifier and the window tint help fight against environmental issues that the room currently faces.

More information on each project is attached to this memo.

#### 2022 AMENDED CAPITAL FUND

The impact of the proposed changes will reduce the overall 2022 Capital Project fund from \$837,375.85 to \$809,584.25. The reduction in Lawrence’s contribution is from \$66,869.85 to \$52,974.06.

In addition, the Taser project is being moved from the proposed FY2023 Capital Budget to 2022 under this proposal, reducing the needs for that budget.

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### **RECOMMENDED MOTION**

To approve the proposed amended FY2022 Capital Projects Fund as presented.

**GENERAL FUND EXPENSES (001) - Public Safety (Fund 52)**

ACCOUNT	2019	2020	2021	BUDGET 2022	AMENDED INITIAL 2022	SECOND AMENDED 2022	BUDGET 2023	CHANGE FROM 2022 BUDGET	CHANGE FROM 2022 AMENDED
<b>Police</b>									
Salary/Wage 001-00-52100-001-000	770,496.71	881,221.70	907,483.20	1,084,389.00	1,038,952.00	1,028,846.00		(55,543.00)	(10,106.00)
Overtime 001-00-52100-001-001	41,301.82	37,819.59	41,020.69	35,000.00	35,000.00	40,000.00		5,000.00	5,000.00
Part Time Salary/Wage 001-00-52100-001-002	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
WRS 001-00-52100-003-000	76,064.33	94,812.90	101,518.71	129,137.86	110,000.00	116,000.00		(13,137.86)	6,000.00
FICA/Medicare 001-00-52100-004-000	59,376.10	67,162.89	72,347.36	85,634.64	78,000.00	78,100.00		(7,534.64)	100.00
Fringe Benefits 001-00-52100-005-000	184,222.37	171,727.73	187,830.17	218,991.14	230,000.00	230,000.00		11,008.86	0.00
Supplies 001-00-52100-006-000	6,777.06	7,547.04	4,888.17	6,500.00	7,500.00	8,000.00		1,500.00	500.00
Phone & Tech Support 001-00-52100-007-000	21,882.12	35,357.47	36,699.92	44,360.79	50,000.00	50,000.00		5,639.21	0.00
Blood Draws 001-00-52100-008-000	1,255.25	1,697.58	(71.39)	1,500.00	1,500.00	3,000.00		1,500.00	1,500.00
Educ/Conf/Travel 001-00-52100-011-000	5,873.62	7,229.06	3,119.50	5,000.00	5,000.00	5,000.00		0.00	0.00
New Equipment 001-00-52100-015-000	2,685.67	194.52	(1,973.64)	1,500.00	2,000.00	2,000.00		500.00	0.00
Fuel 001-00-52100-016-000	30,996.48	30,296.25	41,153.75	35,000.00	42,000.00	44,000.00		9,000.00	2,000.00
WDC 001-00-52100-019-000	9,319.86	10,255.96	10,774.35	11,160.00	17,000.00	17,000.00		5,840.00	0.00
Vehicle Maintenance 001-00-52100-021-000	15,079.27	11,071.40	10,983.95	15,000.00	15,000.00	20,000.00		5,000.00	5,000.00
Workers Compensation 001-00-52100-026-000	19,126.84	22,048.00	40,708.44	41,000.00	40,329.00	40,329.00		(671.00)	0.00
Uniform Expense 001-00-52100-028-000	9,825.42	8,728.34	5,898.82	7,200.00	7,200.00	7,200.00		0.00	0.00
Liability Insurance 001-00-52100-030-000	4,800.00	5,540.00	5,651.00	5,750.00	4,000.00	3,949.15		(1,800.85)	(50.85)
Property Insurance 001-00-52100-031-000	250.00	449.24	987.72	550.00	550.00	0.00		(550.00)	(550.00)
Auto Insurance 001-00-52100-032-000	4,250.00	4,250.00	2,204.04	2,300.00	1,600.00	2,023.66		(276.34)	423.66
Health Reimbursement 001-00-52100-033-000	20,205.58	12,200.31	10,283.22	23,895.00	23,895.00	23,895.00		0.00	0.00
Ammunition/Weapons 001-00-52100-066-000	4,040.49	333.05	1,070.00	4,500.00	4,500.00	4,500.00		0.00	0.00
Crime Prevention 001-00-52100-076-000	424.87	181.02	113.65	1,000.00	1,000.00	1,000.00		0.00	0.00
<b>TOTAL</b>	<b>1,288,253.86</b>	<b>1,410,124.05</b>	<b>1,482,691.63</b>	<b>1,759,368.43</b>	<b>1,715,026.00</b>	<b>1,724,842.81</b>	<b>0.00</b>	<b>(34,525.62)</b>	<b>9,816.81</b>
<b>Change</b>	<b>120,635.45</b>	<b>121,870.19</b>	<b>72,567.58</b>	<b>276,676.80</b>	<b>(44,342.43)</b>				

**PROPOSED 2023 BUDGET**

**2023 GENERAL FUND**

The one staffing addition is a Direct Enforcement Officer (See attached job description). The Department will also be naming a new Police Chief in 2023. Other increases are being driven by inflationary pressure and a change in the vehicle maintenance program.

POLICE DEPARTMENT: \$1,984,500.00 (Lawrence Share - \$661,500)

MUNICIPAL COURT: \$84,826.13 (\$28,275.38)

Sub-Total: \$689,775.38

DE PERE LIASON CREDIT: \$84,950.37 (\$28,316.79)

Lawrence Share: \$661,458.59

**2023 CAPITAL FUND**

POLICE CAPITAL: \$73,200.00

Lawrence Share: \$36,000.00

TOTAL LAWRENCE COSTS: \$697,458.59

GENERAL FUND EXPENSES (001) - Public Safety (Fund 52)									
ACCOUNT	2019	2020	2021	BUDGET 2022	AMENDED INITIAL 2022	SECOND AMENDED 2022	BUDGET 2023	CHANGE FROM 2022 BUDGET	CHANGE FROM 2022 AMENDED
<b>Police</b>									
Salary/Wage									
001-00-52100-001-000	770,496.71	881,221.70	907,483.20	1,084,389.00	1,038,952.00		1,228,000.00	143,611.00	
Overtime									
001-00-52100-001-001	41,301.82	37,819.59	41,020.69	35,000.00	35,000.00		40,000.00	5,000.00	
Part Time Salary/Wage									
001-00-52100-001-002	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
WRS									
001-00-52100-003-000	76,064.33	94,812.90	101,518.71	129,137.86	110,000.00		155,155.00	26,017.14	
FICA/Medicare									
001-00-52100-004-000	59,376.10	67,162.89	72,347.36	85,634.64	78,000.00		94,500.00	8,865.36	
Fringe Benefits									
001-00-52100-005-000	184,222.37	171,727.73	187,830.17	218,991.14	230,000.00		230,000.00	11,008.86	
Supplies									
001-00-52100-006-000	6,777.06	7,547.04	4,888.17	6,500.00	7,500.00		10,500.00	4,000.00	
Phone & Tech Support									
001-00-52100-007-000	21,882.12	35,357.47	36,699.92	44,360.79	50,000.00		50,000.00	5,639.21	
Blood Draws									
001-00-52100-008-000	1,255.25	1,697.58	(71.39)	1,500.00	1,500.00		1,500.00	0.00	
Educ/Conf/Travel									
001-00-52100-011-000	5,873.62	7,229.06	3,119.50	5,000.00	5,000.00		8,000.00	3,000.00	
New Equipment									
001-00-52100-015-000	2,685.67	194.52	(1,973.64)	1,500.00	2,000.00		2,000.00	500.00	
Fuel									
001-00-52100-016-000	30,996.48	30,296.25	41,153.75	35,000.00	42,000.00		42,000.00	7,000.00	
WDC									
001-00-52100-019-000	9,319.86	10,255.96	10,774.35	11,160.00	17,000.00		0.00	(11,160.00)	
Vehicle Maintenance									
001-00-52100-021-000	15,079.27	11,071.40	10,983.95	15,000.00	15,000.00		30,000.00	15,000.00	
Workers Compensation									
001-00-52100-026-000	19,126.84	22,048.00	40,708.44	41,000.00	40,329.00		45,000.00	4,000.00	
Uniform Expense									
001-00-52100-028-000	9,825.42	8,728.34	5,898.82	7,200.00	7,200.00		9,000.00	1,800.00	
Liability Insurance									
001-00-52100-030-000	4,800.00	5,540.00	5,651.00	5,750.00	4,000.00		4,000.00	(1,750.00)	
Property Insurance									
001-00-52100-031-000	250.00	449.24	987.72	550.00	550.00		550.00	0.00	
Auto Insurance									
001-00-52100-032-000	4,250.00	4,250.00	2,204.04	2,300.00	1,600.00		2,200.00	(100.00)	
Health Reimbursement									
001-00-52100-033-000	20,205.58	12,200.31	10,283.22	23,895.00	23,895.00		26,595.00	2,700.00	
Ammunition/Weapons									
001-00-52100-066-000	4,040.49	333.05	1,070.00	4,500.00	4,500.00		4,500.00	0.00	
Crime Prevention									
001-00-52100-076-000	424.87	181.02	113.65	1,000.00	1,000.00		1,000.00	0.00	
<b>TOTAL</b>	<b>1,288,253.86</b>	<b>1,410,124.05</b>	<b>1,482,691.63</b>	<b>1,759,368.43</b>	<b>1,715,026.00</b>		<b>1,984,500.00</b>	<b>225,131.57</b>	<b>0.00</b>
<b>Change</b>	<b>120,635.45</b>	<b>121,870.19</b>	<b>72,567.58</b>	<b>276,676.80</b>	<b>(44,342.43)</b>				



**Axon Enterprise, Inc.**  
 17800 N 85th St.  
 Scottsdale, Arizona 85255  
 United States  
 VAT: 86-0741227  
 Domestic: (800) 978-2737  
 International: +1.800.978.2737

Q-414256-44838.804CC

Issued: 10/04/2022

Quote Expiration: 11/15/2022

Estimated Contract Start Date: 12/01/2022

Account Number: 127146

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
2990 S Pine Tree Road 2990 S Pine Tree Rd Oneida, WI 54155-9041 USA	Hobart-Lawrence Police Dept. - WI 2990 S Pine Tree Rd Oneida, WI 54155-9041 USA Email: 39-1512217

SALES REPRESENTATIVE	PRIMARY CONTACT
Cynthia Cote Phone: Email: ccote@axon.com Fax:	Ian Schiefelbein Phone: (920) 869-3800 Email: ischiefelbein@hlpdwi.org Fax: (920) 869-2048

### Quote Summary

Program Length	60 Months
<b>TOTAL COST</b>	<b>\$30,958.40</b>
<b>ESTIMATED TOTAL W/ TAX</b>	<b>\$30,958.40</b>

### Discount Summary

Average Savings Per Year	\$1,268.64
<b>TOTAL SAVINGS</b>	<b>\$6,343.20</b>

### Payment Summary

Date	Subtotal	Tax	Total
Nov 2022	\$30,958.40	\$0.00	\$30,958.40
<b>Total</b>	<b>\$30,958.40</b>	<b>\$0.00</b>	<b>\$30,958.40</b>

Quote Unbundled Price:	\$37,301.60
Quote List Price:	\$33,356.00
Quote Subtotal:	\$30,958.40

**Pricing**

*All deliverables are detailed in Delivery Schedules section lower in proposal*

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
<b>Program</b>									
T7Basic	2021 Taser 7 Basic Bundle	12	60	\$47.48	\$42.00	\$38.67	\$27,842.40	\$0.00	\$27,842.40
<b>A la Carte Hardware</b>									
22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	40			\$38.95	\$38.95	\$1,558.00	\$0.00	\$1,558.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	40			\$38.95	\$38.95	\$1,558.00	\$0.00	\$1,558.00
<b>Total</b>							<b>\$30,958.40</b>	<b>\$0.00</b>	<b>\$30,958.40</b>

## Delivery Schedule

### Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
2021 Taser 7 Basic Bundle	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	12	11/01/2022
2021 Taser 7 Basic Bundle	20018	TASER 7 BATTERY PACK, TACTICAL	14	11/01/2022
2021 Taser 7 Basic Bundle	20062	TASER 7 HOLSTER - BLACKHAWK, RIGHT HAND	12	11/01/2022
2021 Taser 7 Basic Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2022
2021 Taser 7 Basic Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2022
2021 Taser 7 Basic Bundle	74200	TASER 7 6-BAY DOCK AND CORE	1	11/01/2022
2021 Taser 7 Basic Bundle	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	11/01/2022
2021 Taser 7 Basic Bundle	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	11/01/2022
A la Carte	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	40	11/01/2022
A la Carte	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	40	11/01/2022

### Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 Taser 7 Basic Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	12	12/01/2022	11/30/2027
2021 Taser 7 Basic Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	1	12/01/2022	11/30/2027

### Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 Taser 7 Basic Bundle	80374	EXT WARRANTY, TASER 7 BATTERY PACK	14	11/01/2023	11/30/2027
2021 Taser 7 Basic Bundle	80395	EXT WARRANTY, TASER 7 HANDLE	12	11/01/2023	11/30/2027
2021 Taser 7 Basic Bundle	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	11/01/2023	11/30/2027

## Payment Details

Nov 2022						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	T7Basic	2021 Taser 7 Basic Bundle	12	\$27,842.40	\$0.00	\$27,842.40
Invoice Upon Fulfillment	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	40	\$1,558.00	\$0.00	\$1,558.00
Invoice Upon Fulfillment	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	40	\$1,558.00	\$0.00	\$1,558.00
<b>Total</b>				<b>\$30,958.40</b>	<b>\$0.00</b>	<b>\$30,958.40</b>

**Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.**

## Standard Terms and Conditions

### Axon Enterprise Inc. Sales Terms and Conditions

#### Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

#### ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

#### Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

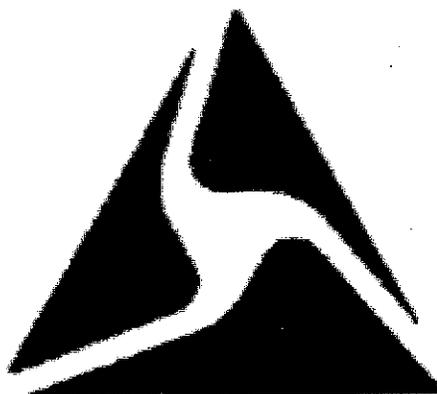
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Signature

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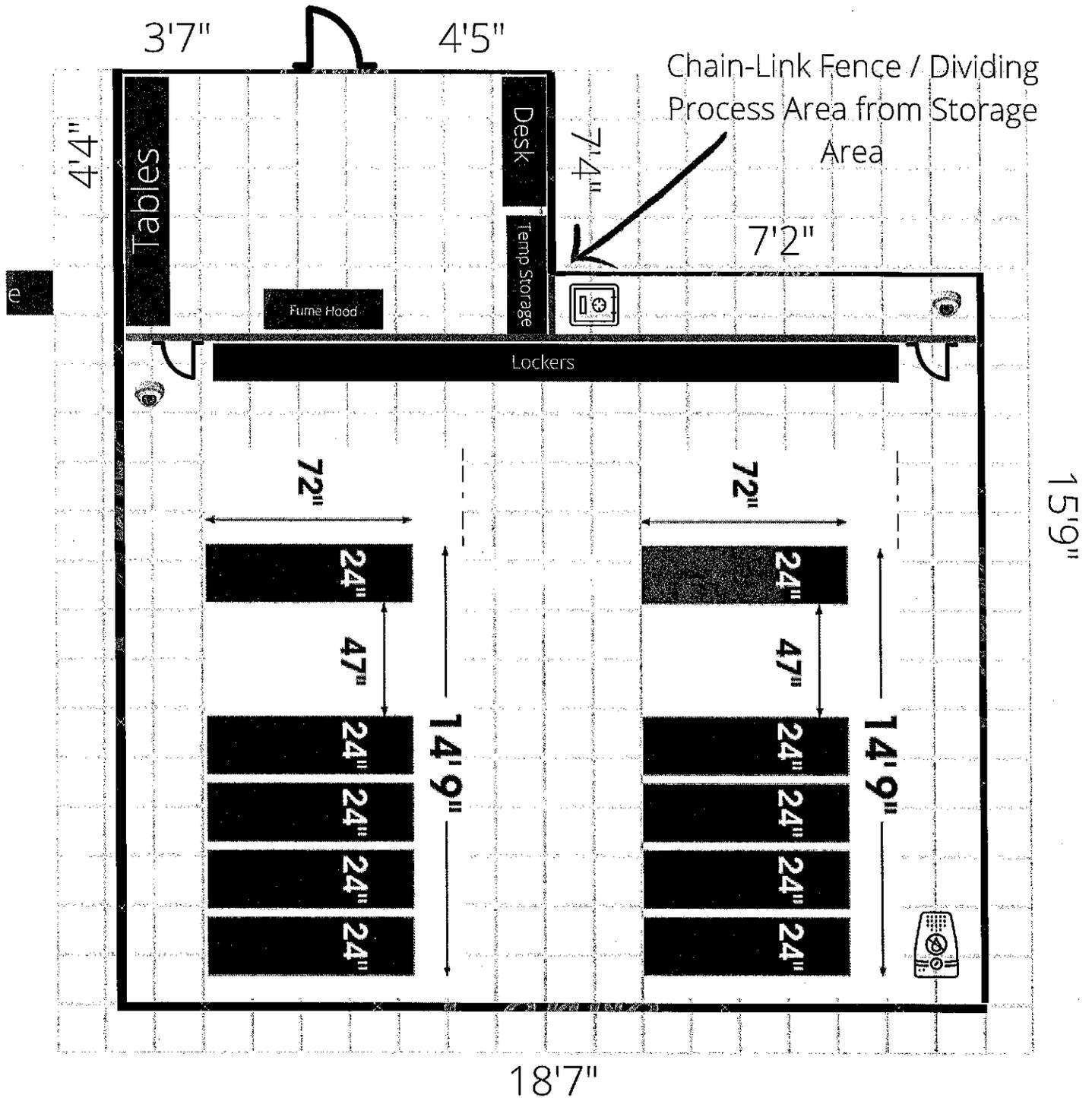
Date Signed

10/4/2022



# PROPOSED LAY OUT

Hobart Public Works - Evidence Area



**NOT TO SCALE**

# Quote

Fortress Fence  
1225 Lakeview Drive  
Green Bay, WI 54313



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<b>Quote To:</b>	<b>Project Location:</b>	Quote #: 11000
HOBART-LAWRENCE POLICE DEPARTMENT	EVIDENCE ROOM INTERIOR FENCE	Quote Date: 10/4/2022
2990 S PINE TREE ROAD	3769 N OVERLAND ROAD	
HOBART, WI 54155	HOBART, WI 54155	

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**Description**

**INTERIOR FENCE - WITH STANDARD LATCH AND NO WINDOW COVERING**

Furnish and install 22 LF of 9' high galvanized chain link fence and (2) 3' wide x 7' high single swing gates. All posts will be anchored to the floor. The gate will include standard hinges and a standard latch compatible with a padlock.

*Excludes:* Cut-outs around overhead obstructions, Removal/Reinstallation of Ceiling Panels

Quote Total: \$7,280.00

Quote Valid For 15 days

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**Buyer's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Submitted by:** Jason Plate

**Acceptance:** This quote when accepted in writing by purchaser and by Century Fence Company becomes a contract between two parties. The conditions on the attached 'Terms and Conditions' are made a part of this contract.

Jason Plate  
**Office:** 920-857-2624  
**Cell:** 920-360-6398  
**Email:** jplate@ffence.com

**Terms of Payment:** Net Cash upon receipt of invoice.



There's **no interest or annual fees** when you **Pay by Invoice**. It only takes a few minutes to set up for 30-day extended payment terms. **Plus, you're already approved!**

Set up Pay by Invoice

# Shopping Cart

Subtotal (41 items): **\$5,970.51**

This order contains a gift

Proceed to checkout



FixtureDisplays 12-Slot Cellphone Mini Charging Station Combination Locker

Price  
**\$557.39**  
Business Price

In Stock  
Shipped from: fixturedisplays  
Gift options not available. [Learn more](#)

Qty: 1 Delete Save for later Share



Fedmax Metal Garage Storage Cabinet - 71-inch Tall Large Steel Utility Locker with

**\$307.43**

In Stock  
 This is a gift [Learn more](#)  
Color: Black Doors

Qty: 2 Delete Save for later  
[Compare with similar items](#) Share



Profeshaw Stainless Steel Prep Table NSF Commercial Work Table with Undershef for

**\$139.99**

In Stock  
& FREE Returns  
 This is a gift [Learn more](#)  
Size: 24"x36"

Qty: 1 Delete Save for later  
[Compare with similar items](#) Share



KESPEN Window Film One Way Reflective Daytime Privacy Heat Blocking Anti UV

**\$25.75**  
Quantity Price

In Stock  
& FREE Returns  
 This is a gift [Learn more](#)  
Color: Black-silver  
Size: 35.4 Inch X 6.5 Feet

Qty: 4 Delete Save for later  
[Compare with similar items](#) Share

Kaer 8-12 Assemble Gun Safe,Rifle Safe,Quick Access Security Gun Safes for

**\$239.99**

In Stock  
Shipped from: RuiFay Store  
Gift options not available. [Learn more](#)  
Color: Grey

### Buy it again

Hammermill Colored...  
7,122  
**\$17.48**  
Purchased Apr 2022  
[Add to Cart](#)

Swingline Stapler...  
6,854  
**\$13.99**  
Purchased Aug 2022  
[Add to Cart](#)

Nicpro Metal 0.9 mm...  
479  
**\$15.99**  
Purchased Dec 2021  
[Add to Cart](#)

Lee Sortkwik Fingertip...  
247  
**\$10.80**  
Purchased Jan 2022  
[Add to Cart](#)



Qty: 1 Delete Save for later  
Compare with similar items Share

eufy Security, eufyCam 2C Wireless Home Security Camera System, 180-Day Battery

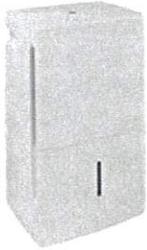
**\$323.39**  
Business Price



In Stock  
& FREE Returns  
 This is a gift Learn more  
Style: 3 cam kit

Save \$30.00  
Clip Coupon

Qty: 1 Delete Save for later  
Compare with similar items Share



GE Energy Star Portable Dehumidifier 35 Pint, Perfect for Bedroom, Basement &

**\$199.99**

In Stock  
& FREE Returns  
Gift options not available. Learn more  
Size: 35 Pint  
Style: Old Model

Qty: 1 Delete Save for later  
Compare with similar items Share

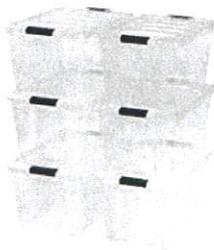


WORKPRO 5-Tier Metal Shelving Unit, 48"W x 24"D x 72"H, Heavy Duty Adjustable

**\$184.29**  
Quantity Price

In Stock  
Shipped from: GreatStar Tools  
Gift options not available. Learn more  
Material Type: Metal

10 Delete Save for later  
Compare with similar items Share



IRIS USA 53 Qt. Plastic Storage Bin Tote Organizing Container with Durable Lid and

**\$97.45**  
Quantity Price

#1 Best Seller in Lidded Home Storage Bins  
In Stock

& FREE Returns  
 This is a gift Learn more  
Style: 53 Qt. - 6 Pack

20 Delete Save for later  
Compare with similar items Share

Subtotal (41 items): **\$5,970.51**

## Your Items

Saved for later (2 items)

Buy it again



## Agenda Item Review

Meeting Date: 10/10/2022

Agenda Item#: 13

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## TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

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**REPORT TO:** Dr. Lanny Tibaldo, Town Board Chairman, Town Board  
**REPORT FROM:** Patrick Wetzal, Town Administrator  
**AGENDA ITEM:** **Consider Setting November Meeting of Electors for 2023 Budget and Tax Levy**

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### FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes, notice/publication costs for budget meeting

### **Item History**

The Town's budget and tax levy is typically set the second week in November, so as to allow time for the tax rates to be community to the Brown County Treasurer's office as they generate and print/mail property tax bills.

This meeting is a meeting of the Town Electors to set the tax levy.

This year, our first regular November meeting is Monday November 14<sup>th</sup>, and the timing will work out well for the typical tax levy/property tax bill schedule.

**Recommended Action:** Recommend setting Monday November 14<sup>th</sup>, 2022 for the Town Meeting of Electors to approve tax levy, and for Town Board to approve general budget.