

Town of Lawrence
Town Board Meeting
Town Hall 2400 Shady Court, De Pere WI 54115
Monday, November 28, 2022
Regular Meeting at 6:30 P.M.

Discussion and Action on the following:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Public comments upon matters not on agenda or other announcements
6. Consider minutes of November 7 & 14 Town Board Meetings
7. Consideration of payment of due invoices
8. Consideration of Pay Request #2, Final – TID 2 Regional Storm Pond - \$13,455.76– Kruczek Constr.
9. Consideration of I-41 Overpass Aesthetics for Upcoming Expansion Project
10. Update only - Comprehensive Plan Citizen Advisory Committee Advertisement for Volunteers
11. Administrator/Staff Reports
12. Future Agenda Items
13. **Closed Session** Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Land Purchase – IPR Phase II and Prospective Land Sales–American Boulevard and Shady Court Subdivision*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*2023 Wages*).
14. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats
15. Adjourn

Patrick Wetzel for Dr. Lanny J. Tibaldo

Posted at the following on November 27, 2022:

- *Town Hall, 2400 Shady Ct*
- *Posted to the Town Website*
- *Notice to News Media*

NOTE: Any person wishing to attend this meeting who, because of disability requires special accommodations, should contact Town Clerk-Treasurer Cindy Kocken, at 920-347-3719 at least 2 business days in advance so that arrangements can be made.

Town of Lawrence
Proceedings of the Special Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, November 7, 2022
This meeting was held virtually only via Zoom.

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 5:05 p.m.

2. Roll Call

Present Virtually

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brien, Tom Perock, Kari Vannieuwenhoven, Tonya Wagner

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Kurt Minten, Fire Chief

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brien made the motion to approve the agenda as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

HALO meeting will be hosted by the Village of Hobart on November 22nd at 8:00am.

6. Consider minutes of the October 24, 2022, Town Board Meeting:

Supervisor Brien made the motion to approve the October 24, 2022, Town Board meeting minutes as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Vannieuwenhoven made the motion to approve the payment of due invoices as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

8. Consideration of Adjustments for Friday Holiday Conversion to Employee Personal Time Off:

Supervisor Wagner made the motion to approve the adjustment for Friday Holiday conversion to employee personal time off to account for 4 hour paid Friday Holidays as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

9. Consideration of Employee Health Insurance Program Conversion/Changes for 2023 – State Health Plan:

Supervisor Brien made the motion to approve the health insurance conversion to the State health plan in 2023 and proposed action steps as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

10. Consideration of Employee Dental Insurance & Vision Program Changes for 2023 – Delta Dental:

Supervisor Wagner made the motion to approve the employee dental insurance and vision program changes for 2023 as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

11. Consideration of Revised 2023 Fire Department Pay Scale Implementation Dates – Start 12/1/2022:

Supervisor Perock made the motion to approve the revised 2023 Fire Department pay scale implementation start date of December 1, 2022. Supervisor Wagner seconded the motion. Supervisor Brien abstained. Motion carried 4-0.

12. Preliminary Discussion on 2023 Budget Items and Proposed Tax Levy/Rate:

Administrator Patrick Wetzel discussed the proposed 2023 general budget along with the proposed tax levy/rate.

13. Administrator/Staff Reports

Staff reports were given.

14. Future Agenda Items:

- a. Public hearing for 2023 Budget and proposed tax levy/rate and meeting of the electors is scheduled for November 14th.

- 15. Closed Session:** Supervisor Brienien made the motion at 5:39pm to move into closed session. Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Parameters on Prospective Development – Lawrence Parkway Corridor / Integrated Public Resources*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*2023 Wages*). Supervisor Perock seconded the motion. Roll call vote: Supervisor Brienien, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. Motion carried unanimously. Supervisor Perock excused himself at 5:50pm.

- 16. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:** Supervisor Brienien made the motion to return to regular open session at 6:08pm. Supervisor Wagner seconded the motion. Roll call vote: Supervisor Brienien, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. The motion carried unanimously.

17. Adjourn:

Supervisor Wagner made the motion at 6:09pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer

Town of Lawrence
Proceedings of the Special Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, November 14, 2022

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:31 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienens, Kari Vannieuwenhoven, Tonya Wagner

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining Building Inspector/Zoning Administrator, Kurt Minten, Fire Chief; Randy Bani, Police Chief, Mike Renkas, Police Captain

Present Virtually: Supervisor Tom Perock

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienens made the motion to approve the agenda as amended. Supervisor Wagner seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

None.

6. Public Hearing: Review and Consideration for Proposed 2023 Budget

Supervisor Brienens made the motion to open the public hearing at 6:33pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Administrator Patrick Wetzel reviewed the proposed 2023 budget.

Supervisor Brienens made the motion at 7:15pm to close the public hearing. Supervisor Wagner seconded the motion. The motion carried unanimously.

7. Recess until after Special Town Meeting of the Electors of the Town of Lawrence

Special Town Meeting of the Electors Called to Order:

Supervisor Wagner made the motion at 7:15pm to recess until after the Special Town Meeting of the electors of the Town of Lawrence. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

8. Return to Regular Session:

Supervisor Brienens made the motion to return to regular open session. Supervisor Wagner seconded the motion. The motion carried unanimously.

9. Consideration of 2023 Budget for the Town of Lawrence

Supervisor Brienens made the motion to approve the General Budget, taking \$30,000 out of reserves to reduce the tax levy as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

Supervisor Brienens made the motion to approve the 2023 garbage and recycle special charges as presented, \$144.35. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Supervisor Wagner made the motion to approve the 2023 storm water fee as presented, \$13.00/ERU. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

10. Consideration of payment of due invoices:

Supervisor Brienens made the motion to approve the payment of due invoices as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

11. Review of Recommendations and Reports from Planning & Zoning Board

- a. Consideration of Sign Review at 1641 Sand Acres Dr. at Parcel L-660 by Reinhold Signs:
Supervisor Brienens made the motion to approve the sign review at 1641 Sand Acres Dr. at parcel L-660 by Reinhold Signs as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.
 - b. Consideration of 2 Lot Certified Survey Map (CSM) at Lost Dauphin Dr/Golden Glow Rd. on Parcel L-27-1 by Mau & Associates;
Supervisor Brienens made the motion to approve the CSM at Lost Dauphin Dr/Golden Glow Rd on parcel L-27-1 by Mau & Associates as presented. Supervisor Vannieuwenhoven seconded the motion. Supervisor Wagner abstained. The motion carried 4-0.
 - c. *Set Public Hearing* for Conditional Use Permit for a Temporary Communication Tower at 2901 Lawrence Dr. at Parcel L-469 by Verizon Wireless;
Supervisor Brienens made the motion to set a public hearing on December 12, 2022, for a conditional use permit for a temporary communication tower at 2901 Lawrence Dr. at parcel L-469 by Verizon Wireless. Supervisor Wagner seconded the motion. The motion carried unanimously.
 - d. *Set Public Hearing* for Zoning Amendment to re-zone Lot 1 & 2 of above CSM from Agricultural Zone (A-1) to Estate Residential (ER) at Lost Dauphin Dr/Golden Glow Rd on current Parcel L-27-1 by Mau & Associates;
Supervisor Brienens made the motion to set a public hearing on December 12, 2022, for Zoning Amendment to re-zone Lot 1 & 2 of above CSM from Agricultural Zone (A-1) to Estate Residential (ER) at Lost Dauphin Dr/Golden Glow Rd on current Parcel L-27-1 by Mau & Associates. Supervisor Vannieuwenhoven seconded the motion. Supervisor Wagner abstained. The motion carried 4-0.
- 12. Consideration of Security Camera System Upgrade: Quarry Park and Town Hall Campus:**
Existing camera systems recording unit at Quarry Park restroom/shelter is no longer working. We received quotes to replace the cameras and recording system.
For the Town Hall/Public Works campus we received quotes to expand the camera system to include the new public works facility on Little Rapids Rd and upgrade the system and cameras as well to provide clear video surveillance with the ability to view the cameras remotely with a mobile app.
Supervisor Brienens made the motion to open the floor for public comment at 7:54pm. Supervisor Wagner seconded the motion. The motion carried unanimously.
Resident, Jeff Ostroski, 3160 Sweet Meadows Dr, inquired about quoting on this project.
Supervisor Brienens made the motion to close the floor and return to regular session at 7:57pm. Supervisor Wagner seconded the motion. The motion carried unanimously.
No action was taken.
- 13. Consideration of Capital Items for 2023 Budget and ARPA Funded:**
Administrator Wetzel reviewed a list of 2023 capital projects and /or improvements that we are planning to pursue using general funds and/or ARPA fund allocations.
- 14. Update on Comprehensive Plan Citizen Advisory Committee Advertisement for Volunteers:**
Administrator Wetzel gave an update on the Comprehensive Plan Citizen Advisory Committee. We are currently collecting applications until November 28th for citizen volunteers to serve on this committee.
- 15. Consideration of Resolution 2022-010 Financing of the IPR Phase II Land Acquisition:**
Supervisor Brienens made the motion to approve Resolution 2022-010 to finance the IPR Phase II land acquisition as presented. Supervisor Wagner seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Peroock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. The motion carried unanimously.

16. Administrator/Staff Reports

Staff reports were given.

- 17. Closed Session:** Supervisor Wagner made the motion at 8:36pm to move into closed session. Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Parameters on Prospective Development – Lawrence Parkway Corridor / Integrated Public Resources*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*2023 Wages*). Supervisor Wagner seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. Motion carried unanimously.

18. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:

Supervisor Wagner made the motion to return to regular open session at 9:10pm.

Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. The motion carried unanimously.

19. Adjourn:

Supervisor Perock made the motion at 9:10pm to adjourn the meeting. Supervisor Wagner seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer

Report Criteria:

Detail report.
Invoices with totals above \$.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AIT Business Technologies, LLC								
869	AIT Business Technologies, LLC	40181	IT Services	10/31/2022	1,354.99	.00		
Total AIT Business Technologies, LLC:					1,354.99	.00		
Aurora Health Care								
36	Aurora Health Care	783032	CDL Drug Testing Fee - GF	11/06/2022	12.50	.00		
36	Aurora Health Care	783032	CDL Drug Testing Fee - WF	11/06/2022	12.50	.00		
36	Aurora Health Care	783032	CDL Drug Testing Fee - SF	11/06/2022	12.50	.00		
36	Aurora Health Care	783032	CDL Drug Testing Fee - SWF	11/06/2022	12.50	.00		
Total Aurora Health Care:					50.00	.00		
Baumgartner, Jason & Terri								
1096	Baumgartner, Jason & Terri	15112-02	Water refund	11/17/2022	1,036.43	.00		
Total Baumgartner, Jason & Terri:					1,036.43	.00		
Bay Verte Machinery, Inc.								
44	Bay Verte Machinery, Inc.	477267-00	Grease Gun	11/21/2022	229.99	.00		
Total Bay Verte Machinery, Inc.:					229.99	.00		
Best Built Inc.								
50	Best Built Inc.	22-06-0016	Contractor Deposit Refund - 3142	11/21/2022	1,000.00	.00		
Total Best Built Inc.:					1,000.00	.00		
Brown County Highway Department								
67	Brown County Highway Departme	331549	Stop Signs/Posts - Williams Grant	11/15/2022	183.68	.00		
Total Brown County Highway Department:					183.68	.00		
CRI DEVELOPMENT								
997	CRI DEVELOPMENT	22-05-0021	Contractor Deposit Refund-2400	11/14/2022	1,000.00	.00		
Total CRI DEVELOPMENT:					1,000.00	.00		
Ehlers Inc								
688	Ehlers Inc	92492	Debt Disclosure Reporting Fee	11/15/2022	3,300.00	.00		
Total Ehlers Inc:					3,300.00	.00		
Franks Radio								
167	Franks Radio	12818	Fire Radio Repair	11/11/2022	70.40	.00		
Total Franks Radio:					70.40	.00		
GAT Supply Inc.								
177	GAT Supply Inc.	405992-1	Hardwood stakes	11/18/2022	80.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total GAT Supply Inc.:					80.00	.00		
GFL Solid Waste Midwest, LLC								
1015	GFL Solid Waste Midwest, LLC	U60000111913	Trash Pick Up	11/18/2022	14,441.15	.00		
1015	GFL Solid Waste Midwest, LLC	U60000111913	Recycling Pick Up	11/18/2022	7,828.11	.00		
Total GFL Solid Waste Midwest, LLC:					22,269.26	.00		
Green Bay Metropolitan Sewage District								
192	Green Bay Metropolitan Sewage	1432	Monthly Fee	11/10/2022	57,934.97	.00		
Total Green Bay Metropolitan Sewage District:					57,934.97	.00		
Kodiak Excavating Inc								
254	Kodiak Excavating Inc	3261	Yard Waste Disposal	11/03/2022	1,380.00	.00		
Total Kodiak Excavating Inc:					1,380.00	.00		
Meacham Development								
599	Meacham Development	21-11-0006	Contractor Deposit Refund-722 Ta	11/15/2022	1,000.00	.00		
Total Meacham Development:					1,000.00	.00		
NAPA								
306	NAPA	377151	Vehicle F5	11/11/2022	231.49	.00		
306	NAPA	377169	Vehicle F5	11/11/2022	49.50-	.00		
Total NAPA:					181.99	.00		
Oshkosh Fire & Police Equipment								
320	Oshkosh Fire & Police Equipment	189061	2 Fire Helmets	11/10/2022	830.00	.00		
Total Oshkosh Fire & Police Equipment:					830.00	.00		
Pro One Janitorial Inc								
342	Pro One Janitorial Inc	192093	Office Cleaning	11/20/2022	565.00	.00		
Total Pro One Janitorial Inc:					565.00	.00		
Province Builders								
590	Province Builders	22-01-0012	Contractor Deposit Refund-1454	11/18/2022	1,000.00	.00		
Total Province Builders:					1,000.00	.00		
QSI, INC								
1088	QSI, INC	811	Truck #2	10/31/2022	1,738.50	.00		
Total QSI, INC:					1,738.50	.00		
Quality Truck Care Center, Inc								
348	Quality Truck Care Center, Inc	X104016581:0	Truck #2	11/17/2022	171.14	.00		
Total Quality Truck Care Center, Inc:					171.14	.00		
Quill Corporation								
349	Quill Corporation	28841266	Office Supplies-General Fund	11/07/2022	54.99	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
349	Quill Corporation	28841266	Office Supplies-Water Fund	11/07/2022	27.50	.00		
349	Quill Corporation	28841266	Office Supplies-Sewer Fund	11/07/2022	27.49	.00		
Total Quill Corporation:					109.98	.00		
Rent-A-Flash of WI Inc								
361	Rent-A-Flash of WI Inc	83254	Signs	11/09/2022	416.51	.00		
361	Rent-A-Flash of WI Inc	83254	Park Signs	11/09/2022	359.24	.00		
Total Rent-A-Flash of WI Inc:					775.75	.00		
Rueden, Warren H.								
864	Rueden, Warren H.	11082022	Election Poll Worker	11/22/2022	95.00	.00		
Total Rueden, Warren H.:					95.00	.00		
Southside Tire Co.								
388	Southside Tire Co.	3114163	Vehicle #1	11/11/2022	4,324.40	.00		
Total Southside Tire Co.:					4,324.40	.00		
TCD Homes								
404	TCD Homes	22-06-0027	Contractor Deposit Refund-3130 T	11/18/2022	1,000.00	.00		
Total TCD Homes:					1,000.00	.00		
Truck Equipment Inc.								
429	Truck Equipment Inc.	1026968-00	Truck #1	11/15/2022	81.54	.00		
Total Truck Equipment Inc.:					81.54	.00		
Village of Hobart								
450	Village of Hobart	103122	REV-State Grants	10/31/2022	146.22-	.00		
450	Village of Hobart	103122	REV-Fines & Forfeitures	10/31/2022	2,918.36-	.00		
450	Village of Hobart	103122	Judge Salary	10/31/2022	233.33	.00		
450	Village of Hobart	103122	Court Clerk Wages	10/31/2022	1,160.94	.00		
450	Village of Hobart	103122	Mun Court Payroll Taxes	10/31/2022	100.07	.00		
450	Village of Hobart	103122	Mun Court Retirement	10/31/2022	53.05	.00		
450	Village of Hobart	103122	Court Seminars/Conference/Educ	10/31/2022	173.57	.00		
450	Village of Hobart	103122	Court Supplies	10/31/2022	161.90	.00		
450	Village of Hobart	103122	Police/Admin Salaries	10/31/2022	28,820.41	.00		
450	Village of Hobart	103122	Police/Adm Payroll Taxes	10/31/2022	2,103.61	.00		
450	Village of Hobart	103122	Police Retirement Expense	10/31/2022	3,533.58	.00		
450	Village of Hobart	103122	Health, Dental, Life, Wrk comp	10/31/2022	6,688.28	.00		
450	Village of Hobart	103122	Telephone/Cell/Radios	10/31/2022	523.32	.00		
450	Village of Hobart	103122	Police Vehicle Maintenance	10/31/2022	229.16	.00		
450	Village of Hobart	103122	Police Supplies	10/31/2022	183.09	.00		
450	Village of Hobart	103122	Police Fuel Expenses	10/31/2022	1,352.70	.00		
450	Village of Hobart	103122	Police Uniforms	10/31/2022	788.28	.00		
450	Village of Hobart	103122	Police Captal Equipment	10/31/2022	50.00	.00		
450	Village of Hobart	103122	Insurance Reimbursement	10/31/2022	423.48-	.00		
450	Village of Hobart	103122	Blood Draws	10/31/2022	15.50	.00		
450	Village of Hobart	103122	AARPA Expenses	10/31/2022	644.35	.00		
Total Village of Hobart:					43,327.08	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Weidner Concrete Construction, LLC								
1018	Weidner Concrete Construction, L	112222A	Quarry Park Baseball Concrete	11/22/2022	25,210.00	.00		
1018	Weidner Concrete Construction, L	112222A	Tigerwood Access Ramp - Sidewa	11/22/2022	1,592.00	.00		
Total Weidner Concrete Construction, LLC:					26,802.00	.00		
Wil-Kil Pest Control								
801	Wil-Kil Pest Control	4542357	Services 2400 Shady Ct	11/10/2022	63.30	.00		
Total Wil-Kil Pest Control:					63.30	.00		
Grand Totals:					171,955.40	.00		

Dated: _____

Town Chairman: _____

Town Supervisor: _____

Clerk/Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$.00 included.

Paid and unpaid invoices included.



Agenda Item Review

Meeting Date: November 28, 2022

Agenda Item#: 8

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Patrick Wetzol, Town Administrator
AGENDA ITEM: **Consider Pay Request #2 – Final – Derouin Storm Pond – TID #2 – Kruczek Constr.**

FISCAL IMPACT:

- | | |
|------------------------------|------------|
| 1. Is there A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | Yes |

Item History

The final pay request, #2, is included for the regional storm pond in TID #2 – Derouin Pond. This pond will serve the BayCare Aurora development, Autumn Heights First Addition, Autumn Fields Condos and the additional development expected north of Autumn Heights.

Recommended Action By Town Board:

Recommend approval of Pay Request #2 – Final – Derouin Storm Pond – Kruczek Construction in the amount of \$13,455.76.



August 16, 2022

Town of Lawrence
Attn: Patrick Wetzel
2400 Shady Ct.
De Pere, WI 54115

Re: Town of Lawrence
Derouin Pond
Certificate for Payment # 2-FINAL
McM. No. L0017-09-21-00515

Dear Patrick Wetzel:

Enclosed herewith is Certificate for Payment # 2 for the above referenced project. This Certificate is issued to Kruczek Construction, Inc. in the amount of \$13,455.76 for final payment for work performed through August 1, 2022.

Please process the enclosed, and forward payment to Kruczek Construction, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in blue ink, appearing to read "Andrew W. Schmidt".

Andrew W. Schmidt P.E.
Municipal & Water Resources Engineer

AWS:mck

cc: Kruczek Construction, Inc.

Enclosure: Certificate for Payment # 2

W:\L0017\092100515\Constr\Contract\Cer Payment\#2\Cert- Pay #2 Derouin Pond Letter.DOCX

**CERTIFICATE FOR
PAYMENT**

TOWN OF LAWRENCE
Attn: Patrick Wetzel
2400 Shady Ct.
De Pere, WI 54115

Contract No. L0017-09-21-00515
Project File No. L0017-09-21-00515.08
Certificate No. Two (2) -FINAL
Issue Date: August 17, 2022
Project: Derouin Pond
Town of Lawrence

This Is To Certify That, In Accordance With The Contract Documents Dated: January 19, 2022

KRUCZEK CONSTRUCTION, INC.
3636 Kewaunee Rd.
Green Bay, WI 54311

Is Entitled To FINAL Payment For Work Performed Through: August 1, 2022

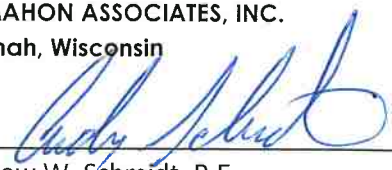
- ☒ Contractor's Application For Payment Attached.
☒ Itemized Cost Breakdown Attached.

Original Contract	<u>\$230,230.30</u>
Net Change Orders	<u>\$7,500.00</u>
Current Contract Amount	<u>\$237,730.30</u>

Completed To Date	<u>\$169,961.21</u>
Retainage 0%	<u>\$0.00</u>
Subtotal	<u>\$169,961.21</u>
Previously Certified	<u>\$156,505.45</u>

Amount Due This Payment: \$13,455.76

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin


Andrew W. Schmidt, P.E.
Municipal & Water Resources Engineer

Payment Certificate

TOWN OF LAWRENCE
DEROUIN POND

Item	Qty	Unit	Description	Current Contract		Payment Cert # 1		Payment Cert # 2		Total	
				Unit Price	Total	Quantity	Total	Quantity	Total	Quantity	Total
1.	24,667	C.Y.	Common Excavation	\$2.07	\$51,060.69	24,730	\$51,191.10		\$0.00	24,730	\$51,191.10
2.	1,200	S.Y.	Remove Poor Soil in Pond and Replace with Clay Liner	\$6.00	\$7,200.00		\$0.00		\$0.00	0	\$0.00
3.	1	L.S.	Geotechnical Engineer and Letter of Certification for Pond Liner	\$3,400.00	\$3,400.00	1	\$3,400.00		\$0.00	1	\$3,400.00
4.	8,373	S.Y.	Disk and Compact Side Slopes and Bottom	\$0.25	\$2,093.25	8,745	\$2,186.25		\$0.00	8,745	\$2,186.25
5.	6	Ea.	Clay Dam for Storm Sewer through Clay Liner	\$170.00	\$1,020.00	6	\$1,020.00		\$0.00	6	\$1,020.00
6.	25	L.F.	29" x 45" HERCP Storm Sewer	\$162.00	\$4,050.00	25	\$4,050.00		\$0.00	25	\$4,050.00
7.	114	L.F.	36 Inch RCP Storm Sewer	\$128.00	\$14,592.00	114	\$14,592.00		\$0.00	114	\$14,592.00
8.	43	L.F.	30 Inch RCP Storm Sewer	\$110.00	\$4,730.00	43	\$4,730.00		\$0.00	43	\$4,730.00
9.	32	L.F.	12 Inch RCP Storm Sewer	\$62.00	\$1,984.00	32	\$1,984.00		\$0.00	32	\$1,984.00
10.	1	Ea.	29" x 45" HERCP Apron Endwall	\$2,000.00	\$2,000.00	1	\$2,000.00		\$0.00	1	\$2,000.00
11.	1	Ea.	29" x 45" HERCP Apron Endwall with Trash Guard	\$3,315.00	\$3,315.00	1	\$3,315.00		\$0.00	1	\$3,315.00
12.	3	Ea.	36 Inch RCP Apron Endwall	\$1,340.00	\$4,020.00	3	\$4,020.00		\$0.00	3	\$4,020.00
13.	1	Ea.	30 Inch RCP Apron Endwall	\$1,175.82	\$1,175.82	1	\$1,175.82		\$0.00	1	\$1,175.82
14.	1	Ea.	12 Inch RCP Apron Endwall	\$540.00	\$540.00	1	\$540.00		\$0.00	1	\$540.00
15.	1	Ea.	12 Inch RCP Apron Endwall with Trash Guard	\$760.00	\$760.00	1	\$760.00		\$0.00	1	\$760.00
16.	14.38	V.F.	Storm Manhole (5 Foot Diameter)	\$877.00	\$12,611.26	14.38	\$12,611.26		\$0.00	14.38	\$12,611.26
17.	4.02	V.F.	Storm Manhole (4 Foot Diameter)	\$724.00	\$2,910.48	4.02	\$2,910.48		\$0.00	4.02	\$2,910.48
18.	1	Ea.	Flap Gate and Cap with Orifice for 12 Inch RCP Storm Sewer	\$503.00	\$503.00	1	\$503.00		\$0.00	1	\$503.00
19.	31	C.Y.	Medium Rip Rap with Type HR Fabric	\$46.00	\$1,426.00	31	\$1,426.00		\$0.00	31	\$1,426.00
20.	120	C.Y.	Heavy Rip Rap with Type HR Fabric	\$42.00	\$5,040.00	120	\$5,040.00		\$0.00	120	\$5,040.00
21.	300	S.Y.	Turf Reinforcement Mat and Erosion Control Mat (Class I, Type B)	\$22.00	\$6,600.00	300	\$6,600.00		\$0.00	300	\$6,600.00
22.	1	L.S.	Deconsolidate Topsoil	\$2,482.30	\$2,482.30	1	\$2,482.30		\$0.00	1	\$2,482.30
23.	1	Ea.	Trackout Control	\$1,200.00	\$1,200.00		\$0.00		\$0.00	0	\$0.00
24.	1,320	L.F.	Silt Fence	\$2.00	\$2,640.00	1,000	\$2,000.00		\$0.00	1,000	\$2,000.00
25.	1	Ea.	Ditch Check	\$100.00	\$100.00		\$0.00		\$0.00	0	\$0.00
26.	1.61	Ac.	Temporary Stabilization of Mesic Prairie Area (Temporary Seed and Mulch)	\$4,700.00	\$7,567.00	1.61	\$7,567.00		\$0.00	1.61	\$7,567.00
27.	1.09	Ac.	General Grass Restoration	\$5,000.00	\$5,450.00	1.09	\$5,450.00		\$0.00	1.09	\$5,450.00
28.	1	L.S.	Dewatering	\$3,200.00	\$3,200.00		\$0.00	1	\$3,200.00	1	\$3,200.00
29.	1,610	L.F.	Gravel Trench with 6 Inch Perforated Pipe (Undistributed)	\$32.75	\$52,727.50		\$0.00		\$0.00	0	\$0.00
30.	3	Ea.	4 Inch Gravel Trench Vent (Undistributed)	\$1,925.00	\$5,775.00		\$0.00		\$0.00	0	\$0.00
31.	1	Ea.	6 Inch Gravel Trench Flap Gate (Undistributed)	\$350.00	\$350.00		\$0.00		\$0.00	0	\$0.00
32.	101	L.F.	Ditching	\$7.00	\$707.00	101	\$707.00		\$0.00	101	\$707.00
33.	0	L.S.	Stockpile Excavated Material Onsite	\$12,500.00	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00
34.	1	L.S.	Autumn Heights Pond Trash Racks (Front and Top)	\$4,500.00	\$4,500.00		\$0.00	1	\$4,500.00	1	\$4,500.00
A-1	1	L.S.	Haul Excavated Material to the Farm Pit	\$12,500.00	\$12,500.00	1	\$12,500.00		\$0.00	1	\$12,500.00
A-2	1	L.S.	Grade and Compact Excavated Material in the Farm Pit	\$7,500.00	\$7,500.00	1	\$7,500.00		\$0.00	1	\$7,500.00
TOTAL (Items 1. through 34. & A1-A2, Inclusive)				\$237,730.30		\$162,261.21		\$7,700.00		Total \$169,961.21	

Retainage = \$0.00

Sub-Total: \$169,961.21

Previous Applications: \$156,505.45

Payment Certificate: \$13,455.76

: items not installed / not required



McMahon Associates, Inc.
1445 McMahon Drive P.O. Box 1025
Neenah, WI 54956 Neenah, WI 54957-1025
Telephone: (920)751-4200
FAX: (920)751-4284

APPLICATION FOR PAYMENT

(Owner)

TOWN OF LAWRENCE

PROJECT: DERION POND
CONTRACTOR: KRUCZEK CONSTRUCTION INC.
Contract No.: L0017-09-21-00515
Project No.: L0017-09-21-00515
Application No.: FINAL (#2)
Application Date: 8/15/22
Period From: 6/1/22 To 8/1/22

Application Is Made For Payment In Connection With The Above Contract.
The following documents are attached:

- ☐ Schedule Of Values
- ☐ Schedule Of Unit Prices
- ☐ Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	\$ <u>230,230.30</u>
Net Change Orders	\$ <u>237,730.30</u>
Current Contract Amount	\$ <u>169,411.21</u>

Completed To Date	\$ <u>169,411.21</u>
Retainage %	\$ <u>0</u>
Subtotal	\$ <u>169,411.21</u> (same)
Previous Applications	\$ <u>156,505.45</u>

Amount Due This Application: \$ 13,455.76

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the Contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said Contract, being Applications For Payment numbered 1 through _____ inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated AUGUST 15 20 22

KRUCZEK CONSTRUCTION INC.

By Wally Kruczek (contractor)
WALLY KRUCZEK V. P.
(name & title)

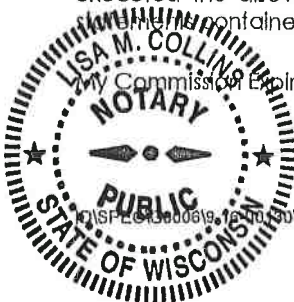
COUNTY OF
STATE OF

Before me on this 15 day of August 20 22 personally appeared Wally Kruczek
known to me who being duly sworn, did depose and say that he/she is the Vice President
(title) of the Contractor above mentioned; that he/she

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the
information contained therein are true, correct and complete.

My Commission Expires: 05-30-2025

Lisa M. Collins
(Notary Public)



To: TOWN OF LAWRENCE

From: KRUCZEK CONSTRUCTION

Contract: L0017-09-21-00515

Project: DERION POND

For work accomplished through the date of: 8/1/2022

1. Original Contract Price:		\$230,230.30
2. Add (Deduct) by Revised Quantities:		
3. Net change by Change Orders and Written Amendments (+ or -):		\$7,500.00
4. Current Contract Price (1 plus 2 plus 3):		\$237,730.30
5. Total completed and stored to date:		\$ 169,411.21
6. Retainage (per Agreement): * 5% of first 50% completed / 2.5% after 50% completed		169,411.21
* <u>5.00%</u> % of contract after 50% of total completed work:	\$	-
<u> </u> % of stored material:	\$	-
Total Retainage:		\$0.00
7. Total completed and stored to date less retainage (5 minus 6):		169,411.21
8. Less previous Application for Payments:		\$156,505.45
9. Due this Application (7 minus 8):		\$12,905.76

