

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, October 27, 2025

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:00 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Bill Bain, Kevin Brienens, Kari Vannieuwenhoven, Lori Frigo

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer;
Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief;
Ron Cody, Assistant Fire Chief

Excused: Scott Beining, Michael Renkas

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienens made the motion to approve the agenda as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

None.

6. Consideration of minutes of October 13, 2025 Town Board Meeting:

Supervisor Vannieuwenhoven made the motion to approve the minutes of the Town Board meeting on October 13, 2025 as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Bain made the motion to approve the payment of due invoices as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

8. Consideration of Amended Wisconsin Department of Transportation State/Municipal Cost Share Agreement – Southbridge Interchange Infrastructure:

The Town had entered into a cost sharing agreement for certain improvements / enhancements to the new I-41 / Southbridge Connector Interchange.

Supervisor Frigo made the motion to approve the amended Wisconsin Department of Transportation State/Municipal Cost Share Agreement - Southbridge Interchange Infrastructure as presented. Supervisor Vannieuwenhoven seconded the motion. Motion carried unanimously.

9. Consideration of Wisconsin Department of Transportation State/Municipal Maintenance Agreement – Southbridge Interchange Infrastructure:

WisDOT is proposing a maintenance agreement for the upcoming construction and final southbridge interchange.

Supervisor Bain made the motion to approve the Wisconsin Department of Transportation State/Municipal Maintenance Agreement – Southbridge Interchange Infrastructure as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

10. Consideration of Town Hall Customer Service Counters Window Upgrade Project Proposals:

A second interior customer service window is proposed to provide more options for residents to receive assistance, reducing wait times and improving service flow, particularly for in-person absentee voting. The existing main window would be upgraded to a double pass-through window with two speak holes. Both windows would be replaced with tempered safety glass. Three proposals were received.

Supervisor Bain made the motion to approve Town Hall Customer Service Counters Window Upgrade Project Proposal from Alliance Construction & Design in the amount of \$8,700.00 as presented. Supervisor Brienens seconded the motion. Motion carried unanimously.

11. Consideration to cancel November 10, 2025 Regular Town Board Meeting, in lieu of November 17, 2025 Budget Public Hearing and Special Meeting of the Electors:

Supervisor Vannieuwenhoven made the motion to cancel the November 10, 2025 Regular Town Board Meeting, in lieu of November 17, 2025 Budget Public Hearing and Special Meeting of the Electors. Supervisor Bain seconded the motion. The motion carried unanimously.

12. Administrator/Staff Reports

Staff reports were given.

13. Future Agenda Items

- a. New batwing mower.
- b. November 17, 2025 Budget Public Hearing and Special Meeting of the Electors.

14. Closed Session: Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*Employee Wages*) and **Closed Session** Pursuant to Ch. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (*Fence Conditional Use*). The Town Board did not go into closed session; however, items were discussed in open session.

15. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats: The Town Board did not go into closed session; however, items were discussed and considered in open session.

a. Consideration of Fence Conditional Use Agreement:

Supervisor Brienens made the motion to approve the settlement agreement and Fence Conditional Use as presented. Chairman Tibaldo seconded the motion. Supervisor Bain opposed. The motion carried 4-1.

b. Review of Fire Department Pay Scale/On Call Pay/Internship Program:

Supervisor Vannieuwenhoven made the motion to approve a 4% wage increase for fire employees as of 1/1/2025 and approves adding the position of Intern to the job list. Supervisor Frigo seconded the motion. Supervisor Brienens abstained. Motion carried 4-0-1.

16. Adjourn:

Supervisor Frigo made the motion at 7:12 p.m. to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer