

**Town of Lawrence**  
**Proceedings of the Regular Town Board Meeting &**  
**Special Electors Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Monday, November 17, 2025**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:00 p.m.

**2. Roll Call**

**Present In-Person**

Chairman: Dr. Lanny Tibaldo

Supervisors: Bill Bain, Kevin Brienens, Kari Vannieuwenhoven, Lori Frigo

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer;  
Scott Beining, Building Inspector/Zoning Administrator; Kurt  
Minten, Public Works Director; Ron Cody, Assistant Fire Chief;  
Michael Renkas, Police Chief

Excused: Luke Pasterski

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Brienens made the motion to approve the agenda as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements:**

Jon Klasen, 807 Quidditch Ct thanked and congratulated the Town Board and Staff on a job well done regarding recent development in Town.

**6. Oath/Swearing In of new Hobart-Lawrence Police Officer Brandon Miller:**

Town Clerk, Cindy Kocken swore in new Hobart-Lawrence Police Officer Brandon Miller.

**7. Presentation of Hobart-Lawrence Police Department Awards:**

Police Chief Michael Renkas presented Investigator Dan Van Lanen with the Distinguished Service Award for his exceptional dedication and leadership in organizing and executing a highly successful multi-department golf outing benefiting the Hobart-Lawrence Police and Fire Departments.

Police Chief Michael Renkas also presented Captain Nicole Crocker with the Distinguished Service Award for her exemplary leadership and commitment as the Hobart-Lawrence Police Department's Accreditation Manager.

**8. Presentation of Hobart-Lawrence Police Department Career Development Program:**

Police Chief Michael Renkas recognized Officer Zachary Cambry for earning 11 total points through the Career Development Program qualifying him for advancement to the rank of Corporal.

Police Chief Michael Renkas also recognized Investigator Dan Van Lanen for earning 18 total points qualifying him for advancement to the rank of Master Sergeant which is the highest designation available in the Career Development Program.

**9. Public Hearing: Review and Consideration for Proposed 2026 Budget and Proposed Tax Levy:**

Supervisor Brienens made the motion to open the public hearing at 6:16 p.m.

Supervisor Frigo seconded the motion. The motion carried unanimously.

Administrator Patrick Wetzel reviewed the proposed 2026 budget and proposed tax levy for consideration.

Comments received:

Jon Klasen, 807 Quidditch Court

Chairman Tibaldo asked if there are any other questions. None heard.

Supervisor Brienens made the motion to close the public hearing at 7:04 p.m.

Supervisor Bain seconded the motion. The motion carried unanimously.

**10. Recess until after Special Town Meeting of the Electors of the Town of Lawrence:**

Supervisor Frigo made the motion to recess until after Special Town Meeting of the Electors at 7:05 p.m. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**11. Return to regular session:**

Supervisor Frigo made the motion to return to regular session at 7:09 p.m. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**12. Consideration of minutes of October 27, 2025 Town Board Meeting:**

Supervisor Frigo made the motion to approve the minutes of the Town Board meeting on October 27, 2025 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**13. Consideration of payment of due invoices:**

Supervisor Bain made the motion to approve the payment of due invoices as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

**14. Review of Recommendations and Reports from Planning & Zoning Board:**

**a. Consideration of 4 Lot Certified Survey Map (CSM) on part of Parcel L-20 & L-21-1 by Lawrence Development LLC:**

Supervisor Bain made the motion to approve the 4 Lot Certified Survey Map (CSM) on part of Parcel L-20 & L-21-1 by Lawrence Development LLC as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**b. Consideration of Preliminary Review of Planned Development District for Motor Condos on Parcel L-460 by Blue Reef Holdings LLC:**

Supervisor Bain made the motion to approve the preliminary review of Planned Development District for motor condos on Parcel L-460 by Blue Reef Holdings LLC as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

**c. Review only of Amendment to the Project Plan for Tax Incremental District (TID) No. 3A:**

Administrator Patrick Wetzel reviewed the amendment to the project plan for TID No. 3A. The Joint Review Board (JRB) met as required for annual review of TID reports, they received a report-only of the proposed amendment to TID #3. The Town Board will consider this amendment at their December 8<sup>th</sup> meeting. Then the JRB will meet for consideration after Town Board action.

**15. Consideration of 2026 Budgets for the Town of Lawrence:**

Supervisor Brienens made the motion to approve the 2026 Budgets for the Town of Lawrence as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

**16. Consideration of Pay Request #1 Sanitary Sewer Infrastructure – PTS Contractors, Inc. - \$445,593.55:**

Supervisor Bain made the motion to approve Pay Request #1 Sanitary Sewer Infrastructure for PTS Contractors, Inc. in the amount of \$445,593.55 as presented. Supervisor Frigo seconded the motion. Motion carried unanimously.

**17. Consideration to Pay Request #5 Connection Station LE-2 Improvements – Rhode Brothers, Inc. - \$4,774.00:**

Supervisor Bain made the motion to approve Pay Request #5 Connection Station LE-2 Improvements for Rhode Brothers, Inc. in the amount of \$4,774.00 as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

**18. Consideration of Purchase of New Batwing Mower:**

Supervisor Brienens made the motion to approve the purchase of new Batwing mower from Weyers Implement for \$59,100.80 as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

**19. Consideration of Change Order for New Fire Engine Apparatus– Add: \$12,647.60:**

Supervisor Frigo made the motion to approve the Custom Fire Change Order for new fire engine apparatus– adding: \$12,647.60 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**20. Consideration to Cancel the November 24, 2025 Town Board Meeting and Confirm December Meeting Dates:**

Supervisor Brienens made the motion to cancel the November 24, 2025 Town Board Meeting. Supervisor Frigo seconded the motion. The motion carried unanimously. Regular December meetings were confirmed.

**21. Administrator/Staff Reports**

Staff reports were given.

**22. Closed Session:** Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Emergency Services Agreement*). The Town Board did not go in to closed session.

**23. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:** The Town Board did not go into closed session.

**24. Adjourn:**

Supervisor Frigo made the motion at 8:28 p.m. to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer