

**Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday, October 9, 2025
Meeting Time 6:00 PM**

THIS MEETING WAS HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order
 - a. Kevin Brienien called the meeting to order at 6:00pm
2. Roll Call
 - a. Present: Larry Boldt, Travis Runke, Kyle Trembl, and Kevin Brienien
 - b. Excused: Skip Lee, Katie McCarty, and Mike Vande Hei
 - c. Staff: Scott Beining, Patrick Wetzel and Melissa Mathes
3. Approve Agenda
 - a. Travis Runke made a motion to approve the agenda; seconded by Kyle Trembl. Motion carried unanimously.
4. Approve Minutes from the September 10, 2025 meeting.
 - a. Kyle Trembl made a motion to approve the minutes from the September 10, 2025 meeting; seconded by Larry Boldt. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
 - a. No one spoke.
6. Consideration of Site Plan Review for Commercial Addition at 2350 Lawrence Parkway on Parcel L-454 by Jason Berken.
 - a. Lindsey Beaman, Point of Beginning, and Jason Berken, owner, spoke about the addition of their current building and future business.
 - b. Travis Runke made a motion to approve the site plan for commercial addition at 2350 Lawrence Parkway on Parcel L-454; seconded by Kyle Trembl. Motion carried unanimously.
7. Consideration of 4 Lot Certified Survey Map (CSM) on Parcels L-454-3 and L-2078 by Town of Lawrence.
 - a. Kyle Trembl made a motion to approve the 4 lot Certified Survey Map (CSM) on Parcels L-454-3 & L-2078; seconded by Travis Runke. Motion carried unanimously.
8. Staff Updates/Reports
 - a. Staff reports given.
9. Adjourn.
 - a. Larry Boldt made a motion to adjourn the meeting at 6:36 pm; seconded by Travis Runke. Motion carried unanimously.

Scott Beining, Zoning Administrator