

**Town of Lawrence**  
**Proceedings of the Regular Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Monday, July 14, 2025**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:03 p.m.

**2. Roll Call**

**Present In-Person**

Chairman: Dr. Lanny Tibaldo

Supervisors: Lori Frigo, Kevin Brienens, Kari Vannieuwenhoven, Bill Bain

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief; Michael Renkas, Police Chief

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Brienens made the motion to approve the agenda as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements:**

None.

**6. Consideration of minutes of June 23, 2025 Town Board Meetings-Regular and Special:**

Supervisor Brienens made the motion to table the minutes of special joint meeting on June 23, 2025 for clarification. Supervisor Frigo seconded the motion. The motion carried unanimously.

Supervisor Brienens made the motion to approve the June 23, 2025 regular Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices:**

Supervisor Bain made the motion to approve the payment of due invoices as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

**8. Review of Recommendations and Reports from Planning & Zoning Board:**

- a. Consideration of Site Plan Review for Commercial Building at 1680 Mid Valley Drive on Parcel L-264-6-1-2 by VR Development:

Supervisor Bain made the motion to approve the site plan for commercial building at 1680 Mid Valley Drive on Parcel L-264-6-1-2 by VR Development as presented.

Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**9. Consideration of Brown County Intergovernmental 2025-2026 Property Tax Agreement; Tax Bill Preparation, Mailing, and Collection Services:**

Supervisor Frigo made the motion to approve the Brown County Intergovernmental 2025-2026 Property Tax Agreement; Tax Bill Preparation, Mailing, and Collection Services as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

**10. Consideration of Proposal for Computer Replacements - Windows 10 End-of-Life:**

Supervisor Frigo made the motion to approve the proposal from AIT for computer replacements for Windows 10 End-of-Life as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**11. Consideration of Pay Request #2 – 2025 Scheuring Road Urbanization – Peters Concrete Company - \$245,117.05:**

Supervisor Bain made the motion to approve the Pay Request #2 for 2025 Scheuring Road Urbanization to Peters Concrete Company in the amount of \$245,117.05 as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

**12. Consideration of Pay Request #9 – Mid Valley Drive Contract / Torchwood-Beck Way - PTS Contractors, \$276,894.79:**

Supervisor Bain made the motion to approve Pay Request #9 for Mid Valley Drive Contract / Torchwood-Beck Way to PTS Contractors in the amount of \$276,894.79 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**13. Consideration of Progress Payment to Custom Fire for New Fire Engine Chassis - \$527,134.00:**

Supervisor Frigo made the motion to approve the progress payment to Custom Fire for new fire engine chassis in the amount of \$527,134.00 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**14. Consideration of Sale of Surplus Town Property – Chevrolet Silverado 2500 HD:**

Supervisor Bain made the motion to approve the sale of surplus Town Property – Chevrolet Silverado 2500 HD for \$17,000 as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

**15. Consideration of Resolution 2025-004 – Sale of Land and Development Agreement to De Pere Select Soccer Club LLC – Parcel L-2281, 2276 Lawrence Parkway:**

Negotiations are ongoing and nearing completion. No action taken.

**16. Consideration of Resolution 2025-006 – Sale of Land and Amendment to Development Agreement to ISA Building LLC – Portion of Parcel L-2078 and L-454-3, Lawrence Parkway:**

Supervisor Brienens made the motion to approve Resolution 2025-006 – Sale of Land and Amendment to Development Agreement to ISA Building LLC – Portion of Parcel L-2078 and L-454-3, Lawrence Parkway as presented. Supervisor Bain seconded the motion. Roll call vote: Supervisor Frigo, aye; Supervisor Brienens, aye; Supervisor Vannieuwenhoven, aye; Supervisor Bain, aye, Chairman Tibaldo, aye. The motion carried unanimously.

**17. Administrator/Staff Reports**

Staff reports were given.

**18. Future Agenda Items**

- a. June 23, 2025 Special Joint Meeting Minutes
- b. Resolution 2025-004 – Sale of Land and Development Agreement to De Pere Select Soccer Club LLC – Parcel L-2281, 2276 Lawrence Parkway.

**19. Closed Session:** Supervisor Brienens made the motion to go into closed session at 7:12 p.m. Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: police and ambulance agreement negotiation updates and Town Center & TIF Development negotiations*) and **Closed Session:** Pursuant to Ch. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Conditional Use and Highway). Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Frigo, aye; Supervisor Brienens, aye; Supervisor Vannieuwenhoven, aye; Supervisor Bain, aye, Chairman Tibaldo, aye. The motion carried unanimously.

**20. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**

Supervisor Brienien made the motion to return to regular open session at 9:45 p.m.  
Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

- a. Supervisor Brienien made the motion to approve the current police document with the changes of zero percent increase for 2026 and five percent increase every year after that, pending legal review. Supervisor Bain seconded the motion. The motion carried unanimously.

**21. Adjourn:**

Supervisor Frigo made the motion at 9:47 p.m. to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer