

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, May 12, 2025

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:00 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Lori Frigo, Kevin Brienens, Kari Vannieuwenhoven, Bill Bain

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief; Michael Renkas, Police Chief

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienens made the motion to approve the agenda as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

None.

6. Consideration of minutes of April 28, 2025 Town Board Meetings:

Supervisor Vannieuwenhoven made the motion to approve the minutes of April 28, 2025, Town Board meetings as amended. Supervisor Frigo seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Bain made the motion to approve the payment of due invoices as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

8. Presentation of Fire Department Meritorious Service Award-Mark Mattson:

Fire Chief Pasterski presented a Meritorious Service Award to Mark Mattson when coming across a critical incident involving a structure fire in the Town of Lawrence. Mark's distinguished actions no doubt resulted in attempting to save two individuals' lives.

9. Consideration of request for the Conditional Use Permit for Fence exceeding 3 feet per Ordinance 300-14 at 1153 Applewood, Parcel L-2240 by Beau Charney:

Supervisor Brienens made the motion to approve the request for a Conditional Use Permit for a 6-foot vinyl fence with a reduced setback from 30 feet to 15 feet as requested.

Supervisor Vannieuwenhoven seconded the motion. Motion carried 4-1 with Supervisor Bain voting nay.

10. Consideration of Planning & Zoning Board Member Appointments – Larry Boldt & Katie McCarty:

Supervisor Frigo made the motion to approve the reappointments of Planning & Zoning Board members, Larry Boldt and Katie McCarty to 3-year terms as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

11. Consideration of Agreement with Village of Hobart South Packerland Drive Sewer:

Supervisor Bain made the motion to approve the agreement with Village of Hobart regarding the South Packerland Drive sewer as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

12. **Consideration of Applications/Payments for WPS for Torchwood Extension – Electric, Gas, Street Lights:**

Supervisor Bain made the motion to approve applications and payments for WPS for Torchwood Extension for electric, gas, streetlights as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
13. **Consideration of Fire Department Utility 611 Vehicle Maintenance:**

Supervisor Frigo made the motion to approve Fire Department Utility 611 Vehicle Maintenance quote from Truck Equipment for rewiring and installing new control head as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
14. **First Review and Discussion of Proposed Hobart/Lawrence Police Agreement Revisions:**

Police Chief Renkas reviewed the proposed and potential revisions to the Hobart/Lawrence Police Agreement covering the history of the department along with the initial agreement and amendments.
15. **Consideration of Resolution 2025-004 – Sale of Land and Development Agreement to DePere Select Soccer Club LLC – Parcel L-2281, 2276 Lawrence Parkway:**

Administrator Wetzel gave an update on the status of the land sale and development agreement to De Pere Select Soccer Club LLC. The final agreement is near completion. Supervisor Bain made the motion to approve the interim agreement document to De Pere Select Soccer Club, LLC, parcel L-2281, 2276 Lawrence Parkway as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
16. **Consideration of Resolution 2025-005 Supporting Brown County to Purchase New ES&S DS-300 Voter Tabulating Machines on Behalf of All Brown County Municipalities:**

Supervisor Brienien made the motion to approve Resolution 2025-005 Supporting Brown County to Purchase New ES&S DS-300 Voter Tabulating Machines on Behalf of All Brown County Municipalities as presented. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Frigo, aye; Supervisor Brienien, aye; Supervisor Vannieuwenhoven, aye; Supervisor Bain, aye, Chairman Tibaldo, aye. The motion carried unanimously.
17. **Consideration of TID Budgets for 2025 and Upcoming Financing Needs:**

Administrator Wetzel reviewed the TID Budgets for 2025 and upcoming financing needs. Supervisor Vannieuwenhoven made the motion to accept the 2025 TID #1 and TID #2 budgets as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
18. **Consideration of Alternate Second Town Board Meeting in May (*Memorial Day Meeting Cancelled*):**

Discussion on the potential for a second Town Board meeting in May, in place of the regularly scheduled meeting that falls on Memorial Day that is cancelled.
19. **Administrator/Staff Reports**
20. **Future Agenda Items**
 - a. Fire Department Citizen Recognition for Live Saving Award to Isaac Maisonet
 - b. Resolution for sale of land & developers' agreement De Pere Select Soccer Club
 - c. Auditor's Presentation
21. **Closed Session:** Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: emergency services agreement updates and Town Land Sales/TIF Development negotiations*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*Fire Chief Selection Process Update*). Town Board did not go into closed session, however items listed were discussed in open session.

22. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**
Town Board did not go into closed session.
23. **Adjourn:**
Supervisor Frigo made the motion at 8:27 p.m. to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer