

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, October 24, 2022
This meeting was held in person.

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:39 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brien, Tom Perock, Kari Vannieuwenhoven, Tonya Wagner

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Kurt Minten, Fire Chief

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brien made the motion to approve the agenda as presented. Supervisor

Perock seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

None.

6. Consider minutes of the October 6th & 10th, 2022, Town Board Meeting:

Supervisor Brien made the motion to approve the October 6th & 10th, 2022, Town Board meeting minutes as amended. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Brien made the motion to approve the payment of due invoices as presented.

Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

8. Review of Recommendations and Reports from Planning & Zoning Board:

- a. Consideration of Revised Site Plan Review for New Commercial Construction at 2812 American Blvd. at Parcel L-2187 by Bayland Buildings:

Supervisor Perock made the motion to approve the revised site plan review for new commercial construction at 2812 American Blvd. at parcel L-2187 by Bayland Buildings and amended his motion to add the approval is contingent upon development agreement being completed and signed. Supervisor Brien seconded the motion. Supervisor Wagner abstained. The motion carried 4-0.

9. Consideration Resolution 2022-008 Hemlock East Pond Dedication:

The development agreement stipulated that the pond and infrastructure would be dedicated to the Town via the deed and approved by Town resolution.

Supervisor Brien made the motion to approve Resolution 2022-008 Hemlock East Pond dedication as presented. Supervisor Wagner seconded the motion. Roll call vote:

Supervisor Brien, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye;

Supervisor Wagner, aye; Chairman Tibaldo, aye. Motion carried unanimously.

10. Consideration of Resolution 2022-009 Hemlock South Pond Dedication:

The development agreement stipulated that the pond and infrastructure would be dedicated to the Town via the deed and approved by Town resolution.

Supervisor Wagner made the motion to approve Resolution 2022-009 Hemlock South Pond dedication as presented. Supervisor Vannieuwenhoven seconded the motion. Roll call

vote: Supervisor Brien, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye;

Supervisor Wagner, aye; Chairman Tibaldo, aye. Motion carried unanimously.

11. **Consideration of Street Lights Request – Orion’s Run (Andromeda):**

We received a request from residents of the Orion’s Run subdivision for consideration to install two new streetlights at certain intersections that do not have them. Since 2017 the Town has required new subdivisions to install streetlights at each intersection and every cul-de-sac, with some additional considerations given if there are longer streets that wouldn’t have a streetlight or intersection nearby as well. The developers pay for them to be installed. Orion’s Run was constructed prior to 2017 and two intersections did not have the streetlights installed. The Town would not be able to recoup the costs of these additional lights from the developer. We are waiting for quotes from WPS. The requestor submitted documentation with support from 14 other residents in the area for this request.
12. **Consideration of Purchase of Surplus Squad from Hobart-Lawrence Police Dept for Future Fire Chief:**

Supervisor Perock made the motion to approve the purchase of surplus squad from Hobart-Lawrence Police Dept for future Fire Chief in the amount of \$5,534 as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.
13. **Consideration of Employee Benefits/Insurance Program Changes for 2023:**

Administrator Wetzel reviewed the existing employee benefits along with proposed changes when moving to the state health insurance plan which will save the Town money on premiums. We would also propose to implement a Health Saving Account (HSA) to fund the high deductible health plan. With the state plan starting 1/1/2023 and our current plan renewal date being 12/1/2022, consideration is needed to renew our current plan for one month only. Dental carriers are also being reviewed to consider changing as well as implementing a vision plan. More discussion and recommendations at the next Town Board meeting.
14. **Consideration of Service Agreement – R&R Insurance Services, Inc.:**

As we move to the state health insurance plan, our current advisor will not earn a commission from the state as our consultant. It is beneficial to retain R&R Insurance Services, Inc. to help with the transition from our current health plan to the state plan and assist employees with claims as needed.

Supervisor Wagner made the motion to approve the service agreement – R&R Insurance Services, Inc. as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
15. **Preliminary Discussion on 2023 Budget Items and Proposed Tax Levy/Rate:**

Administrator Patrick Wetzel discussed the proposed tax levy/rate for 2023 along with preliminary discussions on the 2023 budget.

Supervisor Perock made the motion to not support the code enforcement officer in the 2023 police budget. Supervisor Brienens seconded the motion. The motion carried unanimously.
16. **Administrator/Staff Reports**

Staff reports were given.
17. **Future Agenda Items:**
 - a. Orion’s Run Street Light request;
 - b. Employee Benefits/Insurance Program Changes for 2023;
 - c. Public hearing for 2023 Budget and proposed tax levy/rate and meeting of the electors is scheduled for November 14th.
18. **Closed Session:** Supervisor Brienens made the motion at 8:20pm to move into closed session. Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Parameters on Prospective*

Development – Lawrence Parkway Corridor – TID 1 and within TID 2) and Closed Session Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (2023 Wage, New Positions, Employee Benefits and Fire Chief Position). Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. Motion carried unanimously.

19. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:

Supervisor Perock made the motion to return to regular open session at 9:14pm.

Supervisor Wagner seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. The motion carried unanimously.

- a) Supervisor Perock made the motion to approve the Town of Lawrence Fire Chief Employment Agreement with Luke Pasterski as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

20. Adjourn:

Supervisor Perock made the motion at 9:16pm to adjourn the meeting. Supervisor Wagner seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer