

**Town of Lawrence**  
**Proceedings of the Regular Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Monday, July 25, 2022**  
**This meeting was held in person.**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:30 p.m.

**2. Roll Call**

**Present In-Person**

Chairman: Dr. Lanny Tibaldo

Supervisors: Tom Perock and Kari Vannieuwenhoven

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining Building Inspector/Zoning Administrator; Kurt Minten, Fire Chief; Captain Mike Renkas

Excused: Supervisor Tonya Wagner & Supervisor Kevin Brien

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Perock made the motion to approve the agenda as amended removing closed session item #15. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements:**

Chairman Tibaldo made an announcement about the recent barn fire at Jim & Ida VanGheem's property and commended the fire departments for the great job they did controlling the fire and saving the house.

**6. Consider minutes of the July 11, 2022, Town Board Meeting:**

Supervisor Perock made the motion to approve the July 11, 2022 Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices:**

Supervisor Perock made the motion to approve the payment of due invoices as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**8. Consideration of Liquor License Application for the remainder of the period of July 1, 2022 – June 30, 2023 – Sgambati's New York Pizza/Agent, Brandon Kofler:**

The current owner of Sgambati's New York Pizza is currently in the process of selling the business. The buyer has submitted a new application for Liquor license and if approved the new license will be issued once the old license has been surrendered to the Town.

Supervisor Perock made the motion to approve the liquor license application for the remainder of the period of July 1, 2022 – June 30, 2023 for Sgambati's New York Pizza/Agent, Brandon Kofler as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**9. Review of Recommendations and Reports from Planning & Zoning Board:**

- a. Discussion/Consideration of Street Name Change at French Road at Parcel L-1803 by Mau & Associates:

The CSM for parcel L-1803 was recorded September of 2021, it included the street names of North Stellita Circle and Meyer Way. The Town received a request from Mau and Associates to change the street names to Midnight Star Circle and Diamond Breeze Way. Planning & Zoning Board recommends approval only if the City of De Pere gives approval for the changes and the town is reimbursed for expenses associated with the change and street sign costs.

Supervisor Perock made the motion to hold item pending outcome from the City of De Pere regarding the name change at French Road at Parcel L-1803 by Mau & Associates.

Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

- b. *Set Public Hearing* for Conditional Use Permit for approval of fence location per Town Ordinance 300-14 for 1772 Applewood Drive, Parcel #L-1900 by Benjamin & Rebecca Clark:  
Supervisor Perock made the motion to set the public hearing date to August 15, 2022 for Conditional Use Permit request for fence location per Ordinance 300-14 for 1772 Applewood Drive, Parcel L-1900 by Benjamin & Rebecca Clark. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
- c. *Set Public Hearing* for Conditional Use Permit for approval of fence location per Town Ordinance 300-14 for 1141 Applewood Drive, Parcel #L-1858 by Nick Janssen:  
Supervisor Vannieuwenhoven made the motion to set the public hearing date to August 15, 2022 for Conditional Use Permit for fence location per Town Ordinance 300-14 for 1141 Applewood Drive, parcel L-1858 by Nick Janssen. Supervisor Perock seconded the motion. The motion carried unanimously.
- d. Consideration of Planning & Zoning Recommendation to Amend Zoning Ordinance 300-23(f)-Fence Requirements, consider public hearing:  
Supervisor Perock made the motion to set a public hearing date for August 15, 2022 to consider amending the Zoning Ordinance 300-23(f) Fence Requirements. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**10. Consideration on Hobart-Lawrence Police Dept Vehicle Leasing Proposal via Enterprise Fleet Management:**

As a partner with the Village of Hobart in the Hobart-Lawrence Police Department, we've had recent discussions about Hobart's interest in pursuing leased vehicles as part of their fleet management program.

Supervisor Perock made the motion to approve the recommended lease program through Enterprise Fleet Management to lease two police squads in the 2023 budget year.

Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**11. Consideration on Brown County Cost Share and Municipal Project Agreement – New Roundabout for Intersection of Grant Street/CTH EE and Mid Valley Drive (Financed in part by Federal Grant Funds):**

Within the past year, Brown County Highway advised they'd be seeking federal funding for the consideration of a new roundabout at Mid Valley and Grant St/CTH EE. A Federal grant was recently obtained to help cover 80% of the expected cost for a roundabout.

Supervisor Vannieuwenhoven made the motion to approve the Brown County Cost Share and municipal Project Agreement-new roundabout for intersection of Grant Street/CTH EE and Mid Valley Drive. Supervisor Perock seconded the motion. The motion carried unanimously.

**12. Consideration of Pay Request #2 – 2022 Town Road Improvement/Paving – MCC, Inc. - \$199,705.45:**

Supervisor Perock made the motion to approve Pay Request #2 for 2022 Town Road Improvement/Paving for MCC, Inc. in the amount of \$199,705.45 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**13. Administrator/Staff Reports**

Staff reports were given.

**14. Future Agenda Items:**

- a. Discussion/Consideration of Street Name Change at French Road at Parcel L-1803 by Mau & Associates;
- b. August 15<sup>th</sup> Public Hearing for Conditional Use Permit for approval of fence location per Town Ordinance 300-14 for 1772 Applewood Drive, Parcel #L-1900 by Benjamin & Rebecca Clark;

- c. August 15<sup>th</sup> Public Hearing for Conditional Use Permit for approval of fence location per Town Ordinance 300-14 for 1141 Applewood Drive, Parcel #L-1858 by Nick Janssen;
  - d. August 15<sup>th</sup> Public Hearing for Consideration of Planning & Zoning Recommendation to Amend Zoning Ordinance 300-23(f)-Fence Requirements.
15. **Closed Session:** Removed from agenda
16. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**  
No action.
17. **Adjourn:**  
Supervisor Perock made the motion at 7:32pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer