

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, April 24, 2023

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:30 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brien, Kari Vannieuwenhoven, Lori Frigo, Bill Bain

Others in Attendance: Patrick Wetz, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief; Mike Renkas, Police Chief

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brien made the motion to approve the agenda as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

Chairman Tibaldo announced the Seaway Printing groundbreaking is this Thursday, April 27th at 11:30am and the Wisconsin Towns Association meeting is also this Thursday at the Ledgeview Community Center, 7:00pm dinner.

6. Consider minutes of the April 10, 2023, Town Board Meeting:

Supervisor Brien made the motion to approve the April 10, 2023, Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Frigo made the motion to approve the payment of due invoices as presented.

Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

8. Review of Recommendations and Reports from Planning & Zoning Board:

a. Consideration of 3 lot Certified Survey Map (CSM) at 2130 Fox Field Court, Parcel #L-26-5 by Mau & Associates

Supervisor Vannieuwenhoven made the motion to approve the 3 lot Certified Survey Map (CSM) at 2130 Fox Field Court, Parcel #L-26-5 by Mau & Associates as presented.

Supervisor Brien seconded the motion. Motion carried unanimously.

b. Consideration to set a Public Hearing date for Conditional Use Permit request for water feature at 3142 Trinity Court, Parcel #L-2206 by Brian Van Den Heuvel:

Supervisor Bain made the motion to set the public hearing date for May 22, 2023 for Conditional Use Permit request for water feature at 3142 Trinity Court, Parcel #L-2206 by Brian Van Den Heuvel. Supervisor Frigo seconded the motion. The motion carried unanimously.

c. Consideration to set a Public Hearing date for Rezoning request for Parcel L-651, Yellow Briar Drive from B-1 (Business/Commercial District) to L-1 (Limited Industrial) by Robinson Inc.:

Supervisor Brien made the motion to set the public hearing date for May 22, 2023 for rezoning request for parcel L-651, Yellow Briar Drive from B-1 (Business/Commercial District) to L-1 (Limited Industrial) by Robinson Inc. Supervisor Frigo seconded the motion. The motion carried unanimously.

9. Consideration Planning & Zoning Board Member Appointments – Travis Runke & Kevin Brien:

Each year there are terms that will expire, and the Town Ordinance stipulates that the Town Chair nominates individuals to fill those roles. Chairman Tibaldo nominates Travis Runke to be re-appointed to the Planning & Zoning Board. Chairman Tibaldo nominates Kevin Brien as a member and designates as Brien Chair of the Planning and Zoning Board.

Chairman Tibaldo made the motion to approve the appointment of Kevin Brien as member and Chair for the Planning & Zoning Board. Supervisor Bain seconded the motion. Chairman Tibaldo and Supervisor Bain voted AYE. Supervisor Vannieuwenhoven and Supervisor Frigo voted NAY. Supervisor Brien abstained. Vote 2-2-1. Motion failed. Supervisor Vannieuwenhoven made the motion to approve Kevin Brien to be appointed as member to the Planning & Zoning Board and allow the Planning & Zoning Board to appoint their Chairperson. Supervisor Bain seconded the motion. Chairman Tibaldo, Supervisor Bain and Supervisor Vannieuwenhoven voted AYE. Supervisor Frigo voted NAY. Supervisor Brien abstained. Vote 3-1-1. Motion carried.

Supervisor Frigo made the motion to approve Travis Runke to be re-appointed as member to the Planning & Zoning Board. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

10. Consideration of Board of Appeals Member Appointment – John Verboort:

Supervisor Brien made the motion to approve John VerBoort to be re-appointed as member to the Board of Appeals Board. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

11. Consideration of Proposal to Update Graphics on Quarry Park Baseball Scoreboards:

Supervisor Bain made the motion to approve the proposal from Creative Signs to update graphics on Quarry Park Baseball Scoreboards as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

12. Consideration of Part-Time - Seasonal Positions and Pay Rate for Public Works/Parks Department:

Supervisor Vannieuwenhoven made the motion to hire 3 part-time seasonal positions at a pay rate of \$19-\$20 per hour for Public Works/Parks Department as presented. Supervisor Brien seconded the motion. The motion carried unanimously.

13. Consideration of Development Agreement - ROC Building Solutions, LLC – Parcel L-161-1, Nutmeg Dr:

Administrator Wetzel provided an update on this project.

14. Consideration of Special Assessment Agreement - Colin & Lindsay Wagner – Parcel L-161-1-1, Nutmeg Dr

Administrator Wetzel provided an update on this project.

15. Administrator/Staff Reports

Staff reports were given.

16. Future Agenda Items:

- a. Development Agreement for ROC Building Solutions - Nutmeg Drive
- b. Special Assessment Agreement for Colin & Lindsay Wagner – Nutmeg Drive

17. Adjourn:

Supervisor Frigo made the motion at 7:25pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer