

**Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday September 14, 2022
Meeting Time 6:00 PM**

THIS MEETING WILL BE HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order
 - a. Call to Order by Dr. Lanny Tibaldo at 6:00pm
2. Roll Call
 - a. Present: Larry Boldt, Travis Runke, Kyle Trembl, Lanny Tibaldo, Skip Lee, Mike Van de Hei, and Katie McCarty
 - b. Staff: Scott Beining, Patrick Wetzel, and Melissa Mathes
3. Approve Agenda
 - a. Travis Runke made a motion to approve the agenda, second by by Kyle Trembl. Motion carried unanimously.
4. Approve Minutes from August 10, 2022 meeting.
 - a. Skip Lee made a motion to approve the minutes, second by by Mike Van de Hei. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
 - a. No one spoke
6. Consideration of Site Review at 1825 Nimitz Drive at Parcel L-277 M3 Insurance by Martenson & Eisle Inc.
 - a. Mary Jo Miller (Martenson & Eisle, Inc.) explained the building addition along with additional parking.
 - b. Travis Runke made a motion to approve the Site Review at 1825 Nimitz Drive, Parcel L-277, second by Skip Lee. Motion carried unanimously.
7. Consideration of Site Review at 2979 Williams Grant Drive at Parcel L-40-2 by Daniel Doyen.
 - a. Daniel Doyen presented a revised site plan from the original site plan CUP that was approved February 28, 2022.
 - b. No action was taken.
8. Consideration of Revised Site Review for New Commercial Construction at 2812 American Blvd. at Parcel L-2187 by Bayland Buildings.
 - a. Scott Beining explained a revised building plan.
 - b. Kyle Trembl made a motion to table the Revised Site Review at 2812 American Blvd. at Parcel L-2187, Mike Van de Hei amended the motion to have plans with the required exterior building material, lighting and landscaping presented. Skip Lee made a motion to approve the amendment, second by Kyle Trembl. Motion carried unanimously.
9. Consideration of Preliminary Plat Review for Shady Court Subdivision Plat at Parcel L-458-7 (Lot 4) by Town of Lawrence.

- a. Patrick Wetzel provided overview of the property.
- b. Travis Runke made a motion to approve the Preliminary Plat Review for Shady Court subdivision plat at Parcel L-458-7, second by Kyle Trembl. Motion carried unanimously.

10. Consideration of Town of Lawrence Comprehensive Plan Proposals

- a. Patrick Wetzel presented 2 proposals (Brown County and Bay Lake Planning Commission). Both would have similar timelines to start in January 2023 and complete in December 2023.
- b. Skip Lee made a motion to recommend Brown County proposal for the Comprehensive Plan to the Town Board, second by Kyle Trembl. Motion carried unanimously.

11. Staff Updates/Reports

- a. No staff Updates/reports given

12. Adjourn.

- a. Katie McCarty made a motion to adjourn at 7:56pm, second by Mike Van de Hei. Motion carried unanimously.

Scott Beining, Zoning Administrator

It is possible that a quorum of the Town Board will be at this meeting to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Town Board, pursuant to State ex rel Badke vs. Greendale Village Board. As such, it must be noticed as a Town Board meeting. No formal action will be taken by the Town Board at this meeting.