

Town of Lawrence  
Proceedings of the Regular Town Board Meeting  
Town Hall 2400 Shady Court, De Pere WI 54115  
Monday, August 25, 2025

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:01 p.m.

**2. Roll Call**

**Present In-Person**

Chairman: Dr. Lanny Tibaldo

Supervisors: Lori Frigo, Kevin Brien, Kari Vannieuwenhoven, Bill Bain

Others in Attendance: Patrick Wetzel, Administrator; Melissa Hongisto, Deputy Clerk; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief; Michael Renkas, Police Chief

Excused: Cindy Kocken, Clerk-Treasurer

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Brien made the motion to approve the agenda as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements**

None.

**6. Consider minutes of August 11, 2025 Town Board Meeting.**

Supervisor Bain made the motion to approve the minutes of the Town Board meeting on August 11, 2025 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices**

Supervisor Bain made the motion to approve the payment of due invoices as presented. Supervisor Brien seconded the motion. The motion carried unanimously.

**8. Review of Recommendations and Reports from Planning & Zoning Board:**

- a. Consideration of Site Plan Review for Commercial Remodel & Addition at 1785 Mid Valley Drive on Parcel L-272 by Mach IV Engineering.

Supervisor Bain made the motion to approve the Site Plan Review for Commercial Remodel & Addition at 1785 Mid Valley Drive on Parcel L-272 by Mach IV Engineering contingent on stormwater. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**9. Consideration of Pay Request #2 – 2025 Town Road Improvement Project, MCC, Inc. - \$40,824.00**

Supervisor Frigo made the motion to approve Final Pay Request #2 for Town Road Improvement Project, MCC, Inc. in the amount of \$40,824.00 as presented. Supervisor Brien seconded the motion. The motion carried unanimously.

**10. Confirm Installed Lateral Cost Amounts re: Final Resolution 2025-008 to Levy Special Assessments – Mid Valley Drive Water & Sewer Extension**

Supervisor Bain made a motion to approve the amended schedule for Final Resolution 2025-008. Supervisor Vannieuwenhoven seconded the motion. Motion carried unanimously.

**11. Confirm Installed Lateral Cost Amounts re: Final Resolution 2025-009 to Levy Special Assessments – Packerland Drive Water & Sewer Extension**

Supervisor Brien made a motion to approve the amended schedule for Final Resolution 2025-009. Supervisor Frigo seconded the motion. Motion carried unanimously.

**12. Consideration of Resolution 2025-011 Approval of Sale of Land and Development Agreement with SVR Properties, LLC – L-452-4 – Lawrence Parkway Corridor**

Supervisor Bain made the motion to approve Final Resolution 2025-011 Approval of Sale of Land and Development Agreement with SVR Properties, LLC – L-452-4 – Lawrence Parkway Corridor. Supervisor Frigo seconded the motion. Roll call vote: Supervisor Frigo, aye; Supervisor Brienens, aye; Supervisor Vannieuwenhoven, aye; Supervisor Bain, aye; Chairman Tibaldo, aye. The motion carried unanimously.

**13. Discussion for Upcoming Amendment to Town Tax Incremental District #3 – Scope and Schedule**

Town will work with Ehlers on an amendment to TID #3 project plan and will provide estimated scope and timeline for this work.

**14. Update on Town Center Schedule**

Nothing new to report, project continues to move forward.

**15. Administrator/Staff Reports**

Staff reports were given.

**16. Future Agenda Items**

No holdovers for now.

**17. Closed Session:** Pursuant to Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Emergency Services Agreement and TIF/New Subdivision Development negotiations*) The Town Board did not go into closed session, however items listed were discussed in open session.

**18. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats**

The Town Board did not go into closed session.

**19. Adjourn**

Supervisor Frigo made the motion at 6:45 p.m. to adjourn the meeting.

Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Melissa Hongisto, Deputy Clerk