

**Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday, April 9, 2025
Meeting Time 6:00 PM**

THIS MEETING WILL BE HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order
 - a. Kevin Brienens called the meeting to order at 6:00pm.
2. Roll Call
 - a. Present: Larry Boldt, Travis Runke, Kyle Tremel, Kevin Brienens, Mike Vande Hei, and Katie McCarty
 - b. Excused: Skip Lee
 - c. Staff: Scott Beining, Patrick Wetzels, and Melissa Mathes
3. Approve Agenda
 - a. Katie McCarty approved the agenda; seconded by Travis Runke. Motion carried unanimously.
4. Approve Minutes from the March 12, 2025 meeting.
 - a. Mike Vande Hei approved the minutes from the March 12, 2025 meeting; seconded by Kyle Tremel. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
 - a. Mary Bernnachi, 1271 Autumn Field Lane, De Pere, WI 54115
 - i. Water drainage problem occurring in lots, including hers in the Autumn Fields Condominiums, and wanted to be on the record to bring awareness to the Town for resolution since this also borders the Village of Hobart.
6. Consideration of Sign Review at 2842 American Blvd, Parcel L-2186-1 by Creative Sign Company.
 - a. Scott Beining, Building Inspector/Zoning Administrator, presented the sign.
 - b. Travis Runke made a motion to approve the sign review at 2842 American Blvd. Parcel L-2186-1 as presented; seconded by Katie McCarty. Motion carried unanimously.
7. Consideration of Preliminary Plat Review on Parcels L-18, L-19, L-20, L-20-1, L-21-1, L-22, L-22-1, and L-401-1; by Lawrence Town Center Development, LLC.
 - a. Doug Woelz, McMahon Associates, presented the preliminary plat and future development.
 - b. Kyle Tremel made a motion to approve the preliminary plat review on Parcels L-18, L-19, L-20, L-20-1, L-21-1, L-22, L-22-1, and L-401-1 with consideration to extend Lake Boulevard to Williams Grant Drive at Noah Road; seconded by Mike Vande Hei. Motion carried unanimously.
8. DISCUSSION ONLY: Review of Final PDD Review Application by Lawrence Town Center Development, LLC
 - a. Katie McCarty made a motion to set the public hearing for the final review of the PDD on Wednesday, May 14, 2025 at 6:00pm; seconded by Larry Boldt. Motion carried unanimously.
9. Consideration of Ordinance Amendment: Fences, walls, and berms Ordinance 300-14

- a. Larry Boldt made a motion to approve the ordinance amendment for Ordinance 300-14 -Fences, walls, and berms with removing the CUP exception and adding the fence maintenance language as presented; seconded by Kyle Trembl. Motion carried unanimously.

10. Staff Updates/Reports

- a. Staff Reports given.

11. Adjourn.

- a. Katie McCarty made a motion to adjourn the meeting at 7:36pm; seconded by Mike Vande Hei. Motion carried unanimously.

Scott Beining, Zoning Administrator