Record of Previous Payments:

1.	6/15/2022	\$156,505.45	4	
2.			5	
3.			6	

Sub-Total	\$156,505.45
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Accompanying Documentation:

SUBMITTED: Valley Forge Date: 8/15/22
By: _____
CONTRACTOR (Authorized Signature)

RECOMMENDED:

By: _____ Date: _____
ENGINEER (Authorized Signature)

APPROVED:

By: _____ Date: _____
OWNER (Authorized Signature)
APPROVED: _____

APPLICATION FOR PAYMENT

REQUE-A1:N56ST AND CERTIFICATE FOR PAYMENT, containing
CONTRACTOR'S signed Certification is attached.

REQUEST NUMBER: FINAL									
PROJECT NAME: DEROUIN POND									
ITEM NO.	DESCRIPTION OF WORK (B)	SCHEDULED QUANTITY (C)	UNIT	SCHEDULED AMOUNT	WORK COMPLETED PREVIOUS QUANTITY	WORK COMPLETED PREVIOUS REQUEST (E)	WORK COMPLETED THIS REQUEST (F)	ENGINEERS PROJECT NO:	FINAL
(A)	(B)	(C)	(D)			Amount	Quantity	Amount	Quantity
Base Bid									
1	COMMON EXCAVATION	24667	CY	\$ 51,060.69	24,730.00	\$ 51,191.10		\$	24730
2	REMOVE POOR SOIL AND REPLACE W/ CLAY LINER	1200	SY	\$ 7,200.00		\$ -		\$	0
3	GEO ENGINEER AND LETTER OF CERTIFICATION FOR POND LINER	1	LS	\$ 3,400.00	1.00	\$ 3,400.00		\$	1
4	DISK AND COMPACT SIDE SLOPES AND BOTTOM	8373	SY	\$ 2,093.25	8,745.00	\$ 2,186.25		\$	8745
5	CLAY DAM AND STORM SEWER THROUGH CLAY LINER	6	EA	\$ 170.00	6.00	\$ 1,020.00		\$	6
6	29X45 HERCP STORM	25	LF	\$ 162.00	25.00	\$ 4,050.00		\$	25
7	36" RCP STORM	114	LF	\$ 128.00	114.00	\$ 14,592.00		\$	114
8	30" RCP STORM	43	LF	\$ 110.00	43.00	\$ 4,730.00		\$	43
9	12" RCP STORM	32	LF	\$ 62.00	32.00	\$ 1,984.00		\$	32
10	29X45 HERCP APRON ENDWALL	1	EA	\$ 2,000.00	1.00	\$ 2,000.00		\$	1
11	29X45 HERCP APRON ENDWALL W/ TRASHGUARD	1	EA	\$ 3,315.00	1.00	\$ 3,315.00		\$	1
12	36" RCP APRON ENDWALL	3	EA	\$ 1,340.00	3.00	\$ 4,020.00		\$	3
13	30" RCP APRON ENDWALL	1	EA	\$ 1,175.82	1.00	\$ 1,175.82		\$	1
14	12" RCP APRON ENDWALL	1	EA	\$ 540.00	1.00	\$ 540.00		\$	1
15	12" RCP APRON ENDWALL W/ TRASH GUARD	1	EA	\$ 760.00	1.00	\$ 760.00		\$	1.0
16	STORM MH 5' DIA.	14.38	VF	\$ 877.00	14.38	\$ 12,611.36		\$	14.38
17	STORM MH 4' DIA.	4.02	VF	\$ 724.00	4.02	\$ 2,910.48		\$	4.02
18	FLIP GATE AND CAP W/ ORIFICE FOR 12" STORM	1	EA	\$ 503.00	1.00	\$ 503.00		\$	1
19	MED. RIP RAP W/ TYPE HR FABRIC	31	CY	\$ 46.00	31.00	\$ 1,426.00		\$	31
20	HEAVY RIP RAP W/ TYPE HR FABRIC	120	CY	\$ 42.00	120.00	\$ 5,040.00		\$	120
21	TURF REINFORCEMENT MAT W/ EMAT CL1 TYPE B	300	SY	\$ 22.00	300.00	\$ 6,600.00		\$	300
22	DECONSOLIDATE TOPSOIL	1	LS	\$ 2,482.30	1.00	\$ 2,482.30		\$	1
23	TRACKOUT CONTROL	1	EA	\$ 1,200.00		\$ -		\$	0
24	SILT FENCE	1320	LF	\$ 2.00	1,000.00	\$ 2,000.00		\$	1,000
25	DITCH CHECK	1	EA	\$ 100.00		\$ -		\$	0
26	TEMP. STABILIZATION OF MESIC PRAIRIE AREA (TEMP. SEED AND MULCH)	1.61	AC	\$ 4,700.00	1.61	\$ 7,567.00		\$	1.61
27	GENERAL GRASS RESTORATION	1.09	AC	\$ 5,000.00	1.09	\$ 5,450.00		\$	1.09
28	DEWATERING	1	LS	\$ 3,200.00		\$ -		\$ 3,200.00	0
29	GRAVEL TRENCH W/ 6" PERF PIPE	1610	LF	\$ 32.75		\$ -		\$	0
30	4" GRAVEL TRENCH VENT	3	EA	\$ 1,925.00		\$ -		\$	0
31	6" GRAVEL TRENCH FLAP GATE	1	EA	\$ 350.00		\$ -		\$	0
32	DITCHING	101	LF	\$ 7.00	101.00	\$ 707.00		\$	101
33	STOCKPILE EXCAVATED MATERIAL ON SITE	1	LS	\$ 12,500.00		\$ -		\$	0
34	AUTUMN HEIGHTS POND TRASH RACKS (FRONT AND TOP)	1	LS	\$ 4,500.00		\$ -		\$ 4,500.00	1
ALT. BID									
A1	HAUL EXCAVATED MATERIAL TO FARM PIT	1	LS	\$ 12,500.00	1.00	\$ 12,500.00		\$	1
A2	GRADE AND COMPACT EXCAVATED MATERIAL IN FARM PIT	1	LS	\$ 7,500.00	1.00	\$ 7,500.00		\$	1
A3	TEMP. STABILIZATION OF FARM PROPERTY (TEMP. SEED AND MULCH)	1.16	AC	\$ 2,650.00		\$ -		\$ 2,650.00	0
Total				\$ 230,230.30		\$ 162,261.21		\$ 7,150.00	
Less Retainage									
TOTAL									
Amount Previously Paid									
Amount Due This Request									

#13,455.76

AWS



Agenda Item Review

Meeting Date: November 28, 2022

Agenda Item#: 9

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Patrick Wetzel, Town Administrator
AGENDA ITEM: **consideration of I-41 overpass aesthetics for upcoming expansion project**

FISCAL IMPACT:

- | | |
|------------------------------|--|
| 1. Is there A Fiscal Impact? | <u>Possibly, if add beyond DOT specs</u> |
| 2. Is it Currently Budgeted? | N/A |

Item History

As part of the upcoming I-41 expansion project, the DOT has advised that they will be seeking certain standard aesthetics for the overpasses at CTH S, Little Rapids Road and the new interchange at Southbridge Rd/Orange Ln.

There is a standard package the DOT will include as part of their costs of the project. If there are any add-ons or additional items the Town would like to add for materials, look, etc... it would be at the Town's expense. We'll review the info provided by the DOT at the meeting. Some example info is included in the packet.

Recommended Action By Town Board:

Will review and discuss aesthetics for the bridges and overpasses for the I-41 upgrade project.

DRAFT

6/23/2022



I-41

NO COST AESTHTIC ALTERNATIVE



Agenda Item Review

Meeting Date: November 28, 2022
Agenda Item#: 10

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Patrick Wetzol, Town Administrator
AGENDA ITEM: **Update Only – Comp Plan Citizen Advisory Committee Ad for Volunteers**

FISCAL IMPACT:

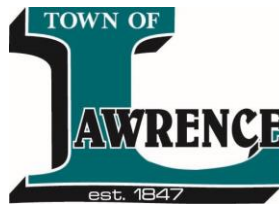
- | | |
|------------------------------|------------|
| 1. Is there A Fiscal Impact? | <u>N/A</u> |
| 2. Is it Currently Budgeted? | <u>N/A</u> |

Item History

As part of the comp plan update in 2023, we've discussed the process to solicit volunteers for the citizen advisory committee. The deadline we've advertised is November 28th, the date of the meeting. We've informed interested applicants that the board would review the list of those interested in December.

Recommended Action By Town Board:

No action. Will informally discuss the status of volunteers applying for the advisory committee.



Comprehensive Plan Advisory Committee Resident Application Form

The Town of Lawrence Comprehensive Plan Advisory Committee provides direction and input to assist in updating the Town's Comprehensive Plan. The Town of Lawrence is seeking approximately 10 residents to participate as a Comprehensive Plan Advisory Committee Member.

Town Residents interested are invited to submit applications until November 28, 2022.

CONTACT INFORMATION

Name:

Home Address:

Phone Number:

Email Address:

ROLES & RESPONSIBILITIES

The Advisory Committee members are advisors to the Comprehensive Plan and act as community liaisons throughout the Comprehensive Plan update process. Advisory Committee members play an important role in ensuring that diverse community perspectives are represented.

The timeframe for the Advisory Committee member involvement is January 2023 to December 2023. Twelve (12) to fifteen (15) meetings are anticipated.

The responsibilities of Advisory Committee members are to:

- Attend Comprehensive Plan meetings;
- Review and provide feedback on draft documents;
- Attend community engagement sessions, and to listen, share information, and help facilitate as requested by the Project Moderator.
- Work collaboratively and be open to a variety of ideas and views for the future of the Town of Lawrence.



(920) 336-9131



townlaw@lawrencewi.gov



www.lawrencewi.gov



(920) 336-9193



TELL US ABOUT YOURSELF

Summarize your background. Please list your relevant skills, experience, and interests.

Please describe your community involvement (both past and present).

DECLARATION

I certify that, to the best of my knowledge, the above information is true and correct and that I understand the commitments required of me.

Applicant Signature

Date

Submit application by November 28, 2022 to:
Town of Lawrence | 2400 Shady Court | De Pere, WI 54115
Email: townlaw@lawrencewi.gov



(920) 336-9131



townlaw@lawrencewi.gov



www.lawrencewi.gov



(920) 336-9193