

**Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday March 9, 2022
Meeting Time 6:00 PM**

THIS MEETING WILL BE HELD IN PERSON, AS WELL AS ONLINE, via THE ZOOM LINK BELOW

Discussion and/or Action on the following:

1. Call to Order
 - a. Call to order by Chair Lanny Tibaldo at 6:01pm
2. Roll Call
 - a. Members Present: Larry Boldt, Travis Runke, Kyle Trembl, Lanny Tibaldo, Mike VandeHei, Skip Lee, Katie McCarty
 - b. Staff Present: Scott Beining, Melissa Mathes
3. Approve Agenda
 - a. Skip Lee made a motion to approve the agenda, seconded by Mike VandeHei. Motion carried unanimously.
4. Approve Minutes from January 12, 2022 meeting.
 - a. Travis Runke made a motion to approve the minutes, seconded by Kyle Trembl. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
 - a. No Comment
6. Consideration of Sign Review for Trinks, Inc. 2140 Little Rapids Rd. L-473-1 by Appleton Sign and Creative Sign Co.
 - a. By Ordinance, the directional signs on the Trinks sight do not require review. However, the monument sign that was installed was not reviewed by PZ or the Town Board. The monument sign was relocated from their previous location so the sign company did not realize review was required. So we will review all signs associated with the Trinks site. All signage proposed does meet ordinance requirements.
 - b. Skip Lee made a motion to approve the Sign Review for Trinks, Inc. 2140 Little Rapids Rd. L-473-1, seconded by Larry Boldt. Motion carried unanimously.
7. Consideration of Site Plan Review for a Commercial Building at 3568 Miners Way, Parcel L-1592, by Albers Investments LLC.
 - a. This parcel is zoned L-I which is proper for the proposed building/business. This looks to be similar to the building proposed at our last meeting, also on Miners Way.
 - b. Katie McCarty made a motion to approve the Site Plan for a Commercial Building at 3568 Miners Way, L-1592; seconded by Kyle Trembl. Motion carried unanimously.
8. Consideration of Site Plan Review for Bobcat Plus 1372 Mid Valley Dr. L-344 by Folkman Properties

- a. Bobcat Plus is proposing a change to their display area along Mid Valley Dr. This is a fairly minor improvement but requires review because it is an alteration of a business lot. They are also maxed out on green space/impervious ratios.
 - b. Mike VandeHei made a motion to approve the Site Plan for Bobcat Plus at 1372 Mid Valley Drive L-344; seconded by Skip Lee. Motion carried unanimously.
9. Consideration of Conditional Use Permit for Co-locate of Tower Antennas/Equipment at 2609 Lawrence Drive, Parcel L-480-3 by Nsight Tower
 - a. Co-located antennas and equipment require a CUP per ordinance.
 - b. Travis Runke made the motion to approve the Conditional Use Permit for Co-locate of Tower Antennas/Equipment at 2609 Lawrence Dr. L-480-3; seconded by Katie McCarty. Motion carried unanimously.
10. Staff Updates/Reports
 - a. Staff reports were given
11. Adjourn.
 - a. Katie McCarty made a motion to adjourn at 7:17pm, seconded by Skip Lee. Motion carried unanimously.

Scott Beining, Zoning Administrator