

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, December 12, 2022

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:33 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienens, Kari Vannieuwenhoven, Tonya Wagner, Tom Perock

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining Building Inspector/Zoning Administrator, Kurt Minten, Fire Chief; Luke Pasterski, Asst Fire Chief; Randy Bani, Police Chief; Michael Renkas, Police Captain

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienens made the motion to approve the agenda as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

Resident, Larry Boldt, 2029 Little Rapids Road, commented on Little Rapids Rd business storing materials outside of building/fencing area.

6. Consideration of November 28, 2022, Town Board Meeting Minutes:

Supervisor Wagner made the motion to approve the November 28, 2022, Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Brienens made the motion to approve the payment of due invoices as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

8. Public Hearing: Conditional Use Permit request for Temporary Communication Tower at 2901 Lawrence Drive at Parcel L-469 by Verizon Wireless:

Supervisor Perock made the motion to open the public hearing at 6:37pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Peter Schom spoke on behalf of the applicant for the project.

Nick and Bev Beno, 2936 Lawrence Drive; provided written comment regarding the process of a conditional use permits.

Chairman Tibaldo asked if there are any comments. None heard.

Supervisor Brienens made the motion to close the public hearing at 6:39pm. Supervisor Perock seconded the motion. The motion carried unanimously.

9. Consideration of Conditional Use Permit request for Temporary Communication Tower at 2901 Lawrence Drive at Parcel L-469 by Verizon Wireless:

Supervisor Brienens made the motion to approve the Conditional Use Permit request for Temporary Communication Tower at 2901 Lawrence Drive at Parcel L-469 by Verizon Wireless as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

10. Public Hearing: Change of zoning from Agricultural (A-1) to Estate Residential (ER) on Lot 1 and 2 of approved CSM on parent parcel L-27-1, property located at Lost Dauphin/Golden Glow, by Mau & Assoc:

Supervisor Brienens made the motion to open the public hearing at 6:41pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Scott Zittlow, 2238 Golden Glow Road, provided written statement with no objections to the change of zoning.

Rebecca Lewis, 3642 Old Military Road, spoke on behalf of the proposed change of zoning.

Clare Signorelli, 3357 Lost Dauphin; questioned the extension of utilities in the area.

Chairman Tibaldo asked if there are any comments. None heard.

Supervisor Perock made the motion to close the public hearing at 6:43pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

11. Consideration of change of zoning from Agricultural (A-1) to Estate Residential (ER) on Lot 1 and 2 of approved CSM on parent parcel L-27-1, property located at Lost Dauphin/Golden Glow, by Mau & Assoc:

Supervisor Perock made the motion to approve the change of zoning from Agricultural (A-1) to Estate Residential (ER) on Lot 1 and 2 of approved CSM on parent parcel L-27-1, property located at Lost Dauphin/Golden Glow, by Mau & Assoc. as presented. Supervisor Brienen seconded the motion. Supervisor Wagner abstained. Motion carried 4-0.

12. Consideration of Liquor License Application Amendment for the remainder of license period of July 1, 2022 – June 30, 2023 - Sgambati's New York Pizza/Agent Brandon Kofler:

The addition of an owner to LegitMoney LLC requires Town Board approval to the current liquor license for Sgambati's New York Pizza. Tara Mannebach has been added to the amended application. Police Chief Bani gives his approval as a result of the background check as long as there are no violations that would jeopardize the status of the liquor license at this place of business.

Supervisor Perock made the motion to approve the Liquor License Application amendment for the remainder of license period of July 1, 2022 – June 30, 2023 - Sgambati's New York Pizza/Agent Brandon Kofler as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

13. Update on Comp Plan Update Process – Public Participation and Citizen Advisory Committee:

The Town has committed to updating the Comprehensive Plan in 2023 and as part of that process the Town needs to adopt a public participation plan and appoint a citizen advisory committee to complete the work related to the Comp Plan Update. No action taken.

14. Consideration of Increase for Planning & Zoning Board Member Meeting Attendance Stipend

Supervisor Brienen made the motion to approve increase for Planning & Zoning Board member meeting attendance stipend to \$40 per meeting as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

15. Consideration of Police Department K-9 Purchase Agreement (Planning for Bax's Retirement)

With the upcoming retirement for K-9 Officer Bax, the agreement allows Sgt. Tremel to keep Bax as a family pet.

Supervisor Perock made the motion to approve the Police Department K-9 Purchase and Indemnification Agreement as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

16. Consideration of Security Camera System Upgrade: Town Hall Campus:

Supervisor Perock made the motion to approve the Security Camera System Upgrade for Town Hall Campus in the amount of \$10,081.67 by using ARPA grant money for purchase as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

17. Consideration of Fire Department Replacing Fire Department AED Units:

Supervisor Perock made the motion to approve the Fire Department replacing 6 Fire Department AED Units in the amount of \$11,288.70 by using ARPA grant funds for purchase as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

18. Consideration of Town Insurance Program Changes for 2023:

Administrator Patrick Wetzel reviewed the transition of the health insurance to the state health insurance program and the eligibility of employees to participate in the program. Also discussed was the Town's property, liability, and workers comp insurance. No action

taken.

19. **Consideration of Resolution 2022-011 Authorizing Purchase of Lawrence Parkway corridor land from Integrated Public Resources, LLC – Phase II:**

Supervisor Perock made the motion to approve Resolution 2022-011 Authorizing Purchase of Lawrence Parkway corridor land from Integrated Public Resources, LLC – Phase II in the amount of \$2,320,200.96 plus closing costs as presented. Supervisor Brienen seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. Motion carried unanimously.
20. **Review of Water and Sanitary Sewer Utility Rates:**

Administrator Patrick Wetzel reviewed the history of the water and sanitary sewer rates stating that is has been a considerable number of years that the water and sanitary sewer rates have been adjusted.
21. **Consideration of Rescheduling the December 26th Regular Town Board Meeting Due to Holiday:**

Supervisor Perock made the motion to cancel the December 26th regular Town Board Meeting due to the holiday and reschedule to Tuesday, December 27th at 3:00pm. Supervisor Wagner seconded the motion. The motion carried unanimously
22. **Administrator/Staff Reports**

Staff reports were given.
23. **Future Agenda Items:**
 - a. Comprehensive Plan Public Participation
 - b. Town Insurance Program Changes for 2023
 - c. Sanitary Sewer Utility Rates
 - d. Swearing in of new Police Chief, Mike Renkas
24. **Closed Session:** Supervisor Brienen made the motion at 8:35pm to move into closed session. Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Land Sales/Development*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*2023 Wages and Police Chief Employment Agreements*). Supervisor Wagner seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. Motion carried unanimously.
25. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**

Supervisor Perock made motion to return to regular open session at 9:22pm. Supervisor Wagner seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. The motion carried unanimously.

 - a. Supervisor Brienen made the motion to approve the 2023 wages as discussed. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
 - b. Supervisor Brienen made the motion to approve both Police Chief's employment agreements as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
26. **Adjourn:**

Supervisor Perock made the motion at 9:24pm to adjourn the meeting. Supervisor Wagner seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer