

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, December 22, 2025

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:00p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Bill Bain, Kevin Brienen, Kari Vannieuwenhoven, Lori Frigo

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief; Ron Cody, Assistant Fire Chief; Jon Cameron, Ehlers

Excused: Michael Renkas

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

Rick Van Lanen, Brown County Board of Supervisor, District 22 introduced himself and looks forward to working together with the town.

6. Consideration of minutes of December 8, 2025 Town Board Meeting:

Supervisor Bain made the motion to approve the minutes of the Town Board meeting on December 8, 2025 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Bain made the motion to approve the payment of due invoices as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

8. Swearing in of new Town of Lawrence Fire Chief, Ronald Cody:

Clerk, Cindy Kocken swore in Ron Cody as the new Lawrence Fire Chief.

9. Recognition of Retiring Fire Chief, Luke Pasterski:

Presentation recognizing retiring Lawrence Fire Chief, Luke Pasterski.

10. Consideration of Resolution 2025-017 Providing for the Sale of Approximately \$5,890,000 General Obligation Promissory Notes, Series 2026A – (Assisted by Ehlers / Quarles & Brady):

Jon Cameron, Ehlers reviewed the resolution for sale of promissory notes to move forward.

Supervisor Bain made the motion to approve Resolution 2025-017 Providing for the Sale of Approximately \$5,890,000 General Obligation Promissory Notes, Series 2026A – (Assisted by Ehlers / Quarles & Brady) as presented. Supervisor Brienen seconded the motion. Roll call vote: Supervisor Bain, aye; Supervisor Brienen, aye; Supervisor Frigo, aye; Supervisor Vannieuwenhoven, aye; Chairman Tibaldo, aye. The motion carried unanimously.

11. Review of Recommendations and Reports from Planning & Zoning Board:

a. Consideration of Sign Review for Sports Emporium at 2276 Lawrence Parkway, Parcel L-2281 by Graphic House:

Supervisor Bain made the motion to approve the sign for Sports Emporium at 2276 Lawrence Parkway, Parcel L-2281 by Graphic House as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

b. Consideration of Site Plan Review for Sports Emporium HVAC equipment at 2276 Lawrence Parkway, Parcel L-2281 by Rodac, LLC:

Supervisor Frigo made the motion to approve the site plan for Sports Emporium HVAC equipment at 2276 Lawrence Parkway, Parcel L-2281 by Rodac, LLC as presented with the condition of maintaining ADA access on sidewalks and no use of chain link fence. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

c. Consideration of Sign Review for Commercial Building at 1711 Scheuring Road, Parcel L-272-2 by Jones Sign:

Supervisor Bain made the motion to approve the sign for commercial building at 1711 Scheuring Road, Parcel L-272-2 by Jones Sign as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

d. Consideration of Final Plat Review on Parcels L-18-, L-19, L-20, L-20-1, L-21-1, L-22, L-22-1, L-401-1 by Lawrence Town Center Development LLC:

Review of Final Plat presented by Lawrence Town Center Development LLC. No action taken.

e. Consideration to set a public hearing date for Ordinance Amendment 300-20

Maintenance of Residential Lots in R-1, R-2, R-3, and ER Districts:

Supervisor Vannieuwenhoven made the motion to set the public hearing date to January 12, 2026, for Ordinance Amendment 300-20 Maintenance of Residential Lots in R-1, R-2, R-3, and ER Districts as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

12. Consideration of Resolution 2025-018 Amend Building Permit and Miscellaneous Fee Schedules:

Supervisor Frigo made the motion to approve Resolution 2025-018 Amend Building Permit and Miscellaneous Fee Schedules as presented. Supervisor Bain seconded the motion. Roll call vote: Supervisor Bain, aye; Supervisor Brienen, aye; Supervisor Frigo, aye; Supervisor Vannieuwenhoven, aye; Chairman Tibaldo, aye. The motion carried unanimously.

13. Consideration of Proposals for New Server, Computers and Caselle Cloud Upgrade:

Supervisor Brienen made the motion to approve the proposals from AIT for the purchase of new server, computers and Caselle Cloud upgrade as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

14. Consideration of Pay Request #1 – Final – Water Tower Repainting – LC United Painting - \$297,420:

As a result of the water tower painting, a neighboring property informed us that they have experienced damage to their property/vehicles due to the over spray of the painting project.

Supervisor Bain made the motion to hold payment for Pay Request #1 – Final Water Tower Repainting – LC United Painting until Town receives a release from both parties, motion modified that we don't approve payment until outstanding litigation between the private parties is settled. Supervisor Frigo seconded the motion. The motion carried unanimously.

15. Consideration of Pay Request #2 – TID #3 Deep Sewer – PTS Contractors, Inc. - \$143,300.85:

Supervisor Bain made the motion to approve Pay Request #2 for TID #3 Deep Sewer to PTS Contractors, Inc. in the amount of \$143,300.85 as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

16. Consideration of Pay Request #4 - Final – 2025 Town Road Improvements – MCC, Inc - \$42,382.36:

Supervisor Brien made a motion to approve Pay Request #4 - Final for 2025 Town Road Improvements to MCC, Inc in the amount of \$42,382.36 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

17. Consideration of Pay Request #6 – Final – LE-2 Building Improvements – Rohde Bros. - \$5,792.50:

Supervisor Bain made the motion to approve Pay Request #6 – Final for LE-2 Building Improvements to Rhode Bros. in the amount of \$5,792.50 as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

18. Consideration of Proposal for New Fire Department Extrication Tools/Equipment:

Supervisor Bain made the motion to approve the purchase of new Fire Department Extrication Tools/Equipment as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

19. Administrator/Staff Reports

Staff reports were given.

20. Future Agenda Items:

- a. Public Hearing January 12, 2026 to Amend Zoning Ordinance 300-20

21. Closed Session: Supervisor Frigo made a motion to go into closed session at 8:04 p.m.

Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (2026 Wages). Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Bain, aye; Supervisor Brien, aye; Supervisor Frigo, aye; Supervisor Vannieuwenhoven, aye; Chairman Tibaldo, aye. The motion carried unanimously.

22. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats.:

Supervisor Frigo made the motion at 9:15 p.m. to return to regular open session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

- a. Supervisor Frigo made a motion to approve 2026 wage plan as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

23. Adjourn:

Supervisor Frigo made the motion at 9:16 p.m. to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer