

**Town of Lawrence  
Planning and Zoning Board Meeting Minutes  
Wednesday, August 13, 2025  
Meeting Time 6:00 PM**

**THIS MEETING WILL BE HELD IN PERSON.**

**Discussion and/or Action on the following:**

1. Call to Order
  - a. Kevin Brienens called the meeting to order at 6:00pm
2. Roll Call
  - a. Present: Larry Boldt, Kyle Tremml, Kevin Brienens, and Mike Vande Hei
  - b. Excused: Travis Runke, Katie McCarty, and Skip Lee
  - c. Staff: Scott Beining and Melissa Mathes
3. Approve Agenda
  - a. Mike Vande Hei made a motion to approve the agenda; seconded by Kyle Tremml. Motion carried unanimously.
4. Approve Minutes from the July 9, 2025 meeting.
  - a. Kyle Tremml made a motion to approve the minutes from the July 9, 2025 meeting; seconded by Mike Vande Hei. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
  - a. No one spoke.
6. Consideration of Site Plan Review for Commercial Remodel & Addition at 1785 Mid Valley Drive on Parcel L-272 by Mach IV Engineering
  - a. Bob Mach, Mach IV Engineering, presented the remodel & addition of current building.
  - b. Mike Vande Hei made a motion to approve, subject to stormwater review, the Site Plan Review for Commercial Remodel & Addition at 1758 Mid Valley Drive on Parcel L-272 as presented; seconded by Kyle Tremml. Motion carried unanimously.
7. DISCUSSION ONLY: Lawrence Parkway Development Updates
  - a. Scott Beining, Building Inspector & Zoning Administrator, provided Lawrence Parkway Development updates.
8. Staff Updates/Reports
  - a. Staff reports given.
9. Adjourn.
  - a. Mike Vande Hei made a motion to adjourn the meeting at 7:06pm; seconded by Kyle Tremml. Motion carried unanimously.

*Scott Beining, Zoning Administrator*