

Town of Lawrence
Town Board Meeting
Town Hall 2400 Shady Court, De Pere WI 54115
Monday, November 14, 2022
Regular Meeting and Special Town Meeting of the Electors at 6:30 P.M.

Discussion and Action on the following:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Public Comments upon matters not on agenda or other announcements.
6. **Public Hearing:** Review and Consideration for Proposed 2023 Budget
7. Recess until after Special Town Meeting of the Electors of the Town of Lawrence
Special Town Meeting of the Electors Called to Order
 - a. Consider the minutes from the November 15, 2021, Special Town Meeting of Electors;
 - b. Consider and approve 2022 Town tax levy to be paid in 2023 pursuant to § 60.10 (1) (a);
 - c. Adjourn Special Town Meeting of the Electors.
8. Return to regular session.
9. Consideration of 2023 Budget for the Town of Lawrence
10. Consideration of payment of due invoices and wages.
11. Review of Recommendations and Reports from Planning & Zoning Board:
 - a. Consideration of Sign Review at 1641 Sand Acres Dr. at Parcel L-660 by Reinhold Signs;
 - b. Consideration of 2 Lot Certified Survey Map (CSM) at Lost Dauphin Dr/Golden Glow Rd.. on Parcel L-27-1 by Mau & Associates;
 - c. *Set Public Hearing* for Conditional Use Permit for a Temporary Communication Tower at 2901 Lawrence Dr. at Parcel L-469 by Verizon Wireless;
 - d. *Set Public Hearing for Zoning Amendment* to re-zone Lot 1 & 2 of above CSM from Agricultural Zone (A-1) to Estate Residential (ER) at Lost Dauphin Dr/Golden Glow Rd on current Parcel L-27-1 by Mau & Associates.
12. Consideration of Security Camera System Upgrade: Quarry Park and Town Hall Campus
13. Consideration of Capital Items for 2023 Budget and ARPA Funded
14. Update on Comprehensive Plan Citizen Advisory Committee Advertisement for Volunteers
15. Consideration of Resolution 2022-010 Financing of the IPR Phase II Land Acquisition
16. **Closed Session** Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Parameters on Prospective Development – Lawrence Parkway Corridor / Integrated Public Resources*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*2023 Wages*).
17. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats
18. Adjourn

Patrick Wetzel for Dr. Lanny J. Tibaldo

Posted at the following on November 11, 2022,

Town Hall, 2400 Shady Ct

Posted to the Town Website

Notice to News Media

NOTE: Any person wishing to attend this meeting who, because of disability requires special accommodations, should contact Town Clerk-Treasurer Cindy Kocken, at 920-347-3719 at least 2 business days in advance so that arrangements can be made.

Notice of Public Budget Hearing

Town of Lawrence

Notice is hereby given that on Monday, November 14, 2022, at 6:30 PM, at the Town Hall, 2400 Shady Court, De Pere, WI, a PUBLIC HEARING will be held on the proposed 2023 Budget for the Town of Lawrence. The proposed budget details are available for inspection at the Town Hall between the hours of 7:00AM-4:00PM Monday thru Thursday and Friday 7:00AM-11:00am.

Cindy Kocken, Clerk-Treasurer
Dated this 28th day of October 2022

Notice of Special Town Meeting of Electors

Town of Lawrence

Notice is hereby given that on Monday, November 14, 2022, immediately following completion of the public hearing on the proposed 2023 town budget which begins at 6:30 PM, a special town meeting of the electors called by the Town Board will be held at the Town Hall, 2400 Shady Court for the following purposes:

1. To consider and approve the 2022 town tax levy to be paid in 2023 pursuant to § 60.10 (1) (a) Wis Stats.

Cindy Kocken, Clerk-Treasurer
Dated this 28th day of October 2022

*Town Hall, 2400 Shady Court, Fire Station #1, 2595 French Rd, Fire Station #2,
1780 Crimson Ct*

Posted to website www.lawrencewi.gov

Green Bay Press Gazette (10/28/2022)



STATE OF WISCONSIN
BROWN COUNTY

TOWN OF LAWRENCE

2400 SHADY CT

DE PERE WI 541159410

Being duly sworn, doth depose and say that she/he is an authorized representative of the Green Bay Press Gazette, a newspaper published in Green Bay, Wisconsin, and that an advertisement of which the annexed is a true copy, taken from said paper, which was published therein on:

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Dated this 28th day of October 2022
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1. To consider and approve the 2022 town tax levy to be paid in 2023 pursuant to § 60.10 (1) (a) Wis Stats.
Cindy Kocken, Clerk-Treasurer
Dated this 28th day of October 2022
Run: October 28, 2022 WNAXLP

Account Number: GWM-083387
Order Number: 0005465461
Total Ad Cost: \$32.34
Published Dates: 10/28/2022

Melissa Verbeke

Legal Clerk

State of Wisconsin
County of Brown
Subscribed and sworn to before on October 28, 2022

Vicky Felty

Notary Public State of Wisconsin, County of Brown

9/19/25

My Commission Expires

of Affidavits 1
This is not an invoice

VICKY FELTY
Notary Public
State of Wisconsin

TOWN OF LAWRENCE
Re: 11-14 hearing

Town of Lawrence
Proceedings of Special Meeting of the Electors
Town Hall, 2400 Shady Ct, De Pere WI 54115
Monday, November 15, 2021 – 6:30PM

Special Town Meeting of the Electors was held in-person and virtually via Zoom

Electors Present In-Person:

Lanny Tibaldo, 1585 Granada Ct
Kevin Brienen, 3078 Golden Glow Rd
Allen Farvour, 1719 Cady Ln
Tonya Wagner, 2096 Fox Field Ct
Tom Perock, 1521 Sand Acres Dr
Kurt Minten, 1671 Cady Ln
Drew Spielman, 2200 Mahogany Trl
Randy Bani, 2400 Shady Ct
Kevin Pawlak, 1728 Crimson Ct
Andrew Schmidt, 2874 Nostalgic Ct
Kathy Schmidt, 2874 Nostalgic Ct
Chris Frigo, 2449 Skyline Oaks
John Klasen, 807 Quidditch Ct

Electors Present Virtually:

Kari Vannieuwenhoven, 2922 Noah Rd.

1. Call to Order - Special Meeting of the Electors

The meeting was called to order by Town Chairman, Dr. Lanny J. Tibaldo at 7:28 PM.

2. Consider Minutes of Meeting of the Electors held November 16, 2020

Motion was made by Town Resident, Andrew Schmidt, 2874 Nostalgic Ct, to approve the minutes from the Meeting of the Electors held on November 16, 2020, as presented. Motion seconded by Town Resident, Drew Spielman, 2200 Mahogany Trl. None opposed. Motion carried.

3. Consider Adopting the 2021 Town Tax Levy to be paid in 2022

Motion was made by Town Resident, John Klasen, 807 Quidditch Ct, to adopt the 2021 levy in the amount of no more than \$1,905,765.92. Motion seconded by Town Resident, Kevin Pawlak, 1728 Crimson Ct. None opposed. Motion carried.

4. Adjourn Special Town Meeting of the Electors

Motion was made by Town Resident, Chris Frigo, 2449 Skyline Oaks to adjourn the meeting. Motion seconded by Town Resident, Drew Spielman, 2200 Mahogany Trl. Motion carried. The meeting adjourned at 7:32PM.

Respectfully Submitted,

Cindy Kocken
Clerk-Treasurer
Town of Lawrence



Agenda Item Review

Meeting Date: November 14, 2022
Agenda Item#: 7. B.

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Cindy Kocken, Clerk-Treasurer
AGENDA ITEM: **Special Electors Meeting: Consider and Approve 2022 Tax Levy, Payable 2023**

FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes, 2023 Proposed

Item History

The 2022 Tax Levy, to be paid in FY 2023, is proposed to be \$2,033,270.17

This number includes \$1,500,942 to funding general fund operations, \$390,000 to fund general debt service and \$142,328.17 as the Town's portion of TIF District taxes.

On a Town wide assessed value of \$907,492,900, this tax levy would result in a tax rate of \$2.241 per \$1,000 of value.

We've discussed at length in November 2021, and in recent meetings, that the nuances of the Town Assessor's estimated values posted to the WI Dept of Revenue in Summer 2022 and the full revaluation in Fall 2022, resulted in differences substantial enough to discount the Town tax rate in 2022, which would be made up in November 2022 (approximately 3.5 to 4 cents per year for the two years).

As a result, the tax rate this coming year is making up for the one time discount last year, while it will be reduced next year, when we consider the budget/levy in November 2023.

As proposed, the \$2.241 tax rate would be an increase over the \$2.144 tax rate approved in November 2021. We expect that it will reduce approximately 3-4 cents when reviewing the levy/budget one year from now due to the state's value correction being completed.

At the Special Town Board meeting on Monday November 7th, it was recommended that we consider proposing an option to reduce approximately 3.5 cents from this year's tax levy/tax rate. If this is considered or desired, the tax levy proposed would need to be reduced \$32,258.05. We would consider utilizing general fund balance, ARPA funds or additional revenue expectations from land sales in order to make this adjustment if the levy is reduced by this amount to reduce the proposed tax rate.

Recommended Action By Town Electors:

Review proposed tax levy and assessed/equalized value charts, consider adopting tax levy.

**MILL RATE COMPARISON
LAST FIVE FISCAL YEARS**

Fiscal Year	Total Assessed Value	Tax Levy - General	Tax Levy - TIF Districts	Total Tax Levy	Local Mill Rate
2019	566,371,800	\$1,602,500	\$ -	\$ 1,602,500.00	2.829
2020	585,732,900	\$1,697,325	\$ 12,560.53	\$ 1,709,885.53	2.919
2021	614,417,700	\$1,743,700	\$ 49,907.15	\$ 1,793,607.15	2.919
2022	876,135,500	\$1,809,661	\$ 68,590.97	\$ 1,878,251.97	2.144
2023	907,492,900	\$1,890,942	\$ 142,328.17	\$ 2,033,270.17	2.2405 **Proposed

**town portion*

Option Requested at 11/7/22 Special Town Board Meeting- If Reduce Proposed Town Mill Rate 3.5 cents:

2023	907,492,900	\$1,860,942	\$ 140,070.12	\$ 2,001,012.12	2.2050
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Town of Lawrence

Proposed General Budget – 2023

Revenues

Property Taxes:

- General levy taxes to fund Town operations are proposed to increase by \$81,281, primarily due to new growth in the Town.
- \$1,500,942 of the proposed tax levy funds annual Town operations/capital expenditures. Additionally, \$390,000 is allocated to fund debt service.
- Due to revaluation of all property in the Town in 2021, an effort mandated by the State of Wisconsin, the Town portion of the property tax rate reduced from \$2.919 per \$1,000 of value in 2021, to approximately \$2.144 in FY 2022. As previously discussed, a nuance in the timing on Assessor estimates and valuations in summer/fall 2021 resulted in a 3-4 cent discount on the tax rate for 2022, which is to be made up for with the upcoming tax bill and tax rate. This item will correct itself one year from now.
- The Town Board had informally requested an option be presented to the tax levy that would reduce 3.5 cents on the rate from the proposed tax levy this year, rather than a reduction next year. The option is presented to reduce the general tax levy by \$30,000 in order to meet this reduction on the rate. The difference is proposed to be made up on a one-time draw from the Town's general reserve fund. If this option is pursued this year, we would not anticipate a reduction in the tax rate to appear automatically when calculating the budget and levy one year from now, in November 2023.

Intergovernmental Revenue:

- Road aid funds from the State of Wisconsin have been increasing at a steady rate for the Town in recent years, and we've been able to add more

Town of Lawrence

Proposed General Budget – 2023

Revenues

Intergov't continued:

roads to the repaving schedule as a result. This year, state road aids are expected to decrease by \$29,659.07 (roughly 10%) for a total of \$295,344.51 in 2023. The Town supplements this amount with approx. \$52,000 in tax levy funds for an annual road maintenance budget of \$347,340.

- Last year, the Town Board allocated \$47,119.85 in Federal Grant Funds (ARPA) to offset one-time Police Department capital expenditures in 2022, as a result of the expected impact of additional staffing/new hires anticipated for the Police Department. We are proposing to utilize an additional \$68,000 in budget capital expenditures for 2023, for eligible purposes: technology, equipment, etc.

License and Permits:

- We expect residential construction to continue in the Town in a positive direction, as well as some anticipated business development in the American Drive and Lawrence Parkway corridors. Some projects did not materialize in 2022, as we anticipated when development building permit revenue projections last year. As a result, we've tempered estimated budget figures for building permit revenues.

Fines & Penalties:

- Projecting slight increases due to a budget increase based on historical citation revenue and also for the reimbursement to the Police Department for the school liaison officer at Hemlock Creek Elementary, a revenue from the West De Pere School District.

Town of Lawrence

Proposed General Budget – 2023

Revenues

Public Charges for Service:

- The market for recyclable material collected has been very erratic over the past two year, and we're returning back to 2020 levels of recyclable material commodity prices, where we'll anticipate having to pay to have the material disposed of, instead of this past year of getting paid for the material. The trajectory of higher costs to dispose of recyclable material, coupled with contractual price increases for diesel fuel surcharges means that the garbage/recycling fee proposed for 2023 is increasing as a result.

Misc/Other Revenue:

- Last year we decreased anticipated budget levels for interest earned on Town funds. With an increase in rates recently, we're conservatively estimating that interest revenue should rebound in the coming year.
- We expect to sell the single family/duplex lots immediately south of the Town Hall in the coming year. The revenue from any sales would be a general fund revenue, which is conservatively estimated in the proposed revenue budget.

Annual Garbage/Recycling Fee:

- The fee charged for homeowners in 2022 was \$132.82.
- Due to anticipated increased expenses for disposing recyclable material and contractual increases for diesel fuel as a result of higher fuel prices this year, the garbage/recycling fee is proposed to be increased in 2023. **The new annual rate is proposed at \$144.35/residential customer.**
- We will review commodity pricing and fuel surcharges in greater detail.

Town of Lawrence

Proposed General Budget – 2023

Proposed Staffing Changes/New Hires

- Fire Department
 - New Fire Chief to assume duties in 2023
 - Chief Minten will be retiring from Fire Dept at end of March, will remain in Public Works/Utility role for Town.
 - New Fire Dept pay scale of hourly wages takes effect in 2023

Expenses

General Government:

- Increase in wages/benefits due to regular increases, and new allocations for insurance programs. Change in Town's health insurance program is expected to save expense across the program compared to existing programs (which has had 10%-12% annual increases), starting in 2023.
- Town Assessor – annual \$16,500 contract for valuation services, however costs had been higher last two budget years due to mandatory full property revaluation project. \$23,000 savings going into 2023 is expected to be invested into the cost to work with Brown County Planning to update the Town's comprehensive plan.

Police Department:

- Town responsible for 1/3 of operational costs and 1/2 of capital costs.
- Increase in Town share of costs based on regular wage, cost of goods increases for fuel, supplies, etc.
- Capital expense is projected to be significantly reduced in 2023 as unspent squad car funds were tapped to pay for taser system and evidence storage upgrades a year earlier, in 2022.

Town of Lawrence

Proposed General Budget – 2023

Expenses

Fire Department:

- \$55,000 increase to account for new Fire Chief and new wage scale
- \$5,000 increase in budget to account for actual costs of contracting with De Pere Fire and Rescue for Ambulance Service. Costs of program increase at CPI rate as well as by Town population growth.

Building Inspector:

- General modifications to budget due to wages and benefit reallocation.

Public Works:

- Increase due to wages and additional snowplowing efforts by Town staff
- Decrease in road maintenance due to reduction in State Road Aid revenue available to Town. Maintaining tax levy funding for road budget, however.

Parks & Recreation:

- Relatively stable budget expected

Economic Development:

- Planning & Zoning Committee Member Stipends – approx. \$1,000. Unchanged in proposed budget
- Planning/Development Activity – proposed \$27,000 budget
 - o Funds designated for Brown County Planning Assistance – Comp Plan
 - o Approx \$1,000 utilized for Advance/Chamber memberships
 - o Approx \$3,000 available for other contracted services in 2022

TOWN OF LAWRENCE

GENERAL FUND - BUDGET

January 1, 2023

	12/31/2022	2022	2023	INCREASE /	
	YTD	BUDGET	BUDGET	DECREASE	PCNT INC
Gen TAX REVENUE - non-debt/TID	1,419,267.71	1,419,661.00	1,500,942.00	81,281.00	5.42%
INTERGOVERNMENTAL REVENUE	441,658.58	466,876.90	482,555.63	15,678.73	3.25%
LICENSES AND PERMITS	85,447.96	199,800.00	180,700.00	(19,100.00)	-10.57%
FINES & PENALTIES	30,968.32	67,078.29	74,776.41	7,698.12	10.29%
PUBLIC CHARGES FOR SERVICES	322,914.81	347,300.00	377,848.48	30,548.48	8.08%
MISCELLANEOUS REVENUE	59,377.77	54,500.00	79,500.00	25,000.00	31.45%
CONTRIBUTIONS & TRANSFERS	-	-	-	-	0.00%
TOTAL FUND REVENUE	2,359,635.15	2,558,911.93	2,696,322.52	141,106.33	5.23%
TOWN BOARD	32,605.72	37,600.24	38,300.24	700.00	1.83%
MUNICIPAL COURT	22,489.60	30,928.35	29,132.60	(1,795.75)	-6.16%
ADMINISTRATION	70,455.10	103,137.75	108,633.00	5,495.25	5.06%
CLERK-TREASURER	206,201.71	202,687.50	218,312.00	15,624.50	7.16%
ASSESOR-MUNICIPAL BUILDING	53,558.20	99,150.00	76,150.00	(23,000.00)	-30.20%
POLICE DEPARTMENT	415,501.08	653,145.99	669,412.67	16,266.68	2.43%
FIRE DEPARTMENT	171,408.67	353,220.00	417,427.50	64,207.50	15.38%
BUILDING INSPECTION	105,699.53	125,970.00	125,687.00	(283.00)	-0.23%
PUBLIC WORKS	739,088.17	595,012.50	597,877.43	2,864.93	0.48%
TRASH & RECYCLING	261,386.71	269,459.17	304,326.48	34,867.31	11.46%
PARKS & RECREATION	104,989.52	61,656.50	63,163.60	1,507.10	2.39%
ECONOMIC DEVELOPMENT	5,906.00	6,900.00	27,900.00	21,000.00	75.27%
CONTINGENCY EXPENSE	-	20,043.93	20,000.00	(43.93)	-0.22%
TOTAL FUND EXPENDITURES	2,189,290.01	2,558,911.93	2,696,322.52	137,410.58	5.10%
NET REVENUE OVER (UNDER)					
EXPENDITURES	170,345.14	(0.00)	0.00		

REVENUES											Percent
		12/31/2020	12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023	Increase/	Increase/
		14.00	14.00	10.00	12.00	Year	10.00	12.00	Proposed		
TAXES		Actual	Actual	Actual	Budget	Variance	Year-To-Date	Projected	Budget	(Decrease)	Decrease
100-41110-000	Real Estate Property Taxes	1,292,325.00	1,353,700.00	1,419,246.57	1,419,661.00	414.43	1,419,246.57	1,703,095.88	1,500,942.00	81,281.00	5.42%
100-41111-000	Omitted Taxes	-	-	-	-	-	-	-	-	-	0.00%
100-41800-000	Interest on Taxes	3.35	19.55	21.14	-	(21.14)	21.14	25.37	-	-	0.00%
100-42000-000	Brown County POWTS Fee	-	-	-	-	-	-	-	-	-	0.00%
	Total Taxes	1,292,328.35	1,353,719.55	1,419,267.71	1,419,661.00	393.29	1,419,267.71	1,703,121.25	1,500,942.00	81,281.00	5.42%
INTERGOVERNMENTAL REVENUE											
100-43212-000	Federal Fire Grants	1,303.89	-	-	-	-	-	-	-	-	0.00%
100-43410-000	State Shared Revenues	54,481.91	66,084.00	75,783.63	53,136.47	(22,647.16)	75,783.63	90,940.36	52,620.01	(516.46)	-0.98%
100-43420-000	State Fire Dues 2%	30,432.58	32,710.18	35,473.49	34,000.00	(1,473.49)	35,473.49	42,568.19	38,500.00	4,500.00	11.69%
100-43521-000	State Grants	110,003.38	7,182.15	4,938.73	-	(4,938.73)	4,938.73	5,926.48	5,000.00	5,000.00	100.00%
100-43531-000	State Transportation Aids	247,266.88	284,356.91	324,103.62	325,003.58	899.96	324,103.62	388,924.34	295,344.51	(29,659.07)	-10.04%
100-43534-000	State Aid Local Road Improve	472,032.85	-	-	-	-	-	-	15,500.22	15,500.22	100.00%
100-43545-000	State Recycling Aids	1,290.62	1,295.75	1,291.87	1,300.00	8.13	1,291.87	1,550.24	1,300.00	-	0.00%
100-43620-000	Aid from DNR in lieu of Taxes	16.90	16.90	67.24	17.00	(50.24)	67.24	80.69	100.00	83.00	83.00%
100-43690-000	Other State Share Revenues	6,323.87	-	-	6,300.00	6,300.00	-	-	6,300.00	-	0.00%
100-43790-000	Other Local Government Grants	10,421.00	-	-	47,119.85	47,119.85	-	-	67,890.89	20,771.04	30.59%
	Total Intergovernmental Revenue	933,573.88	391,645.89	441,658.58	466,876.90	25,218.32	441,658.58	529,990.30	482,555.63	15,678.73	3.25%
LICENSES AND PERMITS											
100-44105-000	Liquor Licenses	4,295.00	3,260.00	3,755.00	3,500.00	(255.00)	3,755.00	4,506.00	3,500.00	-	0.00%
100-44110-000	Operator Licenses	2,370.00	2,360.00	2,457.00	2,000.00	(457.00)	2,457.00	2,948.40	2,500.00	500.00	20.00%
100-44115-000	Cigarette Licenses	100.00	200.00	200.00	200.00	-	200.00	240.00	200.00	-	0.00%
100-44125-000	Franchise Fee	30,284.22	25,072.73	18,058.66	32,000.00	13,941.34	18,058.66	21,670.39	32,000.00	-	0.00%
100-44210-000	Dog Licenses	1,057.00	1,102.00	1,137.00	1,100.00	(37.00)	1,137.00	1,364.40	1,200.00	100.00	8.33%
100-44300-000	Building Permits	84,927.61	114,050.85	54,415.30	150,000.00	95,584.70	54,415.30	65,298.36	130,000.00	(20,000.00)	-15.38%
100-44310-000	Utility Permits	6,025.00	3,650.00	450.00	6,000.00	5,550.00	450.00	540.00	6,000.00	-	0.00%
100-44400-000	Zoning Permits	2,425.00	7,625.00	3,725.00	4,500.00	775.00	3,725.00	4,470.00	4,500.00	-	0.00%
100-44410-000	Conditional Use Permits	500.00	250.00	1,250.00	500.00	(750.00)	1,250.00	1,500.00	800.00	300.00	37.50%
100-44900-000	Misc Permit Fees	-	-	-	-	-	-	-	-	-	0.00%
	Total Licenses & Permits	131,983.83	157,570.58	85,447.96	199,800.00	114,352.04	85,447.96	102,537.55	180,700.00	(19,100.00)	-10.57%
FINES AND PENALTIES											
100-45100-000	Law & Ordinance Violations	44,881.29	45,475.80	30,968.32	40,000.00	9,031.68	30,968.32	37,161.98	45,000.00	5,000.00	11.11%
100-45110-000	Police Liason Program	23,182.14	-	-	27,078.29	27,078.29	-	-	29,776.41	2,698.12	9.06%
	Total Fines & Penalties	68,063.43	45,475.80	30,968.32	67,078.29	36,109.97	30,968.32	37,161.98	74,776.41	7,698.12	10.29%
CHARGES FOR SERVICES											
100-46110-000	Info Letters to Title Company	5,775.00	5,325.00	4,150.72	5,000.00	849.28	4,150.72	4,980.86	5,000.00	-	0.00%
100-46220-000	Fire Dept Hwy Calls/Fire Boxes	1,000.00	750.00	250.00	3,000.00	2,750.00	250.00	300.00	3,000.00	-	0.00%
100-46310-000	Street Improvements Revenue	53,237.44	1,000.00	-	25,300.00	25,300.00	-	-	25,300.00	-	0.00%
100-46420-000	Trash & Recycling Pro-rated	169,945.84	183,234.99	185,989.32	253,000.00	67,010.68	185,989.32	223,187.18	283,548.48	30,548.48	10.77%
100-46435-000	Recycling Revenue	71,004.62	91,666.98	93,959.77	10,000.00	(83,959.77)	93,959.77	112,751.72	10,000.00	-	0.00%
100-46440-000	Weed Cutting Revenue	100.00	-	-	-	-	-	-	-	-	0.00%
100-46540-000	Cemetery Sales & Charges	-	-	50.00	7,000.00	6,950.00	50.00	60.00	7,000.00	-	0.00%
100-46720-000	Park Facility Rental Fee	4,110.15	5,500.00	3,915.00	4,000.00	85.00	3,915.00	4,698.00	4,000.00	-	0.00%
100-46725-000	Park Impact Fee	52,300.00	75,000.00	34,600.00	40,000.00	5,400.00	34,600.00	41,520.00	40,000.00	-	0.00%

100-46730-000	Park Donations	-	-	-	-	-	-	-	-	-	0.00%
100-46735-000	Designated Park Fund	-	-	-	-	-	-	-	-	-	0.00%
100-46750-000	Forestry	-	-	-	-	-	-	-	-	-	0.00%
Total Charges for Service		357,473.05	362,476.97	322,914.81	347,300.00	24,385.19	322,914.81	387,497.77	377,848.48	30,548.48	8.08%
OTHER REVENUE											
100-48110-000	Interest Income	41,448.09	21,113.68	11,621.21	32,000.00	20,378.79	11,621.21	13,945.45	32,000.00	-	0.00%
100-48130-000	Interest on Special Assessment	2,363.30	327.36	212.79	500.00	287.21	212.79	255.35	500.00	-	0.00%
100-48200-000	Rent Revenue	1,800.00	-	(15.00)	1,000.00	1,015.00	(15.00)	(18.00)	1,000.00	-	0.00%
100-48210-000	Developer Contract Admin Fee	5,964.45	5,930.43	676.20	6,000.00	5,323.80	676.20	811.44	6,000.00	-	0.00%
100-48309-000	Sale of Other Property	6,800.00	236,935.00	-	-	-	-	-	25,000.00	25,000.00	100.00%
100-48900-000	Miscellaneous Revenue	30,335.65	8,500.27	46,882.57	15,000.00	(31,882.57)	46,882.57	56,259.08	15,000.00	-	0.00%
100-48910-000	Newsletter Advertising Revenue	-	-	-	-	-	-	-	-	-	0.00%
Total for Other Revenue		88,711.49	272,806.74	59,377.77	54,500.00	(4,877.77)	59,377.77	71,253.32	79,500.00	25,000.00	31.45%
CONTRIBUTIONS AND TRANSFERS											
100-49200-000	Transfer In	-	-	-	-	-	-	-	-	-	0.00%
100-49200-000	Transfer In	-	-	-	-	-	-	-	-	-	0.00%
100-49900-000	Due From Developer	51,787.16	-	-	-	-	-	-	-	-	0.00%
Total Contributions & Transfers		51,787.16	-	-	-	-	-	-	-	-	0.00%

TOWN BOARD											
		12/31/2020	12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023		Percent
		14.00	14.00	10.00	12.00	Year	10.00	12.00	Proposed	Increase/ (Decrease)	Increase/ Decrease
		Actual	Actual	Actual	Budget	Variance	Year-To-Date	Projected	Budget		
100-51100-110	Town Board Salaries	29,464.52	30,900.23	25,000.23	30,000.24	5,000.01	25,000.23	30,000.28	30,000.24	-	0%
100-51100-150	Town Board Payroll Tax	3,171.89	2,932.84	2,735.04	3,700.00	964.96	2,735.04	3,282.05	3,700.00	-	0%
100-51100-151	Town Board Retirement	-	-	-	-	-	-	-	-	-	100%
100-51100-212	Town Board Seminars/C	-	-	-	600.00	600.00	-	-	600.00	-	0%
100-51100-325	Town Board Dues/Mem	1,475.00	1,901.00	3,235.00	2,300.00	(935.00)	3,235.00	3,882.00	3,000.00	700.00	30%
100-51100-330	Town Board Expenses/m	490.62	621.61	1,635.45	1,000.00	(635.45)	1,635.45	1,962.54	1,000.00	-	0%
	TOTALS	34,602.03	36,355.68	32,605.72	37,600.24	4,994.52	32,605.72	39,126.86	38,300.24	700.00	2%

MUNICIPAL COURT											
		12/31/2020	12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023		Percent
		14.00	14.00	10.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
		<u>ACTUAL</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Year-To-Date</u>	<u>Projected</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Decrease</u>
100-51200-120	Judge Salary	2,858.31	2,708.30	2,099.97	2,800.00	700.03	2,099.97	2,519.96	2,800.00	-	0%
100-51200-121	Court Clerk Wages	11,163.60	10,966.07	7,641.84	10,909.60	3,267.76	7,641.84	9,170.21	11,150.00	240.40	2%
100-51200-150	Mun Court Payroll Taxes	954.10	1,023.32	693.90	1,048.79	354.89	693.90	832.68	1,067.18	18.39	2%
100-51200-151	Mun Court Retirement	-	-	-	-	-	-	-	758.20	758.20	100%
100-51200-152	Court Health/WC	1,791.37	1,042.32	906.27	3,736.63	2,830.36	906.27	1,087.52	-	(3,736.63)	-100%
100-51200-212	Court Seminars/Conference/Educ	339.99	405.90	358.33	500.00	141.67	358.33	430.00	288.89	(211.11)	-42%
100-51200-290	Municipal Attorney	6,076.90	9,091.26	8,729.36	9,166.67	437.31	8,729.36	10,475.23	9,166.67	(0.00)	0%
100-51200-310	Court Supplies	4,529.88	2,693.22	1,993.28	2,666.66	673.38	1,993.28	2,391.94	3,735.00	1,068.34	40%
100-51200-340	Jail Detention Fees	111.79	39.99	66.65	100.00	33.35	66.65	79.98	166.67	66.67	67%
100-51200-811	Court Capital Outlay	-	-	-	-	-	-	-	-	-	0%
	TOTALS	27,825.94	27,970.38	22,489.60	30,928.35	8,438.75	22,489.60	26,987.52	29,132.60	(1,795.75)	-5.81%
									*** from Hobart		

ADMINISTRATION & LEGAL EXPENSE											
		12/31/2020	12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023		Percent
		14.00	14.00	10.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
		ACTUAL	Actual	Actual	Budget	Variance	Year-To-Date	Projected	Budget	(Decrease)	Decrease
100-51300-215	Legal Expenses	29,239.15	23,965.50	4,145.50	18,000.00	13,854.50	4,145.50	4,974.60	18,000.00	-	0%
100-51410-110	Town Administrator-Salary	54,123.94	58,463.02	46,846.03	58,500.00	11,653.97	46,846.03	56,215.24	62,000.00	3,500.00	6%
100-51410-150	Town Administrator-FICA	3,997.34	4,250.39	3,441.46	4,475.25	1,033.79	3,441.46	4,129.75	4,743.00	267.75	6%
100-51410-151	Town Administrator-Retirement	3,766.98	3,997.60	3,121.23	3,802.50	681.27	3,121.23	3,745.48	4,030.00	227.50	6%
100-51410-152	Town Administrator-Health	10,221.21	10,086.38	9,252.58	9,500.00	247.42	9,252.58	11,103.10	11,000.00	1,500.00	16%
100-51410-157	Dental Insurance	607.33	720.86	585.76	750.00	164.24	585.76	702.91	750.00	-	0%
100-51410-158	Disability Insurance	528.96	528.52	429.35	550.00	120.65	429.35	515.22	550.00	-	0%
100-51410-159	Life Insurance	61.20	63.93	55.15	60.00	4.85	55.15	66.18	60.00	-	0%
100-51410-212	Seminar/Conference	-	-	-	-	-	-	-	-	-	100%
100-51410-218	Town Administrator-Cell Phone	3,920.38	4,066.69	2,224.51	2,000.00	(224.51)	2,224.51	2,669.41	2,000.00	-	0%
100-51410-310	Operating Supplies	111.74	-	170.25	4,000.00	3,829.75	170.25	204.30	4,000.00	-	0%
100-51410-325	Town Administrator-Membership/	1,022.58	734.30	183.28	1,500.00	1,316.72	183.28	219.94	1,500.00	-	0%
100-51410-330	Mileage	-	-	-	-	-	-	-	-	-	100%
	TOTALS	107,600.81	106,877.19	70,455.10	103,137.75	32,682.65	70,455.10	84,546.12	108,633.00	5,495.25	6%
	Notes										

CLERK, ELECTIONS, IT, and TREASURER											
		12/31/2020	12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023		Percent
		14.00	14.00	10.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
	<u>Clerk</u>	<u>ACTUAL</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Year-To-Date</u>	<u>Projected</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Decrease</u>
100-51420-110	Clerk/Other Adm. Salaries	53,901.58	54,008.51	66,104.38	75,000.00	8,895.62	66,104.38	79,325.26	78,000.00	3,000.00	4%
100-51420-150	Clerk/Other Adm. Payroll Taxes	4,025.67	3,967.98	4,363.00	5,737.50	1,374.50	4,363.00	5,235.60	5,967.00	229.50	4%
100-51420-151	Employee Retirement	3,132.85	3,043.51	3,579.47	4,875.00	1,295.53	3,579.47	4,295.36	5,070.00	195.00	4%
100-51420-152	Health Ins Clerk/Admin-Emplr	10,285.80	9,046.07	14,574.94	13,000.00	(1,574.94)	14,574.94	17,489.93	15,500.00	2,500.00	19%
100-51420-157	Dental Insurance	521.63	626.01	727.79	800.00	72.21	727.79	873.35	800.00	-	0%
100-51420-158	Disability Insurance	963.45	983.44	1,026.36	1,000.00	(26.36)	1,026.36	1,231.63	1,000.00	-	0%
100-51420-159	Life Insurance	217.85	232.04	215.58	400.00	184.42	215.58	258.70	400.00	-	0%
100-51420-190	Education	-	15.00	-	-	-	-	-	-	-	100%
100-51420-210	Telephone Expenses	18,271.30	17,953.66	16,465.53	10,000.00	(6,465.53)	16,465.53	19,758.64	10,000.00	-	0%
100-51420-211	Postage	1,493.86	1,489.82	2,407.35	1,500.00	(907.35)	2,407.35	2,888.82	1,500.00	-	0%
100-51420-212	Seminars/Conference	150.95	1,132.05	1,488.70	1,150.00	(338.70)	1,488.70	1,786.44	1,150.00	-	0%
100-51420-216	Professional Services/Auditing	16,333.35	22,429.17	25,869.50	13,000.00	(12,869.50)	25,869.50	31,043.40	13,000.00	-	0%
100-51420-224	Notices and Advertising	2,044.49	1,712.56	1,110.10	1,000.00	(110.10)	1,110.10	1,332.12	1,000.00	-	0%
100-51420-240	Office Equipment/Maint	6,911.45	4,458.75	6,244.35	4,000.00	(2,244.35)	6,244.35	7,493.22	4,000.00	-	0%
100-51420-290	Bckgrnd Veri/Other Contractual	571.90	561.85	662.84	725.00	62.16	662.84	795.41	725.00	-	0%
100-51420-310	Office Supplies Expense	6,324.92	5,790.61	6,037.39	2,500.00	(3,537.39)	6,037.39	7,244.87	2,500.00	-	0%
100-51420-325	Dues and Subscriptions	543.50	1,719.50	884.05	1,000.00	115.95	884.05	1,060.86	1,000.00	-	0%
100-51420-330	Clerk Mileage Exp	409.80	599.36	344.33	200.00	(144.33)	344.33	413.20	200.00	-	0%
100-51420-510	Insurance Expenses	16,143.76	25,741.77	13,026.07	20,000.00	6,973.93	13,026.07	15,631.28	20,000.00	-	0%
100-51420-811	Office Equipment Outlay	19,853.77	3,591.65	7,093.28	12,000.00	4,906.72	7,093.28	8,511.94	12,000.00	-	0%
<u>Elections</u>		-	-	-		-	-				
100-51440-128	Election Hourly Wages	5,433.75	2,038.50	3,335.00	5,500.00	2,165.00	3,335.00	4,002.00	5,500.00	-	0%
100-51440-211	Elections Postage	103.50	20.26	-	1,500.00	1,500.00	-	-	1,500.00	-	0%
100-51440-212	Elections Seminars & Conferenc	100.00	-	-	100.00	100.00	-	-	100.00	-	0%
100-51440-215	Elections SVRS Fees	-	-	-	-	-	-	-	-	-	100%
100-51440-224	Public Notices	-	-	-	1,400.00	1,400.00	-	-	1,400.00	-	0%
100-51440-240	Equipment Maintenance	20.00	617.50	54.26	1,000.00	945.74	54.26	65.11	1,000.00	-	0%
100-51440-310	Election Operating Supplies	3,994.74	2,438.28	4,298.23	4,000.00	(298.23)	4,298.23	5,157.88	4,000.00	-	0%
100-51440-340	Election Repairs & Maint	-	-	-	3,500.00	3,500.00	-	-	3,500.00	-	0%
100-59200-000	Transfer Out	-	-	-		-	-	-			100%
	TOTAL - Clerk	171,753.87	164,217.85	179,912.50	184,887.50	4,975.00	179,912.50	215,895.00	190,812.00	5,924.50	3.31
	<u>Information Technology</u>										
100-51450-215	IT - Consutltnng	15,562.25	17,457.71	19,116.29	12,000.00	(7,116.29)	19,116.29	22,939.55	18,000.00	6,000.00	50%
100-51450-350	Info Tech Operating Supplies	2,513.35	3,435.72	142.29	2,500.00	2,357.71	142.29	170.75	2,000.00	(500.00)	-20%
	TOTAL - Information Technology	18,075.60	20,893.43	19,258.58	14,500.00	(4,758.58)	19,258.58	23,110.30	20,000.00	5,500.00	24%
	<u>Treasurer</u>										
100-51520-215	Treasurer Operating Expense	3,516.87	3,536.31	7,030.63	3,300.00	(3,730.63)	7,030.63	8,436.76	7,500.00	4,200.00	127%
	TOTALS- Treasurer	3,516.87	3,536.31	7,030.63	3,300.00	(3,730.63)	7,030.63	8,436.76	7,500.00	4,200.00	50%
	TOTAL FOR ALL	193,346.34	188,647.59	206,201.71	202,687.50	(3,514.21)	206,201.71	247,442.05	218,312.00	15,624.50	6%

ASSESSOR & MUNICIPAL BUILDING											
		12/31/2020	12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023		Percent
		14.00	14.00	10.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
		<u>ACTUAL</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Year-To-Date</u>	<u>Projected</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Decrease</u>
100-51530-126	Board of Review Per Diem	250.00	200.00	250.00	250.00	-	250.00	300.00	250.00	-	0%
100-51530-215	Assessor Professional Fees	13,044.90	84,008.00	14,234.00	39,250.00	25,016.00	14,234.00	17,080.80	16,250.00	(23,000.00)	-59%
100-51530-590	State Assessment Fee-Manufactu	1,689.70	1,669.56	1,655.05	1,850.00	194.95	1,655.05	1,986.06	1,850.00	-	0%
100-51530-592	Delq Ag Acre Fee-Brown County	-	-	-	-	-	-	-	-	-	100%
100-51530-593	Lottery Credit Chrgbck-Br Co	-	-	-	-	-	-	-	-	-	100%
	Municipal Building	-	-	-	-	-	-	-	-	-	-
100-51600-217	Municipal Bld Cleaning Contrac	8,040.00	8,240.00	6,215.00	8,000.00	1,785.00	6,215.00	7,458.00	8,000.00	-	0%
100-51600-220	Municipal Building Utilities	18,855.58	19,770.89	19,624.01	21,000.00	1,375.99	19,624.01	23,548.81	21,000.00	-	0%
100-51600-310	Municipal Bld Operating Supplie	556.83	805.00	1,066.75	800.00	(266.75)	1,066.75	1,280.10	\$ 800.00	-	0%
100-51600-340	Municipal Bld Repairs & Maint	7,945.30	17,289.74	10,513.39	8,000.00	(2,513.39)	10,513.39	12,616.07	8,000.00	-	0%
100-51600-810	Muni Building Capital Equip	17.75	-	-	20,000.00	20,000.00	-	-	\$ 20,000.00	-	0%
100-61600-811	Municipal Building Compost Bunkers	-	-	-	-	-	-	-	-	-	100%
100-51600-860	Public Land Purchase (Tower)	-	-	-	-	-	-	-	-	-	100%
	TOTALS	50,400.06	131,983.19	53,558.20	99,150.00	45,591.80	53,558.20	64,269.84	76,150.00	(23,000.00)	-36%

POLICE											
		12/31/2020	12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023		Percent
		14.00	14.00	10.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
		<u>ACTUAL</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Year-To-Date</u>	<u>Projected</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Decrease</u>
100-52100-120	Police/Admin Salaries	305,699.62	328,752.52	259,365.94	361,463.00	102,097.06	259,365.94	311,239.13	387,217.39	25,754.39	7%
	Police Overtime				11,666.67	11,666.67			13,333.33	1,666.67	100%
100-52100-150	Police/Adm Payroll Taxes	23,874.22	24,144.67	19,927.42	28,544.88	8,617.46	19,927.42	23,912.90	30,642.13	2,097.25	7%
100-52100-151	Police Retirement Expense	41,708.44	38,289.18	34,373.52	43,045.95	8,672.43	34,373.52	41,248.22	51,107.59	8,061.64	19%
100-52100-152	Health/Work Comp	50,937.05	25,602.37	47,308.26	98,348.71	51,040.45	47,308.26	56,769.91	95,078.89	(3,269.82)	-3%
100-52100-212	Police Seminars/Conf/Training	2,064.82	840.19	1,402.06	1,666.67	264.61	1,402.06	1,682.47	2,666.67	1,000.00	60%
100-52100-218	Telephone/Cell/Radios	11,990.38	12,514.46	12,405.34	14,786.93	2,381.59	12,405.34	14,886.41	16,666.67	1,879.74	13%
100-52100-240	Police Vehicle Maintenance	5,745.75	4,788.04	4,189.46	5,000.00	810.54	4,189.46	5,027.35	10,000.00	5,000.00	100%
100-52100-290	Police Attorney Fees	2,800.50	-	-		-	-	-		-	100%
100-52100-310	Police Supplies	3,953.96	2,211.83	3,250.03	3,166.67	(83.36)	3,250.03	3,900.04	4,666.67	1,500.00	47%
100-52100-312	Crime Prevention Expense	103.63	37.88	13.33	333.33	320.00	13.33	16.00	333.33	-	0%
100-52100-340	Police Dept Repairs/Maintenance	844.48	150.02	3,373.52		(3,373.52)	3,373.52	4,048.22		-	100%
100-52100-343	Police Weapons/Ammunition	2,337.77	356.67	630.00	1,500.00	870.00	630.00	756.00	1,500.00	-	0%
100-52100-350	Police Fuel	8,878.28	11,710.37	8,184.36	11,666.67	3,482.31	8,184.36	9,821.23	14,666.67	3,000.00	26%
100-52100-390	Police Uniforms	5,197.48	1,906.70	1,696.79	2,400.00	703.21	1,696.79	2,036.15	3,000.00	600.00	25%
100-52100-510	Auto/Property/Profess Insuranc	10,612.67	16,517.07	148.00	2,866.67	2,718.67	148.00	177.60	2,533.33	(333.33)	-12%
100-52100-810	Police Captial Equipment	88,218.75	53,059.57	19,233.05	66,689.85	47,456.80	19,233.05	23,079.66	36,000.00	(30,689.85)	-46%
	TOTALS	564,967.80	520,881.54	415,501.08	653,145.99	237,644.91	415,501.08	498,601.30	669,412.67	16,266.68	2%

FIRE, 1st RESPONDERS, and AMBULANCE											
		12/31/2020	12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023		Percent
		14.00	14.00	10.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
		ACTUAL	Actual	Actual	Budget	Variance	Year-To-Date	Projected	Budget	(Decrease)	Decrease
100-52200-120	Fire Department Wages	56,576.51	53,378.92	25,591.97	60,000.00	34,408.03	25,591.97	30,710.36	115,000.00	55,000.00	92%
100-52200-150	Fire Department Payroll Taxes	4,265.13	3,926.69	1,949.75	4,590.00	2,640.25	1,949.75	2,339.70	8,797.50	4,207.50	92%
100-52200-151	Fireman Retirement (LOSA)	19,247.41	19,311.35	1,070.29	21,000.00	19,929.71	1,070.29	1,284.35	21,000.00	-	0%
100-52200-152	Health Ins Fire-Emplr	36.38	276.74	142.60	150.00	7.40	142.60	171.12	150.00	-	0%
100-52200-157	Dental Insurance	18.78	6.06	23.34	30.00	6.66	23.34	28.01	30.00	-	0%
100-52200-190	Fire Department Training	2,651.27	1,079.90	705.25	3,000.00	2,294.75	705.25	846.30	3,000.00	-	0%
100-52200-212	Fire Dept Seminars/Conferences	140.00	145.00	100.00	500.00	400.00	100.00	120.00	500.00	-	0%
100-52200-218	Fire Department Telephone	1,050.04	1,065.61	535.86	1,000.00	464.14	535.86	643.03	1,000.00	-	0%
100-52200-290	FD Highway Expense Acct	829.44	2,140.84	227.88	2,000.00	1,772.12	227.88	273.46	2,000.00	-	0%
100-52200-310	Fire Dept Supplies	5,915.18	6,326.79	12,675.95	5,500.00	(7,175.95)	12,675.95	15,211.14	5,500.00	-	0%
100-52200-312	Homeland Security	-	-	-	-	-	-	-	-	-	100%
100-52200-328	Fire Prevention Supplies	2,413.53	-	-	1,500.00	1,500.00	-	-	1,500.00	-	0%
100-52200-330	Fire Inspections-Mileage	-	-	-	-	-	-	-	-	-	100%
100-52200-340	Fire Dept Repairs & Maint	16,856.02	13,897.43	18,121.93	18,000.00	(121.93)	18,121.93	21,746.32	18,000.00	-	0%
100-52200-350	Fire Dept Fuel	4,840.35	5,281.10	4,064.43	6,000.00	1,935.57	4,064.43	4,877.32	6,000.00	-	0%
100-52200-390	Fire Dept Uniforms	1,866.73	527.36	125.51	1,500.00	1,374.49	125.51	150.61	1,500.00	-	0%
100-52200-530	Fire Hydrant Rental	84,872.00	84,872.00	-	84,900.00	84,900.00	-	-	84,900.00	-	0%
100-52200-720	Fire Department Donations	-	-	-	-	-	-	-	-	-	100%
100-52200-790	2% Dues Special Supplies	14,588.60	60,180.00	2,715.48	14,000.00	11,284.52	2,715.48	3,258.58	14,000.00	-	0%
100-52200-810	Fire Dept Capital Outlay	31,005.00	62,326.59	20,195.47	47,500.00	27,304.53	20,195.47	24,234.56	47,500.00	-	0%
100-52200-811	Fire Dept Grant New Equipment	-	-	-	-	-	-	-	-	-	100%
100-52300-190	1st Responder Training	1,091.19	-	-	1,050.00	1,050.00	-	-	1,050.00	-	0%
100-52300-290	Ambulance Expenses	71,068.11	76,092.80	83,162.96	80,000.00	(3,162.96)	83,162.96	99,795.55	85,000.00	5,000.00	6%
100-52300-340	1st Responder Operating Expens	248.98	-	-	1,000.00	1,000.00	-	-	1,000.00	-	0%
	TOTALS	319,580.65	390,835.18	171,408.67	353,220.00	181,811.33	171,408.67	205,690.40	417,427.50	64,207.50	15%

BUILDING INSPECTOR											
		12/31/2020	12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023		Percent
		14.00	14.00	10.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
		<u>ACTUAL</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Year-To-Date</u>	<u>Projected</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Decrease</u>
100-52400-110	Building Inspector Wages	54,104.33	58,106.54	64,197.24	80,000.00	15,802.76	64,197.24	77,036.69	78,000.00	(2,000.00)	-3%
100-52400-150	Building Inspector Payroll Tax	3,918.73	4,153.01	4,338.49	6,120.00	1,781.51	4,338.49	5,206.19	5,967.00	(153.00)	-3%
100-52400-151	Building Inspector Retirement	3,767.93	3,958.51	4,126.01	5,200.00	1,073.99	4,126.01	4,951.21	5,070.00	(130.00)	-3%
100-52400-152	Health Ins Bldng Ins-Emplr	18,571.24	18,981.88	23,786.27	20,000.00	(3,786.27)	23,786.27	28,543.52	22,000.00	2,000.00	10%
100-52400-157	Dental Insurance	1,009.44	1,105.56	965.10	1,900.00	934.90	965.10	1,158.12	1,900.00	-	0%
100-52400-158	Disability Insurance	1,185.41	1,298.94	1,237.31	1,600.00	362.69	1,237.31	1,484.77	1,600.00	-	0%
100-52400-159	Life Insurance	157.08	208.03	192.41	300.00	107.59	192.41	230.89	300.00	-	0%
100-52400-218	BI-Cell Phone	762.02	675.65	588.21	850.00	261.79	588.21	705.85	850.00	-	0%
100-52400-290	Annual Reclamation Fee due DNR	-	-	-	-	-	-	-	-	-	100%
100-52400-330	Building Inspector Mileage	21.28	-	-	-	-	-	-	-	-	100%
100-52400-340	Building Inspector-Operating E	5,034.45	5,269.43	3,256.42	5,000.00	1,743.58	3,256.42	3,907.70	5,000.00	-	0%
100-52400-350	Building Inspector Fuel	620.16	993.00	1,047.90	1,000.00		1,047.90	1,257.48	1,000.00	-	0%
100-52400-360	Contracted Inspection Services	2,462.68	2,179.76	1,964.17	4,000.00	2,035.83	1,964.17	2,357.00	4,000.00	-	0%
	TOTALS	91,614.75	96,930.31	105,699.53	125,970.00	20,318.37	105,699.53	126,839.44	125,687.00	(283.00)	0%

ENGINEERING & PUBLIC WORKS											
		12/31/2020	12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023		Percent
		14.00	14.00	10.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
		ACTUAL	Actual	Actual	Budget	Variance	Year-To-Date	Projected	Budget	(Decrease)	Decrease
100-53110-215	Engineering Fees	-	5,100.50	2,428.50	3,000.00	571.50	2,428.50	2,914.20	3,000.00	-	0%
100-53240-340	Equip/Mach Repair & Maint Supp	5,763.88	4,439.37	1,106.11	-	(1,106.11)	1,106.11	1,327.33		-	100%
100-53310-120	Snow Plowing Wages	12,499.15	15,451.65	6,651.34	5,000.00	(1,651.34)	6,651.34	7,981.61	7,000.00	2,000.00	40%
100-53310-150	Snow Plowing Payroll Taxes	939.08	1,230.72	823.13	381.00	(442.13)	823.13	987.76	533.40	152.40	40%
100-53310-151	Snow Plowing Retirement	690.84	578.87	226.27	800.00	573.73	226.27	271.52	800.00	-	0%
100-53310-152	Snow Plowing Health	962.12	1,046.73	537.89	-	(537.89)	537.89	645.47	-	-	100%
100-53310-157	Dental Insurance	41.76	42.97	17.40	-	(17.40)	17.40	20.88		-	100%
100-53310-158	Disability Insurance	182.40	182.29	75.95	-	(75.95)	75.95	91.14		-	100%
100-53310-159	Life Insurance	32.40	34.50	14.65	-	(14.65)	14.65	17.58		-	100%
100-53310-240	Snow Plow Vehicle Repairs	7,920.04	16,890.14	2,624.22	-	(2,624.22)	2,624.22	3,149.06		-	100%
100-53310-295	Snow Plowing - Subcontractors	11,895.00	897.00	225.00	1,000.00	775.00	225.00	270.00	1,000.00	-	0%
100-53310-340	Snow Plowing Repairs & Maint	6,934.28	8,373.25	2,150.89	10,000.00	7,849.11	2,150.89	2,581.07	10,000.00	-	0%
100-53310-341	Snow Plowing -Materials	27,233.25	30,352.23	26,256.50	35,000.00	8,743.50	26,256.50	31,507.80	35,000.00	-	0%
100-53310-350	Snow Plowing Fuel	2,401.20	3,465.04	2,760.69	2,500.00	(260.69)	2,760.69		2,500.00	-	0%
100-53311-120	PublicWorks/MaintWages	26,705.19	26,460.18	55,320.46	61,000.00	5,679.54	55,320.46	66,384.55	71,400.00	10,400.00	17%
100-53311-150	PublicWorks/MaintPayrollTaxes	2,092.18	2,011.37	2,981.08	4,666.50	1,685.42	2,981.08	3,577.30	5,462.10	795.60	17%
100-53311-151	Public Works Retirement Exp	1,039.97	1,035.33	1,954.81	3,965.00	2,010.19	1,954.81	2,345.77	4,641.00	676.00	17%
100-53311-152	Health Ins Public Wrks-Emplr	5,375.65	5,143.37	8,317.25	10,000.00	1,682.75	8,317.25	9,980.70	18,000.00	8,000.00	80%
100-53311-157	Dental Insurance	112.60	198.28	398.28	200.00	(198.28)	398.28	477.94	200.00	-	0%
100-53311-158	Disability Insurance	139.90	144.60	252.98	200.00	(52.98)	252.98	303.58	200.00	-	0%
100-53311-212	Public Works Education/Seminar	5,700.00	60.00	-	1,000.00	1,000.00	-	-	1,000.00	-	0%
100-53311-215	GIS Coordinator Expense	1,436.70	1,337.15	467.80	1,500.00	1,032.20	467.80	561.36	1,500.00	-	0%
100-53311-218	PW Cell Phone Exp	1,281.69	1,368.45	1,155.06	1,500.00	344.94	1,155.06	1,386.07	1,500.00	-	0%
100-53311-220	Public Works Utilities	119.88	2,917.99	2,800.91	3,300.00	499.09	2,800.91	3,361.09	3,300.00	-	0%
100-53311-290	Bridge Outlay Expenditures	456.00	-	-	-	-	-	-		-	100%
100-53311-340	Highway Street Maintenance	334,006.39	344,541.58	540,764.44	377,000.00	(163,764.44)	540,764.44	648,917.33	347,340.93	(29,659.07)	-8%
100-53311-350	Public Works Fuel	7,726.30	9,470.59	13,718.24	9,500.00	(4,218.24)	13,718.24	16,461.89	15,000.00	5,500.00	58%
100-53311-390	Public Works Uniforms	305.00	650.15	-	2,500.00	2,500.00	-	-	2,500.00	-	0%
100-53311-810	Hwy & Street Capital Outlay	99,976.46	115,551.60	24,289.50	20,000.00	(4,289.50)	24,289.50	29,147.40	20,000.00	-	0%
100-53420-215	Hwy/Street Lighting Subcontrac	-	-	-	-	-	-	-		-	100%
100-53420-220	Highway/Street Lighting-Utilit	26,702.58	30,711.77	26,784.52	29,000.00	2,215.48	26,784.52	32,141.42	31,000.00	2,000.00	7%
100-53420-240	PW Vehicle Repairs	4,227.96	3,204.82	13,984.30	12,000.00	(1,984.30)	13,984.30	16,781.16	15,000.00	3,000.00	25%
100-53420-340	Highway/Street Lighting-Operat	-	-	-	-	-	-	-		-	100%
100-53420-350	Highway/Street Lighting-Repair	-	-	-	-	-	-	-		-	100%
	TOTALS	594,899.85	632,892.49	739,088.17	595,012.50	(144,075.67)	739,088.17	883,592.98	597,877.43	2,864.93	0%

PARKS											
		12/31/2020	12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023		Percent
		14.00	14.00	10.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
		<u>ACTUAL</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Year-To-Date</u>	<u>Projected</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Decrease</u>
100-55210-120	Park Wages	23,877.37	21,092.28	24,277.71	21,000.00	(3,277.71)	24,277.71	29,133.25	22,400.00	1,400.00	7%
100-55210-150	Park Payroll Taxes	1,817.18	1,594.04	1,678.53	1,606.50	(72.03)	1,678.53	2,014.24	1,713.60	107.10	7%
100-55210-151	Park Retirement Benefits	646.68	430.30	549.71	700.00	150.29	549.71	659.65	700.00	-	0%
100-55210-152	Park Health/WC	262.12	421.28	1,935.66	1,000.00	(935.66)	1,935.66	2,322.79	1,000.00	1,500.00	150%
100-55210-157	Dental Insurance	57.72	68.84	262.18	100.00	(162.18)	262.18	314.62	100.00	-	0%
100-55210-158	Disability Insurance	63.93	47.30	37.55	100.00	62.45	37.55	45.06	100.00	-	0%
100-55210-159	Life Insurance	5.57	3.67	1.59	-	(1.59)	1.59	1.91	-	-	100%
100-55210-220	Park Utilities	1,413.45	1,475.78	1,401.59	1,500.00	98.41	1,401.59	1,681.91	1,500.00	-	0%
100-55210-240	Park Vehicle Repairs	341.82	-	861.18	500.00	(361.18)	861.18	1,033.42	500.00	-	0%
100-55210-310	Park Supplies	171.23	555.06	89.98	500.00	410.02	89.98	107.98	500.00	-	0%
100-55210-340	Park Maintenance	4,541.47	5,229.49	5,732.01	7,000.00	1,267.99	5,732.01	6,878.41	7,000.00	-	0%
100-55210-350	Park Fuel	869.78	1,411.25	1,880.78	1,400.00	(480.78)	1,880.78	2,256.94	1,400.00	-	0%
100-55210-820	Park Improvements	23,713.34	7,087.75	65,340.77	25,000.00	(40,340.77)	65,340.77	78,408.92	25,000.00	-	0%
100-55220-346	Forestry-Trees	-	-	940.28	1,250.00	309.72	940.28	1,128.34	1,250.00	-	0%
	TOTALS	57,781.66	39,417.04	104,989.52	61,656.50	(43,333.02)	104,989.52	125,987.42	63,163.60	3,007.10	5%
Park Improvements are held on the balance sheet as restricted funds.											

ECONOMIC DEVELOPMENT											
		12/31/2020	12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023		Percent
		14.00	14.00	10.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
		<u>ACTUAL</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Year-To-Date</u>	<u>Projected</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Decrease</u>
100-56700-126	Zoning/Planning Commission	765.00	1,185.00	-	900.00	900.00	-	-	900.00	-	0%
100-56700-215	Planning & Econmic Development	1,206.33	1,048.75	5,906.00	6,000.00	94.00	5,906.00	7,087.20	27,000.00	21,000.00	350%
	TOTALS	1,971.33	2,233.75	5,906.00	6,900.00	994.00	5,906.00	7,087.20	27,900.00	21,000.00	304%

DEBT SERVICE FUND BUDGET

		12/31/2020	12/31/2021	12/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023	Increase/	Percent
		14.00	14.00	14.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
REVENUE		<u>ACTUAL</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Year-To-Date</u>	<u>Projected</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Decrease</u>
300-41110-000	General Property Tax Settlements	405,000.00	390,000.00	390,000.00	390,000.00	-	390,000.00	468,000.00	390,000.00	-	0%
300-41120-000	Brown County Football Tax	428.03	52.76	68.75		(68.75)	68.75	82.50		-	100%
300-42000-590	Special Assmt-Construction Pro	427,497.02	1,534,924.74	423,356.78	150,000.00	(273,356.78)	423,356.78	508,028.14	180,000.00	30,000.00	20%
300-42010-000	Special Assmt Interest Income	22,787.34	37,142.79	4,395.26		(4,395.26)	4,395.26	5,274.31		-	100%
300-49100-000	Premium on Bond Issue	-	88,000.00	-		-	-	-		-	100%
300-49200-000	Transfer In	-	-	-		-	-	-		-	100%
300-49500-000	Debt Issuance Proceeds	-	2,387,000.00	-		-	-	-		-	100%
	TOTALS	855,712.39	4,437,120.29	817,820.79	540,000.00	(277,820.79)	817,820.79	981,384.95	570,000.00	30,000.00	520%
		12/30/2020	12/31/2021	12/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023	Increase/	Percent
EXPENSES		14.00	14.00	14.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
		<u>ACTUAL</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Year-To-Date</u>	<u>Projected</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Decrease</u>
300-56900-590	Developer Contingency Refund	-	-	-		-	-	-		-	100%
300-58100-340	Debt Issuance Expense (Town)	(1,150.00)	50,402.96	3,593.44		(3,593.44)	3,593.44	4,312.13		-	100%
300-58100-610	Principal on Debt	(295,000.00)	3,225,821.60	322,802.41	373,644.78	50,842.37	322,802.41	387,362.89	505,985.66	132,340.88	35%
300-58110-610	Prin/2007Land Acquisition	-	-	-		-	-	-		-	100%
300-58120-610	Associated Bank-Orions Runs-Pr	-	-	-		-	-	-		-	100%
300-58200-620	GO Bond Interest Expense	(86,153.00)	200,416.30	80,696.46	102,631.02	21,934.56	80,696.46	96,835.75	62,106.52	(40,524.50)	-39%
300-58210-620	Promissory Note Interest Exp	-	-	-		-	-	-		-	100%
300-58220-620	Associated Bank-Orions Runs-In	-	-	-		-	-	-		-	100%
300-59200-000	Transfer Out - Debt Service	-	-	-		-	-	-		-	100%
300-59500-000	Payment to Escrow Agent	-	-	-		-	-	-		-	100%
	TOTALS	(382,303.00)	3,476,640.86	407,092.31	476,275.80	69,183.49	407,092.31	488,510.77	568,092.18	91,816.38	19%



Agenda Item Review

Meeting Date: November 14, 2022
Agenda Item#: 9

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Cindy Kocken, Clerk-Treasurer
AGENDA ITEM: Consideration of 2023 Budget - Trash/Recycling Fee and Storm Water Fee

FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes, proposed for 2023

Item History

Annually, in addition to the tax levy, the Town assesses fees for garbage/recycling pickup and storm water utility on the tax bill.

The **garbage/recycling fee** is based on our best estimate of actual costs for the program for the year. It is designed as a pass-through, where we assess our actual costs, as estimated for the year in advance. We estimate the overall costs of collection via contracted service and disposal via the landfill and recycling facility/markets. We'll take that estimate and divide it by the estimated number of customers in the Town (accounting for growth and new homes, as well). The garbage/recycling fee was at \$155 for each customer for the year through 2018, at which point we bid out the contract. For 2019, we retained the same contractor but at a more reasonable rate, and the fee dropped to \$117.54 that year. An increase in the cost to dispose of recyclable material in 2019-2020 resulted in an increase to our fee of approx.. \$13 for 2020. The Town fee has been steady for the years 2020-2022 (*between \$131 and \$134*), though the market for recyclable materials improved as well, where a revenue started to be generated for the first time since late 2017 (i.e. we were getting paid for material, instead of having to pay to dispose of it). The market has receded again, where we're now going to be paying to dispose of recyclable materials. Brown County has indicated these costs to dispose of material are back near the same levels we had for 2020. In addition, the increasing cost of diesel fuel in the past year has triggered an escalator clause for fuel surcharges to be charged by our contracted collection company: 0.5% increases for every 10 cent increase in fuel above \$3.50 per gallon.

We're projecting that our costs for collection and disposal in 2023 will result in a trash/recycling fee of \$144.35 per household/customer, an increase of \$11.53, again, based on increases in the costs to dispose of material and diesel fuel.

The **Storm Water Fee** has been set at \$11.00 per ERU for quite some time. Much of our storm water utility has operated in such a manner where we accept storm improvements

from subdivision developments and then take on responsibility for maintenance of either the roads/storm sewers or the storm ponds themselves (if dedicated to the Town), or both.

The storm water fee has been based on the historical experience of the Town having to complete minor maintenance on cutting grass around ponds, planting recommended pond plants/foilage, treating with chemicals where recommended by consultants, etc.

In the last couple of years, and in part due to the Town's DNR MS4 stormwater audit in 2018, we've incurred more efforts and expense in not only more general oversight of pond systems, but also in having to take on more expansive pond maintenance/reconstruction projects as part of necessary long term maintenance. We've incurred costs to dredge and/or reconstruct Town ponds recently at: Spring Meadows, Patriot Place, Scheuring Road @ Quarry Park, and expect upcoming projects to be necessary at Carpenter's Crossing and others in the coming years.

As the storm water fee has been set at \$11.00 per ERU for a number of years, and with the intention of that fee covering our general maintenance costs, we believe it is necessary to increase the fee to \$13.00 per ERU, as we have taken on more substantial maintenance and dredging activities as part of the life cycle of storm water ponds.

Recommended Action By Town Board

Recommend approval of Garbage/Recycling Budget for 2023 with fee set at \$144.35 for year, based on estimated costs of the program for 2023 collection, disposal and accounting for price increases on diesel fuel surcharges and costs to dispose of recyclable materials.

Recommend approval of Storm Water Fund budget for 2023 with fee set at \$13.00 per ERU, an increase of \$2, to help account for increase in large scale storm pond maintenance efforts that require dredging, reconstructions, etc.

Note: Garbage/Fee Worksheet snapshot-

	2023 Projection
Pick-up Trash	131,638.08
Recycling	76,953.84
Landfill Fees	71,085.39
Fuel Charges	15,149.17
MRF Fee Recycling	4,115.22
Recycling Revenue	(1,292.00)
TOTAL	297,649.70
# of Containers	2,062.00
Rate per Customer	\$ 144.35

TRASH & RECYCLING										
		12/31/2021	10/31/2022	12/31/2022	Current	10/31/2022	12/31/2022	2023		Percent
		14.00	10.00	12.00	Year	10.00	12.00	Proposed	Increase/	Increase/
		Actual	Actual	Budget	Variance	Year-To-Date	Projected	Budget	(Decrease)	Decrease
100-53460-340	Brush Collection-Operating Exp	11,014.85	12,565.00	7,500.00	(5,065.00)	12,565.00	15,078.00	8,500.00	1,000.00	13%
100-53620-290	Trash Expenses	182,095.08	179,120.77	192,690.57	13,569.80	179,120.77	214,944.92	210,298.05	17,607.48	9%
100-53635-290	Recycling Expense	66,915.20	69,175.94	68,268.60	(907.34)	69,175.94	83,011.13	84,528.43	16,259.83	24%
100-53635-810	Recycling Capital Exp	-	-	-	-	-	-	-	-	100%
100-53640-290	Animal & Weed Control	1,190.00	525.00	1,000.00	475.00	525.00	630.00	1,000.00	-	0%
	TOTALS	261,215.13	261,386.71	269,459.17	8,072.46	261,386.71	313,664.05	304,326.48	34,867.31	13%
		2017	2018	2019	2020	2021	2022	2023		
	Pick-up Trash	\$ 150,437.76	165,248.16	101,164.80	104,901.00	111,132.00	116,596.20	131,638.08		
	Recycling	\$ 64,358.40	70,694.40	59,347.20	61,539.00	65,091.60	68,268.60	76,953.84		
	MRF/Landfill Fee	\$ 47,450.00	48,012.50	49,065.94	75,329.12	78,343.29	76,094.37	90,349.78		
	TOTAL Expense only	\$ 262,246.16	283,955.06	209,577.94	241,769.12	254,566.89	260,959.17	298,941.70		
	Rate per Customer	\$ 155.20	\$ 155.10	\$ 117.54	\$ 131.00	\$ 134.00	\$ 132.82	\$ 144.35		

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TOWN OF LAWRENCE
STORM WATER - BUDGET
January 1, 2023

	10/31/2022 YTD	12/31/2022 BUDGET	2023 BUDGET	INCREASE / DECREASE	PCNT
TAX-Special Charges	190,294.06	190,500.00	238,000.00	47,500.00	24.93%
Special Assmt Rev-Orde Pond	-	-	-	-	0.00%
Storm Water Fees-Building Prmt	12,729.24	12,000.00	12,000.00	-	0.00%
Brown Cty Bridge/Culvert Aid	-	-	-	-	0.00%
MISC Revenue	11,406.73	50,384.99	-	(50,384.99)	-100.00%
TOTAL FUND REVENUE	214,430.03	252,884.99	250,000.00	(2,884.99)	-1.15%
SW Admin Wages	52,872.82	63,600.00	78,182.34	14,582.34	22.93%
SW Employer Retirement Contri	3,551.20	3,915.00	5,000.00	1,085.00	27.71%
SW Payroll Taxes	4,062.19	4,865.40	5,980.95	1,115.55	22.93%
SW Health/Dental/Life/WC Insur	14,855.45	13,200.00	15,854.82	2,654.82	20.11%
SW Memberships & Subscriptions	1,715.00	1,100.00	1,100.00	-	0.00%
SW Admin Operating Exp	18,194.42	9,000.00	11,715.02	2,715.02	30.17%
Insurance Expense	3,092.36	4,000.00	2,000.00	(2,000.00)	-50.00%
SW Admin Capital Outlay	1,095.72	1,000.00	1,000.00	-	0.00%
Storm Water-Engineering	9,698.10	13,000.00	10,000.00	(3,000.00)	-23.08%
Stormwater Operating Expenses	37,318.85	50,000.00	30,000.00	(20,000.00)	-40.00%
Stormwater Ditch Mowing Expense	531.22	1,500.00	1,500.00	-	0.00%
SW Operational Capital Outlay	69,813.38	20,000.00	20,000.00	-	0.00%
Bridge Fund Expenses	3,483.00	-	-	-	0.00%
Principal on Debt	-	61,500.50	62,958.38	1,457.88	2.37%
Promissory Note Interest Expense	-	6,204.09	4,708.49	(1,495.60)	-24.11%
DUE TO GENERAL	-	-	-	-	0.00%
Depreciation Expense	-	-	-	-	0.00%
TOTAL EXPENSES	220,283.71	252,884.99	250,000.00	(2,884.99)	-1.15%
NET REVENUE OVER (UNDER) EXPENDITURES	(5,853.68)	-	0.00	0.00	

STORM WATER REVENUES								
		12/31/2021	10/31/2022	12/31/2022	Current	2023	Increase/	Percent
		14.00	10.00	12.00	Year	Proposed	Increase/	Increase/
TAXES		Actual	Actual	Budget	Variance	Budget	(Decrease)	Decrease
650-41000-000	TAX-Special Charges	186,472.93	190,294.06	190,500.00	205.94	238,000.00	47,500.00	25%
650-42000-000	Special Assmt Rev-Orde Pond	-	-	-	-	-	-	-100%
650-42000-110	Stormwater Assessment - Orion	-	-	-	-	-	-	0%
650-43690-000	State Grants - DNR UNPS	-	-	-	-	-	-	0%
650-44300-000	Storm Water Fees-Building Prmt	12,693.00	12,729.24	12,000.00	(729.24)	12,000.00	-	0%
650-44400-000	Brown Cty Bridge/Culvert Aid	-	-	-	-	-	-	0%
650-48130-000	Interest Income-Special Assmt	-	-	-	-	-	-	-100%
650-48900-001	MISC Surplus/Deficit to Balanc	-	-	50,384.99	50,384.99	-	(50,384.99)	#DIV/0!
	TOTAL	199,165.93	203,023.30	252,884.99	49,861.69	250,000.00	(2,884.99)	-1%

Stormwater Expenses								
		12/31/2021	10/31/2022	12/31/2022	Current	2023	Increase/	Percent
		14.00	10.00	12.00	Year	Proposed		Increase/
		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>Budget</u>	<u>Variance</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Decrease</u>
650-53300-120	SW Admin Wages	57,080.95	52,872.82	63,600.00	10,727.18	78,182.34	14,582.34	23%
650-53300-150	SW Employer Payroll Tax	4,177.41	4,062.19	4,865.40	803.21	5,980.95	1,115.55	23%
650-53300-151	SW Retirement Contri	3,713.82	3,551.20	3,915.00	363.80	5,000.00	1,085.00	28%
650-53300-152	SW Health/WC Insur	11,065.50	12,955.68	11,000.00	(1,955.68)	13,654.82	2,654.82	24%
650-53300-157	Dental Insurance	842.63	833.43	1,000.00	166.57	1,000.00	-	0%
650-53300-158	Disability Insurance	968.54	906.17	1,000.00	93.83	1,000.00	-	0%
650-53300-159	Life Insurance	172.79	160.17	200.00	39.83	200.00	-	0%
650-53300-320	SW Memberships & Subscriptions	1,090.00	1,715.00	1,100.00	(615.00)	1,100.00	-	0%
650-53300-340	SW Admin Operating Exp	13,718.66	18,194.42	9,000.00	(9,194.42)	11,715.02	2,715.02	23%
650-53300-510	Insurance Expense	1,458.81	3,092.36	4,000.00	907.64	2,000.00	(2,000.00)	-100%
650-53300-810	SW Admin Capital Outlay	678.75	1,095.72	1,000.00	(95.72)	1,000.00	-	0%
650-53310-215	Storm Water-Engineering	22,684.75	9,698.10	13,000.00	3,301.90	10,000.00	(3,000.00)	-30%
650-53311-340	Stormwater Operating Expenses	20,020.95	37,318.85	50,000.00	12,681.15	30,000.00	(20,000.00)	-67%
650-53311-345	Storm Water Ditch Mowing Exp	5,856.57	531.22	1,500.00	968.78	1,500.00	-	0%
650-53311-590	Bridge Fund Expenses	-	3,483.00		(3,483.00)		-	0%
650-53311-810	SW Operational Captial Outlay	-	69,813.38	20,000.00	(49,813.38)	20,000.00	-	0%
650-53441-540	Depreciation Expense	-	-		-		-	0%
650-58100-610	Principal on Debt	-	-	61,500.50	61,500.50	62,958.38	1,457.88	2%
650-58210-620	Promissory Note Interest Exp	6,205.22	-	6,204.09	6,204.09	4,708.49	(1,495.60)	-32%
650-59200-000	Transfer Out	-	-		-		-	0%
	TOTAL	143,530.13	220,283.71	252,884.99	(35,103.31)	250,000.00	(2,884.99)	-1%

Report Criteria:

Detail report.
Invoices with totals above \$.00 included.
Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Ambrosius Sales & Service								
22	Ambrosius Sales & Service	51775	Park Mower Repairs	11/03/2022	45.88	.00		
Total Ambrosius Sales & Service:					45.88	.00		
Broadway Automotive								
63	Broadway Automotive	1112873	Water Truck #6	11/07/2022	1,501.06	.00		
63	Broadway Automotive	1112873	Water Truck #6	11/07/2022	1,501.05	.00		
Total Broadway Automotive:					3,002.11	.00		
Brown County Port & Resource Recovery								
73	Brown County Port & Resource R	52495	Trash Collection - Sharps	10/31/2022	91.02	.00		
73	Brown County Port & Resource R	52495	Recycling	10/31/2022	753.82	.00		
Total Brown County Port & Resource Recovery:					844.84	.00		
Cashman, Suzanne M.								
961	Cashman, Suzanne M.	110822	Pollworker	11/08/2022	170.00	.00		
Total Cashman, Suzanne M.:					170.00	.00		
Central Brown County Water Authority								
93	Central Brown County Water Auth	3313	October Billing	11/08/2022	40,585.59	.00		
Total Central Brown County Water Authority:					40,585.59	.00		
Davis Kuelthau Attorneys at Law								
526	Davis Kuelthau Attorneys at Law	475686	General Legal- October	11/04/2022	940.00	.00		
Total Davis Kuelthau Attorneys at Law:					940.00	.00		
Decker, Robert								
1002	Decker, Robert	110822	Poll Worker	11/08/2022	180.00	.00		
Total Decker, Robert:					180.00	.00		
Diggers Hotline								
125	Diggers Hotline	221-0-19551	WF-Locate Service	10/31/2022	103.53	.00		
125	Diggers Hotline	221-0-19551	SF-Locate Service	10/31/2022	103.53	.00		
Total Diggers Hotline:					207.06	.00		
Diversified Benefit Services, Inc								
1014	Diversified Benefit Services, Inc	366175	Town Health	11/01/2022	9.09	.00		
1014	Diversified Benefit Services, Inc	366175	Clerk Health	11/01/2022	9.09	.00		
1014	Diversified Benefit Services, Inc	366175	Building Insepection Health	11/01/2022	9.09	.00		
1014	Diversified Benefit Services, Inc	366175	Snow Plow Health	11/01/2022	9.09	.00		
1014	Diversified Benefit Services, Inc	366175	Public Works Health	11/01/2022	9.09	.00		
1014	Diversified Benefit Services, Inc	366175	Parks Health	11/01/2022	9.09	.00		
1014	Diversified Benefit Services, Inc	366175	Water Health	11/01/2022	9.09	.00		
1014	Diversified Benefit Services, Inc	366175	Water Health	11/01/2022	9.09	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1014	Diversified Benefit Services, Inc	366175	Sewer Health	11/01/2022	9.09	.00		
1014	Diversified Benefit Services, Inc	366175	Sewer Health	11/01/2022	9.09	.00		
1014	Diversified Benefit Services, Inc	366175	Storm Sewer Health	11/01/2022	9.10	.00		
Total Diversified Benefit Services, Inc:					100.00	.00		
Jim's Johns, Inc.								
233	Jim's Johns, Inc.	16896	Park Portable Restroom	10/31/2022	299.00	.00		
Total Jim's Johns, Inc.:					299.00	.00		
Kocken Bros Trucking & Excavating								
253	Kocken Bros Trucking & Excavati	103122	Jen Road	10/31/2022	1,127.85	.00		
Total Kocken Bros Trucking & Excavating:					1,127.85	.00		
Kussow, Mary Jo								
279	Kussow, Mary Jo	110822	Election Food	11/08/2022	25.92	.00		
Total Kussow, Mary Jo:					25.92	.00		
Lafond, Terri								
1061	Lafond, Terri	110822	Pollworker	11/08/2022	85.00	.00		
Total Lafond, Terri:					85.00	.00		
Ledgecrest Homes								
264	Ledgecrest Homes	22-05-0023	Contractor Deposit Refund-1462	11/09/2022	1,000.00	.00		
Total Ledgecrest Homes:					1,000.00	.00		
Lemke, Bonnie								
57	Lemke, Bonnie	110822	Election Poll Worker	11/08/2022	185.00	.00		
Total Lemke, Bonnie:					185.00	.00		
Level 3 Communications LLC								
631	Level 3 Communications LLC	61614270	Phone Services	11/01/2022	1,292.33	.00		
Total Level 3 Communications LLC:					1,292.33	.00		
Mail Haus, Inc								
410	Mail Haus, Inc	174143	Newsletter 2022	11/03/2022	2,378.49	.00		
Total Mail Haus, Inc:					2,378.49	.00		
McMahon Associates, Inc.								
285	McMahon Associates, Inc.	0928556	Illicit Discharge	10/29/2022	144.00	.00		
Total McMahon Associates, Inc.:					144.00	.00		
Minten, Jean								
220	Minten, Jean	110822	Election Poll Worker	11/08/2022	175.00	.00		
Total Minten, Jean:					175.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Myette, Robert J								
1003	Myette, Robert J	110822	Pollworker	11/08/2022	170.00	.00		
Total Myette, Robert J:					170.00	.00		
Northwoods Superior Chemical								
315	Northwoods Superior Chemical	348618	Cleaners	11/04/2022	204.60	.00		
Total Northwoods Superior Chemical:					204.60	.00		
Pasterski, Luke								
1094	Pasterski, Luke	101983318	Fire Boots	11/04/2022	221.55	.00		
Total Pasterski, Luke:					221.55	.00		
Rueden, Lou Ann								
865	Rueden, Lou Ann	110822	Election Poll Worker	11/08/2022	170.00	.00		
Total Rueden, Lou Ann:					170.00	.00		
Rueden, Warren H.								
864	Rueden, Warren H.	110822	Election Poll Worker	11/08/2022	170.00	.00		
Total Rueden, Warren H.:					170.00	.00		
Rural Mutual Insurance								
373	Rural Mutual Insurance	541150963-120	Work Comp-Administrator	12/01/2022	548.49	.00		
373	Rural Mutual Insurance	541150963-120	Work Comp-Clerk/Admin	12/01/2022	117.53	.00		
373	Rural Mutual Insurance	541150963-120	Work Comp-Building Inspection	12/01/2022	666.02	.00		
373	Rural Mutual Insurance	541150963-120	Work Comp-Public Works	12/01/2022	1,175.33	.00		
373	Rural Mutual Insurance	541150963-120	Work Comp-Water Fund	12/01/2022	587.66	.00		
373	Rural Mutual Insurance	541150963-120	Work Comp-Sewer Fund	12/01/2022	548.49	.00		
373	Rural Mutual Insurance	541150963-120	Work Comp-Town Board	12/01/2022	274.23	.00		
Total Rural Mutual Insurance:					3,917.75	.00		
Schmidt, Chris								
1062	Schmidt, Chris	110822	Pollworker	11/08/2022	155.00	.00		
Total Schmidt, Chris:					155.00	.00		
Securian Financial Group, Inc								
944	Securian Financial Group, Inc	002832L-1222	Life Insurance	12/01/2022	261.83	.00		
Total Securian Financial Group, Inc:					261.83	.00		
Southside Tire Co.								
388	Southside Tire Co.	3113951	Utility Truck #6	11/07/2022	79.00	.00		
388	Southside Tire Co.	3114071	Fire #F7	11/04/2022	636.56	.00		
Total Southside Tire Co.:					715.56	.00		
Truck Equipment Inc.								
429	Truck Equipment Inc.	1025515-00	PW Supplies Snow Plows	11/03/2022	2.65	.00		
429	Truck Equipment Inc.	1025547-00	PW Supplies	11/03/2022	168.14	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Truck Equipment Inc.:					170.79	.00		
VanBoxtel, Stephen G.								
1005	VanBoxtel, Stephen G.	110822	Pollworker	11/08/2022	170.00	.00		
Total VanBoxtel, Stephen G.:					170.00	.00		
Weyers Equipment Inc								
460	Weyers Equipment Inc	01-187598	Ditch Mower Repair	11/08/2022	5,433.54	.00		
Total Weyers Equipment Inc:					5,433.54	.00		
Willems, Julie M								
962	Willems, Julie M	110822	Election Pollworker	11/08/2022	155.00	.00		
Total Willems, Julie M:					155.00	.00		
Wisconsin Towns Association								
477	Wisconsin Towns Association	20213	2023 Membership	11/08/2022	1,681.00	.00		
Total Wisconsin Towns Association:					1,681.00	.00		
Grand Totals:					66,384.69	.00		

Dated: _____

Town Chairman: _____

Town Supervisor: _____

Clerk/Treasurer: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$.00 included.
- Only unpaid invoices included.



Agenda Item Review

Meeting Date: 11/14/22
Agenda Item#: 11 – a, b, c, d

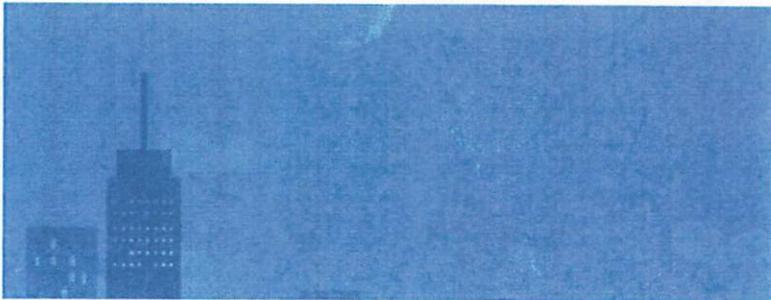
TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Town Board of Supervisors
REPORT FROM: Scott Beining, Building Inspector/Zoning Administrator
AGENDA ITEM: **Staff Report for all Planning/Zoning agenda items**

1. Consideration of Sign Review at 1641 Sand Acres Dr. at Parcel L-660 by Reinhold Signs.
84 SF monument sign proposed. Non-illuminated. Meets requirements. Location will be verified on building permit. Approval is recommended by PZ with unanimous vote 11/9/22. Staff recommends approval.
2. **SET PUBLIC HEARING DATE ONLY:** Consideration of Conditional Use Permit for a Temporary Communication Tower at 2901 Lawrence Dr. at Parcel L-469 by Verizon Wireless. A 90 day temporary permit was issued for the emergency installation of a temp. tower after a fire destroyed the equipment at the VanGheem property. A CUP is required for any new tower. This would be permitted for approximately 1 year, until a new tower would be reviewed. The tower has been in place for about a month with no negative impact noted. Approval of the application is recommended, the full CUP process would be required. Approval is recommended by PZ with unanimous vote 11/9/22.
3. Consideration of 2 Lot Certified Survey Map (CSM) at Lost Dauphin Dr/Golden Glow Rd.. on Parcel L-27-1 by Mau & Associates.
This CSM would create 2 lots of legal size and frontage for ER zoning for non-sewered lots. The remaining 20+/- acres would remain A-1, as is. Approval is recommended by PZ with unanimous vote 11/9/22. Staff recommends approval.
4. **SET PUBLIC HEARING DATE ONLY:** Consideration of Zoning Amendment to re-zone Lot 1 & 2 of above CSM from Agricultural Zone (A-1) to Estate Residential (ER) at Lost Dauphin Dr/Golden Glow Rd on current Parcel L-27-1 by Mau & Associates.
ER zoning would be appropriate for the new parcels. Approval is recommended by PZ with unanimous vote 11/9/22. Staff recommends approval.



Map data ©2022, Map data ©2022 20 ft



New.
Sign Installed



REINHOLD
SIGN SERVICE

2070 HOLMGREN WAY GREEN BAY, WI 54304
(920) 494-7161 FAX(920) 494-8720

LAYOUT

APPROVED CHANGES

SIGNED BY: _____ DATE: _____

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NO DUPLICATION ALLOWED
WITHOUT PERMISSION

SALESPERSON

_____ TERI MOEN

CONSULTANT TEAM

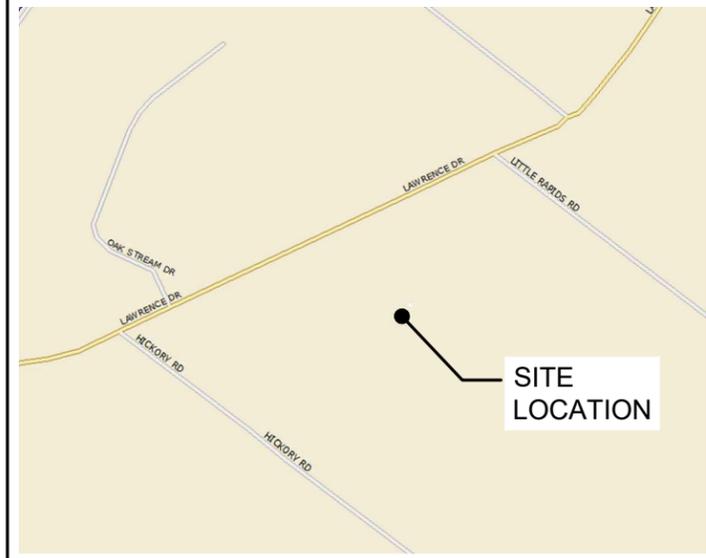
PROJECT CONSULTANT: TERRA CONSULTING GROUP, LTD.
600 BUSSE HIGHWAY
PARK RIDGE, IL 60068
(847) 698-6400

STRUCTURAL: HUTTER TRANKINA ENGINEERING
(TOWER ANALYSIS) 32 W 273 ARMY TRAIL RD,
SUITE #100
WAYNE, IL 60184
(630) 513-6711

STRUCTURAL ANALYSIS DATE: 08/16/2022

VICINITY MAP

N.T.S. 



REGIONAL MAP

N.T.S. 



PROJECT TYPE

PROPOSED VERIZON ANTENNAS TO BE MOUNTED ON 100'-0" TEMPORARY T.O.W. WITH TEMPORARY COLT AT BASE.

PROJECT INFORMATION

SITE COORDINATES: LATITUDE: 44° 23' 13.00" N
LONGITUDE: 88° 08' 47.40" W

ADDRESS: 2901 LAWRENCE DRIVE
DEPERE, WI 54115

JURISDICTION: BROWN COUNTY
OCCUPANCY: UNINHABITED

CONSTRUCTION TYPE: TEMP TOWER

PROPERTY OWNER: JAMES AND IDA VAN GHEEM

TOWER OWNER: VERIZON WIRELESS

APPLICANT: VERIZON WIRELESS
1701 GOLF ROAD
TOWER 2, SUITE 400
ROLLING MEADOWS, IL 60008



22-10-0017
L-469



1701 GOLF ROAD, TOWER 2, SUITE 400
ROLLING MEADOWS, ILLINOIS 60008
PHONE: (847) 619-5397 FAX: (847) 706-7415

LOCATION NUMBER: 113395
SITE NAME: VAN GHEEM SILO
2901 LAWRENCE DRIVE
DEPERE, WI 54115



OTHER UTILITIES NOT INCLUDED IN DIGGERS HOTLINE AND LOCAL UTILITY DISTRICTS AND COMPANIES SHALL ALSO BE NOTIFIED



SHEET	DRAWING INDEX	REVISION
T-1	TITLE SHEET	5,6
LP	LOCATION PLAN	4,5
ANT-1	SITE ELEVATION	5
ANT-1A	ANTENNA PLAN VIEWS	-
ANT-2	ANTENNA INFORMATION	-
ANT-2A	ANTENNA INFORMATION	-
E-1	GROUNDING DETAILS	-
22" x 34" IS FULL SCALE 11" x 17" IS HALF SCALE		
ATTACHMENTS		
-	-	-

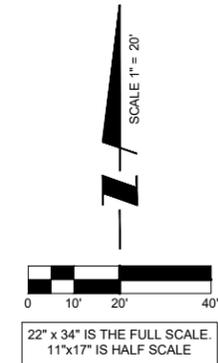
NO.	DESCRIPTION	DATE	BY
1	ISSUED FOR REVIEW	07/27/22	JJR
2	REVISED TOWER LOCATION	08/03/22	JJR
3	REVISED TOWER LOCATION	08/04/22	JJR
4	ISSUED FOR 90S	08/05/22	JJR
5	REVISED TOWER LOCATION	08/19/22	DS
6	REVISED FIBER ROUTE & ANTENNA PLAN	10/19/22	TJS
	ISSUED FOR PERMIT	10/19/22	TJS

LOC. # 725863
VAN GHEEM SILO
2901 LAWRENCE DRIVE
DEPERE, WI 54115

DRAWN BY: JJR
CHECKED BY: DS
DATE: 07/26/22
PROJECT #: 194-023

SHEET TITLE
TITLE SHEET

SHEET NUMBER
T-1



verizon
 1701 GOLF ROAD,
 TOWER 2, SUITE 400
 ROLLING MEADOWS, IL 60008
 PHONE: (847) 619-5397
 FAX: (847) 706-7415

TERRA
 CONSULTING ENGINEERS, P.C.
 600 BUSSE HIGHWAY
 PARK RIDGE, IL 60068
 PH: 847-698-6400
 FAX: 847-698-6401

REVISIONS	
NO.	DESCRIPTION
1	ISSUED FOR REVIEW
2	REVISED TOWER LOCATION
3	REVISED TOWER LOCATION
4	ISSUED FOR 90S
5	REVISED TOWER LOCATION
6	REVISED FIBER ROUTE & ANTENNA PLAN

LOC. # 725863

VAN GHEEM
 SILO

2901 LAWRENCE DRIVE
 DEPERE, WI 54115

DRAWN BY:	JJR
CHECKED BY:	DS
DATE:	07/26/22
PROJECT #:	194-023

SHEET TITLE
 LOCATION PLAN

SHEET NUMBER
LP



OTHER UTILITIES NOT INCLUDED IN DIGGERS HOTLINE AND LOCAL UTILITY DISTRICTS AND COMPANIES SHALL ALSO BE NOTIFIED

NOTE:
THIS DRAWING IS FOR EXHIBIT AND
LAYOUT PURPOSES ONLY.

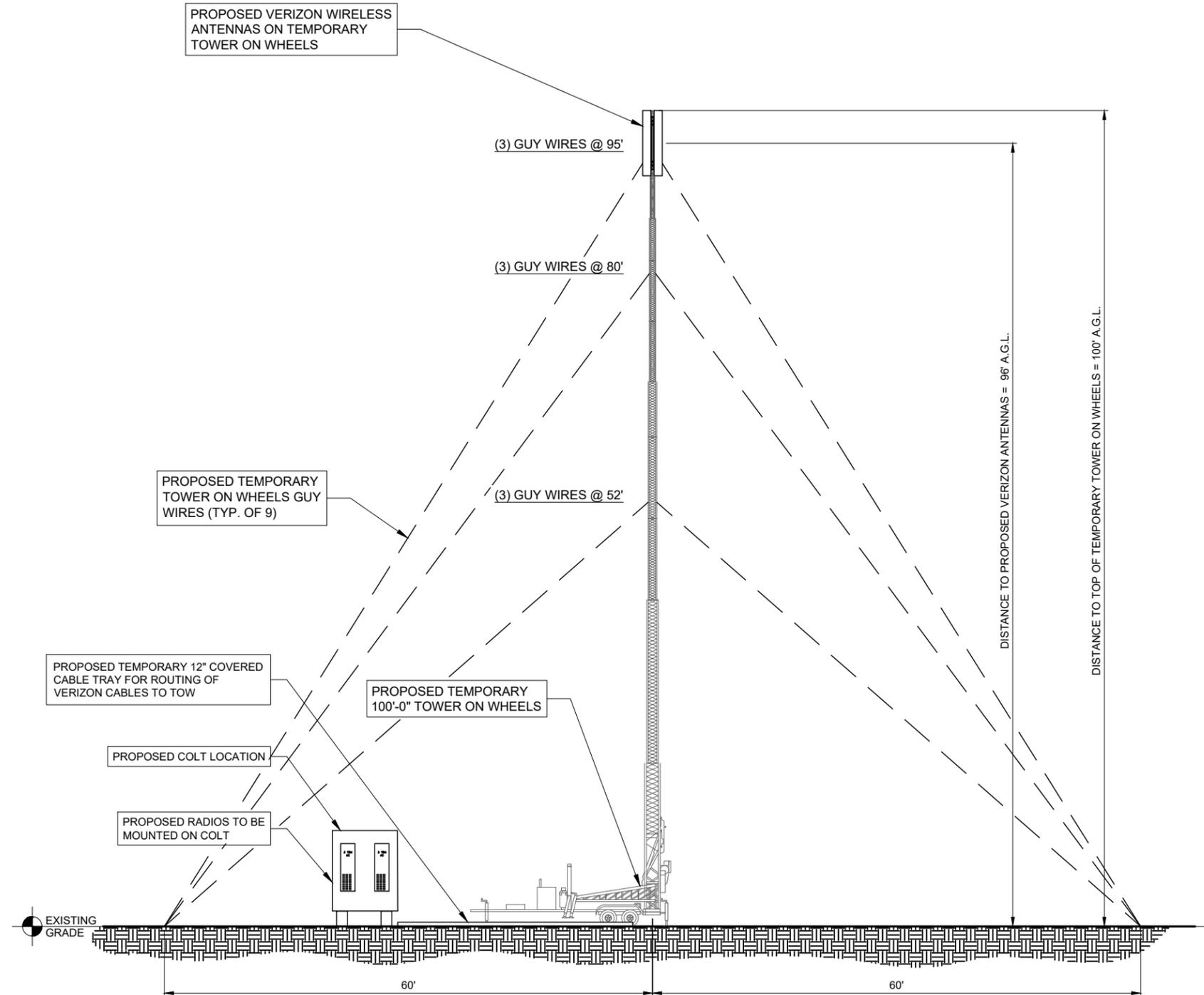
FINAL EXHIBIT PENDING STRUCTURAL
ANALYSIS BY OTHERS.

22-10-0017
L-469

FULL SCALE PRINT IS ON 22"x34" MEDIA
HALF SCALE PRINT IS ON 11"x17" MEDIA

verizon
1701 GOLF ROAD,
TOWER 2, SUITE 400
ROLLING MEADOWS, IL 60008
PHONE: (847) 619-5397
FAX: (847) 706-7415

TERRA
CONSULTING ENGINEERS, P.C.
600 BUSSE HIGHWAY
PARK RIDGE, IL 60068
PH: 847-698-6400
FAX: 847-698-6401



1 ELEVATION
SCALE: 1/8" = 1'-0" ±

REVISIONS					
NO.	DESCRIPTION	DATE	BY	TJS	TJS
1	ISSUED FOR REVIEW	07/27/22	JJR		
2	REVISED TOWER LOCATION	08/03/22	JJR		
3	REVISED TOWER LOCATION	08/04/22	JJR		
4	ISSUED FOR 90S	08/05/22	JJR	DS	
5	REVISED TOWER LOCATION	08/12/22	JJR		
6	REVISED FIBER ROUTE & ANTENNA PLAN	10/19/22	TJS		
	ISSUED FOR PERMIT	10/19/22	TJS		

LOC. # 725863

VAN GHEEM
SILO

2901 LAWRENCE DRIVE
DEPERE, WI 54115

DRAWN BY: JJR

CHECKED BY: DS

DATE: 07/26/22

PROJECT #: 194-023

SHEET TITLE
SITE
ELEVATION

SHEET NUMBER

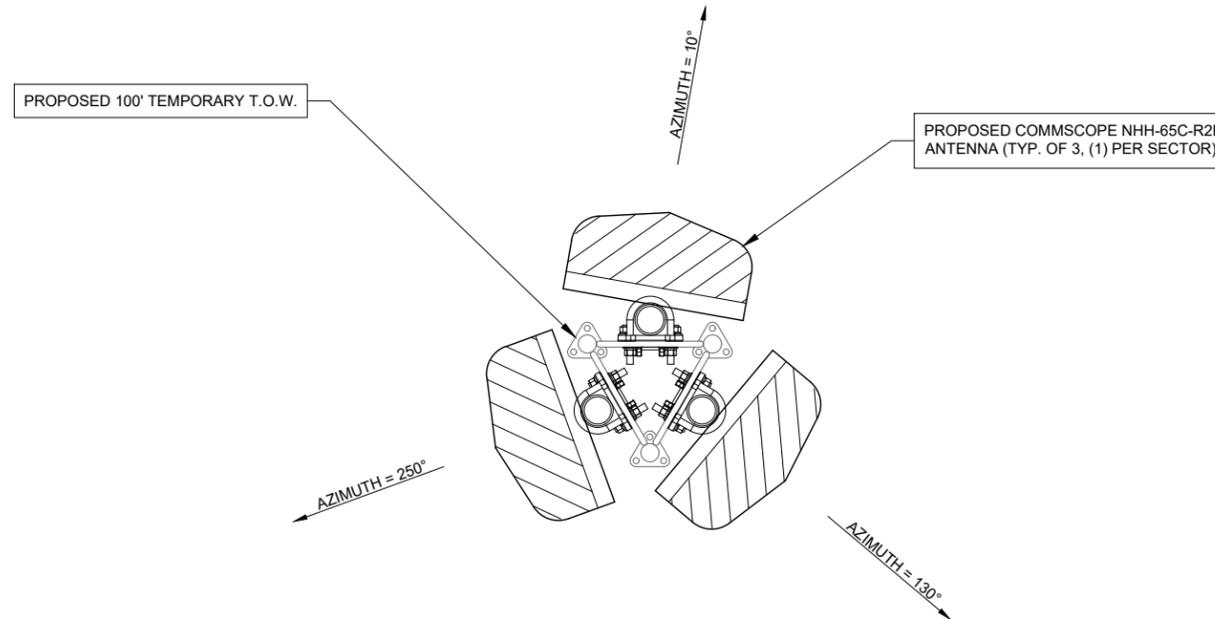
ANT-1

NOTES:

1. THIS DRAWING IS FOR EXHIBIT AND LAYOUT PURPOSES ONLY.
2. NO ANTENNA OR LINE WORK TO BEGIN PRIOR TO CONFIRMATION OF ADEQUATE TOWER AND MOUNT CAPACITY.
3. G.C. TO VERIFY ANTENNA TECHNOLOGIES PRIOR TO REMOVAL OF ANY ANTENNAS.
4. REFER TO ANT-3 FOR DETAIL ON EXISTING & PROPOSED RF CONFIGURATION.

FINAL CONFIGURATION TO MATCH RFDS. REMOVE ALL EQUIPMENT NOT LISTED ON THE RFDS. REFER TO MOUNT ANALYSIS FOR ADDITIONAL REQUIREMENTS.

22-10-0017
L-469



1 PROPOSED ANTENNA LAYOUT
N.T.S.

verizon
1701 GOLF ROAD,
TOWER 2, SUITE 400
ROLLING MEADOWS, IL 60008
PHONE: (847) 619-5397
FAX: (847) 706-7415

TERRA
ENGINEERING & ARCHITECTURE, LTD.
600 BUSSE HIGHWAY
PARK RIDGE, IL 60068
PH: 847-698-6400
FAX: 847-698-6401

REVISIONS		BY	DATE
NO.	DESCRIPTION	JJR	07/27/22
1	ISSUED FOR REVIEW	JJR	08/03/22
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4	ISSUED FOR 90S	DS	08/12/22
5	REVISED TOWER LOCATION	TJS	10/19/22
6	REVISED FIBER ROUTE & ANTENNA PLAN	TJS	10/19/22
	ISSUED FOR PERMIT		

LOC. # 725863

VAN GHEEM
SILO

2901 LAWRENCE DRIVE
DEPERE, WI 54115

DRAWN BY: JJR
CHECKED BY: DS
DATE: 07/26/22
PROJECT #: 194-023

SHEET TITLE
ANTENNA
LAYOUT

SHEET NUMBER

ANT-1A

22-10-0017
L-469



WEST > Upper Midwest > Illinois/Wisconsin > Wisconsin > Van_Gheem_Temp
RF Submit by: Mehta, Kunjan - kunjan.mehta@verizon.com - 8/3/2022, 10:21:24 AM
EE Submit by: - - -

Project Details	Location Information
Project ID: 16962244	Site ID: 617328561
Project Name: COW Special Event	E-NodeB ID: 209084
Project Alt Name: Van_Gheem_Temp	PSLC: 725863
Project Type: Initial Build	Switch Name: New Berlin
Modification Type:	Tower Owner:
Designed Sector Carrier 4G: 9	Tower Type: COW/COLT
Designed Sector Carrier 5G: N/A	Site Type: TEMPORARY
Additional Sector Carrier 4G: N/A	Site Sub Type: COW
Additional Sector Carrier 5G: N/A	Street Address: 2901 Lawrence Dr
FP Solution Type & Tech Type: MCR;4G_700,4G_AWS	City: De Pere
Carrier Aggregation: false	State: WI
MPT Id:	Zip Code: 54115
eCIP-0: false	County: Brown
Suffix:	Latitude: 44.387028 / 44° 23' 13.3008" N
	Longitude: -88.1465 / 88° 8' 47.4" W

RFDS Project Scope:

verizon
1701 GOLF ROAD,
TOWER 2, SUITE 400
ROLLING MEADOWS, IL 60008
PHONE: (847) 619-5397
FAX: (847) 706-7415

TERRA
COMMUNICATIONS & NETWORKS, LTD.
600 BUSSE HIGHWAY
PARK RIDGE, IL 60068
PH: 847-698-6400
FAX: 847-698-6401

NO.	DESCRIPTION	DATE	BY					
			JJR	JJR	JJR	JJR	DS	TJS
1	ISSUED FOR REVIEW	07/27/22						
2	REVISED TOWER LOCATION	08/03/22						
3	REVISED TOWER LOCATION	08/04/22						
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5	REVISED TOWER LOCATION	08/19/22						
6	REVISED FIBER ROUTE & ANTENNA PLAN	10/19/22						
	ISSUED FOR PERMIT	10/19/22						

Antenna Summary

Added											
700	AWS	Make	Model	Centerline	Tip Height	Azimuth	RET	4xRx	Inst. Type	Quantity	Item ID
LTE	LTE	COMMSCOPE	NHH-65C-R2B	96	100	10(01) 130(02) 250(03)	false	false	PHYSICAL	6	NHH-65C-R2B
Removed											
No data available.											
Retained											
No data available.											

Added: 6
Removed: 0
Retained: 0

Equipment Summary

Added										
Equipment Type	Location	700	AWS	Make	Model	Cable Length	Cable Size	Install Type	Quantity	Item ID
RRU	Tower	LTE		Ericsson	RRUS11 B13			PHYSICAL	6	KRC161456/1
RRU	Tower		LTE	Ericsson	RRUS32 B4			PHYSICAL	3	KRC161416/1
AISG Cable	Tower						3/8"	PHYSICAL	3	
Coaxial Cables	Tower						1/2"	PHYSICAL	24	
Removed										
No data available.										
Retained										
No data available.										

LOC. # 725863

**VAN GHEEM
SILO**

2901 LAWRENCE DRIVE
DEPERE, WI 54115

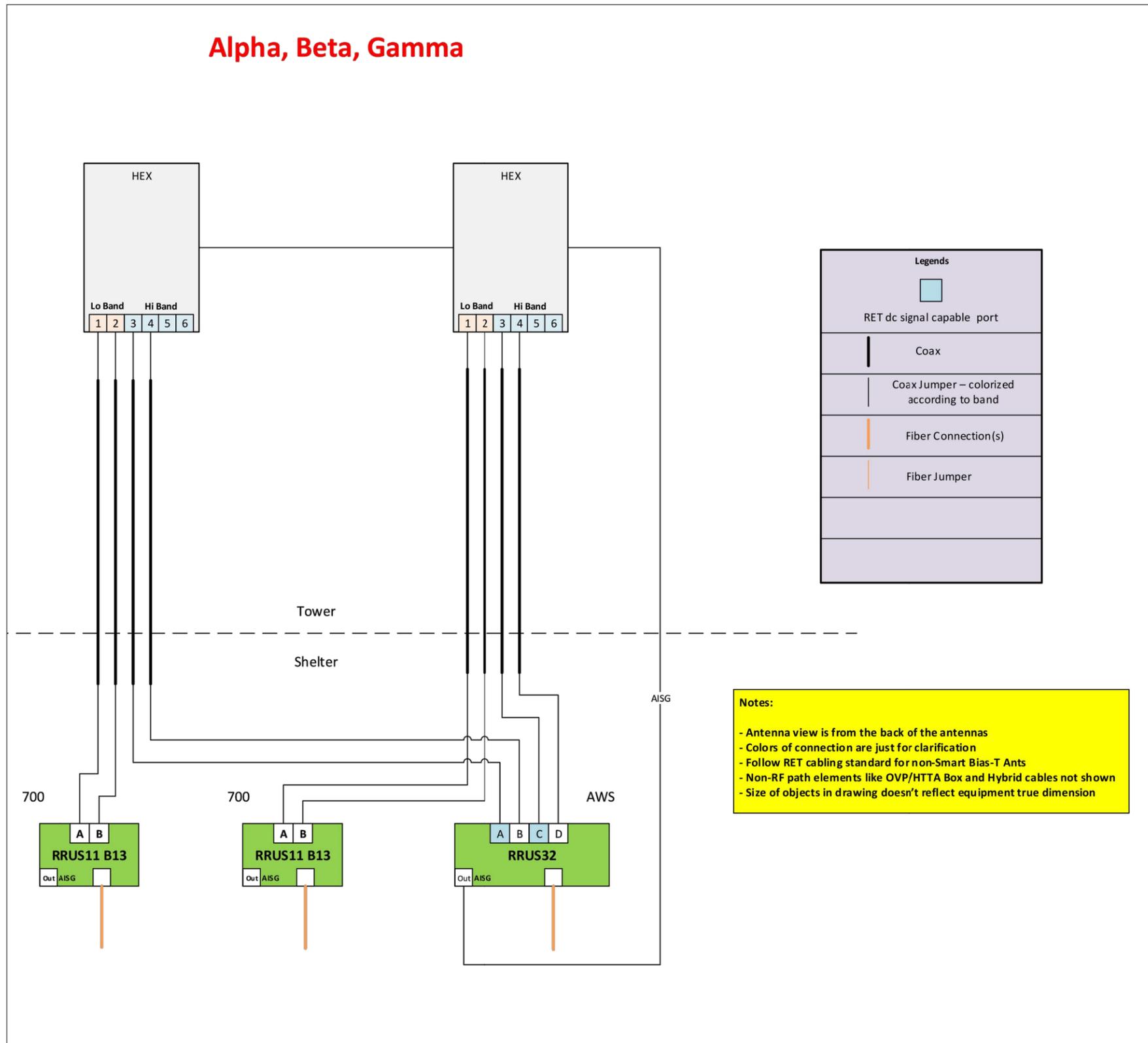
DRAWN BY:	JJR
CHECKED BY:	DS
DATE:	07/26/22
PROJECT #:	194-023

SHEET TITLE
**ANTENNA
INFORMATION**

SHEET NUMBER
ANT-2

22-10-0017
L-469

Alpha, Beta, Gamma



verizon
1701 GOLF ROAD,
TOWER 2, SUITE 400
ROLLING MEADOWS, IL 60008
PHONE: (847) 619-5397
FAX: (847) 706-7415

TERRA
COMMUNICATIONS CONSULTING, LTD.
600 BUSSE HIGHWAY
PARK RIDGE, IL 60068
PH: 847-698-6400
FAX: 847-698-6401

REVISIONS		NO.	DESCRIPTION	DATE	BY
1	ISSUED FOR REVIEW	07/27/22	JJR		
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5	REVISED TOWER LOCATION	08/12/22	DS		
6	REVISED FIBER ROUTE & ANTENNA PLAN	10/19/22	TJS		
	ISSUED FOR PERMIT	10/19/22	TJS		

LOC. # 725863

VAN GHEEM
SILO

2901 LAWRENCE DRIVE
DEPERE, WI 54115

DRAWN BY:	JJR
CHECKED BY:	DS
DATE:	07/26/22
PROJECT #:	194-023

SHEET TITLE
ANTENNA
INFORMATION

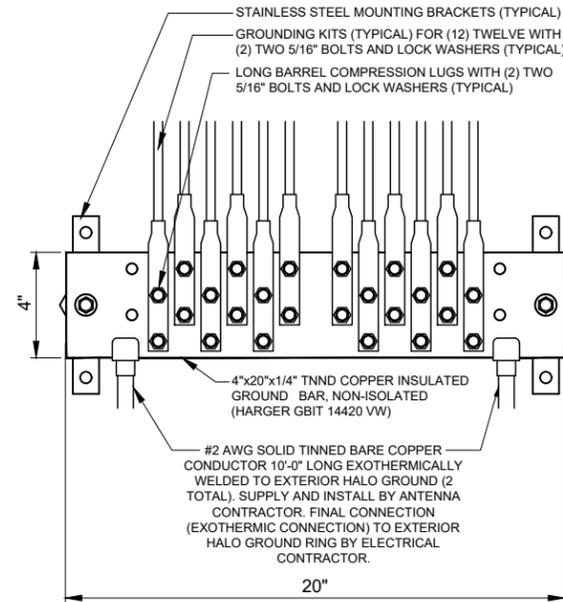
SHEET NUMBER
ANT-2A

GROUNDING ELECTRODE SYSTEM NOTES:

- ALL GROUNDING CONNECTIONS SHALL BE MADE BY THE EXOTHERMIC PROCESS CONNECTIONS SHALL INCLUDE ALL CABLE TO CABLE, SPLICES, ETC. ALL CABLE TO GROUND RODS, GROUND RODS SPLICES AND LIGHTNING PROTECTION SYSTEM AS INDICATED. GROUND FOUNDATION ONLY AS INDICATED BY PM. ALL MATERIALS USED (MOLDS, WELDING, METAL, TOOLS, ETC.) SHALL BE BY EXOTHERMIC PROCESS AND INSTALLED PER MANUFACTURERS RECOMMENDATIONS AND PROCEDURES. GROUND CONDUCTOR SHALL HAVE A MINIMUM 24" BENDING RADIUS.
- ALL EXOTHERMIC CONNECTIONS ON GALVANIZED SURFACES SHALL BE CLEANED THOROUGHLY AND COLORED TO MATCH SURFACE WITH (2) TWO COATS OF SHERWIN-WILLIAMS GALVITE (WHITE) PAINT B50W3 (OR EQUAL) OR SHERWIN-WILLIAMS SILVERBRITE (ALUMINUM) B59S11 (OR EQUAL). ALL ELECTRICAL & MECHANICAL GROUND CONNECTIONS SHALL HAVE ANTI-OXIDANT COMPOUND APPLIED TO CONNECTION
- FENCE/GATE: GROUND FENCE POSTS WITHIN 6 FEET OF ENCLOSURE AND 25 FEET OF TOWER AS INDICATED ON DRAWINGS. GROUND EACH GATE POST AND CORNER POST. GROUND CONNECTIONS TO FENCE POSTS SHALL BE MADE BY THE EXOTHERMIC PROCESS AND INSTALLED PER MANUFACTURER'S RECOMMENDATIONS AND PROCEDURES. ALL OTHER CONNECTIONS FOR THE GROUND GRID SYSTEM SHALL BE MADE BY THE EXOTHERMIC PROCESS, AND INSTALLED PER MANUFACTURER'S RECOMMENDATIONS AND PROCEDURES.
- AFTER INSTALLATION OF THE CANOPY AT THE DOOR, GC/EC IS TO BOND THE CANOPY TO THE DOOR FRAME WITH A #2 CONDUCTOR. USE DOUBLE-LUG CONNECTION. PREP AND PAINT SURFACE TO MATCH AFTER INSTALLATION.
- UTILITY COMPANY COORDINATION: ELECTRICAL CONTRACTOR SHALL CONFIRM THAT ALL WORK IS IN ACCORDANCE WITH THE RULES OF THE LOCAL UTILITY COMPANY BEFORE SUBMITTING THE BID, THE CONTRACTOR SHALL CHECK WITH THE UTILITY COMPANIES SUPPLYING SERVICE TO THIS PROJECT AND SHALL DETERMINE FROM THEM ALL EQUIPMENT AND CHARGES WHICH THEY WILL REQUIRE AND SHALL INCLUDE THE COST IN THE BID.
- GROUND TEST: GROUND TESTS SHALL BE PERFORMED AS REQUIRED BY LESSEE STANDARD PROCEDURES. GROUND GRID RESISTANCE SHALL NOT EXCEED 5 OHMS.
- CONTRACTOR SHALL SUBMIT THE GROUND RESISTANCE TEST REPORT AS FOLLOWS:
ONE (1) COPY TO OWNER REPRESENTATIVE
ONE (1) COPY TO ENGINEER
ONE (1) COPY TO KEEP INSIDE EQUIPMENT ENCLOSURE

NOTE:

DO NOT ATTACH GROUND BARS ON ANY OF THE TANKS COATED SURFACES

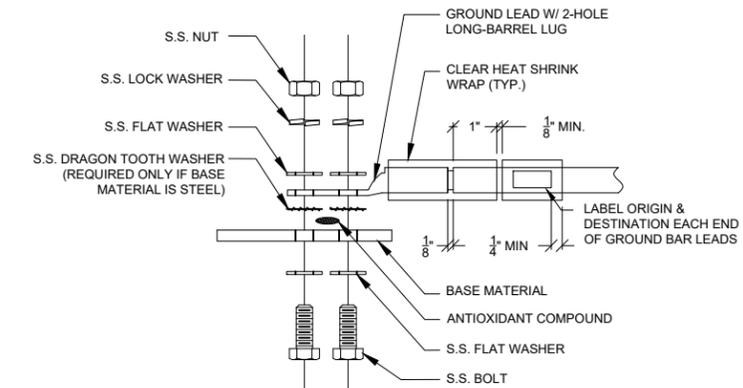


1 EXTERIOR GROUND BAR DETAIL
N.T.S.

22-10-0017
L-469

NOTES:

- ALL HARDWARE 18-8 STAINLESS STEEL INCLUDING BELLEVILLES. COAT ALL SURFACES WITH KOPR-SHIELD BEFORE MATING.
- FOR GROUND BOND TO STEEL ONLY: INSERT A DRAGON TOOTH WASHER BETWEEN LUG AND STEEL, COAT ALL SURFACES WITH KOPR-SHIELD.
- GROUND BARS, INSTALL BOLT HEAD TOWARD WALL
- ENCLOSURES, INSTALL BOLT HEAD ON OUTSIDE OF ENCLOSURE



2 GROUND LUG INSTALLATION DETAIL
N.T.S.



Type GT
THROUGH CABLE TO TOP OF GROUND ROD.



Type VN
HORIZONTAL CABLE TAP TO VERTICAL STEEL SURFACE OR THE SIDE OF HORIZONTAL PIPE



Type TA
TEE OF HORIZONTAL RUN AND TAP CABLES.



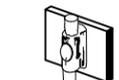
Type VS
CABLE TAP DOWN AT 45° TO VERTICAL STEEL SURFACE OR SIDE OF HORIZONTAL OR VERTICAL PIPE.



Type HS
HORIZONTAL CABLE TAP TO HORIZONTAL STEEL SURFACE OR PIPE. CABLE OFF SURFACE.



Type GY
THROUGH CABLE TO SIDE OF GROUND ROD



Type VV
THROUGH VERTICAL CABLE TO VERTICAL STEEL SURFACE OR TO THE SIDE OF EITHER HORIZONTAL OR VERTICAL PIPE



Type GR
CABLE TAP TO TOP OF GROUND ROD



Type XB
CROSS OF HORIZONTAL CABLES. LAPPED AND NOT CUT

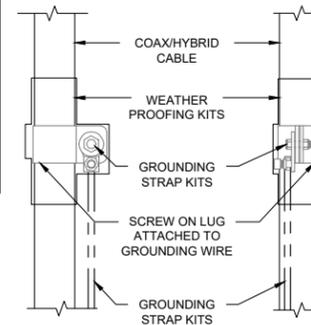


Type NC
THROUGH AND TAP CABLES TO GROUND ROD

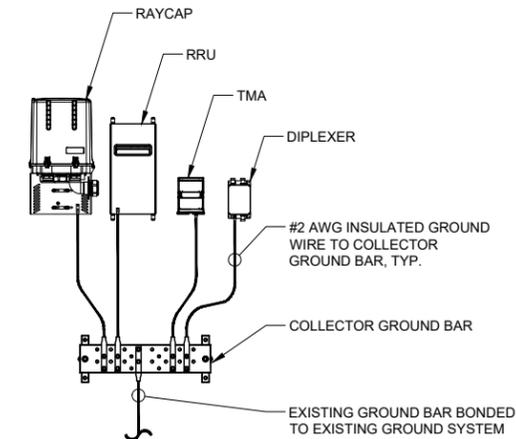
3 EXOTHERMIC WELD DETAILS
EXOTHERMIC AND HARGER ULTRAWELD OR APPROVED EQUAL

NOTES:

- DO NOT INSTALL CABLE GROUND KIT AT A BEND AND ALWAYS DIRECT GROUND WIRE DOWN TO GROUND BAR.
- THIS DETAIL IS TYPICAL FOR EACH COAX CABLE WHERE IT IS SPECIFIED TO BE GROUNDED
- CABLE TO BE GROUNDED AT ANTENNA LEVEL AND PRIOR TO ENTERING SHELTER ENTRY PANEL.
- CABLE ALSO TO BE GROUNDED TO GROUND BAR AT TOWER BASE IF APPLICABLE.
- USE ONLY TIN PLATED GROUNDING KITS.



4 COAX / HYBRID CABLE GROUND KIT DETAIL
N.T.S.



NOTES:

- DETAIL IS CONCEPTUAL ONLY. PLEASE SEE ECR AND LAYOUT SHEETS FOR ACTUAL EQUIPMENT CONFIGURATION.
- GROUND CONNECTIONS MUST BE DOUBLE HOLE CONNECTION. SPECIAL EXCEPTION ONLY TO EQUIPMENT THAT WILL NOT ALLOW FOR A DOUBLE HOLE CONNECTION.

5 TYPICAL APPURTENANCE GROUNDING
SCALE: N.T.S.

verizon
1701 GOLF ROAD,
TOWER 2, SUITE 400
ROLLING MEADOWS, IL 60008
PHONE: (847) 619-5397
FAX: (847) 706-7415

TERRA
COMMUNICATIONS & NETWORKS, LTD.
600 BUSSE HIGHWAY
PARK RIDGE, IL 60068
PH: 847-698-6400
FAX: 847-698-6401

NO.	DESCRIPTION	BY		DATE	
		JJR	JJR	07/27/22	08/03/22
1	ISSUED FOR REVIEW	JJR	JJR	07/27/22	08/03/22
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3	REVISED TOWER LOCATION	JJR	JJR	08/05/22	08/19/22
4	ISSUED FOR 90S	DS	TJS	08/19/22	10/19/22
5	REVISED TOWER LOCATION	DS	TJS	08/19/22	10/19/22
6	REVISED FIBER ROUTE & ANTENNA PLAN	TJS	TJS	10/19/22	10/19/22
	ISSUED FOR PERMIT				

REVISIONS

LOC. # 725863

VAN GHEEM
SILO

2901 LAWRENCE DRIVE
DEPERE, WI 54115

DRAWN BY: JJR

CHECKED BY: DS

DATE: 07/26/22

PROJECT #: 194-023

SHEET TITLE

GROUNDING DETAILS

SHEET NUMBER

E-1

Certified Survey Map

Part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and part of the Government Lot 3, all being located in Section 13, T22N-R19E, Town of Lawrence, Brown County, Wisconsin.

Graphic Scale: 1" = 100'



Michael R. Andraschko
PLS-2895
November 1st, 2022



Sheet One of Four
Project No.: Z-1203
Drawing No.: L-11936
Fieldwork Completed: xx/xx/xx



Legend

- 1.32" (o.d.) x 18" iron pipe with cap weighing 1.68 lbs/lin ft set
- 1" iron pipe found
- ⊕ Brown County monument - type noted

NOTES

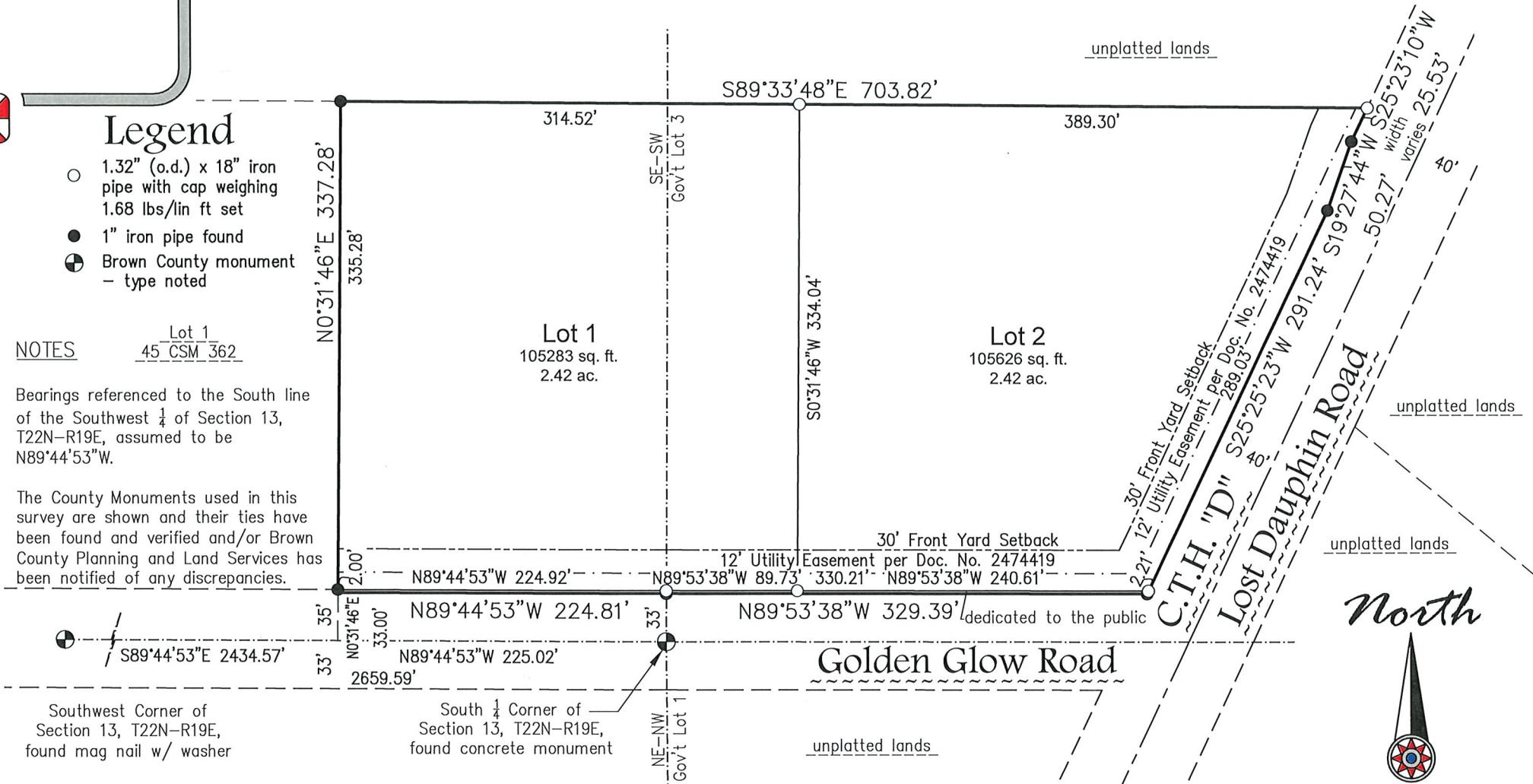
Lot 1
45 CSM 362

Bearings referenced to the South line of the Southwest $\frac{1}{4}$ of Section 13, T22N-R19E, assumed to be N89°44'53"W.

The County Monuments used in this survey are shown and their ties have been found and verified and/or Brown County Planning and Land Services has been notified of any discrepancies.

Southwest Corner of Section 13, T22N-R19E, found mag nail w/ washer

South $\frac{1}{4}$ Corner of Section 13, T22N-R19E, found concrete monument



unplatted lands

unplatted lands

unplatted lands

unplatted lands



Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING

Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd Ste 1, Green Bay, WI 54313-9712

Client: Up Down Dilly Daily, LLC
Tax Parcel: L-27-1
Drafted By: NDK
File: Z-1203CSM 103122.dwg
Data File: Z-1203.txt



Certified Survey Map

Part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and part of the Government Lot 3, all being located in Section 13, T22N-R19E, Town of Lawrence, Brown County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Michael R. Andraschko, Professional Land Surveyor, PLS-2895, do hereby certify that I have surveyed, divided and mapped Part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and part of the Government Lot 3, all being located in Section 13, T22N-R19E, Town of Lawrence, Brown County, Wisconsin, more fully described as follows:

Commencing at the South $\frac{1}{4}$ corner of Section 13, T22N-R19E; thence N89°44'53"W, 225.02 feet along the South line of the Southwest $\frac{1}{4}$ of said Section 13; thence N0°31'46"E, 33.00 feet to the Point of Beginning; thence N0°31'46"E, 337.28 feet along the East line of Lot 1, Volume 45, Certified Survey Maps, Page 362, Map No. 6818, Document No. 2021078, Brown County Records; thence S89°33'48"E, 703.82 feet; thence S25°23'10"W, 25.53 feet along the Westerly right of way of C.T.H. "D", also known as Lost Dauphin Road; thence S19°27'44"W, 50.27 feet along said Westerly right of way; thence S25°25'23"W, 291.24 feet along said Westerly right of way; thence N89°53'38"W, 329.39 feet along the North right of way of Golden Glow Road; thence N89°44'53"W, 224.81 feet along said North right of way to the Point of Beginning.

Parcel contains 212,018 square feet / 4.84 acres more or less.
Right of way dedication contains 1,109 square feet / 0.03 acres more or less.
Parcel subject to easements and restrictions of record.

That such plat is a correct representation of all the exterior boundaries of the land survey and the division thereof. That I have made such a survey, land division and plat by the direction of the owners listed hereon. That I have fully complied with the provisions of Chapter 236, section 236.34 of the Wisconsin Statutes, the Town of Lawrence, and the Brown County Planning Commission code in surveying, dividing and mapping the same.


Michael R. Andraschko
PLS-2895
November 1st, 2022



CERTIFICATE OF THE BROWN COUNTY PLANNING COMMISSION

Approved for the Brown County Planning Commission this ____ day of _____, 20__.

Karl Mueller
Senior Planner

CERTIFICATE OF THE BROWN COUNTY TREASURER

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the dates listed below.

Paul D. Zeller Date
Brown County Treasurer

CERTIFICATE OF THE TOWN OF LAWRENCE

Approved for the Town of Lawrence this ____ day of _____, 20__.

Cindy Kocken
Town Clerk





Certified Survey Map

Part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and part of the Government Lot 3, all being located in Section 13, T22N-R19E, Town of Lawrence, Brown County, Wisconsin.

NOTES

A Brown County Highway Department access permit must be obtained prior to any construction of a new street / road connection or driveway to a County Trunk Highway.

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Town of Lawrence has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.

Development on Lots 1 and 2 requires public sewer and water be available OR acquisition of all state, county, and/or municipal permits concerning onsite sewage disposal systems for sanitary waste disposal.

RESTRICTIVE COVENANTS

The land on all side and rear lot lines of all lots shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

Each lot owner shall grade the property to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.

No poles, pedestals or buried cable are to be placed so as to disturb any survey stake or obstruct vision along any lot lines or street line, a disturbance of a survey stake by anyone is a violation of section 236.32 of the Wisconsin Statutes.

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by

Up Down Dilly Dally, LLC, a Wisconsin limited liability company, WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Michael R. Andraschko
PLS-2895
November 1st, 2022





Certified Survey Map

Part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and part of the Government Lot 3, all being located in Section 13, T22N-R19E, Town of Lawrence, Brown County, Wisconsin.

LIMITED LIABILITY COMPANY OWNER'S CERTIFICATE

Up Down Dilly Dally LLC, a limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, does hereby certify that said limited liability company caused the easements to be granted and the land on this Certified Survey Map to be surveyed, divided, dedicated, and mapped as represented hereon. Up Down Dilly Dally LLC does further certify that this Certified Survey Map is required to be submitted to the Brown County Planning Commission and the Town of Lawrence for approval or objection in accordance with current Land Subdivision Ordinances.

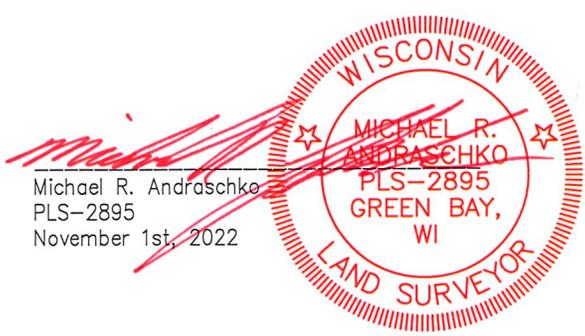
In Witness Whereof, the said Up Down Dilly Dally LLC has caused these presents to be signed by Rebecca Lewis, its Member, on this ____ day of _____, 20__.

Rebecca Lewis Member

Personally came before me this ____ day of _____, 20__, the above named Member of said Limited Liability Company and acknowledged that he executed the foregoing instrument as such Member as the deed of said Limited Liability Company, by its authority.

Notary Public My Commission Expires _____
Brown County, Wisconsin

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]



Michael R. Andraschko
PLS-2895
November 1st, 2022





Agenda Item Review	
Meeting Date:	November 14, 2022
Agenda Item#:	13

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Cindy Kocken, Clerk-Treasurer
AGENDA ITEM: Upgrade Security Camera System – Quarry Park and Town Hall/Public Works Campus

<u>FISCAL IMPACT:</u>	
1. Is there A Fiscal Impact?	<u>Yes</u>
2. Is it Currently Budgeted?	<u>No, but would utilize ARPA funds as eligible use</u>

Item History

The existing camera systems at Quarry Park restroom/shelter and the Town Hall campus have been in use for a significant number of years.

As the Town’s public works/Town Hall campus has expanded, in addition to consideration for replacing older cameras, there are additional needs for new angles and cameras for security purposes.

In working with our IT consultant, Appleton Info Tech, and Barrier Security (our current security system consultant), we’ve obtained pricing to replace the camera operating system at the Town Hall campus and Quarry Park, replace cameras and add new cameras to expand coverage on Town property and structures. A “wireless bridge” is also necessary in order to connect the Town Hall system to the recently obtained public works facility on Little Rapids Road, adjacent to the Town Hall to the southeast.

Having adequate and clear video surveillance on these valuable Town assets is very important, and we feel as though it is time to make an investment in upgrading systems.

Quarry Park:

Barrier Security Systems LLC proposal for Quarry Park replacement of recording device and cameras-\$4,652.00

Town Hall/Public Works Campus:

AIT proposal for Wireless Bridge-\$2,338.95: wireless bridge from Town Hall to new public works garage to install new camera.

Barrier Security Systems LLC Town Hall Upgrade with addition of camera for yard waste site and new public works garage on Little Rapids-\$7,742.72

Recommended Action By Town Board

Staff recommends approval of the proposals from Barrier Security Systems and Wireless Bridge proposal from AIT using ARPA grant money.



Agenda Item Review

Meeting Date: November 14, 2022
Agenda Item#: 13

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Patrick Wetzal, Town Administrator
AGENDA ITEM: **Review of Proposed Capital Projects/Purchases for 2023**

FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes, 2023 Proposed and ARPA funds

Item History

We've assembled a list of 2023 capital projects and/or improvements that we're planning to pursue using general funds and/or ARPA fund allocations (*all costs are estimates*):

General:

- Replacing security cameras at Town Hall campus and adding new camera(s) for yard waste, new garage on Little Rapids
- Town Hall Meeting Room Chair Replacement – TV/Projector
- Consider software upgrades for (one-time fees listed, some require future annual):
 - o Laserfiche - \$9,900
 - o Community Development/Code App for existing software - \$4,400
 - o Town website redesign - \$5,400
 - o Mapping Module – General Code - \$7,840

Parks:

- Update camera system at Quarry Park

Fire Dept:

- Review Station 1 parking lot/driveway condition and Station 2 driveway apron
- New chairs for Station 1 - \$2,500
- Radio upgrades/alignments - \$3,000
- Mobile Radio – Chief car
- *Future Needs:* Radio replacements in 2025 - \$70,000
- *Future Needs:* New Fire Engine – 2026 - \$600,000

Public Works:

- New ½ ton work truck for Kurt, shift current to Drake
- Fertilizer spreader
- Safety Boot Program/Clothing Allowance/Eyeglass Expansion
- Chain saw in 2023, Consider wood chipper for 2024
- Replace locks/keypads for Town shop buildings (consider in 2022)

Water Utility:

- Replace Water Tower Mixer – \$10,000
- Hydrant painting- \$4,000
- Consider water tower painting in 2024

Sewer Utility:

- Cleaning of lift stations – approx. \$4,000

Recommended Action By Town Board:

Review proposed 2023 capital purchases/projects and consider approval.



Agenda Item Review

Meeting Date: November 14, 2022
Agenda Item#: 14

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Cindy Kocken, Clerk-Treasurer
AGENDA ITEM: **Update on Comp Plan Citizen Advisory Committee Ad for Volunteers**

FISCAL IMPACT:

1. Is there A Fiscal Impact?	<u>No</u>
2. Is it Currently Budgeted?	N/A

Item History

In preparation for the Comp Plan Update in 2023, Brown County has advised that they will expect the Town to have identified a Citizen Advisory Committee which will be tasked with much of the review work in the update process.

Brown County advised that they'd think approximately 10 citizens on this committee from a diverse background/geographic locations would be helpful.

In order to advertise and solicit interested citizen volunteers, we've created the attached citizen advisory committee application. This has been advertised online and in the recent Town newsletter.

We will collect applications until November 28th. We anticipate the Town Board and/or Planning & Zoning will review interested individuals at meetings the week of December 12th, so that an advisory committee can be selected and ready to go in January 2023.

Recommended Action By Town Board

No action, update only. Will review in December



Comprehensive Plan Advisory Committee Resident Application Form

The Town of Lawrence Comprehensive Plan Advisory Committee provides direction and input to assist in updating the Town's Comprehensive Plan. The Town of Lawrence is seeking approximately 10 residents to participate as a Comprehensive Plan Advisory Committee Member.

Town Residents interested are invited to submit applications until November 28, 2022.

CONTACT INFORMATION

Name:	
Home Address:	
Phone Number:	Email Address:

ROLES & RESPONSIBILITIES

The Advisory Committee members are advisors to the Comprehensive Plan and act as community liaisons throughout the Comprehensive Plan update process. Advisory Committee members play an important role in ensuring that diverse community perspectives are represented.

The timeframe for the Advisory Committee member involvement is January 2023 to December 2023. Twelve (12) to fifteen (15) meetings are anticipated.

The responsibilities of Advisory Committee members are to:

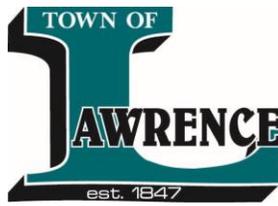
- Attend Comprehensive Plan meetings;
- Review and provide feedback on draft documents;
- Attend community engagement sessions, and to listen, share information, and help facilitate as requested by the Project Moderator.
- Work collaboratively and be open to a variety of ideas and views for the future of the Town of Lawrence.

 (920) 336-9131

 townlaw@lawrencewi.gov

 www.lawrencewi.gov

 (920) 336-9193



TELL US ABOUT YOURSELF

Summarize your background. Please list your relevant skills, experience, and interests.

Please describe your community involvement (both past and present).

DECLARATION

I certify that, to the best of my knowledge, the above information is true and correct and that I understand the commitments required of me.

Applicant Signature _____

Date _____

Submit application by November 28, 2022 to:
Town of Lawrence | 2400 Shady Court | De Pere, WI 54115
Email: townlaw@lawrencewi.gov

 (920) 336-9131

 townlaw@lawrencewi.gov

 www.lawrencewi.gov

 (920) 336-9193



Agenda Item Review	
Meeting Date:	November 14, 2022
Agenda Item#:	15

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Patrick Wetzel, Town Administrator
AGENDA ITEM: **Resolution 2022-010 – State Trust Fund Loan Application – IPR Phase II Acquisition**

<u>FISCAL IMPACT:</u>	
1. Is there A Fiscal Impact?	<u>Yes</u>
2. Is it Currently Budgeted?	<u>Yes, via future borrowing and land sale proceeds</u>

Item History

As part of the strategy to assemble land for future development, the Town partnered with Integrated Public Resources (IPR) to acquire parcels of land in what is now known as the Lawrence Parkway corridor. The land was purchased from MS Real Estate in two phases. IPR purchased Phase I from MS Real Estate in December 2018 and held up to two years.

This Phase I land was intended for multiple uses: a portion of what is now known as Lawrence Parkway Estates subdivision, a future hotel/restaurant site adjacent to Impact Sports Academy, future Rugby complex, and additional commercial projects & athletic fields to complement the sports-destination development corridor. Phase I land is generally the closest land to the actual Lawrence Parkway road corridor.

In December 2020, the Town purchased the remaining Phase I land from IPR, which hadn't yet been sold to other developments, at IPR's cost to acquire and hold. IPR then purchased Phase II land from MS Real Estate. The arrangement is for the Town to purchase this remaining Phase II land from IPR in December 2022 to close the partnership for Lawrence Parkway.

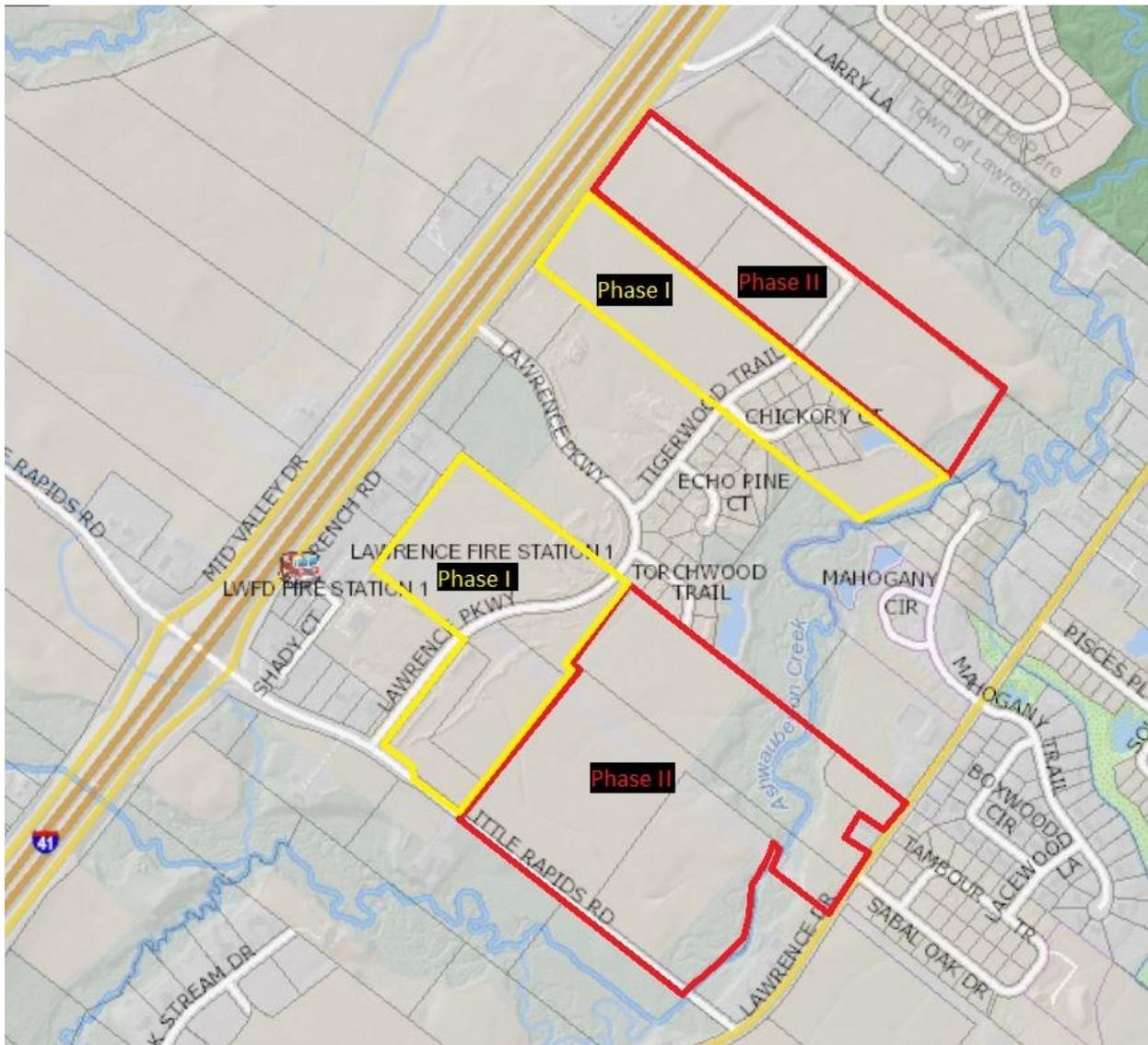
In general, IPR has held the land for development projects and sold land to projects that the Town Board has approved of. These sales have reduced the amount of cost needing to be reimbursed by the Town as part of development activities.

In preparation for an upcoming closing on Phase II land in mid-December, we've acquired a state trust fund loan application to review with this information. As there are 3-4 development projects that are circling this area, it is not clear whether any of these potential projects may purchase land before the end of the year, thereby reducing the amount necessary to finance. In this case we've outlined a financing dollar amount of \$3.2 million for the application. If we need to finance less than this amount, because land is sold by the end of December, we're able to draw only to the amount needed, without incurring the full dollar amount.

This Phase II land will accommodate a future northern expansion and southern expansion of Lawrence Parkway Estates residential lots, future commercial development including: Sports Emporium, lots on Beck Way and Green Bay Rugby, park features and other similar commercial development to blend commercial, park/sports fields and residential lots.

In seeking a state trust fund loan, we're able to take advantage of no early payoff penalties in the event that we wish to pay down debt early due to revenue from land sales. We would be able to refinance this note via long term debt or for better interest rate in future as needed, without the early payoff penalty.

A general map of the Phase I and Phase II land arrangements is included below (Phase I in yellow and Phase II in red):



Recommended Action By Town Board

Recommend approval of Resolution 2022-010 – Application for financing IPR Phase II Land acquisition via State Trust Fund Loan in an amount not to exceed \$3.2 million.

RESOLUTION NO. 2022-010
TOWN OF LAWRENCE, WISCONSIN
Town Borrowing with State Trust Fund Loan for
Financing the Purchase of IPR Land – Phase II – up to amount of \$3,200,000

WHEREAS, the Town of Lawrence, Brown County, Wisconsin, is presently in need of funds up to a maximum aggregate amount of \$3,200,000 for the public purpose of financing the purchase of IPR Phase II Land Acquisition; and

WHEREAS, the Town Board of Supervisors deems it necessary and in the best interests of the Town that it shall borrow the sum of up to \$3,200,000 for such purposes upon the terms and conditions hereinafter set forth; and

WHEREAS, by the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.);

THEREFORE, BE IT RESOLVED, that the Town of Lawrence, Brown County, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of Three Million, Two Hundred Thousand And 00/100 Dollars (\$3,200,000) for the purpose of financing the purchase of IPR Phase II Land Acquisition and for no other purpose; and

BE IT FURTHER RESOLVED, the loan is to be payable within 20 years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 5.75 percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law; and

BE IT FURTHER RESOLVED, that there shall be raised and there is levied upon all taxable property, within the Town of Lawrence, Brown County Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due; and

BE IT FURTHER RESOLVED, that no money obtained by the Town of Lawrence by such loan from the state be applied or paid out for any purpose except financing the purchase of IPR Phase II Land Acquisition without the consent of the Board of Commissioners of Public Lands; and

BE IT FURTHER RESOLVED, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the chairman and clerk of the Town of Lawrence, Brown County, Wisconsin, are authorized and empowered, in the name of the Town to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the Town pursuant to this resolution. The chairman and clerk of the Town will perform all necessary actions to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions; and

BE IT FINALLY RESOLVED, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this Town forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

Approved and adopted by the members of the Town Board of Supervisors of the Town of Lawrence, Brown County, State of Wisconsin this 14th day of November 2022.

Dr. Lanny J. Tibaldo, Town Chairperson

Introduced by:

Seconded by:

- Ayes - Nays

Cindy Kocken, Town Clerk/Treasurer

November 2, 2022

Ms. Cindy Kocken
Town of Lawrence
2400 Shady Court
De Pere, WI 54115

ID# 05605716

Dear Ms. Kocken:

Thank you for requesting a loan application from the BCPL State Trust Fund Loan Program. Your application is attached, along with associated forms and directions. Please look through these documents and call us with any questions.

Please check your application to confirm the correct amount, rate, term, and purpose of the loan. The application interest rate should correspond to the current interest rates for BCPL General Obligation Trust Fund loans:

General Obligation Loan Rates:

2 Years	5.75%
3 – 5 Years	5.75%
6 – 10 Years	5.75%
11 – 20 Years	5.75%

Your interest rate is now locked at the above level for 60 days. To maintain that interest rate lock and prevent the possibility of needing to re-start the loan process from the beginning, BCPL needs to receive a properly completed loan application within 60 days from the date of this letter.

Following approval of the Application and Borrowing Resolution by your Board, the application must be completed and returned to BCPL along with the meeting minutes and the Anticipated Schedule of Disbursements. To provide enough time for internal reviews, loan processing, and assembling of our Board agenda materials, completed documents must be received a minimum of eight (8) calendar days before the next BCPL board meeting. The BCPL Board meets the first and third Tuesdays of each month.

BCPL requests that all Borrowers provide digital photographs of the projects that we finance (if applicable). We use these photos for promotional materials regarding the BCPL State Trust Fund Loan Program. Please remember to email a few high-resolution digital photographs, and be sure to include photographer credit information. We thank you in advance.

If you have questions regarding any of the documentation required by BCPL, the application process or the status of your application, please call me at 608-266-0034 or email me at richard.sneider@wisconsin.gov.

Sincerely,

Richard Sneider, CFA, CIPM
Chief Investment Officer

Enclosures: 1) Application Form – Town 20 Year Maximum
2) Checklist for Application Review
3) Anticipated Schedule of Disbursements

120.doc

Douglas La Follette, Secretary of State
Sarah Godlewski, State Treasurer
Joshua L. Kaul, Attorney General

Thomas P. German, Executive Secretary



101 E. Wilson Street
2nd Floor
PO Box 8943
Madison, WI 53708-8943
608 266-1370 INFORMATION
608 266-0034 LOANS
608 267-2787 FAX
dopl.wisconsin.gov



**BCPL State Trust Fund Loan Program
Application Checklist**

**The application must be completed and submitted on the original paper supplied by BCPL.
No copies will be accepted and any alterations will void the application.**

Please check the following items prior to submitting your application:

- Confirm that each blank is filled in. Please check every page carefully.
 - Confirm that all required signatures are present. Original signatures are essential as signature stamps will void the application.
 - Confirm that all voting members of your Board or Council are listed and that each vote is properly recorded. If a voting member is absent from the meeting, please write or type "Absent" in the vote area.
 - Confirm that meeting dates are accurate. If you are unsure which meeting the application is referring to, please contact us.
 - Confirm that the Total Equalized Valuation you are providing is from the most recent year available. This information is generally available on the Wisconsin Department of Revenue website. If you have any Tax Incremental Districts, please use **TID IN** valuation.
 - Confirm that each General Obligation debt has been listed with the principal balance as of the certification date. If your municipality has no outstanding debt, list "None" under name of creditor and enter -0- as the total indebtedness.
- ***If you require additional space to list individual debts or wish to submit the current debt schedule in a different format, you may include an attachment to the debt page. DO NOT COMPLETE THE SAMPLE FORM BELOW! Type the following certification language on the attachment and return it with your application:***

1. Type the following phrase as the page header:

"Attachment to Page ____ of BCPL State Trust Fund Loan Application ID#05605716"

2. Below the loan schedule, type and complete the following:

I hereby certify that all general obligation debts of the _____ of _____, in the County of _____, State of Wisconsin, are included in the above schedule, and that this schedule is true and correct as of _____, 201__.

Clerk (signature)

Clerk (print or type name)

_____, 20__
Date

**BCPL State Trust Fund Loan Program
Application Checklist**

- A copy of the minutes from the meeting at which the Resolution to Borrow Funds and Levy Tax was presented and approved is required to process the application. This meeting must take place following your receipt of the application. Please make certain that the resolution approved by your board or council is the exact resolution contained in the application. The minutes from this meeting should also contain this language.

- Mail the completed application and meeting minutes to the address below:
**Board of Commissioners of Public Lands
P.O. Box 8943
Madison, WI 53708-8943**

- For overnight (non-USPS) delivery, please note that our street address has a different zip code:
**Board of Commissioners of Public Lands
101 E. Wilson Street, 2nd Floor
Madison, WI 53703**

Upon receipt, BCPL staff will review your application and contact you if any additional information or corrections to the application are required.

To allow time for internal reviews, BCPL needs to receive your completed application a minimum of 8 days in advance of our Board's next scheduled board meeting. The BCPL Board meets the first and third Tuesday of each month. Following approval by the BCPL loan committee and a legal review by the office of the Attorney General, the application will be placed on the agenda for the next available board meeting.

Following board approval, there are a few additional steps and your loan may be funded in 5-10 days. All draws must be made within four months of the board approval date.

BCPL appreciates having photographs of the projects that we help finance. We use these photos both internally and for publishing of promotional materials regarding the BCPL State Trust Fund Loan Program. If possible, please forward high-resolution, digital photographs of the project being financed. Be sure to include information on who should be given credit for the photos. We thank you in advance.

Please contact us at (608) 266-0034 or richard.sneider@wisconsin.gov if you have any questions.



BCPL State Trust Fund Loan Program
Anticipated Schedule of Disbursements

Town of Lawrence
Worksheet # 05605716
Finance TID #1 Land Acquisition
\$3,200,000.00

Please tell us when you anticipate the need for loan funds:

Disbursement Date	Disbursement Amount
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

NOTE: Fill out this form using your best estimates as of the loan application date. *This is not an actual disbursement form.* We request this information to help us better manage the investment of State of Wisconsin Trust Funds. After your loan has been approved, you will receive a "Request for Loan Disbursement" form to request the actual distribution of funds.

Please return form to:

Board of Commissioners of Public Lands
PO Box 8943
Madison, WI 53708-8943

fax 608.267.2787
richard.sneider@wisconsin.gov

Rev. 04/2012

**STATE OF WISCONSIN
BOARD OF COMMISSIONERS OF PUBLIC LANDS
101 EAST WILSON STREET, 2ND FLOOR
POST OFFICE BOX 8943
MADISON, WISCONSIN 53708-8943**

APPLICATION FOR STATE TRUST FUND LOAN

TOWN - 20 YEAR MAXIMUM

Chapter 24 Wisconsin Statutes

TOWN OF LAWRENCE

Date sent: November 2, 2022

Received and filed in Madison, Wisconsin:

ID # 05605716

RAS

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

TO: BOARD OF COMMISSIONERS OF PUBLIC LANDS

We, the undersigned town board of supervisors of the Town of **Lawrence**, in the County(ies) of **Brown**, Wisconsin, in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, do hereby make application for a loan of **Three Million Two Hundred Thousand And 00/100** Dollars (**\$3,200,000.00**) from the Trust Funds of the State of Wisconsin for the purpose of **financing the purchase of land within TID #1 for new recreational park and future commercial development.**

The loan is to be continued for a term of **20** years from the 15th day of March preceding the date the loan is made. The loan is to be repaid in annual installments, as provided by law, with interest at the rate of **5.75** percent per annum.

We agree to the execution and signing of such certificates of indebtedness as the Board may prepare and submit, all in accordance with Chapter 24, Wisconsin Statutes.

The application is based upon compliance on the part of the Town with the provisions and regulations of the statutes above referred to, as set forth by the following statements which we do hereby certify to be correct and true.

The meeting of the Town Board of the Town of **Lawrence**, in the County(ies) of **Brown**, Wisconsin, which approved and authorized this application for a loan was a regularly called meeting held on the _____ day of _____, 20_____.

At the aforesaid meeting a resolution was passed by a majority vote of the members of the Town Board approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin, for a loan of **Three Million Two Hundred Thousand And 00/100** Dollars (**\$3,200,000.00**) from the Trust Funds of the State of Wisconsin to the Town of **Lawrence** in the County(ies) of **Brown**, Wisconsin, for the purpose of **financing the purchase of land within TID #1 for new recreational park and future commercial development.** That at the same time and place, the Town Board of the Town of **Lawrence** by a majority vote of the members, adopted a resolution levying upon all the taxable property in the Town, a direct annual tax sufficient in amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.

A copy of the aforesaid resolutions, certified to by the clerk, as adopted at the meeting, and as recorded in the minutes of the meeting, accompanies this application.

A statement of the equalized valuation of all the taxable property within the Town of **Lawrence** certified to by the clerk, accompanies this application.

Given under our hands in the Town of **Lawrence**, County(ies) of **Brown**, Wisconsin, this _____ day of _____, 20_____.

Chairman, Town of **Lawrence** (Signature)

Clerk, Town of **Lawrence** (Signature)

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

Chairman and supervisors, please sign in space provided and type or print name below the signature.)

	<u>OFFICER</u>	<u>ADDRESS OF EACH OFFICER</u>
1.	_____	_____
	Chairman (Signature)	
	_____	_____
	Type or Print Name	
2.	_____	_____
	Supervisor (Signature)	
	_____	_____
	Type or Print Name	
3.	_____	_____
	Supervisor (Signature)	
	_____	_____
	Type or Print Name	
4.	_____	_____
	Supervisor (Signature)	
	_____	_____
	Type or Print Name	
5.	_____	_____
	Supervisor (Signature)	
	_____	_____
	Type or Print Name	

Town Board of Supervisors of the Town of **Lawrence**, County(ies) of **Brown**, Wisconsin.

STATE OF WISCONSIN
County(ies) of **Brown**

Personally came before me this ____ day of _____, 20____, the above named persons known to me as the Town Board of Supervisors of the Town of **Lawrence**, in **Brown** County, Wisconsin, and who are the persons who executed the foregoing application and acknowledged same.

Clerk (Signature)

Clerk (Print or Type Name)

Town of **Lawrence**
County(ies) of **Brown**, Wisconsin

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

FORM OF RECORD

The following preamble and resolutions were presented by Supervisor _____ and were read to the meeting.

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the Town of **Lawrence**, in the County(ies) of **Brown**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **Three Million Two Hundred Thousand And 00/100 Dollars (\$3,200,000.00)** for the purpose of **financing the purchase of land within TID #1 for new recreational park and future commercial development** and for no other purpose.

The loan is to be payable within **20** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **5.75** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the Town of **Lawrence**, in the County(ies) of **Brown**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the Town of **Lawrence** by such loan from the state be applied or paid out for any purpose except **financing the purchase of land within TID #1 for new recreational park and future commercial development** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the chairman and clerk of the Town of **Lawrence**, in the County(ies) of **Brown**, Wisconsin, are authorized and empowered, in the name of the Town to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the Town pursuant to this resolution. The chairman and clerk of the Town will perform all necessary actions to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this Town forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

Supervisor _____ moved adoption of the foregoing preamble and resolutions.

The question being upon the adoption of the foregoing preamble and resolutions, a vote was taken by ayes and noes, which resulted as follows:

- | | | | | |
|----|-------------------|-------|--------------|-------|
| 1. | Chairman | _____ | voted | _____ |
| 2. | Supervisor | _____ | voted | _____ |
| 3. | Supervisor | _____ | voted | _____ |
| 4. | Supervisor | _____ | voted | _____ |
| 5. | Supervisor | _____ | voted | _____ |

A majority of the Town Board of the Town of **Lawrence**, in the County(ies) of **Brown**, State of Wisconsin, having voted in favor of the preamble and resolutions, they were declared adopted.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

STATE OF WISCONSIN

County(ies) of **Brown**

I, _____, Clerk of the Town of **Lawrence**, County(ies) of **Brown**, State of Wisconsin, do hereby certify that the foregoing is a true copy of the record of the proceedings of the Town Board of the Town of **Lawrence** at a meeting held on the _____ day of _____, 20____, relating to a loan from the State Trust Funds; that I have compared the same with the original record thereof in my custody as clerk and that the same is a true copy thereof, and the whole of such original record.

I further certify that the Town Board of the Town of **Lawrence**, County(ies) of **Brown**, is constituted by law to have _____ members, and that the original of said preamble and resolutions was adopted at the meeting of the Town Board by a vote of _____ ayes to _____ noes and that the vote was taken in the manner provided by law and that the proceedings are fully recorded in the records of the Town.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of the Town of **Lawrence** this _____ day of _____, 20____.

Clerk (Signature)

Clerk (Print or Type Name)

Town of **Lawrence**

County(ies) of **Brown**

State of Wisconsin

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

STATE OF WISCONSIN
 COUNTY(IES) OF **Brown**
 TO: THE BOARD OF COMMISSIONERS OF PUBLIC LANDS

I, _____, Clerk of the Town of **Lawrence**, County(ies) of **Brown**, State of Wisconsin, do hereby certify that it appears by the books, files and records in my office that the valuation of all taxable property in the Town of **Lawrence** is as follows:

EQUALIZED VALUATION FOR THE YEAR 20_____* \$_____

* Latest year available

I further certify that the whole existing indebtedness of the Town of **Lawrence**, County(ies) of **Brown**, State of Wisconsin, is as follows: (list each item of indebtedness):

NAME OF CREDITOR	PRINCIPAL BALANCE (EXCLUDING INTEREST)
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL INDEBTEDNESS:	\$ _____

 Clerk (Signature)

 Clerk (Print or Type Name)

Clerk in the Town of **Lawrence**

County(ies) of **Brown**, Wisconsin

_____, 20_____
 Date

THE TOTAL INDEBTEDNESS, INCLUDING THE TRUST FUND LOAN APPLIED FOR, MAY NOT EXCEED 5% OF THE VALUATION OF THE TAXABLE PROPERTY AS EQUALIZED FOR STATE PURPOSES. (Sec. 24.63(1), Wis. Stats., 1989-90)

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY

2022 BCPL EARNINGS DISTRIBUTION

\$40.6 million in Common School Fund library aid distributed in 2022. The Common School Fund was established by Wisconsin's founders in the State Constitution as a permanent trust fund to benefit public education. BCPL invests this endowment in local projects across Wisconsin through the State Trust Fund Loan Program. Earnings from the loan program and other investments are distributed annually to every public school district as the sole state aid for the purchase of library media and resources.

A	Burlington Area, \$157,570	Elcho, \$11,865	Hillsboro, \$43,860
Abbotsford, \$35,738	Butternut, \$7,592	Eleva-Strum, \$26,556	Holmen, \$156,369
Adams-Friendship Area, \$58,480	C	Elk Mound Area, \$49,086	Holy Hill Area, \$22,248
Albany, \$19,034	Cadott Community, \$37,291	Elkhart Lake-Glenbeulah, \$19,634	Horicon, \$41,246
Algoma, \$31,853	Cambria-Friesland, \$16,809	Elkhorn Area, \$136,029	Hortonville, \$226,149
Alma, \$9,605	Cambridge, \$35,314	Ellsworth Community, \$77,514	Howards Grove, \$51,876
Alma Center, \$24,367	Cameron, \$34,537	Elmbrook, \$406,885	Howard-Suamico, \$250,092
Almond-Bancroft, \$22,989	Campbellsport, \$73,806	Elmwood, \$15,891	Hudson, \$251,399
Altoona, \$78,361	Cashton, \$65,260	Erin, \$10,983	Hurley, \$24,013
Amery, \$71,440	Cassville, \$10,524	Evansville Community, \$69,32	Hustisford, \$21,012
Antigo, \$109,932	Cedar Grove-Belgium Area, \$43,895	Fall Creek, \$30,370	Independence, \$21,612
Appleton Area, \$687,595	Cedarburg, \$128,224	Fall River, \$24,543	Iola-Scandinavia, \$26,980
Arcadia, \$57,279	Central/Westosha UHS, \$72,252	Fennimore Community, \$36,02	Iowa-Grant, \$27,827
Argyle, \$12,607	Chequamegon, \$31,535	Flambeau, \$30,229	Ithaca, \$12,995
Arrowhead UHS, \$99,055	Chetek-Weyerhaeuser, \$46,64	Florence, \$19,105	Janesville, \$429,769
Ashland, \$96,972	Chilton, \$54,242	Fond Du Lac, \$309,737	Jefferson, \$81,328
Ashwaubenon, \$105,412	Chippewa Falls Area, \$275,09	Fontana J8, \$9,499	Johnson Creek, \$36,974
Athens, \$36,585	Clayton, \$12,466	Fort Atkinson, \$106,471	Juda, \$10,170
Auburndale, \$40,152	Clear Lake, \$45,731	Fox Point J2, \$30,440	K-L
Augusta, \$47,003	Clinton Community, \$34,643	Franklin Public, \$197,439	Kaukauna Area, \$171,307
B	Clintonville, \$65,966	Frederic, \$25,249	Kenosha, \$1,010,857
Baldwin-Woodville Area, \$71,546	Cochrane-Fountain City, \$29,946	Freedom Area, \$82,670	Kettle Moraine, \$140,443
Bangor, \$34,713	Colby, \$55,655	G-J	Kewaskum, \$82,210
Baraboo, \$161,243	Coleman, \$34,431	Gale-Ettrick-Trempealeau, \$66,602	Kewaunee, \$44,884
Barneveld, \$18,540	Colfax, \$34,254	Geneva J4, \$2,649	Kickapoo Area, \$29,346
Barron Area, \$65,754	Columbus, \$63,812	Genoa City J2, \$24,720	Kiel Area, \$61,870
Bayfield, \$16,068	Cornell, \$23,660	Germantown, \$188,364	Kimberly Area, \$216,262
Beaver Dam, \$147,576	Crandon, \$51,417	Gibraltar Area, \$25,532	Kohler, \$21,435
Beecher-Dunbar-Pembine, \$11,089	Crivitz, \$34,819	Gillett, \$22,777	Lac Du Flambeau #1, \$20,411
Belleville, \$42,730	Cuba City, \$35,314	Gilman, \$16,668	Lacrosse, \$322,803
Belmont Community, \$16,386	Cudahy, \$114,169	Gilmanton, \$9,782	Ladysmith, \$37,079
Beloit, \$299,284	Cumberland, \$36,974	Glendale-River Hills, \$40,434	Lafarge, \$20,129
Beloit Turner, \$52,088	D-F	Glenwood City, \$34,678	Lake Country, \$15,185
Benton, \$12,536	D C Everest Area, \$272,905	Goodman-Armstrong, \$4,555	Lake Geneva J1, \$88,814
Berlin Area, \$73,982	Darlington Community, \$34,18	Grafton, \$112,792	Lake Geneva-Genoa UHS, \$66,213
Big Foot UHS, \$27,898	De Soto Area, \$25,285	Granton Area, \$20,094	Lake Holcombe, \$12,678
Birchwood, \$9,535	Deerfield Community, \$30,900	Grantsburg, \$35,420	Lake Mills Area, \$65,119
Black Hawk, \$17,127	Deforest Area, \$165,904	Green Bay Area, \$1,148,651	Lakeland UHS, \$36,444
Black River Falls, \$76,454	Delavan-Darien, \$120,702	Green Lake, \$13,207	Lancaster Community, \$48,87
Blair-Taylor, \$31,712	Denmark, \$69,392	Greendale, \$107,460	Laona, \$9,853
Bloomer, \$67,273	Depere, \$210,576	Greenfield, \$143,162	Lena, \$19,846
Bonduel, \$31,076	Dodgeand, \$33,089	Greenwood, \$31,359	Linn J4, \$3,814
Boscobel, \$37,609	Dodgeville, \$58,197	Gresham, \$10,524	Linn J6, \$3,743
Bowler, \$16,103	Dover #1, \$3,249	Hamilton, \$218,027	Little Chute Area, \$61,022
Boyceville Community, \$34,74	Drummond, \$17,233	Hartford J1, \$81,716	Lodi, \$68,156
Brighton #1, \$4,555	Durand-Arkansaw, \$50,993	Hartford UHS, \$80,409	Lomira, \$48,027
Brillion, \$37,962	East Troy Community, \$76,34E	Hartland-Lakeside J3, \$50,534	Loyal, \$35,667
Bristol #1, \$27,792	Eau Claire Area, \$494,675	Hayward Community, \$75,854	Luck, \$20,129
Brodhead, \$49,475	Edgar, \$26,768	Herman-Neosho-Rubicon, \$10,347	Luxemburg-Casco, \$94,959
Brown Deer, \$70,522	Edgerton, \$78,503	Highland, \$13,031	M
Bruce, \$22,354		Hilbert, \$23,342	Madison Metropolitan, \$951,4E
			Manawa, \$37,079

Manitowoc, \$262,346
 Maple, \$54,489
 Maple Dale-Indian Hill, \$19,101
 Marathon City, \$34,749
 Marinette, \$91,357
 Marion, \$27,121
 Markesan, \$58,409
 Marshall, \$41,741
 Marshfield, \$197,510
 Mauston, \$62,470
 Mayville, \$58,197
 Mcfarland, \$98,349
 Medford Area, \$101,633
 Mellen, \$12,925
 Melrose-Mindoro, \$34,784
 Menasha, \$152,379
 Menominee Indian, \$52,582
 Menomonee Falls, \$179,323
 Menomonie Area, \$162,161
 Mequon-Thiensville, \$160,395
 Mercer, \$6,462
 Merrill Area, \$115,052
 Merton Community, \$32,312
 Middleton-Cross Plains,
 \$334,563
 Milton, \$160,430
 Milwaukee, \$5,321,539
 Mineral Point, \$32,065
 Minocqua J1, \$23,095
 Mishicot, \$37,574
 Mondovi, \$36,938
 Monona Grove, \$151,178
 Monroe, \$98,949
 Montello, \$37,609
 Monticello, \$13,702
 Mosinee, \$82,670
 Mount Horeb Area, \$109,402
 Mukwonago, \$205,950
 Muskego-Norway, \$262,699

N

Necedah Area, \$33,054
 Neenah, \$375,279
 Neillsville, \$43,754
 Nekoosa, \$51,382
 New Auburn, \$15,256
 New Berlin, \$193,272
 New Glarus, \$41,388
 New Holstein, \$63,176
 New Lisbon, \$26,838
 New London, \$113,428
 New Richmond, \$155,592
 Niagara, \$13,490
 Nicolet UHS, \$69,745
 Norris, \$565
 North Cape, \$6,992
 North Crawford, \$21,824
 North Fond Du Lac, \$77,019
 North Lake, \$10,100
 North Lakeland, \$4,909
 Northern Ozaukee, \$38,104
 Northland Pines, \$53,430
 Northwood, \$14,373
 Norwalk-Ontario-Wilton,
 \$28,110

Norway J7, \$3,355

O-P

Oak Creek-Franklin, \$285,547
 Oakfield, \$24,472
 Oconomowoc Area, \$274,529
 Oconto, \$43,083
 Oconto Falls, \$72,782
 Omro, \$59,892
 Onalaska, \$129,531
 Oostburg, \$50,569
 Oregon, \$160,219
 Osceola, \$71,616
 Oshkosh Area, \$438,668
 Osseo-Fairchild, \$44,954
 Owen-Withee, \$35,526
 Palmyra-Eagle Area, \$45,308
 Pardeeville Area, \$53,818
 Paris J1, \$6,568
 Parkview, \$38,986
 Pecatonica Area, \$16,668
 Pepin Area, \$10,559
 Peshtigo, \$44,601
 Pewaukee, \$124,834
 Phelps, \$5,156
 Phillips, \$33,548
 Pittsville, \$26,273
 Platteville, \$64,130
 Plum City, \$12,960
 Plymouth, \$107,672
 Port Edwards, \$17,692
 Port Washington-Saukville,
 \$132,391
 Portage Community, \$95,700
 Potosi, \$15,079
 Poynette, \$44,425
 Prairie Du Chien Area, \$49,261
 Prairie Farm, \$13,702
 Prentice, \$22,212
 Prescott, \$57,244
 Princeton, \$17,057
 Pulaski Community, \$160,042

R-S

Racine, \$999,027
 Randall J1, \$23,554
 Randolph, \$27,651
 Random Lake, \$35,067
 Raymond #14, \$16,244
 Reedsburg, \$126,529
 Reedsville, \$36,409
 Rhinelander, \$112,404
 Rib Lake, \$21,577
 Rice Lake Area, \$104,953
 Richland, \$78,856
 Richmond, \$15,397
 Rio Community, \$19,458
 Ripon Area, \$70,380
 River Falls, \$157,817
 River Ridge, \$27,298
 River Valley, \$56,290
 Riverdale, \$31,182
 Rosendale-Brandon, \$38,457
 Rosholt, \$22,813
 Royall, \$28,357

Saint Croix Central, \$69,392
 Saint Croix Falls, \$47,320
 Saint Francis, \$46,508
 Salem, \$40,116
 Sauk Prairie, \$137,123
 Seneca, \$13,066
 Sevastopol, \$29,275
 Seymour Community, \$99,550
 Sharon J11, \$7,063
 Shawano, \$103,611
 Sheboygan Area, \$450,286
 Sheboygan Falls, \$73,841
 Shell Lake, \$25,885
 Shiocton, \$31,323
 Shorewood, \$69,533
 Shullsburg, \$15,220
 Silver Lake J1, \$17,586
 Siren, \$18,893
 Slinger, \$136,806
 Solon Springs, \$14,479
 Somerset, \$67,485
 South Milwaukee, \$125,470
 South Shore, \$9,464
 Southern Door County, \$45,51
 Southwestern Wisconsin,
 \$30,546
 Sparta Area, \$146,234
 Spencer, \$32,983
 Spooner, \$57,420
 Spring Valley, \$32,453
 Stanley-Boyd Area, \$56,184
 Stevens Point Area, \$361,119
 Stockbridge, \$13,243
 Stone Bank School District,
 \$10,594
 Stoughton Area, \$121,656
 Stratford, \$40,893
 Sturgeon Bay, \$55,301
 Sun Prairie Area, \$357,234
 Superior, \$201,430
 Suring, \$19,175
 Swallow, \$17,021

T-V

Thorp, \$34,148
 Three Lakes, \$22,530
 Tigerton, \$13,419
 Tomah Area, \$151,567
 Tomahawk, \$48,380
 Tomorrow River, \$41,423
 Trevor-Wilmot Consolidated,
 \$17,092
 Tri-County Area, \$30,335
 Turtle Lake, \$18,893
 Twin Lakes #4, \$14,761
 Two Rivers, \$62,611
 Union Grove J1, \$22,142
 Union Grove UHS, \$46,473
 Unity, \$49,475
 Valders Area, \$43,224
 Verona Area, \$248,680
 Viroqua Area, \$65,613

W-Y

Wabeno Area, \$18,681

Walworth J1, \$16,068
 Washburn, \$21,789
 Washington, \$3,319
 Washington-Caldwell, \$6,462
 Waterford Graded, \$50,746
 Waterford UHS, \$36,550
 Waterloo, \$40,364
 Watertown, \$173,214
 Waukesha, \$634,730
 Waunakee Community,
 \$162,337
 Waupaca, \$100,362
 Waupun, \$90,721
 Wausau, \$344,097
 Wausaukee, \$20,588
 Wautoma Area, \$60,704
 Wauwatosa, \$318,142
 Wauzeka-Steuben, \$11,512
 Webster, \$28,251
 West Allis, \$400,529
 West Bend, \$329,266
 West Depere, \$176,710
 West Salem, \$77,973
 Westby Area, \$52,441
 Westfield, \$44,107
 Weston, \$22,777
 Weyauwega-Fremont, \$38,951
 Wheatland J1, \$19,352
 White Lake, \$6,639
 Whitefish Bay, \$134,228
 Whitehall, \$38,563
 Whitewater, \$81,186
 Whitnall, \$108,201
 Wild Rose, \$22,777
 Williams Bay, \$27,368
 Wilmot UHS, \$57,632
 Winneconne Community,
 \$67,485
 Winter, \$11,089
 Wisconsin Dells, \$77,408
 Wisconsin Heights, \$37,786
 Wisconsin Rapids, \$245,395
 Wittenberg-Birnamwood,
 \$54,207
 Wonewoc-Union Center,
 \$22,601
 Woodruff J1, \$14,126
 Wrightstown Community,
 \$62,223
 Yorkville J2, \$12,395