

Town of Lawrence
Town Board Meeting
Town Hall 2400 Shady Court, De Pere WI 54115
Monday, January 23, 2023
Regular Meeting at 6:30 P.M.

Discussion and Action on the following:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Public comments upon matters not on agenda or other announcements
6. Consider minutes of January 9, 2023, Town Board Meeting
7. Consideration of payment of due invoices
8. **Public Hearing:** Consideration of Conditional Use Permit (CUP) for Commercial Development at 2979 Williams Grant Dr on Parcel L-40-2 by Dan Doyen.
9. Consideration of Conditional Use Permit (CUP) for Commercial Development at 2979 Williams Grant Drive on Parcel L-40-2 by Dan Doyen.
10. Consideration of Change Order #6– 2021 American Drive Project-Carl Bowers & Sons - \$38,730
11. Consideration of Final Pay Request – 2021 American Drive Project – Carl Bowers & Sons
12. Consideration of Proposal to Clear Remaining Barn/Granary Site – Former Sannes Property – L-386-1
13. Update on Comp Plan – Citizen Advisory Committee Appointments and Work Schedule
14. Administrator/Staff Reports
15. Future Agenda Items
16. **Closed Session** Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Land Sales/Development*)
17. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats
18. Adjourn

Patrick Wetzel for Dr. Lanny J. Tibaldo

Posted at the following on January 20, 2023:

- *Town Hall, 2400 Shady Ct*
- *Posted to the Town Website*
- *Notice to News Media*

NOTE: Any person wishing to attend this meeting who, because of disability requires special accommodations, should contact Town Clerk-Treasurer Cindy Kocken, at 920-347-3719 at least 2 business days in advance so that arrangements can be made.

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, January 9, 2023

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:34 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brien, Tom Perock, Kari Vannieuwenhoven, Tonya Wagner

Others in Attendance: Patrick Wetz, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining Building Inspector/Zoning Administrator; Kurt Minten, Fire Chief; Randy Bani, past Police Chief; Michael Renkas, Police Chief; Luke Pasterski, Asst. Fire Chief

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brien made the motion to approve the agenda as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

None.

6. Consider minutes of the December 12 & 27, 2022, Town Board Meeting:

Supervisor Perock made the motion to approve the December 12 & 27, 2022, Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Brien made the motion to approve the payment of due invoices as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

8. Presentation by State Representative Sortwell: Chief Bani Recognition:

Presentation by State Representative Sortwell and Representative Goeben to Chief Randy Bani's retirement and recognizing his years of service.

9. Consideration of Resolution 2023-001 – Recognition of Police Chief Randy Bani's Public Service:

Supervisor Brien made the motion to approve Resolution 2023-001 – Recognition of Police Chief Randy Bani's Public Service. Supervisor Perock seconded the motion. Roll call vote: Supervisor Brien, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. The motion carried unanimously.

10. Oath/Swearing in of new Hobart-Lawrence Police Chief Michael Renkas:

Clerk, Cindy Kocken swore in Michael Renkas as the new Hobart-Lawrence Police Chief.

11. Review of Recommendations and Reports from Planning & Zoning Board:

- a. Consideration of Final Plat Review for Shady Court Subdivision Plat at Parcel L-458-7 (Lot 4) by Town of Lawrence:

Supervisor Brien made the motion to approve the Final Plat for Shady Court Subdivision Plat at Parcel L-458-7 (Lot 4) by Town of Lawrence as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

12. Consideration of Resolution 2023-002 Building Permit and Miscellaneous Fee Schedules:

Supervisor Perock made the motion to approve Resolution 2023-002 Building Permit and Miscellaneous Fee Schedules as presented. Supervisor Wagner seconded the motion. Roll call vote: Supervisor Brien, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. Motion carried unanimously.

13. **Update on Comp Plan – Public Participation and Citizen Advisory Committee:**
Administrator Wetzel gave an update on the Comp Plan process and the Citizen Advisory Committee applications received as well as the tentative schedule.
14. **Consideration of Public Works Employee Initial Issue Clothing and Clothing Allowances:**
Supervisor Wagner made the motion to approve the Public Works Employee Initial Issue Clothing and Clothing Allowances of \$450 per year for full time employees as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
15. **Consideration of I-41 Overpass Aesthetics for Upcoming Expansion Project:**
The DOT has indicated that the estimated cost for the “brink piers and parapet” would be approximately \$30,000 and would be evenly split between the Town of Lawrence and City of De Pere. The DOT staff has confirmed the \$30,000 estimate included the stain. Supervisor Vannieuwenhoven made the motion to approve the I-41 Overpass Aesthetics for Upcoming Expansion Project with brick piers and parapet with Town cost estimated at \$15,000 as presented. Supervisor Brienens seconded the motion. Supervisor Wagner is opposed. The motion carries 4-1.
16. **Consideration of Water/Sewer Budgets:**
Supervisor Brienens made the motion to approve the water and sewer budgets as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
17. **Administrator/Staff Reports**
Staff reports were given.
18. **Future Agenda Items:**
 - a. Presentation of Axon and Taser Board,
 - b. Public hearing for CUP for Commercial Development by Dan Doyen.
19. **Closed Session:** Supervisor Perock made the motion at 7:52pm to move into closed session Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Land Sales/ TID #1 #2 Development*). Supervisor Wagner seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. Motion carried unanimously.
20. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**
Supervisor Perock made the motion to return to regular open session at 8:37pm. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. The motion carried unanimously.
21. **Adjourn:**
Supervisor Perock made the motion at 8:38pm to adjourn the meeting. Supervisor Wagner seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer

Report Criteria:

Detail report.
Invoices with totals above \$.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AIT Business Technologies, LLC								
869	AIT Business Technologies, LLC	41735	Microsoft Office-Anti Virus	01/01/2023	426.50	.00		
869	AIT Business Technologies, LLC	41736	Server Backup	01/01/2023	199.99	.00		
869	AIT Business Technologies, LLC	41737	IT Services	01/01/2023	629.99	.00		
869	AIT Business Technologies, LLC	41738	Telephone Service	01/01/2023	150.00	.00		
869	AIT Business Technologies, LLC	41738	Sewer Telephone	01/01/2023	75.00	.00		
869	AIT Business Technologies, LLC	41738	Water Telephone	01/01/2023	75.00	.00		
Total AIT Business Technologies, LLC:					1,556.48	.00		
Allstate								
862	Allstate	M01D0797017	Insurance	01/17/2023	295.24	.00		
Total Allstate:					295.24	.00		
Ambrosius Sales & Service								
22	Ambrosius Sales & Service	53549	Chainsaw blade and oil	01/12/2023	17.49	.00		
Total Ambrosius Sales & Service:					17.49	.00		
Batteries Plus LLC								
40	Batteries Plus LLC	P59015944	Fire Dept Supplies	01/16/2023	120.15	.00		
Total Batteries Plus LLC:					120.15	.00		
Best Built Inc.								
50	Best Built Inc.	22-08-0012	Contractor Deposit Refund - 3178	01/13/2023	1,000.00	.00		
Total Best Built Inc.:					1,000.00	.00		
Best Machine & Repair Inc								
51	Best Machine & Repair Inc	52033	Shaft with Key Way	12/30/2022	35.00	.00		
Total Best Machine & Repair Inc:					35.00	.00		
Bond Trust Services Corp								
977	Bond Trust Services Corp	77537-PA	Promissory Note Fee	01/11/2023	400.00	.00		
977	Bond Trust Services Corp	77538-PA	Promissory Note Fee	01/11/2023	400.00	.00		
Total Bond Trust Services Corp:					800.00	.00		
Brown County Port & Resource Recovery								
73	Brown County Port & Resource R	53106	Trash Collection	12/31/2022	4,020.24	.00		
73	Brown County Port & Resource R	53106	Trash Collection - Sharps	12/31/2022	18.82	.00		
73	Brown County Port & Resource R	53106	Recycling	12/31/2022	831.74	.00		
Total Brown County Port & Resource Recovery:					4,870.80	.00		
Brown County Treasurer								
74	Brown County Treasurer	123122	2022 Jan Tax Settlement - COUN	01/11/2023	1,495,792.73	1,495,792.7	01/11/2023	
74	Brown County Treasurer	2023-0000006	Tax Collection & Mailing of Tax Bill	01/11/2023	5,574.47	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Brown County Treasurer:					1,501,367.20	1,495,792.7		
Central Brown County Water Authority								
93	Central Brown County Water Auth	123122	New Water Meter Connections Jul	12/31/2022	4,998.00	.00		
93	Central Brown County Water Auth	3324	December Billing	12/31/2022	40,460.92	.00		
Total Central Brown County Water Authority:					45,458.92	.00		
City of De Pere								
99	City of De Pere	123122	4th Qtr Water Usage	12/31/2022	3,557.74	.00		
Total City of De Pere:					3,557.74	.00		
Clean Water Testing LLC								
102	Clean Water Testing LLC	9006960818	Water Testing	01/12/2023	48.00	.00		
Total Clean Water Testing LLC:					48.00	.00		
Complete Office								
1010	Complete Office	243001	Office Supplies General	01/12/2023	30.71	.00		
1010	Complete Office	243001	Office Supplies Sewer	01/12/2023	15.36	.00		
1010	Complete Office	243001	Office Supplies Water	01/12/2023	15.24	.00		
Total Complete Office:					61.31	.00		
Country Visions Cooperative								
106	Country Visions Cooperative	6769	Fuel- Public Works	12/30/2022	77.05	.00		
Total Country Visions Cooperative:					77.05	.00		
DeKeyser Construction								
1104	DeKeyser Construction	2200-191	Water Leak Investigation 2151 Ma	12/31/2022	1,394.00	.00		
Total DeKeyser Construction:					1,394.00	.00		
DePere Fire Rescue								
1107	DePere Fire Rescue	123122	CPR Training	12/31/2022	367.89	.00		
Total DePere Fire Rescue:					367.89	.00		
Diggers Hotline								
125	Diggers Hotline	221-2-19551	WF-Locate Service	12/31/2022	58.29	.00		
125	Diggers Hotline	221-2-19551	SF-Locate Service	12/31/2022	58.29	.00		
Total Diggers Hotline:					116.58	.00		
Diversified Benefit Services, Inc								
1014	Diversified Benefit Services, Inc	3871087	Town Health	01/04/2023	9.09	.00		
1014	Diversified Benefit Services, Inc	3871087	Clerk Health	01/04/2023	9.09	.00		
1014	Diversified Benefit Services, Inc	3871087	Building Insepection Health	01/04/2023	9.09	.00		
1014	Diversified Benefit Services, Inc	3871087	Snow Plow Health	01/04/2023	9.09	.00		
1014	Diversified Benefit Services, Inc	3871087	Public Works Health	01/04/2023	9.09	.00		
1014	Diversified Benefit Services, Inc	3871087	Parks Health	01/04/2023	9.09	.00		
1014	Diversified Benefit Services, Inc	3871087	Water Health	01/04/2023	9.09	.00		
1014	Diversified Benefit Services, Inc	3871087	Water Health	01/04/2023	9.09	.00		
1014	Diversified Benefit Services, Inc	3871087	Sewer Health	01/04/2023	9.09	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1014	Diversified Benefit Services, Inc	3871087	Sewer Health	01/04/2023	9.09	.00		
1014	Diversified Benefit Services, Inc	3871087	Storm Sewer Health	01/04/2023	9.10	.00		
Total Diversified Benefit Services, Inc:					100.00	.00		
Earth Development, Inc								
976	Earth Development, Inc	78624	Snow Removal Round-Abouts	12/31/2022	180.00	.00		
Total Earth Development, Inc:					180.00	.00		
Fameree Consulting & Inspection								
154	Fameree Consulting & Inspection	1001	Electrical Inspection	01/03/2023	193.13	.00		
Total Fameree Consulting & Inspection:					193.13	.00		
Franks Radio								
167	Franks Radio	122182	Pagers	01/12/2023	1,820.06	.00		
167	Franks Radio	122183	Fire Radio Batteries	01/12/2023	313.80	.00		
Total Franks Radio:					2,133.86	.00		
Grainger								
185	Grainger	1469537708	Fire Truck F-1	01/16/2023	15.41	.00		
Total Grainger:					15.41	.00		
Green Bay Metropolitan Sewage District								
192	Green Bay Metropolitan Sewage	1541	Services for December	12/31/2022	58,466.85	.00		
Total Green Bay Metropolitan Sewage District:					58,466.85	.00		
Hinch, Ron								
1105	Hinch, Ron	011122	Mailbox Replacement	01/11/2022	50.00	.00		
Total Hinch, Ron:					50.00	.00		
Kodiak Excavating Inc								
254	Kodiak Excavating Inc	3281	Yard Waste Disposal	12/31/2022	740.00	.00		
Total Kodiak Excavating Inc:					740.00	.00		
Konop Beverages, Inc								
255	Konop Beverages, Inc	441749	Water Town Hall	01/09/2023	31.00	.00		
Total Konop Beverages, Inc:					31.00	.00		
Ledgecrest Homes								
264	Ledgecrest Homes	22-05-0022	Contractor Deposit Refund-2359 T	01/19/2022	1,000.00	.00		
Total Ledgecrest Homes:					1,000.00	.00		
Level 3 Communications LLC								
631	Level 3 Communications LLC	624175477	Phone Services	01/01/2023	1,292.33	.00		
Total Level 3 Communications LLC:					1,292.33	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Menards Inc								
286	Menards Inc	10189	Fire Dept Maintenance	01/16/2023	369.09	.00		
286	Menards Inc	10224	Fire Dept Supplies	01/16/2023	47.92	.00		
286	Menards Inc	9520-23	Fire Dept Maintenance	01/03/2023	8.48	.00		
286	Menards Inc	9831	Snow Plow Maintenance	01/09/2023	11.86	.00		
286	Menards Inc	9871	Maintnenace Shop	01/10/2023	.98	.00		
Total Menards Inc:					438.33	.00		
Midwest Meters Inc.								
295	Midwest Meters Inc.	0150240-IN	Meter supplies	12/29/2022	3,075.30	.00		
Total Midwest Meters Inc.:					3,075.30	.00		
Newcomers								
922	Newcomers	6577	Advertising	01/22/2023	88.55	.00		
Total Newcomers:					88.55	.00		
NWTC								
316	NWTC	123122	2022 Jan Tax Settlement	01/11/2023	288,343.05	288,343.05	01/11/2023	
Total NWTC:					288,343.05	288,343.05		
Oshkosh Fire & Police Equipment								
320	Oshkosh Fire & Police Equipment	189628	Fire hose	01/10/2023	3,670.00	.00		
320	Oshkosh Fire & Police Equipment	189647	Fire Helmets 2% Account	01/12/2023	820.00	.00		
Total Oshkosh Fire & Police Equipment:					4,490.00	.00		
Packerland Veterinary Center LTD								
518	Packerland Veterinary Center LTD	420186	Stray Animal Intake	12/31/2022	180.00	.00		
Total Packerland Veterinary Center LTD:					180.00	.00		
Police and Sheriff's Press								
1106	Police and Sheriff's Press	172866	ID Badges	01/18/2023	17.60	.00		
Total Police and Sheriff's Press:					17.60	.00		
Quill Corporation								
349	Quill Corporation	29994895	Office Supplies-General Fund	01/06/2023	34.99	.00		
349	Quill Corporation	29994895	Office Supplies-Water Fund	01/06/2023	17.50	.00		
349	Quill Corporation	29994895	Office Supplies-Sewer Fund	01/06/2023	17.49	.00		
Total Quill Corporation:					69.98	.00		
R & R Insurance Services, Inc								
1099	R & R Insurance Services, Inc	2774449	Insurance Services	01/03/2023	225.00	.00		
Total R & R Insurance Services, Inc:					225.00	.00		
Rennert's Fire Equipment Servi, Inc								
360	Rennert's Fire Equipment Servi, In	INV-111	Transducer	01/17/2023	242.67	.00		
Total Rennert's Fire Equipment Servi, Inc:					242.67	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Rent-A-Flash of WI Inc								
361	Rent-A-Flash of WI Inc	84092	Speed Limit Signs	01/10/2023	189.55	.00		
	Total Rent-A-Flash of WI Inc:				189.55	.00		
Roland Machinery Co.								
370	Roland Machinery Co.	41113430	Equipment Repairs-Snowplow Ed	01/04/2023	1,047.33	.00		
370	Roland Machinery Co.	41113630	Equipment Repairs	01/12/2023	5.88	.00		
	Total Roland Machinery Co.:				1,053.21	.00		
Rural Mutual Insurance								
373	Rural Mutual Insurance	541150963-123	General Liability-GF	12/31/2022	26.00	.00		
	Total Rural Mutual Insurance:				26.00	.00		
Securian Financial Group, Inc								
944	Securian Financial Group, Inc	022023	Life Insurance	01/11/2023	261.83	.00		
	Total Securian Financial Group, Inc:				261.83	.00		
SI Metals & Supply Inc.								
514	SI Metals & Supply Inc.	268571	Snow Plow Repairs	01/05/2023	16.00	.00		
	Total SI Metals & Supply Inc.:				16.00	.00		
Southside Tire Co.								
388	Southside Tire Co.	10300061	Truck #8	01/09/2023	45.55	.00		
388	Southside Tire Co.	10300063	Truck #5	01/10/2023	728.32	.00		
	Total Southside Tire Co.:				773.87	.00		
Truck Equipment Inc.								
429	Truck Equipment Inc.	102274400	Gear for Fire Chief Vehicle	01/11/2023	7,862.99	.00		
	Total Truck Equipment Inc.:				7,862.99	.00		
UBS Financial Services LLC								
434	UBS Financial Services LLC	123122	2022 Fire Dept. Retirement Con	12/31/2022	17,859.75	.00		
	Total UBS Financial Services LLC:				17,859.75	.00		
Uniform Shoppe								
413	Uniform Shoppe	330119	Fire Dept Uniforms	12/05/2022	64.95	.00		
	Total Uniform Shoppe:				64.95	.00		
Van's Fire Safety Inc								
444	Van's Fire Safety Inc	4167417	Fire Extinguisher Maintenance	01/16/2023	17.50	.00		
	Total Van's Fire Safety Inc:				17.50	.00		
Village of Hobart								
450	Village of Hobart	123122	REV-State Grants	12/31/2022	3,738.14-	.00		
450	Village of Hobart	123122	REV-Fines & Forfeitures	12/31/2022	2,100.96-	.00		
450	Village of Hobart	123122	Judge Salary	12/31/2022	466.67	.00		
450	Village of Hobart	123122	Court Clerk Wages	12/31/2022	1,274.54	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
450	Village of Hobart	123122	Mun Court Payroll Taxes	12/31/2022	132.20	.00		
450	Village of Hobart	123122	Police Fuel Expenses	12/31/2022	1,267.17	.00		
450	Village of Hobart	123122	Police Capial Equipment	12/31/2022	2,380.45	.00		
450	Village of Hobart	123122	Background Checks	12/31/2022	14.20	.00		
450	Village of Hobart	123122	Blood Draws	12/31/2022	15.50	.00		
450	Village of Hobart	123122	AARPA Expenses	12/31/2022	7,693.93	.00		
450	Village of Hobart	123122	Health, Dental, Life, Wrk comp	12/31/2022	6,686.68	.00		
450	Village of Hobart	123122	Police Seminars/Conf/Training	12/31/2022	299.66	.00		
450	Village of Hobart	123122	Telephone/Cell/Radios	12/31/2022	976.35	.00		
450	Village of Hobart	123122	Police Vehicle Maintenance	12/31/2022	407.05	.00		
450	Village of Hobart	123122	Police Supplies	12/31/2022	524.85	.00		
450	Village of Hobart	123122	Crime Prevention Expense	12/31/2022	52.02	.00		
450	Village of Hobart	123122	Mun Court Retirement	12/31/2022	82.84	.00		
450	Village of Hobart	123122	Municipal Attorney	12/31/2022	1,431.20	.00		
450	Village of Hobart	123122	Court Supplies	12/31/2022	84.55	.00		
450	Village of Hobart	123122	Police/Admin Salaries	12/31/2022	45,425.83	.00		
450	Village of Hobart	123122	Police/Adm Payroll Taxes	12/31/2022	3,323.34	.00		
450	Village of Hobart	123122	Police Retirement Expense	12/31/2022	5,322.26	.00		
Total Village of Hobart:					72,022.19	.00		
West DePere School District								
458	West DePere School District	123122	2022 January Tax Settlement	01/11/2023	3,219,825.36	3,219,825.3	01/11/2023	
Total West DePere School District:					3,219,825.36	3,219,825.3		
Wisconsin Media								
175	Wisconsin Media	0005230290	Public Notices	12/31/2022	44.44	.00		
Total Wisconsin Media:					44.44	.00		
Wrightstown School District								
482	Wrightstown School District	123122	2022 Jan Tax Settlement	01/11/2023	262,821.36	262,821.36	01/11/2023	
Total Wrightstown School District:					262,821.36	262,821.36		
Grand Totals:					5,505,355.91	5,266,782.5		

Dated: _____

Town Chairman: _____

Town Supervisor: _____

Clerk/Treasurer: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Report Criteria:

Detail report.

Invoices with totals above \$.00 included.

Paid and unpaid invoices included.



Agenda Item Review

Meeting Date: 1/23/2023

Agenda Item#: 8-9

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Town Board of Supervisors
REPORT FROM: Scott Beining, Building Inspector/Zoning Administrator
AGENDA ITEM: **Staff Report for all Planning/Zoning agenda items**

1. Doyen Public hearing for CUP
 - a. MANY factors discussed at 12/14/22 PZ meeting
 - b. See list of action items needed from Dan
 - c. See list of CUP conditions recommended for discussion
 - d. Approval should be pending removal of all items on the property now (violation)

Conditional Use Recommendations to Town Board

1. Fence

- a. 6 ft. chain link fence (no vinyl mesh) around perimeter of the site
- b. Gate to be installed at the end of the driveway (closest to the shop)
- c. Location of fence within the ESA will require confirmation from Brown County and/or DNR

2. Zoning

- a. Parcel is zone B-1
 - i. Leased spaces to comply Town Ordinance 300-101 *Permitted Uses*

3. Parking

- a. Subject to uses within the leased space(s)

4. Exterior Building Materials (see site plan diagram)

- a. Shop
 - i. North (Cty. S) – 8 ft. masonry with combination of horizontal wave panel above masonry
 - ii. West (Williams Grant) – 8 ft. masonry with combination of horizontal wave panel above masonry
 - iii. East (Hwy 41) – 8 ft. masonry with combination of horizontal wave panel above masonry
 - iv. South (Storage Units) – 4 ft. masonry with combination of horizontal wave panel above masonry
- b. Storage Units (4 units)
 - i. Unit A
 - 1. North (Cty. S) – Full vertical Medallion-Lok panel
 - 2. West (Williams Grant) – Full masonry
 - 3. East (Hwy 41) – Full vertical Medallion-Lok panel
 - 4. South (Unit B) - Full vertical Medallion-Lok panel
 - ii. Unit B
 - 1. North (Cty. S) – Full vertical Medallion-Lok panel
 - 2. West (Williams Grant) – Full masonry
 - 3. East (Hwy 41) – Full vertical Medallion-Lok panel
 - 4. South (Edge of Property) - Full vertical Medallion-Lok panel
 - iii. Unit C
 - 1. North (Cty. S) – Full vertical Medallion-Lok panel
 - 2. West (Williams Grant) – Full vertical Medallion-Lok panel
 - 3. East (Hwy 41) – Full masonry
 - 4. South (Edge of Property) - Full vertical Medallion-Lok panel
 - iv. Unit D
 - 1. North (Cty. S) – Full vertical Medallion-Lok panel
 - 2. West (Williams Grant) – Full vertical Medallion-Lok panel
 - 3. East (Hwy 41) – Full masonry

4. South (Unit C) - Full vertical Medallion-Lok panel

5. Shop Usage/Classification

- a. Per preliminary floor plan of the shop building, Unit 1, Unit 2 and Unit 3 are labeled for future lease use. Each unit has a bathroom.
- b. Shop would be considered "Commercial Lease space/warehouse"

6. Hours of Operation

- a. 7:00am – 9:00pm

7. Refuse location

- a. Located on the Southeast corner of the shop building

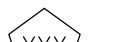
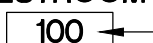
8. No outside storage

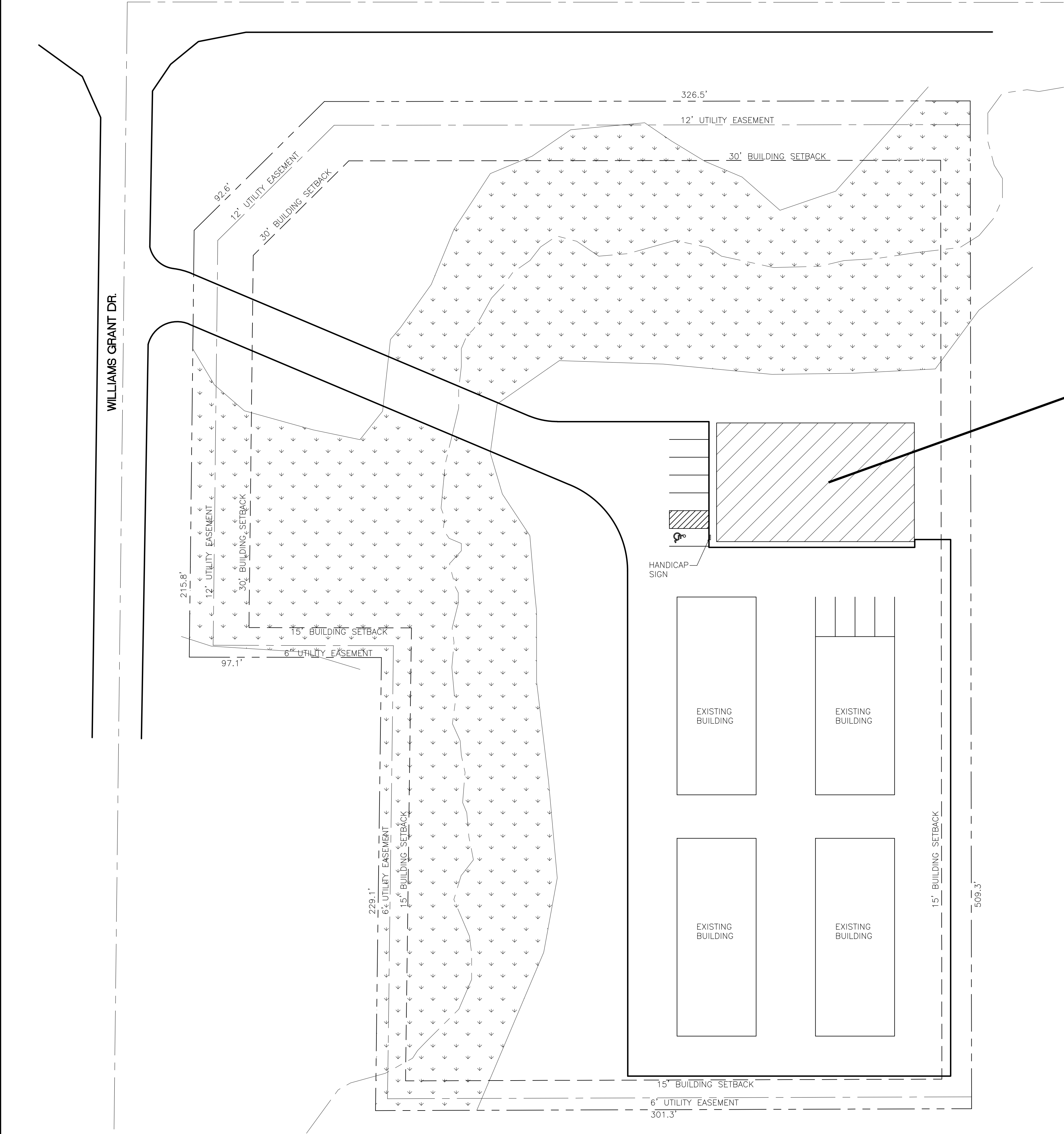
New Office and Storage Facility For:

Doyen Storage

Freedom Rd.

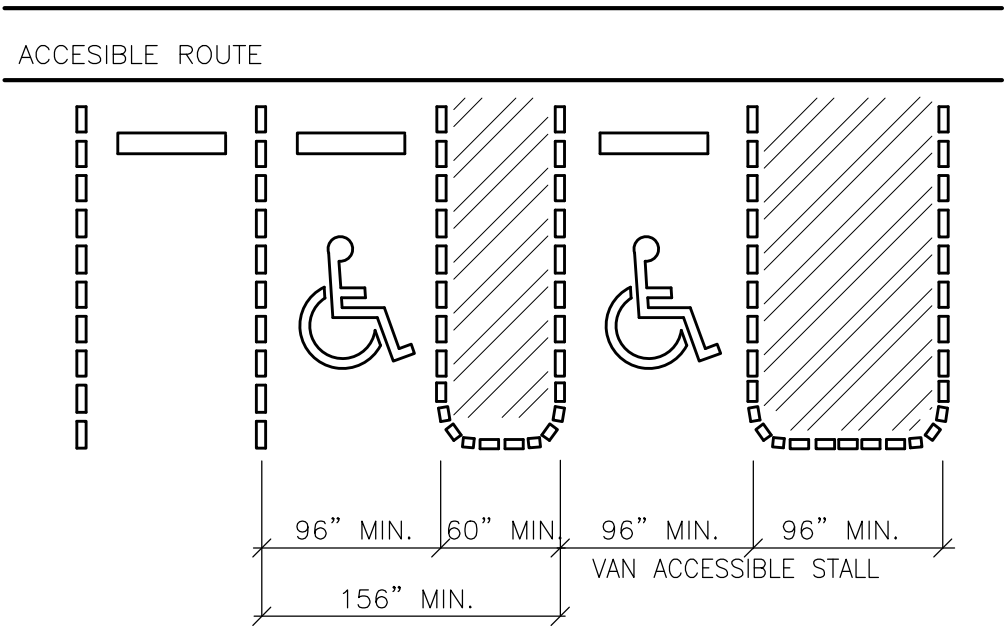
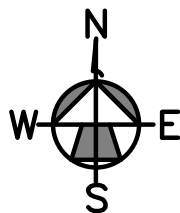
Lawrence, Wisconsin

ABBREVIATIONS			BUILDING CODE SUMMARY			DRAFTING SYMBOLS			PROJECT TEAM			INDEX TO DRAWINGS	
A/C ADD'L AFF ASF ATS ALT ALUM APPROX BD BLDG BLK BLKG BM BOTT BRG CB C/C CJ CKT CLG CLR CNTR CMU CO COL CONC CONSTR CONTR CONT DET DIA DIM DN DS DW DWG EA EC EFF ELEC ELEV EM EPS EQUIP EW EWC EWH EXIST EXP JT EXT FA FD FDN FIN FLR FT FTG GALV GC GFI GND GYP HDW HM HORIZ HP HT HVAC ID IN INFO INSUL INT INV	AMPERES AIR CONDITIONING ADDITIONAL ABOVE FINISH FLOOR ABOVE SUB FLOOR ABOVE TOP OF SLAB ALTERNATE ALUMINUM APPROXIMATE BOARD BUILDING BLOCK BLOCKING BEAM BOTTOM BEARING BOTTOM OF CONDUIT CIRCUIT BREAKER CENTER TO CENTER CONSTRUCTION JOINT CIRCUIT CEILING CLEAR CENTER CONCRETE MASONRY UNIT CLEAN OUT COLUMN CONCRETE CONSTRUCTION CONTRACTOR CONTINUOUS DETAIL DIAMETER DIMENSION DOWN DOWNSPOUT DRY WALL DRAWING EACH ELEC. CONTRACTOR EXHAUST FAN ELEVATION ELECTRIC (AL) ELEVATOR EMERGENCY EXPANDED POLYSTYRENE EQUIPMENT EACH WAY ELECTRIC WATER COOLER ELECTRIC WATER HEATER EXISTING EXPANSION JOINT EXTERIOR FIRE ALARM FLOOR DRAIN FOUNDATION FINISH FLOOR FEET FOOTING GALVANIZED GENERAL CONTRACTOR GROUND FAULT INTERRUPTER GROUND GYPSUM HARDWARE HOLLOW METAL HORIZONTAL HIGH POINT OR HORSE POWER HEIGHT HEATING/VENTILATION/AIR CONDITIONING INSIDE DIAMETER INCH INFORMATION INSULATION INTERIOR INVERT	JB JT LAV LIN LP LT LTC LVL LX MCB MECH MFR MIN MISC MLO MO MT MTD MIGHT MTL N NEC NIC NOT IN CONTRACT LUMBER NOM NOMINAL NOT TO SCALE ON CENTER OD OPENING OPPOSITE OPP PLUMB. CONTRACTOR PLUMB PLYWD PANEL PNLBD PREFAB PROJ PVC R RDR RECEIPT REINF REQ'D RES REVISION ROOM ROUGH OPENING ROOF TOP UNIT ACOUSTICAL CEILING TILE SECTION SHT SIM SPECIFICATIONS STL STEEL STRUCT STRUCTURAL STRL. TELEPHONE T & B T & G TREAD TOP OF TYPICAL UNLESS OTHERWISE NOTED VOLTS VCT VERTICAL VINYL WALL COVERING WC WATER CLOSET WD WOOD WH WATER HEATER WP WATER PROOF WR WATER RESISTANT W/O WITHOUT WWF WELDED WIRE FABRIC XFMR TRANSFORMER	CURRENT CODES		IBC 2015 WITH WISCONSIN INSERTS		 PARTITION TYPE SYMBOL & LETTER  ELEVATION REFERENCE  BUILDING/WALL SECTION REFERENCE  DETAIL SECTION REFERENCE  ELEVATION LOCATION  WINDOW/STOREFRONT TYPE SYMBOL  RESTROOM ROOM NAME ROOM NUMBER  LARGE SCALE DETAIL PLAN, PLAN SECTION, OR VERTICAL SECTION REFERENCE  REVISION NUMBER/LETTER AND DELTA SYMBOL "CLOUDED" AREA REVISED	Owner DAN DOYEN LAWRENCE, WI PHONE: 920.412.6366 FAX: CONTACT: DAN DOYEN ddoyen@hotmail.com		PROJECT ARCHITECT BAY ARCHITECTS, LLC 3049 RAMADA WAY, SUITE 125 GREEN BAY, WISCONSIN 54304 PHONE: 920.337.9400 FAX: CONTACT: DAVID R VAN LANEN		SHEET NUMBER	SHEET DESCRIPTION
			TS		COVER SHEET								
			A1		SITE PLAN								
			A2		FLOOR PLAN								
			A3		ELEVATIONS								
			A4		SECTIONS								
			A5		SCHEDULES								
			S1		FOUNDATION PLAN								
			S2		ROOF FRAMING PLAN								



SITE PLAN

SCALE: 1" = 30'-0"



NOTE: IF ONLY ONE ACCESSIBLE STALL IS REQUIRED THAT STALL MUST BE VAN ACCESSIBLE

PARKING SPACE DIMENSIONS

NOT TO SCALE

PRELIMINARY
NOT FOR CONSTRUCTION

NEW OFFICE AND STORAGE FACILITY FOR:

DOYEN STORAGE
LAWRENCE, WISCONSIN
BAY ARCHITECTS, LLC

3049 RAMADA WAY STE 125
GREEN BAY, WI 54304

DATE 8/8/88/8888
FILE 8
JOB NO. 226220

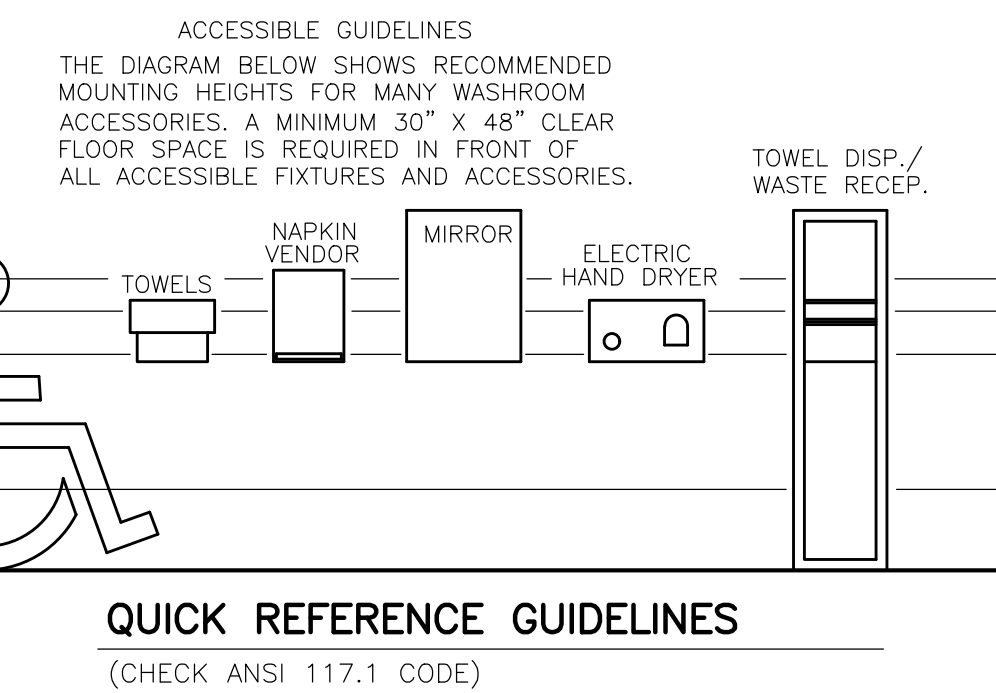
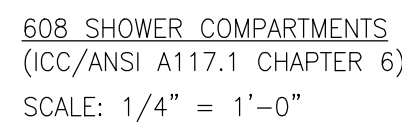
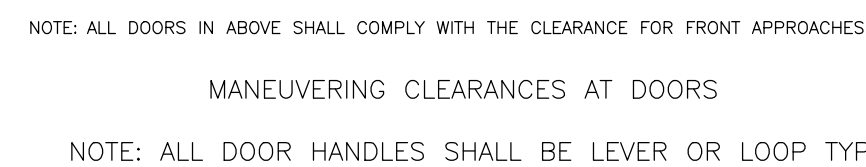
A1

NOTE:
ALTHOUGH EVERY
EFFORT HAS BEEN MADE
TO PREPARE THESE
PLANS AND CHECKING
THEM FOR ACCURACY,
THE CONTRACTOR MUST
CHECK ALL DETAILS &
DIMENSIONS AND BE
RESPONSIBLE FOR THE
SAME.

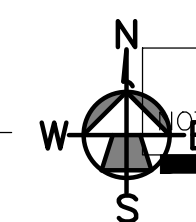
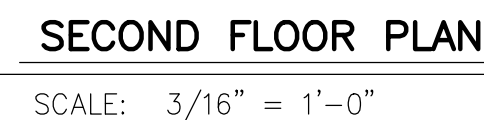
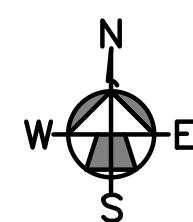
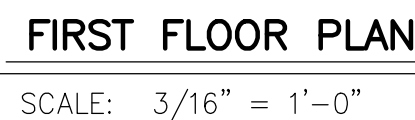
REVISION

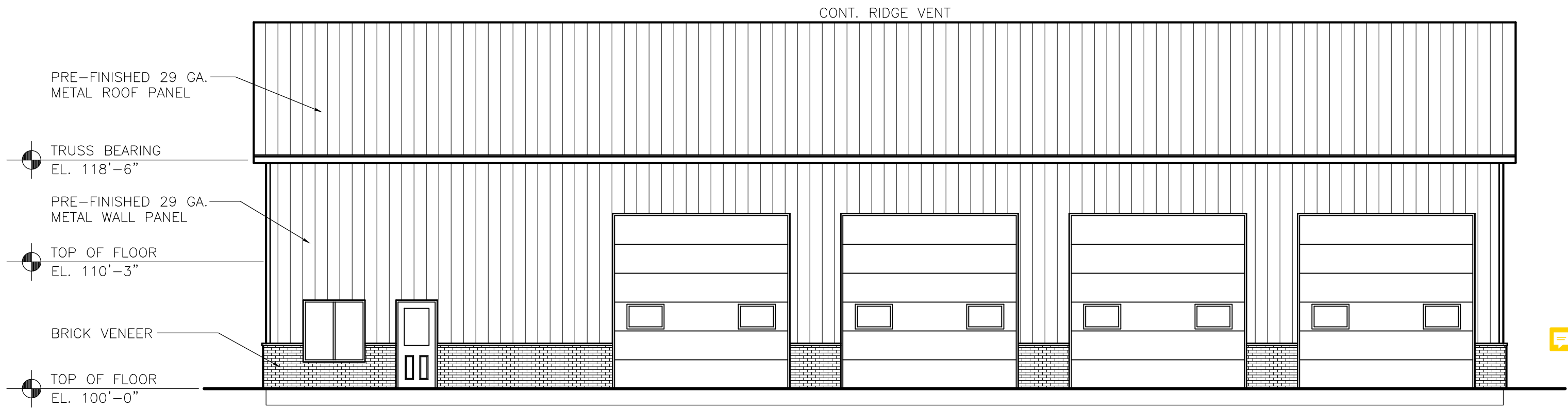
DATE

REVISION NO.

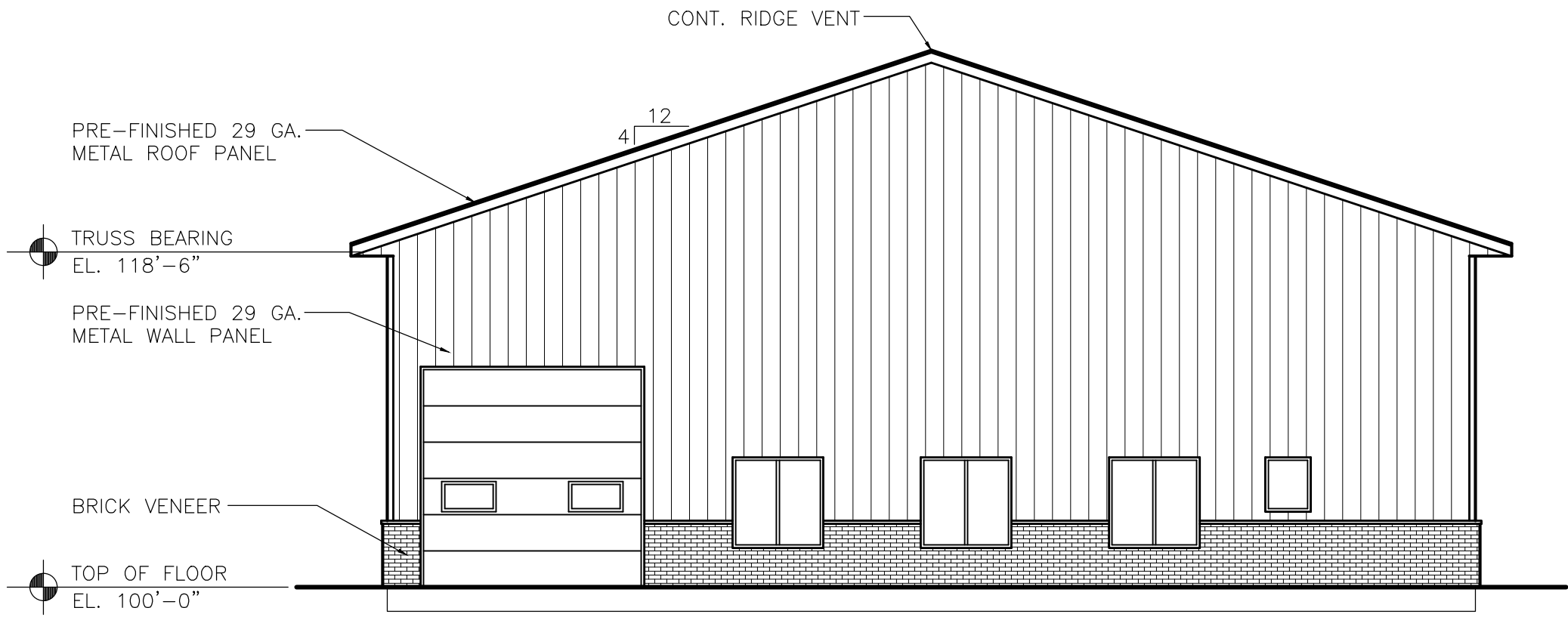


WALL SCHEDULE		
P1	$\frac{1}{2}$ " GYP. 2x4 WOOD STUDS AT 16" O.C. $\frac{1}{2}$ " GYP.	
P2	$\frac{1}{2}$ " GYP. 2X6 WOOD STUDS AT 16" O.C. $\frac{1}{2}$ " GYP.	

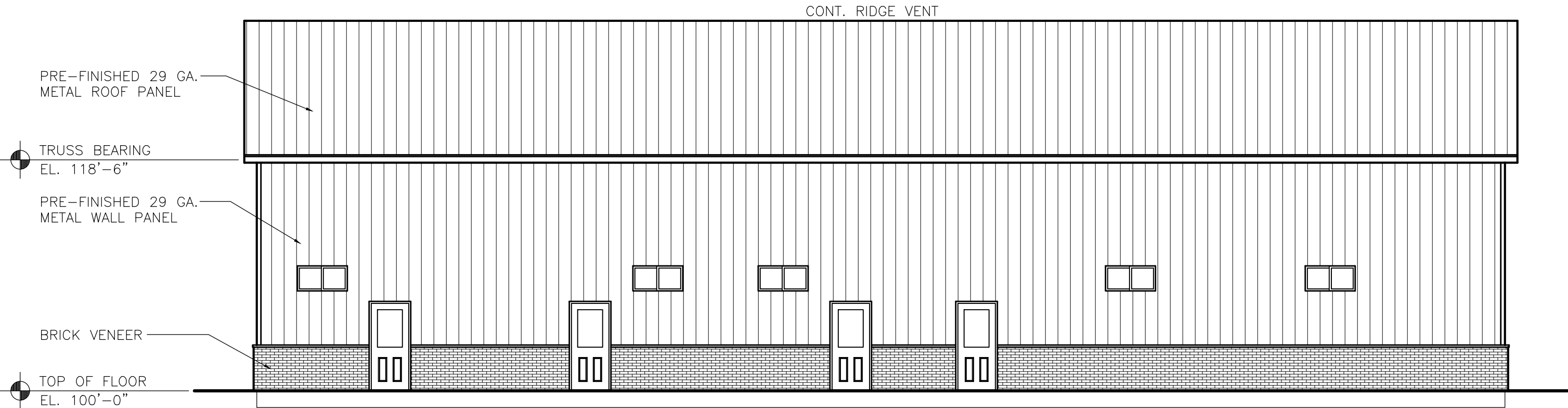
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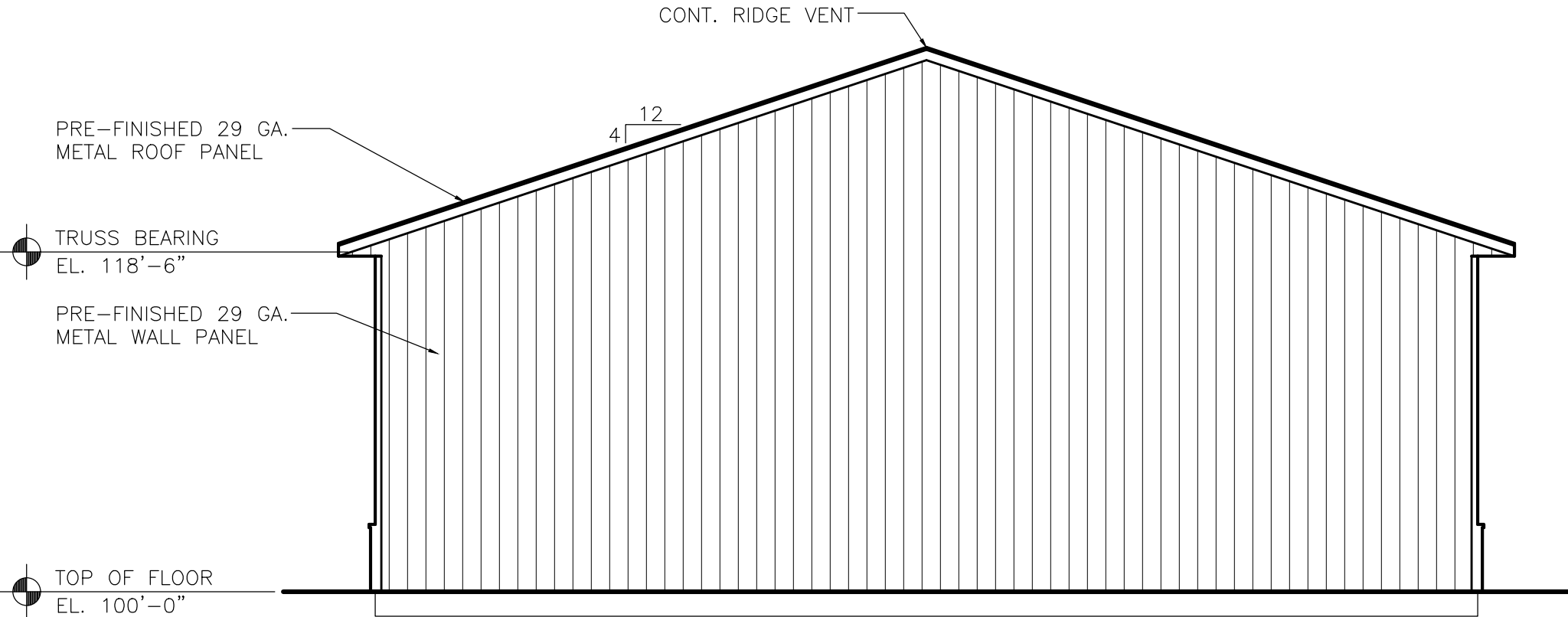
1
A3
FRONT ELEVATION
SCALE: 1/8"=1'-0"



2
A3
SIDE ELEVATION
SCALE: 1/8"=1'-0"



3
A3
BACK ELEVATION
SCALE: 1/8"=1'-0"



4
A3
SIDE ELEVATION
SCALE: 1/8"=1'-0"

PRELIMINARY
NOT FOR CONSTRUCTION

NEW OFFICE AND STORAGE FACILITY FOR:

DOYEN STORAGE
LAWRENCE, WISCONSIN
BAY ARCHITECTS, L.L.C.

3049 RAMADA WAY STE. 125
GREEN BAY, WI 54304

PHONE: 920-337-9400

DATE 8/8/88/8888
FILE 8
JOB NO. 226220

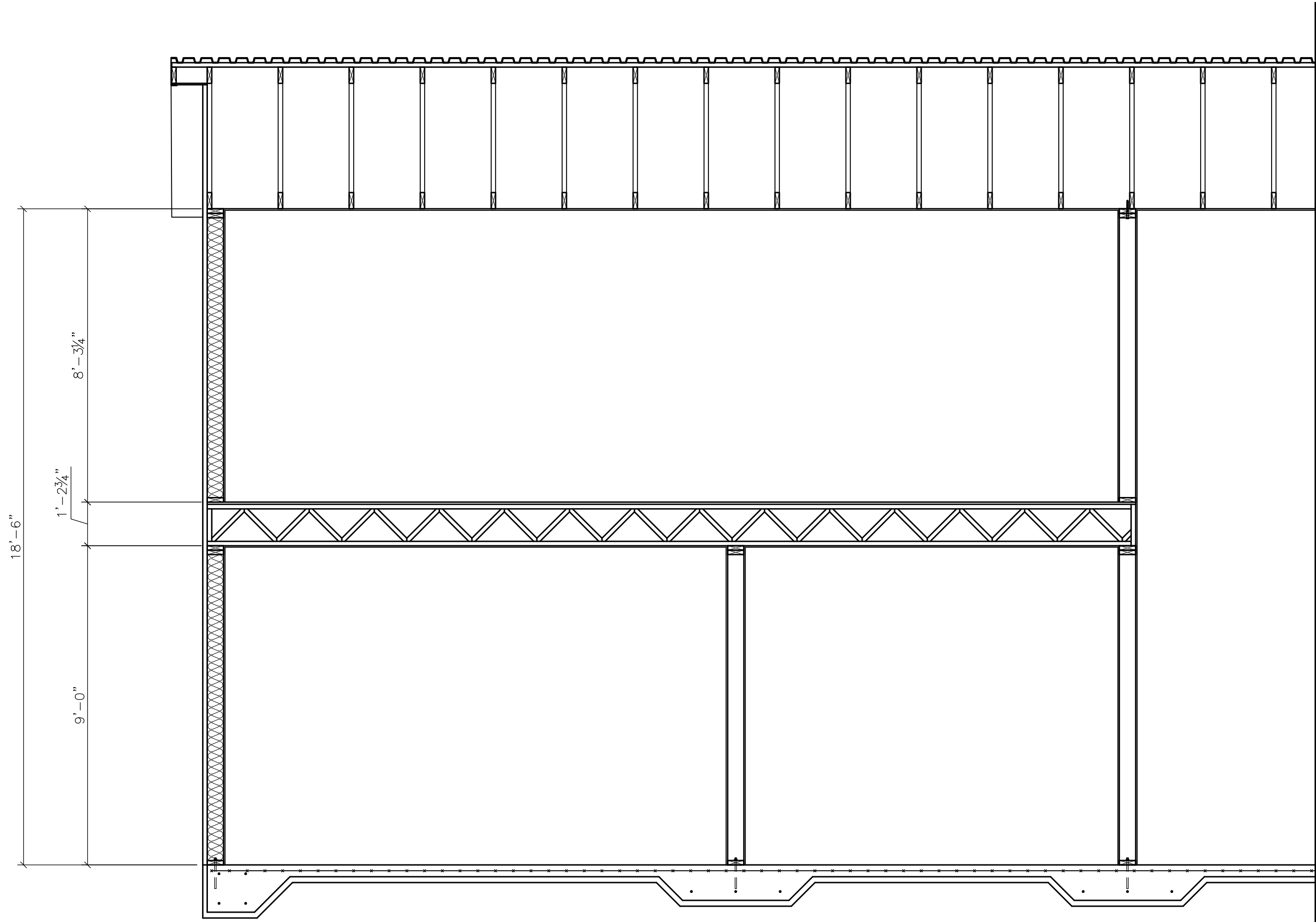
A3

NOTE: ALTHOUGH EVERY EFFORT HAS BEEN MADE TO PREPARE CORRECT PLANS AND CHECKING THEM FOR ACCURACY, THE CONTRACTOR MUST CHECK ALL DETAILS & DIMENSIONS AND BE RESPONSIBLE FOR THE SAME.

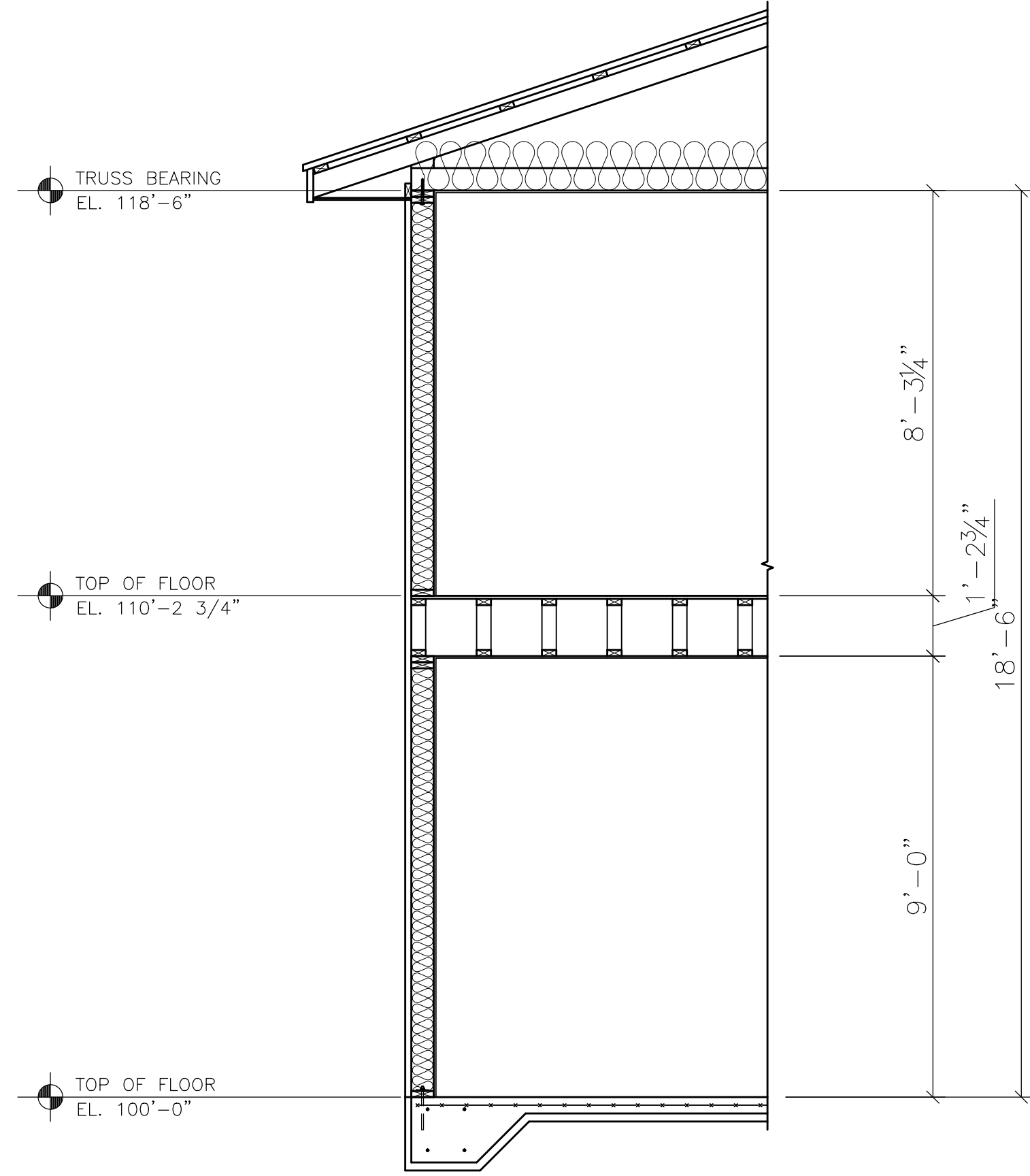
REVISION

DATE

REVISION NO.



1
A4
WALL SECTION
SCALE: 3/8"=1'-0"



2
A4
WALL SECTION
SCALE: 3/8"=1'-0"

PRELIMINARY
NOT FOR CONSTRUCTION

NEW OFFICE AND STORAGE FACILITY FOR:

DOYEN STORAGE
LAWRENCE, WISCONSIN
BAY ARCHITECTS, L.L.C.

3049 RAMADA WAY STE. 125
GREEN BAY, WI 54304

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A4

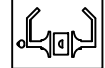
NOTE:
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THEM FOR ACCURACY,
THE CONTRACTOR MUST
CHECK ALL DETAILS &
DIMENSIONS AND BE
RESPONSIBLE FOR THE
SAME.

REVISION NO.	DATE	REVISION
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DOOR SCHEDULE

		DOOR											FRAME			
NO.	LOCATION	SIZE			MATERIAL	FINISH	RATING	TYPE	CLOSER	HROWR SET	THRESHOLD, SWEEP, SEAL SET	INSUL CORE	MATERIAL	TYPE	FINISH	REMARKS
		WD	HT	THK												
100	RECEPTION	3'-0"	6'-8"	1¾"	H.M.	PF		B	X	ENTRANCE	X	X	H.M.	1	PF	
101	OFFICE #1	3'-0"	6'-8"	1¾"	H.M.	PF		A		OFFICE			H.M.	1	PF	
102	OFFICE #2	3'-0"	6'-8"	1¾"	H.M.	PF		A		OFFICE			H.M.	1	PF	
103	OFFICE #3	3'-0"	6'-8"	1¾"	H.M.	PF		A		OFFICE			H.M.	1	PF	
104	LUNCH	3'-0"	6'-8"	1¾"	H.M.	PF		A		PASSAGE			H.M.	1	PF	
105A	HALL	3'-0"	6'-8"	1¾"	H.M.	PF		A		PASSAGE			H.M.	1	PF	
105B	HALL	3'-0"	6'-8"	1¾"	H.M.	PF		A	X	PASSAGE			H.M.	1	PF	
106	TOILET	3'-0"	6'-8"	1¾"	H.M.	PF		A	X	PRIVACY			H.M.	1	PF	
107	UTILITY	3'-0"	6'-8"	1¾"	H.M.	PF		A		STOREROOM			H.M.	1	PF	
108	TOILET	3'-0"	6'-8"	1¾"	H.M.	PF		A	X	PRIVACY			H.M.	1	PF	
110A	GARAGE	12'-0"	12'-0"	1¾"	STL.	PF		C	X	INCLUDED	X	X	STL.	1	PF	
110B	GARAGE	3'-0"	6'-8"	1¾"	H.M.	PF		B		EXIT	X	X	H.M.	1	PF	
110C	SHOP	14'-0"	14'-0"	1¾"	STL.	PF		C	X	INCLUDED	X	X	STL.	1	PF	
111A	UNIT #1	14'-0"	14'-0"	1¾"	STL.	PF		C	X	INCLUDED	X	X	STL.	1	PF	
111B	UNIT #1	3'-0"	6'-8"	1¾"	H.M.	PF		B		EXIT	X	X	H.M.	1	PF	
112	TOILET	3'-0"	6'-8"	1¾"	H.M.	PF		A	X	PRIVACY			H.M.	1	PF	
113A	UNIT #2	14'-0"	14'-0"	1¾"	STL.	PF		C	X	INCLUDED	X	X	STL.	1	PF	
113B	UNIT #2	3'-0"	6'-8"	1¾"	H.M.	PF		B		EXIT	X	X	H.M.	1	PF	
114	TOILET	3'-0"	6'-8"	1¾"	H.M.	PF		A	X	PRIVACY			H.M.	1	PF	
115A	UNIT #3	14'-0"	14'-0"	1¾"	STL.	PF		C	X	INCLUDED	X	X	STL.	1	PF	
115B	UNIT #3	3'-0"	6'-8"	1¾"	H.M.	PF		B		EXIT	X	X	H.M.	1	PF	
116	TOILET	3'-0"	6'-8"	1¾"	H.M.	PF		A	X	PRIVACY			H.M.	1	PF	

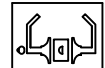
DOOR HARDWARE TYPES:



ENTRANCE
1-keyed rim cylinder,
1-Touchbar rim exit devices,1-pull bars



PRIVACY
1-privacy, Lever handles lock,1-
restroom/handicap plastic sign



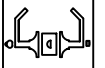
STOREROOM
Outside lever fixed, Entrance by key
only. Inside lever always unlocked.



PUSH/PULL
Blank plate on push side,
Lever on pull side.



EXIT
1-entry lock with lever handles
1-auxiliary dead latch



OFFICE
Push-button locking. Push-button locks
outside lever until unlocked with key or by
rotating inside lever.



PASSAGE
Both levers always unlocked,
1-passage level handles,1-door
stop,1-tactile exit plastic sign



SINGLE DUMMY TRIM
Single dummy trim for one side of door.
Used for door pull or as matching
inactive trim.

DOOR INSTALLATION NOTES:

- EXTERIOR H.M. DOOR FRAMES SHALL BE LOCATED 1" FROM THE EXTERIOR FACE OF BUILDING, TYPICAL UNLESS NOTED.
- FRAMES SHALL BE RIGIDLY ATTACHED TO WALL STUDS, MASONRY, OR METAL BUILDING FRAMESWITH ANCHORS OF MANUFACTURER'S DESIGN.
- PROVIDE SEALANT ALL AROUND, BOTH SIDES, OF ALL HOLLOW METAL AND ALUMINUM DOOR FRAMES.
- FILL HOLLOW METAL DOOR FRAMES SOLID WITH GROUT AT MASONRY AND FIRE RATED CONSTRUCTION AND AS NOTED. IF APPLICABLE.
- SEE FLOOR PLAN FOR WALL TYPES AND CONSTRUCTION.
- ALL SWING DOORS TO HAVE LEVER HANDLES AND 1½ PR. 3-4x4 BUTT HINGES UNLESS NOTED OTHERWISE.

MATERIAL KEY:

WOOD = SOLID CORE WOOD
H.M. = HOLLOW METAL
ALUM = ALUMINUM

FINISH KEY:

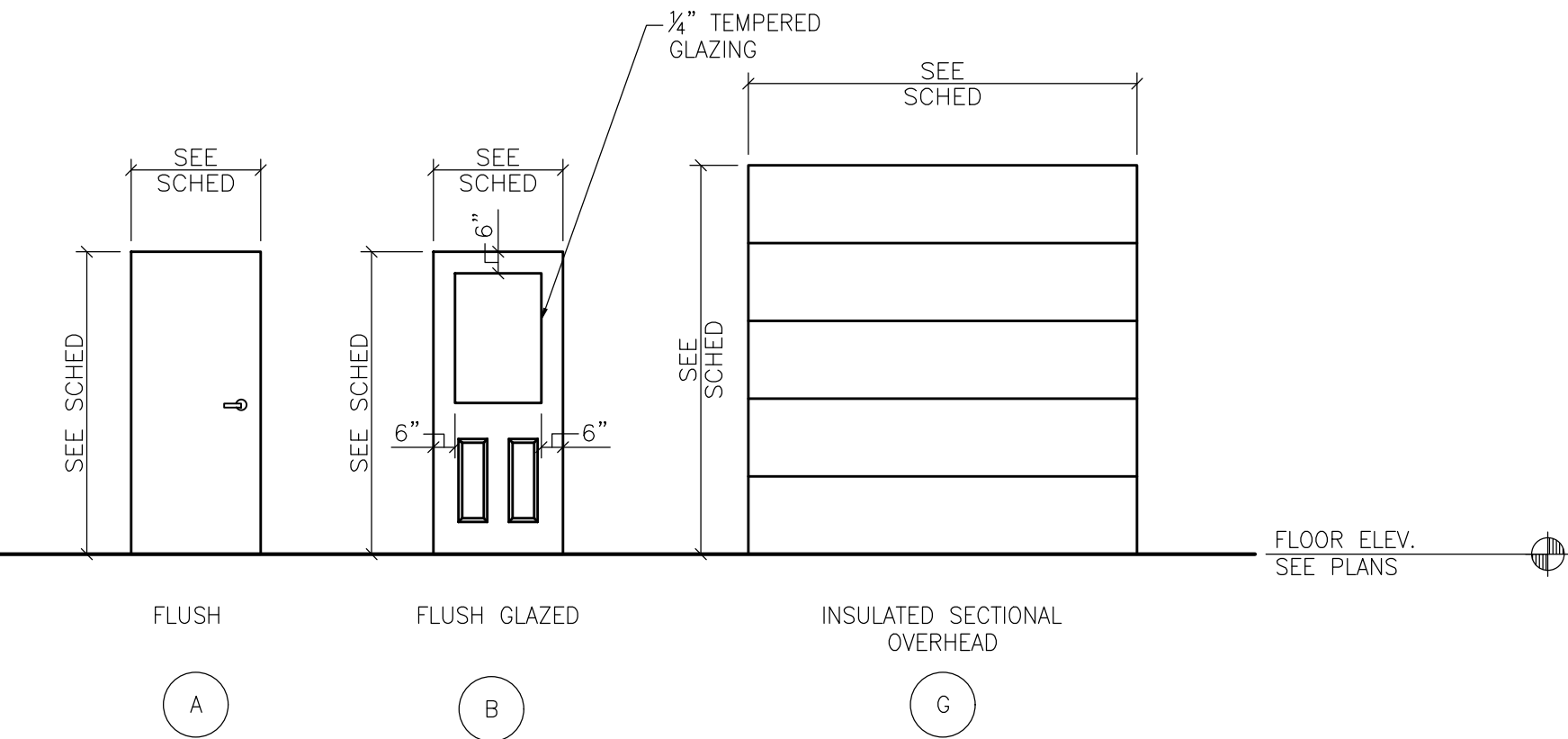
ANOD = ANODIZED, CLEAR
PI = PAINTED
S&V = STAIN AND VARNISH
PF = PREFINISHED

ROOM FINISH SCHEDULE

NO.	NAME	FLOOR						BASE		WALLS		CEILING	
		CONCRETE W/ SEALER	CARPET	VINYL COMPOSITION TILE (VCT)	CERAMIC TILE	RUBBER STAIR TREADS AND RISERS	RUBBER STAIR LANDING TILE	NO BASE	4" VINYL W/ COVE	6" CERAMIC TILE W/ COVE	GYPJUM BOARD		GYPJUM BOARD
FIRST FLOOR													
100	RECEPTION			●					●		●		●
101	OFFICE 1			●					●		●		●
102	OFFICE 2			●					●		●		●
103	OFFICE 3			●					●		●		●
104	LUNCH			●					●		●		●
105	HALL			●					●		●		●
106	TOILET				●						●		●
107	UTILITY	●						●			●		●
108	TOILET				●					●	●		●
109	STAIRS			●		●	●				●		●
110A	GARAGE	●						●			●		●
110B	SHOP	●						●			●		●
111	UNIT #1	●						●			●		●
112	TOILET				●					●	●		●
113	UNIT #2	●						●			●		●
114	TOILET				●					●	●		●
115	UNIT #3	●						●			●		●
116	TOILET			●						●	●		●
SECOND FLOOR													
200	OWNER OFFICE			●					●		●		●
201	TOILET				●					●	●		●
202	CLOSET			●					●		●		●
203	CLOSET			●					●		●		●

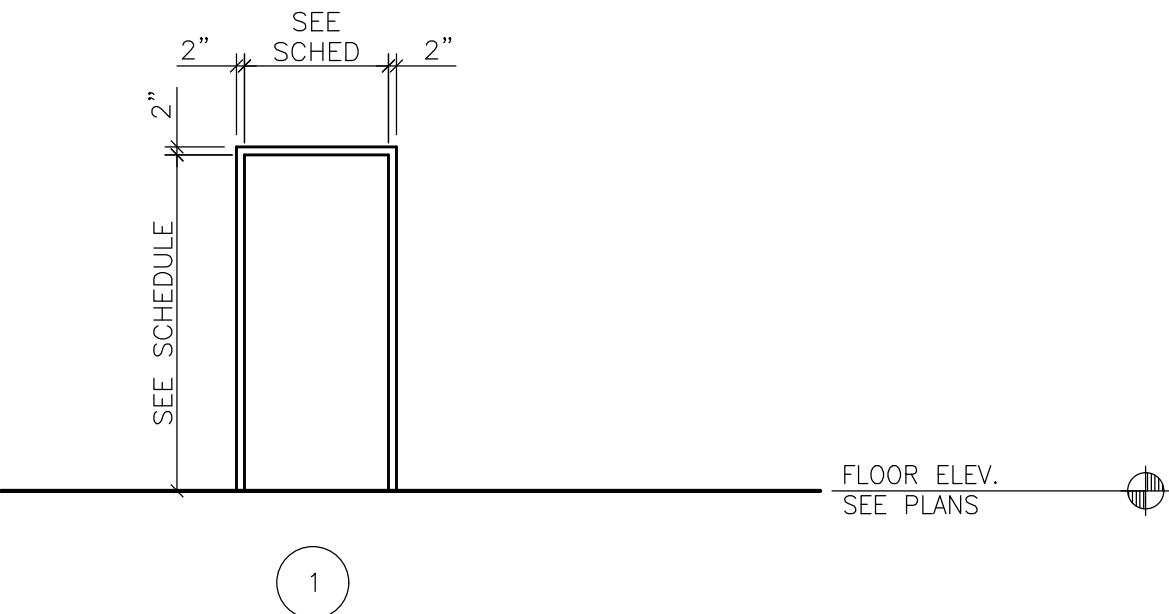
NOTES:

- GENERAL CONTRACTOR SHALL SUBMIT MATERIALS, COLOR SAMPLES, AND PRODUCT DATA TO ARCHITECT FOR REVIEW AND OWNER APPROVAL PER SPECIFICATIONS.
- PROVIDE 4" VINYL BASE W/ COVE AT ALL INTERIOR CASEWORK. COORDINATE W/ CASEWORK SUPPLIER.
- FULL HEIGHT CERAMIC TILE AT ALL SHOWER AND DRESSING AREA WALLS.



DOOR DIAGRAMS

SCALE: 1/4" = 1'-0"



FRAME DIAGRAMS

SCALE: 1/4" = 1'-0"

NEW OFFICE AND STORAGE FACILITY FOR:

DOYEN STORAGE
LAWRENCE, WISCONSIN
BAY ARCHITECTS, L.L.C

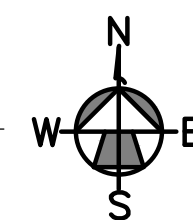
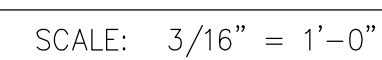
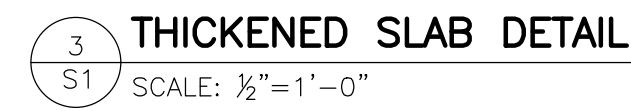
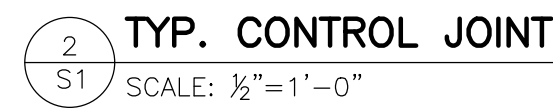
3049 RAMADA WAY STE 125
GREEN BAY, WI 54304

PHONE: 920-337-9400

DATE 88/88/8888
FILE 8
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A5

PRELIMINARY
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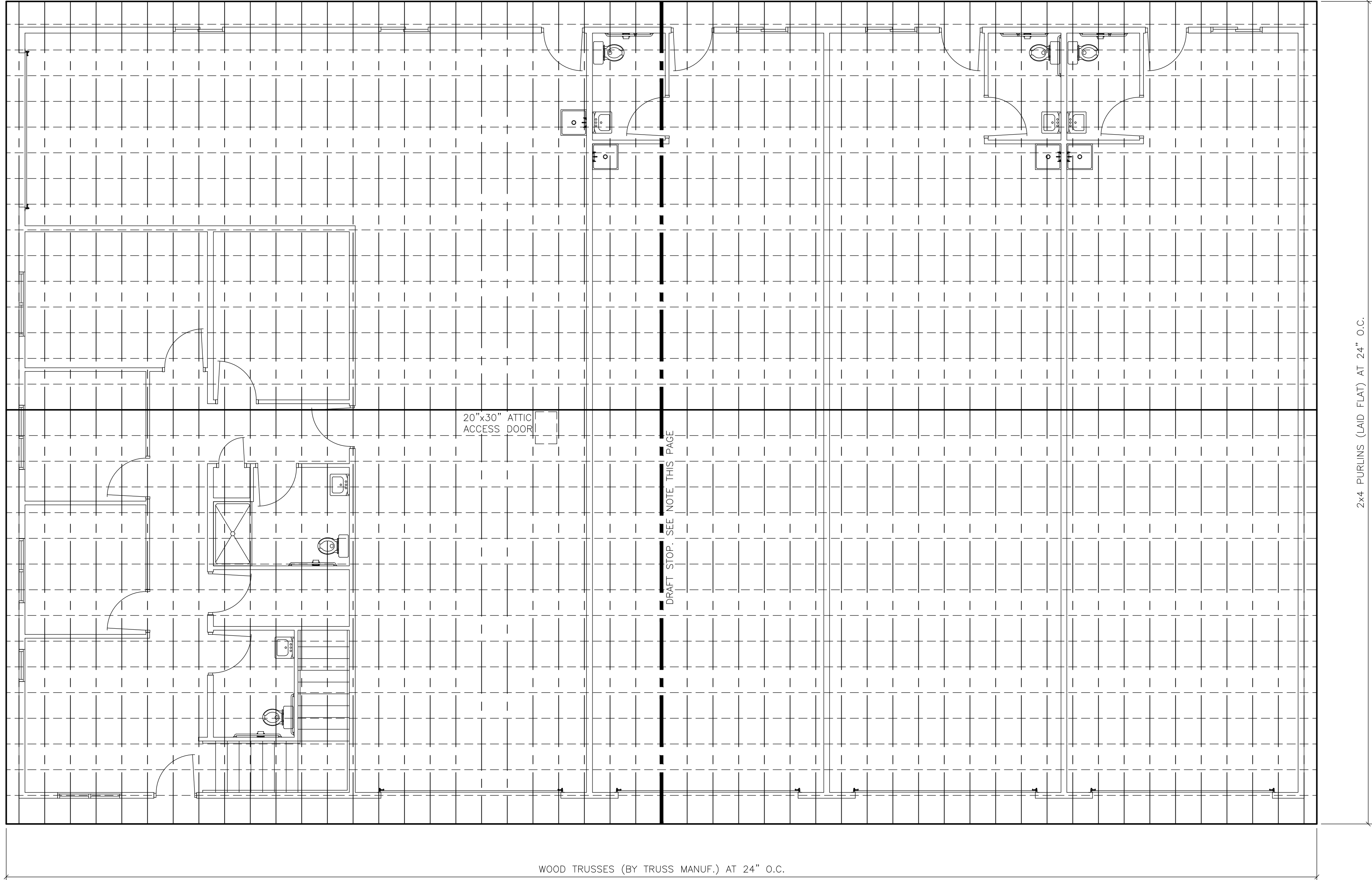
3049 RAMADA WAY STE. 125
GREEN BAY, WI 54304

**NEW OFFICE AND STORAGE FACILITY FOR:
DOYEN STORAGE
LAWRENCE, WISCONSIN
BAY ARCHITECTS, LLC
3049 RAMADA WAY STE. 125
GREEN BAY, WI 54304
PHONE: 920-337-9400**

REVISION	DATE	REVISION NO.	REVISION
1	1	1	
2	2	2	
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100	100	100	

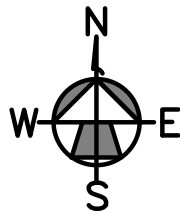
NOTE: ALTHOUGH EVERY EFFORT HAS BEEN MADE IN PREPARING THESE PLANS AND CHECKING THEM FOR ACCURACY, THE CONTRACTOR MUST CHECK ALL DETAILS & DIMENSIONS AND BE RESPONSIBLE FOR THE SAME.

Jan 16, 2023 - 9:25am
D:\BA PROJECTS - ACTIVE\226220 - Dayen Office\226220.dwg



SITE PLAN

SCALE: 1/4" = 1'-0"



HEADER SCHEDULE

HEADER	SIZE	SHOULDER STUDS	KING STUDS	COMMENTS
H-1	(2) 2x8 SPF #1,2	(2) 2x6	(2) 2x6	(1)
H-2	(2) 2x10 SPF #1,2	(2) 2x6	(2) 2x6	(1)
H-3	(3) 2x10 SPF #1,2	(2) 2x6	(2) 2x6	(1)
H-4	(3) 1 3/4"x12" LVL	(2) 2x6	(2) 2x6	1.9e LVL (1)
H-5	(3) 2x12 SPF #1,2	(2) 2x4	(2) 2x4	(1)

NOTES

1. FASTEN TO KING STUD w/ (8) 12d NAILS

PRELIMINARY
NOT FOR CONSTRUCTION

NEW OFFICE AND STORAGE FACILITY FOR:

DOYEN STORAGE
LAWRENCE, WISCONSIN
BAY ARCHITECTS, LLC

3049 RAMADA WAY STE 125
GREEN BAY, WI 54304

DATE 8/8/88/8888
FILE 8
JOB NO. 226220

NOTE:
ALTHOUGH EVERY
EFFORT HAS BEEN MADE
TO PREPARE CORRECT
PLANS AND CHECKING
THEM FOR ACCURACY,
THE CONTRACTOR MUST
CHECK ALL DETAILS &
DIMENSIONS AND BE
RESPONSIBLE FOR THE
SAME.

REVISION NO.	DATE	REVISION



Agenda Item Review

Meeting Date: 1/23/2023

Agenda Item#: 10

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Patrick Wetzol, Town Administrator
AGENDA ITEM: **Consideration of Change Order #6 – American Drive Project – Carl Bowers - \$38,730**

FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes

Item History

Change Order #6 is presented for review on the American Drive project. The bulk of the change order is to firm up the final costs for the filling work that was completed in 2022 related to trucking stockpiled fill from Town owned property in Lawrence Parkway, and moving/placing it to Town owned property at Little Rapids Road near American Blvd.

The Town Board approved this project on 2/28/22 as Carl Bowers was able to offer a reduced rate to utilize their trucks and drivers through last winter, essentially their down time. Fill has been stockpiled at Lawrence Parkway in multiple locations, and a significant amount of it still exists. Filling has been needed in the American Rapids Subdivision area to eliminate flood fringe spots identified through the Carpenter South Flood Study in 2020.

A significant amount of the filling that's been completed, with some yet to complete yet in the future, is on Parcel L-2185 on Little Rapids Road, which has been loosely referred to as the site we've discussed the potential for a future YMCA facility.

Essentially, we've had needs for filling properties to prepare them for future development. The Lawrence Parkway infrastructure and subdivision projects generated excess fill, and we married the two together within a change order in the American Drive infrastructure contract with Carl Bowers & Sons. At this point, we'd recommend approval of Change Order #6, so that we may then close out this contract with Carl Bowers via the Final Pay Request, as well.

Recommended Action By Town Board

Recommend approval of American Drive contract Change Order #6 – Carl Bowers & Sons - \$38,730.

December 21, 2022

Town of Lawrence
Attn: Patrick Wetzel, Administrator
2400 Shady Court
De Pere, WI 54115

Re: Town of Lawrence
2021 American Drive
Change Order #6
McM. No. L0017-09-20-00645

Dear Patrick:

Enclosed herewith is Change Order # 6 for the above referenced project. This change is an increase in the Contract in the amount of \$38,730.00. The current Contract Price is \$2,523,440.65.

Please review and sign in the space provided. **Return all copies to our office**, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read 'Matt Greely', is written over the printed name.

Matthew J. Greely, P.E.
Executive Vice President E&I Division

MJGcar

Enclosure: Change Order #6

McMAHON

ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.

1445 McMAHON DRIVE P.O. BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025
TELEPHONE: 920.751.4200
FAX: 920.751.4284

CHANGE ORDER

CARL BOWERS & SONS CONSTRUCTION CO., INC.
N1844 Maloney Road
Kaukauna, WI 54130

Contract No. L0017-09-20-00645
Project File No. L0017-09-20-00645
Change Order No. Six (6)
Issue Date: December 5, 2022
Project: Town of Lawrence
2021 American Drive

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
6.1	Haul Fill for LOMR 2/28 - 3/4 and 3/14 - 3/18 T&M 4 Trucks 360 Hrs 1 Lump Sum @ \$30,600.00/L.S. 360 Hrs @ \$85/Hr..... ADD	+ \$30,600.00
6.2	Tracking Pad 2 Each @ \$1,800.00/Ea..... ADD	+ \$3,600.00
6.3	Dozer to Finish Grade Lot 1 Lump Sum @ \$2,100.00/L.S..... ADD	+ \$2,100.00
6.4	Rip Rap for Overflow Weir 54 Yds. @ \$45.00/Yd..... ADD	+ \$2,430.00
	TOTAL	+ \$38,730.00

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	\$2,484,710.65	- days
Adjustments Per This Change Order	+ \$38,730.00	0 days
Current Contract Status	\$2,523,440.65	- days

Recommended:

McMAHON ASSOCIATES, INC.
Neenah, Wisconsin

By:

Date:

DEC 7, 2022

Accepted:

**CARL BOWERS & SONS
CONSTRUCTION CO., INC.**

By:

Date:

12/15/2022

Authorized:

TOWN OF LAWRENCE
Wisconsin

By:

Date:

- ☐ OWNER Copy
- ☐ CONTRACTOR Copy
- ☐ ENGINEER Copy (Contract Copy)
- ☐ FILE COPY

Four (4) Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution



Agenda Item Review

Meeting Date: 1/23/2023

Agenda Item#: 12

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Patrick Wetzal, Town Administrator
AGENDA ITEM: **Consider proposal to clear remaining barn/grain site – Former Sannes Property**

FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Not specifically, but eligible as future park site

Item History

The Town purchased the former Sannes property on Williams Grant in 2017 as it became available and fit within the parameters of a future park site in that area of the community.

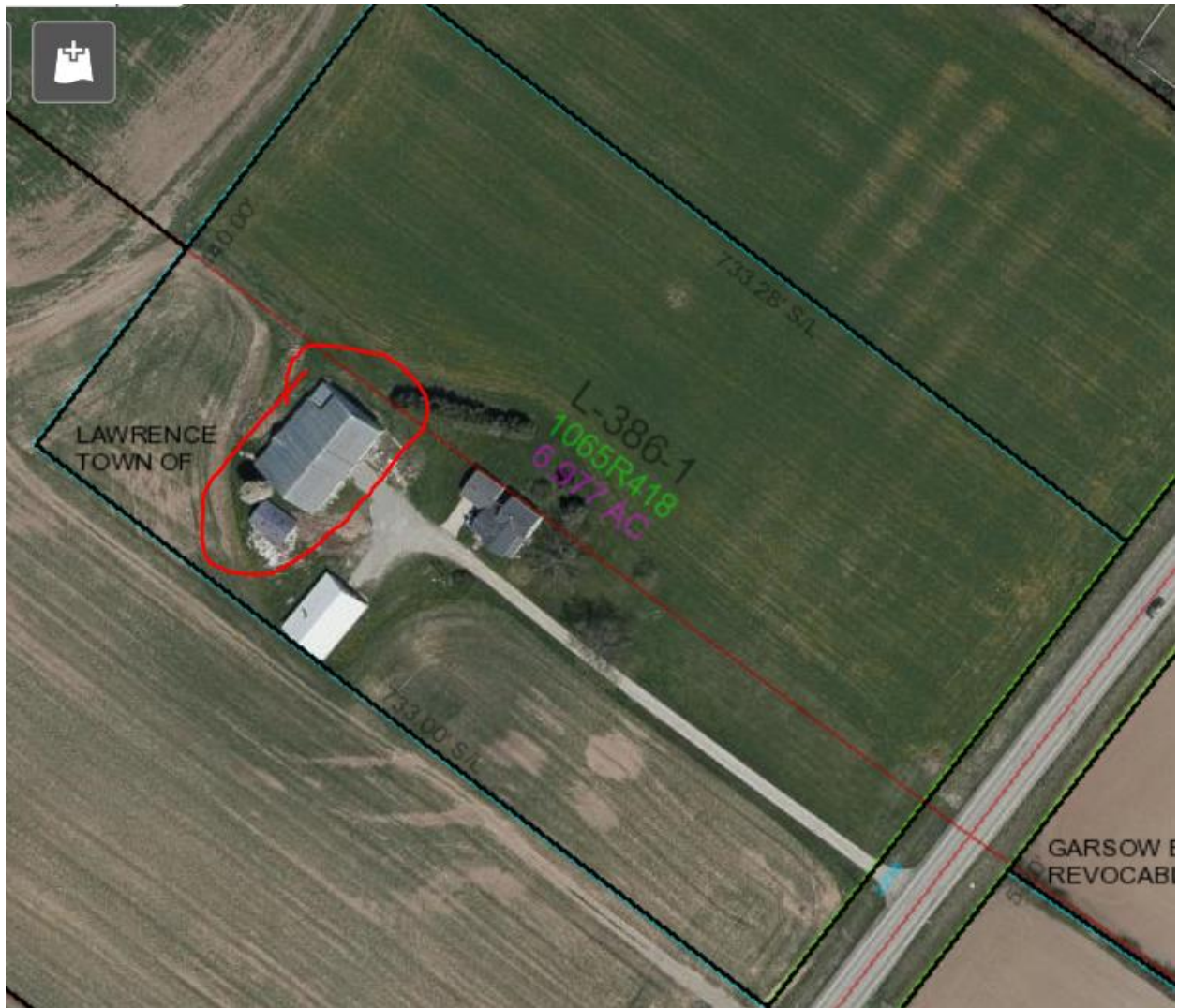
We've utilized the property for various storage and training operations since that time.

We've worked on removing the old barn, silo and grainary on site in cost/effort efficient methods. We're left with the remnants of foundations for the old barn (which has two layers/levels to it to present some level of uncertainty), as well as remnant brick/block from the grainary and silos on site. In addition, a number of stumps removed from the cemeteries have been stored on this site recently.

Our goal in 2023 is to clean up those items to the best of our ability via contracted services. Kocken Brothers Excavating has provided a rough proposal in the amount of \$15,000 to clean the site of the above mentioned items/debris. With some uncertainty on the barn floors, there's a bit of estimating in the scope of work, but the Kocken proposal is one that staff is recommending we pursue this year to assist in cleaning the debris from the former structures and stumps on site.

As a future park site, this is eligible to be funded by the restricted Park Funds.

An aerial photo from 2020 (before the barn/structures were down) shows the rough area where this work will take place:



Recommended Action By Town Board

We recommend approval of the Kocken proposal to clear remnants/debris/stumps from the former Sannes Property – Parcel L-386-1 in the estimated amount of \$15,000.



Agenda Item Review

Meeting Date: 1/23/2023

Agenda Item#: 13

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Patrick Wetzel, Town Administrator
AGENDA ITEM: **Update on Comp Plan Process –Citizen Advisory Cmte Appointments/ Work Schedule**

FISCAL IMPACT:

1. Is there A Fiscal Impact? N/A
2. Is it Currently Budgeted? N/A

Item History

We've previously updated that we advertised for citizen volunteers to serve on the Citizen Advisory Committee for the Comp Plan Update in the coming months. We anticipated about 10 citizen members from a broad geographic location and background and received 20+ applications. The list of names has been provided to the Town Board. We expected that the Citizen Advisory Committee will be finalized by the Town Board's January 23rd meeting.

The Planning & Zoning Committee met on January 11th and recommended to appoint Mike VanDeHei to serve on the Comp Plan Advisory committee.

As part of the recently approved Public Participation Plan, an in-person public visioning session is planned early in the Comp Plan Update process. The tentative schedule for the Comp Plan Update Process is beginning is as follows:

- Mon Jan 23rd, finalize Citizen Advisory Committee composition (recommend inviting all applicants to attend first meeting on 1/30)
- Mon Jan 30th – Citizen Advisory Committee Kickoff Meeting
- Tuesday March 7th – Public Visioning Session at 6pm at Hemlock Creek Elementary
- The online survey and interactive map to supplement the public visioning session is slated to go live in the 3rd week of February. Town residents/citizens are welcome to attend both the visioning session and complete the online survey/map as they're interested.
- Citizen Advisory Committee anticipated to meet 4th Wednesday of every month after

At this point, as the Citizen Advisory Committee work doesn't start until March (after these kickoff and citizen input events), we're recommending inviting all applicants to attend 1/30 meeting.

Recommended Action By Town Board

Consider schedule and recommendation to invite all committee applicants to attend these events. If committee is needed to be reduced in size for efficiency, recommend considering that as necessary in March.