

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, April 28, 2025

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:00 p.m.

2. Roll Call

Present In-Person

Supervisors: Lori Frigo, Kevin Brienens, Kari Vannieuwenhoven

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief; Michael Renkas, Police Chief; Matt Greeley, Town Engineer-McMahon

Excused: Supervisor Bain

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienens made the motion to approve the agenda as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

None.

6. Consideration of minutes of March 24, 2025, and April 15, 2025 Town Board Meetings:

Supervisor Vannieuwenhoven made the motion to approve the minutes of March 24, 2025, and April 15, 2025, Town Board meetings as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Brienens made the motion to approve the payment of due invoices as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

8. Presentation of Life Saving Award by Lawrence Fire Department – Isaac Maisonet:

No action, this item will be on a future agenda.

9. Public Hearing: Request of Conditional Use Permit for Fence exceeding 3 feet per Ordinance 300-14 at 1153 Applewood, Parcel L-2240 by Beau Charney:

Supervisor Frigo made the motion to open the public hearing at 6:04p.m. Supervisor Brienens seconded the motion. The motion carried unanimously.

Administrator Wetzel and Zoning Administrator Beining reviewed the request for a 6-foot-high fence within the required 30-foot front/side yard setback of the residential property.

Chairman Tibaldo asked if there are any comments. None heard.

Supervisor Brienens made the motion to close the public hearing at 6:08p.m. Supervisor Frigo seconded the motion. The motion carried unanimously.

10. Consideration of request for the Conditional Use Permit for Fence exceeding 3 feet per Ordinance 300-14 at 1153 Applewood, Parcel L-2240 by Beau Charney:

Supervisor Frigo made the motion to table the request for the Conditional Use Permit for Fence exceeding 3 feet per Ordinance 300-14 at 1153 Applewood, Parcel L-2240 by Beau Charney to the next regular Town Board meeting. Chairman Tibaldo seconded the motion. The motion carried unanimously.

11. Review of Recommendations and Reports from Planning & Zoning Board:

- a. Consideration of Preliminary Plat Review on Parcels L-18, L-19, L-20, L-20-1, L-21-1, L-22, L-22-1, and L-401-1; by Lawrence Town Center Development, LLC:

Supervisor Frigo made the motion to approve the Preliminary Plat Review on Parcels L-18, L-19, L-20, L-20-1, L-21-1, L-22, L-22-1, and L-401-1; by Lawrence Town Center

Development, LLC contingent on the Planned Development District zoning request is approved. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

- b. **Consideration to Set a Public Hearing Date for Ordinance Amendment: Fences, walls, and berms Ordinance 300-14:**

Supervisor Frigo made the motion to set the public hearing date to June 9, 2025, for Ordinance amendment: Fences, walls, and berms, Ordinance 300-14. Chairman Tibaldo seconded the motion. The motion carried unanimously.

12. Consideration of Special Events Permit Application – Fox River Challenge Duathlon:

Supervisor Frigo made the motion to approve Special Events Permit application for the Fox River Challenge Duathlon as presented. Supervisor Brienien seconded the motion. The motion carried unanimously.

13. Consideration of Hobart-Lawrence Police Lateral Transfer Policy Update:

Supervisor Brienien made the motion to approve the Hobart-Lawrence Police Lateral Transfer Policy update as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

14. Consideration of Resolution 2025-003 State Trust Fund Loan - Financing of EB-39 Road Cost Share (Southbridge Connector) & EE-20 Roundabout (Mid Valley Dr and Grant St):

Supervisor Brienien made the motion to approve Resolution 2025-003 State Trust Fund Loan - Financing of EB-39 Road Cost Share (Southbridge Connector) & EE-20 Roundabout (Mid Valley Dr and Grant St) in the amount of \$3,495,000 as presented. Supervisor Frigo seconded the motion. Roll call vote: Supervisor Frigo, aye; Supervisor Brienien, aye; Supervisor Vannieuwenhoven, aye; Chairman Tibaldo, aye. The motion carried 4-0.

15. Consideration of Pay Request #1 – Scheuring Road Project – Peters Concrete Company - \$307,104.68:

Supervisor Frigo made the motion to approve Pay Request #1 for Scheuring Road Project to Peters Concrete Company in the amount of \$307,104.68. Supervisor Brienien seconded the motion. The motion carried unanimously.

16. Consideration of Pay Request #1 – LE-2 Connection Station – Rhode Brothers, Inc - \$10,512.70:

Supervisor Brienien made the motion to approve Pay Request #1 for LE-2 Connection Station to Rhode Brothers, Inc in the amount of \$10,512.70. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

17. Preliminary Discussion of Upcoming Sand Acres Drive Reconstruction Design Process:

Town Engineer, Matt Greeley from McMahon Associates updated the Board on the upcoming reconstruction of Sand Acres Drive. The Town intends to replace the road and add a pedestrian walkway. There are a few ways to complete this project, such as an urban street (curb and gutter) with a detached walking path, or a rural street (with storm ditches in areas where it currently exists) with a walking path essentially attached to the side of the road. There will be public information meetings in the coming months.

18. Preliminary Discussion of Upcoming LE-2 Watermain Loop Design and Route Process:

Town Engineer, Matt Greeley from McMahon Associates discussed the build out of the LE2 meter station and the various routes to run water main to connect LE2 back to existing Town water main on American Boulevard. The Town intends to hold meetings with various neighborhoods in the coming months about locations for future water extensions.

19. Consideration of GBMSD South Packerland Drive Sewer Agreement:

No action taken.

20. Consideration of Proposal for Replacing Garage Doors on Town Property:

Supervisor Brienien made the motion to approve proposal for replacing garage doors on Town property as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

21. **Consideration of TID Budgets and Upcoming Financing Needs:**
No action taken.
22. **Consideration of Rescheduling the May 26, 2025, Town Board Meeting – Memorial Day:**
Supervisor Frigo made the motion to cancel the May 26, 2025, Town Board Meeting due to the Memorial Day holiday. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
23. **Consideration of Resolution 2025-004 – Sale of Land and Development Agreement to DePere Select Soccer Club LLC – Parcel L-2281, 2276 Lawrence Parkway:**
No action taken.
24. **Administrator/Staff Reports**
25. **Future Agenda Items**
 - a. Citizen Recognition Presentation for assisting Fire Dept
 - b. Hobart/Lawrence S. Packerland Sewer Agreement
 - c. GBMSD Packerland Sewer Agreement
 - d. TID Budgets for 2025
 - e. Resolution for sale of land & developers' agreement De Pere Select Soccer Club
 - f. Auditor's Presentation
26. **Closed Session:** Supervisor Frigo made the motion to move to closed session at 8:22 p.m. Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Land Sales/TIF Development negotiations*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*Fire Chief Selection Process Update*). Supervisor Brienens seconded the motion. Roll Call Vote: Supervisor Frigo, aye; Supervisor Brienens, aye; Supervisor Vannieuwenhoven, aye; Chairman Tibaldo, aye. The motion carried 4-0.
27. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**
Supervisor Frigo made the motion to return to Regular Open Session at 8:58 p.m. for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
28. **Adjourn:**
Supervisor Frigo made the motion at 8:28 p.m. to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer