

Town of Lawrence
Town Board Meeting
Town Hall 2400 Shady Court, De Pere WI 54115
Monday, January 9, 2023
Regular Meeting at 6:30 P.M.

Discussion and Action on the following:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Public comments upon matters not on agenda or other announcements
6. Consider minutes of December 12 and 27, 2022, Town Board Meetings
7. Consideration of payment of due invoices
8. Presentation by State Representative Sortwell: Chief Bani Recognition
9. Consideration of Resolution 2023-001 – Recognition of Police Chief Randy Bani’s Public Service
10. Oath/Swearing in of new Hobart-Lawrence Police Chief Michael Renkas
11. Review of Recommendations and Reports from Planning & Zoning Board:
 - a. Consideration of Final Plat Review for Shady Court Subdivision Plat at Parcel L-458-7 (Lot 4) by
Town of Lawrence
12. Consideration of Resolution 2023-002 Building Permit and Miscellaneous Fee Schedules
13. Update on Comp Plan – Public Participation and Citizen Advisory Committee
14. Consideration of Public Works Employee Initial Issue Clothing and Clothing Allowances
15. Consideration of I-41 Overpass Aesthetics for Upcoming Expansion Project
16. Consideration of Water/Sewer Budgets
17. Administrator/Staff Reports
18. Future Agenda Items
19. **Closed Session** Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Land Sales/ TID #1 #2 Development*)
20. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats
21. Adjourn

Patrick Wetzels for Dr. Lanny J. Tibaldo

Posted at the following on January 6, 2023:

- *Town Hall, 2400 Shady Ct*
- *Posted to the Town Website*
- *Notice to News Media*

NOTE: Any person wishing to attend this meeting who, because of disability requires special accommodations, should contact Town Clerk-Treasurer Cindy Kocken, at 920-347-3719 at least 2 business days in advance so that arrangements can be made.

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, December 12, 2022

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:33 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brien, Kari Vannieuwenhoven, Tonya Wagner, Tom Perock

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining Building Inspector/Zoning Administrator, Kurt Minten, Fire Chief; Randy Bani, Police Chief; Michael Renkas, Police Captain

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brien made the motion to approve the agenda as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

Resident, Larry Boldt, 2029 Little Rapids Road, commented on Little Rapids Rd business storing materials outside of building/fencing area.

6. Consideration of November 28, 2022, Town Board Meeting Minutes:

Supervisor Wagner made the motion to approve the November 28, 2022, Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Brien made the motion to approve the payment of due invoices as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

8. Public Hearing: Conditional Use Permit request for Temporary Communication Tower at 2901 Lawrence Drive at Parcel L-469 by Verizon Wireless:

Supervisor Perock made the motion to open the public hearing at 6:37pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Peter Schom spoke on behalf of the applicant for the project.

Nick and Bev Beno, 2936 Lawrence Drive; provided written comment regarding the process of a conditional use permits.

Chairman Tibaldo asked if there are any comments. None heard.

Supervisor Brien made the motion to close the public hearing at 6:39pm. Supervisor Perock seconded the motion. The motion carried unanimously.

9. Consideration of Conditional Use Permit request for Temporary Communication Tower at 2901 Lawrence Drive at Parcel L-469 by Verizon Wireless:

Supervisor Brien made the motion to approve the Conditional Use Permit request for Temporary Communication Tower at 2901 Lawrence Drive at Parcel L-469 by Verizon Wireless as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

10. Public Hearing: Change of zoning from Agricultural (A-1) to Estate Residential (ER) on Lot 1 and 2 of approved CSM on parent parcel L-27-1, property located at Lost Dauphin/Golden Glow, by Mau & Assoc:

Supervisor Brien made the motion to open the public hearing at 6:41pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Scott Zittlow, 2238 Golden Glow Road, provided written statement with no objections to the change of zoning.

Rebecca Lewis, 3642 Old Military Road, spoke on behalf of the proposed change of zoning. Clare Signorelli, 3357 Lost Dauphin; questioned the extension of utilities in the area. Chairman Tibaldo asked if there are any comments. None heard. Supervisor Perock made the motion to close the public hearing at 6:43pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

11. Consideration of change of zoning from Agricultural (A-1) to Estate Residential (ER) on Lot 1 and 2 of approved CSM on parent parcel L-27-1, property located at Lost Dauphin/Golden Glow, by Mau & Assoc:

Supervisor Perock made the motion to approve the change of zoning from Agricultural (A-1) to Estate Residential (ER) on Lot 1 and 2 of approved CSM on parent parcel L-27-1, property located at Lost Dauphin/Golden Glow, by Mau & Assoc. as presented. Supervisor Brienens seconded the motion. Supervisor Wagner abstained. Motion carried 4-0.

12. Consideration of Liquor License Application Amendment for the remainder of license period of July 1, 2022 – June 30, 2023 - Sgambati's New York Pizza/Agent Brandon Kofler:

The addition of an owner to LegitMoney LLC requires Town Board approval to the current liquor license for Sgambati's New York Pizza. Tara Mannebach has been added to the amended application. Police Chief Bani gives his approval as a result of the background check as long as there are no violations that would jeopardize the status of the liquor license at this place of business.

Supervisor Perock made the motion to approve the Liquor License Application amendment for the remainder of license period of July 1, 2022 – June 30, 2023 - Sgambati's New York Pizza/Agent Brandon Kofler as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

13. Update on Comp Plan Update Process – Public Participation and Citizen Advisory Committee:

The Town has committed to updating the Comprehensive Plan in 2023 and as part of that process the Town needs to adopt a public participation plan and appoint a citizen advisory committee to complete the work related to the Comp Plan Update. No action taken.

14. Consideration of Increase for Planning & Zoning Board Member Meeting Attendance Stipend

Supervisor Brienens made the motion to approve increase for Planning & Zoning Board member meeting attendance stipend to \$40 per meeting as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

15. Consideration of Police Department K-9 Purchase Agreement (Planning for Bax's Retirement)

With the upcoming retirement for K-9 Officer Bax, the agreement allows Sgt. Tremel to keep Bax as a family pet.

Supervisor Perock made the motion to approve the Police Department K-9 Purchase and Indemnification Agreement as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

16. Consideration of Security Camera System Upgrade: Town Hall Campus:

Supervisor Perock made the motion to approve the Security Camera System Upgrade for Town Hall Campus in the amount of \$10,081.67 by using ARPA grant money for purchase as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

17. Consideration of Fire Department Replacing Fire Department AED Units:

Supervisor Perock made the motion to approve the Fire Department replacing 6 Fire Department AED Units in the amount of \$11,288.70 by using ARPA grant funds for purchase as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

18. Consideration of Town Insurance Program Changes for 2023:

Administrator Patrick Wetzel reviewed the transition of the health insurance to the state health insurance program and the eligibility of employees to participate in the program. Also discussed was the Town's property, liability, and workers comp insurance. No action taken.

19. **Consideration of Resolution 2022-011 Authorizing Purchase of Lawrence Parkway corridor land from Integrated Public Resources, LLC – Phase II:**
Supervisor Perock made the motion to approve Resolution 2022-011 Authorizing Purchase of Lawrence Parkway corridor land from Integrated Public Resources, LLC – Phase II in the amount of \$2,320,200.96 plus closing costs as presented. Supervisor Brienens seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. Motion carried unanimously.
20. **Review of Water and Sanitary Sewer Utility Rates:**
Administrator Patrick Wetzel reviewed the history of the water and sanitary sewer rates stating that there has been a considerable number of years that the water and sanitary sewer rates have been adjusted.
21. **Consideration of Rescheduling the December 26th Regular Town Board Meeting Due to Holiday:**
Supervisor Perock made the motion to cancel the December 26th regular Town Board Meeting due to the holiday and reschedule to Tuesday, December 27th at 3:00pm. Supervisor Wagner seconded the motion. The motion carried unanimously.
22. **Administrator/Staff Reports**
Staff reports were given.
23. **Future Agenda Items:**
a. Comprehensive Plan Public Participation
b. Town Insurance Program Changes for 2023
c. Sanitary Sewer Utility Rates
d. Swearing in of new Police Chief, Mike Renkas
24. **Closed Session:** Supervisor Brienens made the motion at 8:35pm to move into closed session. Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Land Sales/Development*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*2023 Wages and Police Chief Employment Agreements*). Supervisor Wagner seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. Motion carried unanimously.
25. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**
Supervisor Perock made motion to return to regular open session at 9:22pm. Supervisor Wagner seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Supervisor Wagner, aye; Chairman Tibaldo, aye. The motion carried unanimously.
a. Supervisor Brienens made the motion to approve the 2023 wages as discussed. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
b. Supervisor Brienens made the motion to approve both Police Chief's employment agreements as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
26. **Adjourn:**
Supervisor Perock made the motion at 9:24pm to adjourn the meeting. Supervisor Wagner seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer

Town of Lawrence
Proceedings of the SPECIAL Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Tuesday, December 27, 2022

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 3:05 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kari Vannieuwenhoven, Tonya Wagner, Tom Perock

Others in Attendance: Patrick Wetzol, Administrator; Cindy Kocken, Clerk-Treasurer; Kurt Minten, Fire Chief; Randy Bani, Police Chief; Michael Renkas, Police Captain

Excused: Supervisor Kevin Brien

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Perock made the motion to approve the agenda as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

Supervisor Perock commended the Lawrence Public Works department for a job well done from the recent snow event over the holiday weekend.

Chairman Tibaldo announced the next HALO meeting will be on January 17th at the Village of Howard.

6. Consideration of payment of due invoices:

Supervisor Perock made the motion to approve the payment of due invoices as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

7. Review of Recommendations and Reports from Planning & Zoning Board:

- a. Set Public Hearing** for Conditional Use Permit (CUP) for Commercial Development at 2979 Williams Grant Dr on Parcel L-40-2 by Dan Doyan:

Supervisor Perock made the motion to set the public hearing on January 23, 2023, for Conditional Use Permit (CUP) request for Commercial Development at 2979 Williams Grant Dr on Parcel L-40-2 by Dan Doyan. Supervisor Vannieuwenhoven seconded the motion. Supervisor Wagner abstained. Motion carried 3-0.

8. Consideration of Request to Purchase New Handguns for Hobart-Lawrence Police Department:

Captain Renkas presented a comparison of two options for new handguns for the Hobart-Lawrence Police Department.

Supervisor Perock made the motion to approve the purchase of 15 new Staccato 2011 handguns as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

9. Consideration of Town Insurance Programs for 2023:

Supervisor Vannieuwenhoven made the motion to approve the employee eligibility requirements for the Town health insurance program as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

Supervisor Perock made the motion to approve the insurance programs for property, liability, and work comp coverage via Horton, with Glatfelter and Bitco carriers as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

10. Consideration of I-41 Overpass Aesthetics for Upcoming Expansion Project:

Administrator Patrick Wetzel reviewed the options for the I-41 overpass aesthetics for the upcoming expansion project. No action taken.

11. Consideration of Resolution 2022--012 Comprehensive Plan Update-Public Participation Plan:

Supervisor Perock made the motion to approve Resolution 2022-012 Comprehensive Plan Update-Public Participation Plan as presented. Supervisor Wagner seconded the motion.

Roll call vote: Supervisor Wagner, aye; Supervisor Vannieuwenhoven, aye; Supervisor Perock, aye; Chairman Tibaldo, aye. Motion carried 4-0.

12. Consideration of 2023 Sanitary Sewer Budget and Volumetric Rates:

Supervisor Perock made the motion to increase the sanitary sewer volume rate by .59 cents as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously. No action on 2023 Sanitary Sewer Budget.

13. Consideration of Quote to Replace Town Hall Meeting Chairs:

Supervisor Perock made the motion to approve the purchase of 12 new Town Hall meeting room chairs in the amount of \$3,770.40 as presented. Supervisor Wagner seconded the motion. The motion carried unanimously.

14. Administrator/Staff Reports

Staff reports were given.

15. Future Agenda Items:

- a. Utility Budgets
- b. I-41 Overpass Aesthetics for Upcoming Expansion Project
- c. Swearing in of new Police Chief, Mike Renkas

16. Adjourn:

Supervisor Perock made the motion at 4:14pm to adjourn the meeting. Supervisor Wagner seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer

Report Criteria:

Detail report.
Invoices with totals above \$.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Advocate Aurora EAP								
1103	Advocate Aurora EAP	010323	Training Minten	01/03/2023	50.00	.00		
1103	Advocate Aurora EAP	010323	Training Wetzel	01/03/2023	50.00	.00		
Total Advocate Aurora EAP:					100.00	.00		
Associated Appraisal Consultan, Inc								
31	Associated Appraisal Consultan, I	166123	Town Assessor	01/01/2023	1,529.86	.00		
Total Associated Appraisal Consultan, Inc:					1,529.86	.00		
Broadway Automotive								
63	Broadway Automotive	753374	Fire Chief Car	12/29/2022	2,837.73	.00		
Total Broadway Automotive:					2,837.73	.00		
Civic Systems LLC								
101	Civic Systems LLC	CVC22782	Annual Support for Software-GF	01/01/2023	1,742.50	.00		
101	Civic Systems LLC	CVC22782	Annual Support for Software-WF	01/01/2023	3,485.00	.00		
101	Civic Systems LLC	CVC22782	Annual Support for Software-SF	01/01/2023	1,742.50	.00		
Total Civic Systems LLC:					6,970.00	.00		
Complete Office								
1010	Complete Office	81179	Chairs for Conference Room	01/01/2023	3,779.40	.00		
Total Complete Office:					3,779.40	.00		
Custom Fire Apparatus Inc.								
502	Custom Fire Apparatus Inc.	0022054-IN	Turn Signal	12/28/2022	66.41	.00		
Total Custom Fire Apparatus Inc.:					66.41	.00		
Debruin, Robert								
1102	Debruin, Robert	L-350-62	Storm Water Refund	12/28/2022	1,038.83	.00		
1102	Debruin, Robert	L-350-62	Garbage Refund	12/28/2022	144.35	.00		
Total Debruin, Robert:					1,183.18	.00		
Kocken Bros Trucking & Excavating								
253	Kocken Bros Trucking & Excavati	123122	Sannas House	12/31/2022	545.90	.00		
Total Kocken Bros Trucking & Excavating:					545.90	.00		
Kundinger, Inc								
883	Kundinger, Inc	50725476	Fire Repairs	01/03/2023	137.28	.00		
Total Kundinger, Inc:					137.28	.00		
Mail Haus, Inc								
410	Mail Haus, Inc	174870	Water Billing- Water Fund	12/23/2022	679.45	.00		
410	Mail Haus, Inc	174870	Water Billing-Sewer Fund	12/23/2022	679.45	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Mail Haus, Inc:					1,358.90	.00		
McMahon Associates, Inc.								
285	McMahon Associates, Inc.	0928007	Sewer LE2 Planning	09/20/2022	6,324.60	6,324.60	12/28/2022	
285	McMahon Associates, Inc.	0928448	Sewer LE2 Planning	10/24/2022	2,457.30	2,457.30	12/28/2022	
285	McMahon Associates, Inc.	0928817	American Sewer Connections - N	11/18/2022	985.80	985.80	12/28/2022	
285	McMahon Associates, Inc.	0928819	Sewer LE2 Planning	11/18/2022	4,398.00	4,398.00	12/28/2022	
285	McMahon Associates, Inc.	0929122	American Sewer Connections - N	12/08/2022	1,268.74	1,268.74	12/28/2022	
Total McMahon Associates, Inc.:					15,434.44	15,434.44		
Menards Inc								
286	Menards Inc	9262	Shop Supplies	12/28/2022	83.10	.00		
286	Menards Inc	9341	Truck maintenance	12/29/2022	63.92	.00		
Total Menards Inc:					147.02	.00		
Minten, Kurt								
258	Minten, Kurt	060222	Water Training	12/31/2022	125.00	.00		
Total Minten, Kurt:					125.00	.00		
Quill Corporation								
349	Quill Corporation	29650268	Office Supplies-General Fund	12/16/2022	34.99	.00		
349	Quill Corporation	29650268	Office Supplies-Water Fund	12/16/2022	17.50	.00		
349	Quill Corporation	29650268	Office Supplies-Sewer Fund	12/16/2022	17.49	.00		
Total Quill Corporation:					69.98	.00		
R. Lewis Technologies, Inc								
815	R. Lewis Technologies, Inc	12978	Fire Dept Supplies	12/23/2022	74.88	.00		
Total R. Lewis Technologies, Inc:					74.88	.00		
Ruechel, Brian C.								
1012	Ruechel, Brian C.	123122	Financial Consultant	12/31/2022	1,575.00	.00		
Total Ruechel, Brian C.:					1,575.00	.00		
Tim Halbrook Builders								
601	Tim Halbrook Builders	22-05-0005	Contractor Deposit Refund-2925-	01/03/2023	1,000.00	.00		
Total Tim Halbrook Builders:					1,000.00	.00		
Truck Equipment Inc.								
429	Truck Equipment Inc.	1032518-00	Snow Plow Repairs	01/03/2023	110.69	.00		
Total Truck Equipment Inc.:					110.69	.00		
Village of Ashwaubenon								
448	Village of Ashwaubenon	6260	4th Qtr Water Usage	12/29/2022	173.68	.00		
Total Village of Ashwaubenon:					173.68	.00		
Winter Equipment								
510	Winter Equipment	IV54246	Snowplow Parts	12/27/2022	43.70	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Winter Equipment:					43.70	.00		
Grand Totals:					37,263.05	15,434.44		

Dated: _____

Town Chairman: _____

Town Supervisor: _____

Clerk/Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$.00 included.

Paid and unpaid invoices included.

**TOWN OF LAWRENCE
RESOLUTION #2023-001**

**RECOGNIZING AND HONORING POLICE CHIEF RANDY BANI FOR HIS SERVICE TO THE
TOWN OF LAWRENCE AND VILLAGE OF HOBART**

WHEREAS, Randy Bani began in law enforcement, fire and rescue services in 1981 after completing his degree in Criminal Justice; and

WHEREAS, Randy was trained and certified in police, fire and rescue services and held many titles & ranks during his career, achieving investigator, firefighter and paramedic status; and

WHEREAS, Randy retired from Ashwaubenon Public Safety in 2010, although he joined the Hobart/Lawrence Police Department in April 2003 as a part-time investigator; and

WHEREAS, Randy was selected to the FBI National Academy in 2004, which accepts than one percent of its applicants, and, while at the Academy, he was promoted to Chief of Police for the Hobart-Lawrence Police Department, and carefully juggled both careers in law enforcement until his retirement from Ashwaubenon; and

WHEREAS, the Hobart-Lawrence Police Department, under Randy's guidance and leadership, has grown along with the two communities it serves and protects, expanding to include a Police Captain, two Sergeants, a donation-funded K-9 program and a legion of dedicated officers who provide 24-hour coverage to each community; and

WHEREAS, Hobart and Lawrence are consistently ranks as one of the safest areas to live and work in Wisconsin, and an integral component in those rankings has been the steady hand at the top; and

WHEREAS, Randy has officially retired as Police Chief of the Hobart-Lawrence Police Department as of January 2nd, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Supervisors of the Town of Lawrence, Brown County, Wisconsin doe hereby acknowledge and honor the contributions and service to the Hobart-Lawrence Police Department, and to the residents of both communities, that Randy Bani has provided for the past two decades, and does hereby encourage all residents in joining with them in wishing him a well-deserved, long retirement.

Approved and adopted by the members of the Town Board of Supervisors of the Town of Lawrence, Brown County, State of Wisconsin this 9th day of January 2023.

Vote: ___ -Aye
 ___ -Nay

Town of Lawrence

Dr. Lanny J. Tibaldo, Town Chairperson

Attest:

Cindy Kocken, Town Clerk-Treasurer

LAW ENFORCEMENT

OATH OF HONOR



On my honor, I will never
betray my badge, my integrity,
my character or the public trust.

I will always have the courage to hold
myself and others accountable for our
actions.

I will always uphold the
constitution, my community, and the
agency I serve.

1/9/2023

MICHAEL A. RENKAS

HOBART-LAWRENCE POLICE DEPARTMENT

OATH OF OFFICE



STATE OF WISCONSIN)
COUNTY OF BROWN)
VILLAGE OF HOBART/ TOWN OF LAWRENCE)

I, Michael Allen Renkas, who have been appointed to the office of Police Chief, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability, so help me God.

Subscribed and sworn to before
me this 9th day of January, 2023.

CINDY KOCKEN
CLERK-TREASURER

1/9/2023

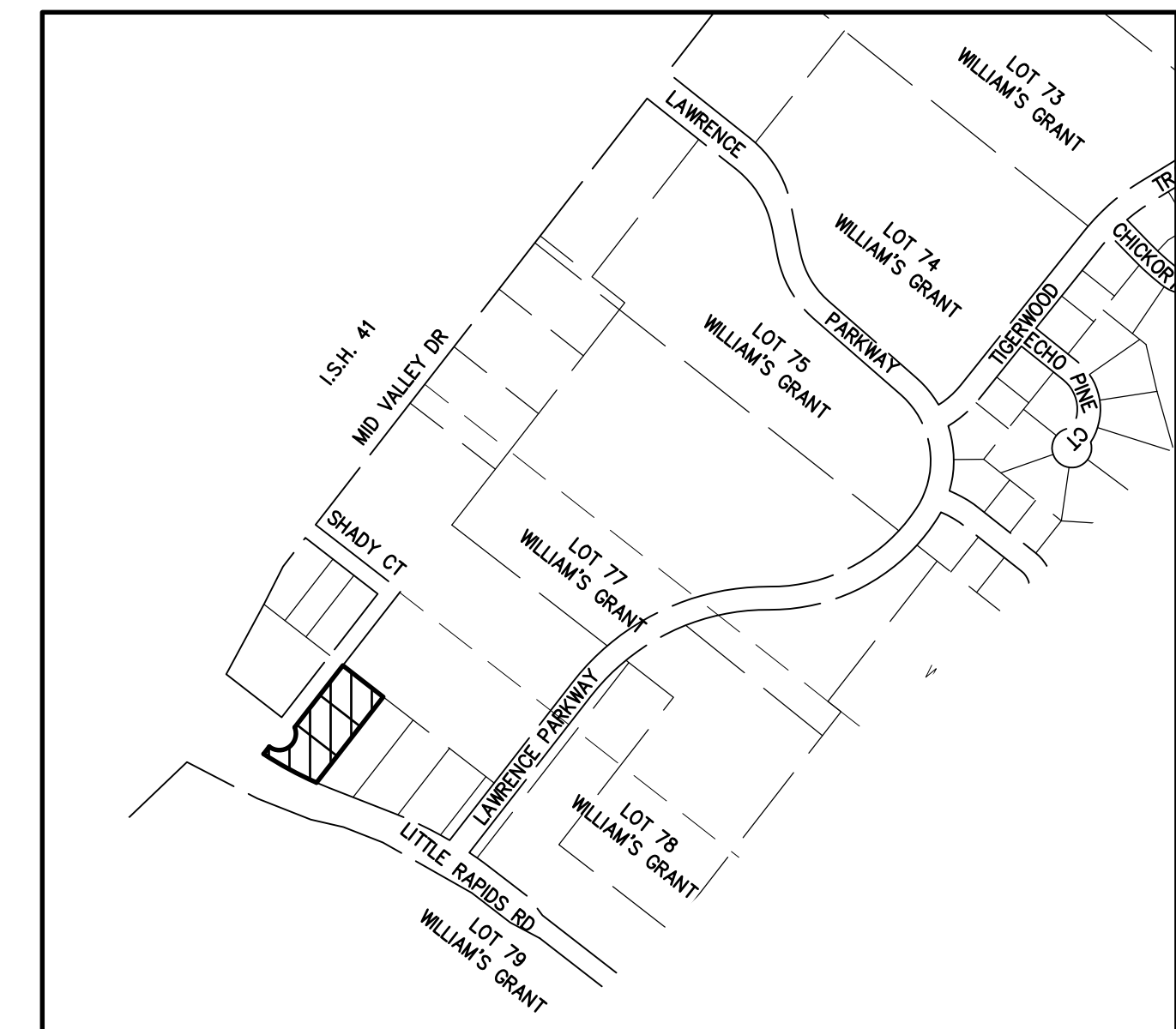
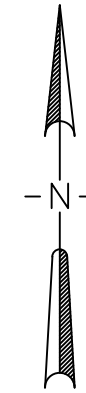
MICHAEL A. RENKAS

ALL OF LOT 4 OF CERTIFIED SURVEY MAP No. 9269, RECORDED AS DOCUMENT No 2942268, LOCATED IN LOTS 78 AND 79 OF THE RECORDED PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

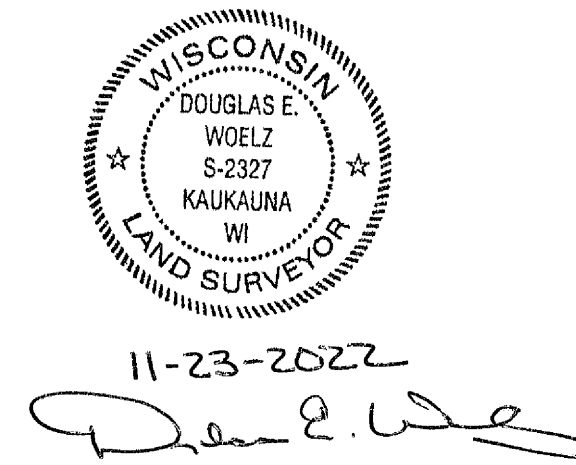
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SCALE - FEET



LOCATION MAP
PLAT OF THE SUBDIVISION OF WILLIAM'S GRANT,
TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN



Revised this 14th day of December 2022


There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____



Department of Administration

LEGEND

- - 1.315" O.D. IRON PIPE FOUND
 - CERTIFIED LAND CORNER
 BROWN COUNTY
 S.F. - SQUARE FEET
 () - RECORDED BEARING AND/OR DISTANCE
 _____ - RIGHT-OF-WAY (R.O.W.) LINE
 _____ - PROPERTY LINE
 _____ - SECTION LINE

ALL OTHER LOT CORNERS STAKED WITH 1 5/16"
OUTSIDE DIAMETER X 18" ROUND IRON PIPE,
WEIGHING 1.68 LBS./LIN. FT.

OWNER & SUBDIVIDER:
TOWN OF LAWRENCE
2400 SHADY CT
DE PERE WI 54115

LAND SURVEYOR:
DOUGLAS E. WOELZ
MCMAHON ASSOCIATES
1445 MCMAHON DRIVE
NEENAH, WISCONSIN 54956
PHONE #920-751-4200

OBJECTING AUTHORITIES:

OBJECTING AUTHORITIES:
- DEPARTMENT OF ADMINISTRATION

APPROVING AUTHORITIES:

APPROVING AUTHORITIES:
 - TOWN OF LAWRENCE
 - CITY OF DE PERE
 - BROWN COUNTY PLANNING COMMISSION

SHEET 1 OF 2

THIS INSTRUMENT DRAFTED BY: Marty Abing

McMAHON
ENGINEERS ARCHITECTS
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
www.mcmgrp.com

SHADY COURT SUBDIVISION

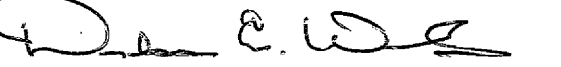
ALL OF LOT 4 OF CERTIFIED SURVEY MAP No. 9269, RECORDED AS DOCUMENT No
2942268, LOCATED IN LOTS 78 AND 79 OF THE RECORDED PLAT OF THE SUBDIVISION
OF THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, Douglas E. Woelz, Wisconsin Professional Land Surveyor S-2327, certify that I have surveyed, divided and mapped All of Lot 4 of Certified Survey Map No. 9269, Recorded as Document No. 2942268, located in Lots 78 and 79 of the recorded plat of the Subdivision of the William's Grant, Town of Lawrence, Brown County, Wisconsin containing 52,755 square feet (1.211 acres) of land.

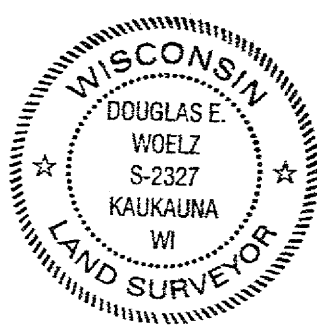
That I have made such survey, land division, and plat under the directions of the owners of said land. That such plat is a correct representation of all exterior boundaries of the land surveyed and the subdivision thereof made. That I have fully complied with the provisions of chapter 236 of the Wisconsin Statutes and the Subdivision regulations of the Town of Lawrence and Brown County in surveying, dividing and mapping the same.

Dated this 23rd day of November, 2022



Douglas E. Woelz, PLS-2327
Wisconsin Professional Land Surveyor

Revised this 14th day of December 2022



TOWN OF LAWRENCE APPROVAL:

We hereby certify that Shady Court Subdivision in the Town of Lawrence, Brown County was approved and accepted by the Town Board of the Town of Lawrence on this _____ day of _____, 20____.

Town Chairperson — Dr. Lanny J. Tibaldo Date

STATE OF WISCONSIN

)ss
COUNTY OF BROWN

I, Cindy Kocken, being the duly elected, qualified and acting clerk of the Town of Lawrence, Brown County do hereby certify that the Town Board of the Town of Lawrence passed by voice vote on this _____ day of _____, 20____ authorizing me to issue a certificate of approval of Shady Court Subdivision, Town of Lawrence as owners, upon satisfaction of certain conditions, and I do also hereby certify that all conditions were satisfied and the APPROVAL WAS GRANTED AND EFFECTIVE ON THE _____ day of _____, 20____.

Dated _____
Clerk — Cindy Kocken

LOT DRAINAGE RESTRICTIVE COVENANT:

THE LAND ON ALL SIDE AND REAR LOT LINES OF ALL LOTS SHALL BE GRADED BY THE LOT OWNER AND MAINTAINED BY THE ABUTTING PROPERTY OWNERS TO PROVIDE FOR ADEQUATE DRAINAGE OF SURFACE WATER.

CERTIFICATE OF COUNTY TREASURER

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed tax sales and no unpaid taxes or special assessments affecting any of the lands included in Shady Court Subdivision as of the date listed below.

County Treasurer Date
Paul D. Zeller

EXTRATERRITORIAL REVIEW CITY OF DE PERE

Approved by the City of De Pere, Common Council on this _____ day of _____, 20____.

Carey E. Danen, City Clerk Date

BROWN COUNTY PLANNING COMMISSION APPROVAL

Approved by the Brown County Planning Commission this _____ day of _____, 20____.

Karl Mueller, Senior Planner, Brown County Planning Commission

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by Town of Lawrence as Grantors, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

WISCONSIN BELL, INC. doing business as AT&T Wisconsin, a Wisconsin corporation Grantee,

TIME WARNER ENTERTAINMENT COMPANY, LP, Grantee,

BROWN COUNTY C-LEC, LLC, Grantee, and

CHARTER TELECOMMUNICATIONS OPERATING, LLC, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

NO UTILITY TRANSFORMERS OR PEDESTALS ARE TO BE SET WITHIN 2 FEET OF A LOT CORNER MONUMENT.

NO CONDUCTORS ARE TO BE BURIED WITHIN 1 FOOT OF A LOT CORNER MONUMENT.

NOTES:

A SHORELAND PERMIT FROM THE BROWN COUNTY ZONING ADMINISTRATOR'S OFFICE IS REQUIRED FOR LOTS 2 AND 3 PRIOR TO CONSTRUCTION, FILL, EXCAVATION, OR GRADING ACTIVITY WITHIN 300 FEET OF THE ORDINARY HIGH WATER MARK (OHWM) OF NAVIGABLE RIVERS OR STREAMS.

DUE TO WETLANDS, INDICATOR SOILS, AND/OR WATERWAYS ON THE SUBJECT PROPERTY, COORDINATE WITH THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES REGARDING POTENTIAL 'PROTECTIVE AREAS' ON THE PLAT.

THE PROPERTY OWNERS, AT THE TIME OF CONSTRUCTION, SHALL IMPLEMENT THE APPROPRIATE SOIL EROSION CONTROL METHODS OUTLINED IN THE WISCONSIN CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL TECHNICAL STANDARDS (AVAILABLE FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES) TO PREVENT SOIL EROSION. HOWEVER, IF AT THE TIME OF CONSTRUCTION THE TOWN HAS AN ADOPTED SOIL EROSION CONTROL ORDINANCE, IT SHALL GOVERN OVER THIS REQUIREMENT. THIS PROVISION APPLIES TO ANY GRADING, CONSTRUCTION, OR INSTALLATION-RELATED ACTIVITIES.

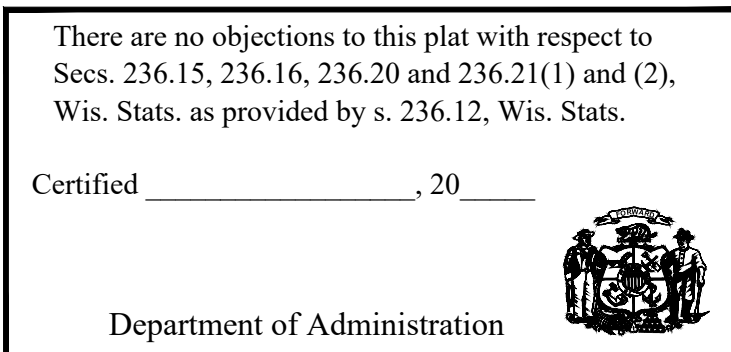
ALL LOTS TO BE SERVICED WITH MUNICIPAL UTILITIES TO INCLUDE: STORM SEWER, SANITARY SEWER AND WATER MAIN.

SANITARY SEWER, WATERMAIN, and SURFACE WATER DRAINAGE EASEMENT PROVISIONS

A perpetual easement to the Town of Lawrence Per Certified Survey Map No. 9269 with the right to erect, construct, install and lay, and thereafter use, operate, inspect, repair, maintain, replace and remove, sanitary sewer, watermain, and surface water drainage facilities over the Northerly 20.00 feet of Lot 1 of this Plat. Together with the right of ingress and egress over Lot 1 for the purpose of this easement.

There will be no payment by the Town of Lawrence for any damages present or future to the owner of Lot 1 by reason of the installation, operation, and maintenance of the structures or improvements referred to herein. The Town of Lawrence covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to Lot 1.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of the Town of Lawrence, its successors and assigns.



SHEET 2 OF 2

THIS INSTRUMENT DRAFTED BY: Marty Abing

McMAHON
ENGINEERS ARCHITECTS
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
www.mcmgrp.com



Agenda Item Review

Meeting Date: 1/9/23

Agenda Item#: 12

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Town Board of Supervisors

REPORT FROM: Scott Beining, Cindy Kocken, Patrick Wetzel

AGENDA ITEM: **Resolution 2023-002 Fee Schedule Update – Build Insp / General / Misc**

Fee Schedule Update

Our fees related to building/zoning were generally left unchanged from 2010 to 2019. In 2019 we made some adjustments to keep fees in line with costs of processing permits through the office. It is now 2023 and the adjustments proposed will help keep fees in line with the rising costs associated with labor and general cost increases seen everywhere. Even with these increases, The Town remains among the lowest when compared to neighboring communities when it comes to permit fees. The changes included in the fee schedule are based on the following...

- Inspection fees would increase \$50 per permit to cover time involved in conducting plan review and inspections.
- Administrative fees would increase by \$25 to cover administrative time to process permits and help offset costs of software and processes that will help streamline the permit process and improve permit processes.
- State seal fee increase of \$5 helps offset the increased cost of postage associated with the seals.
- Minor commercial permit fees increase \$50, but the value also increases from \$10,000 to \$20,000. This fee is used as a “catch all” option for minor renovations.
- Lateral Inspection fee increase of \$50 covers time spent on jobsite inspections by Public Works/Inspectors
- Inspection fees associated with electrical services, HVAC, remodels, Plumbing, etc. increase \$15-\$25 to offset time spent on inspections.
- In-ground pools and deck fees increase \$25 to offset required inspections.
- Fences and culvert fees increase by \$25 to offset review of plans and permits.
- Fire dept. Lock box fees increase to cover cost of Lock Boxes ordered through third party supplier.

- Storm Water Management fees are charged based on a formula developed by McMahon, This fee accounts for engineering review as well as site inspections required by WDNR and our MS4 obligations. (attach form)
- Fire Suppression Fee (Commercial) future details to come with new fee to help recover costs.
- *Provisional Liquor License* fee allows an establishment to continue to operate until the Town Board acts on submitted application.
- *Publication Fee* is charged to each liquor license applicant to cover the cost for the required legal ad before liquor licenses are presented to the Town Board for consideration.
- *Storm Water Utility ERU Fee* – Increased with Town Budget to \$13.00 per ERU annually

TOWN OF LAWRENCE

RESOLUTION 2023-002 AUTHORIZING AN INCREASE IN THE TOWN OF LAWRENCE BUILDING PERMIT and MISCELLANEOUS FEE SCHEDULES

WHEREAS, the Town of Lawrence wishes to amend the existing Building Permit Fee Schedule and Miscellaneous Fee Schedule;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Lawrence Board of Supervisors adopts the following Building Permit and Miscellaneous Fee Schedules to be effective January 1, 2023:

2023 Building Permit Fee Schedule (No Increases Since 2019)

RESIDENTIAL SINGLE FAMILY and SINGLE UNIT CONDOMINIUM BUILDING			Proposed
Park Impact Fee	\$700.00		\$700.00
Inspection Fee	\$400.00		\$450.00
Inspection Fee (over 3000 s.f.)	\$600.00		\$650.00
Administrative Fee	\$200.00		\$225.00
State Seal Fee	\$40.00		\$45.00
Erosion Control Fee	\$100.00		\$100.00
Total (under 3,000 sf)		\$1,440.00	\$1,520.00
<i>Municipal Sewer and Water Connection Fee below**</i>	Total (Over 3,000 sf)	\$1,640.00	\$1,720.00
DUPLEX BUILDING and TWO UNIT CONDOMINIUM BUILDING			Proposed
Park Impact Fee	\$1,200.00		\$1,200.00
Inspection Fee	\$500.00		\$600.00
Administrative Fee	\$200.00		\$225.00
State Seal Fee	\$40.00		\$45.00
Erosion Control Fee	\$100.00		\$100.00
Total		\$2,040.00	\$2,170.00
<i>Municipal Sewer and Water Connection Fee below**</i>			
MULTI-FAMILY BUILDING (MORE THAN TWO) CONDOMINIUMS OR APARTMENTS			Proposed
Park Impact Fee (Per Unit)	\$600.00		\$600.00
Permit Fee (Plus \$0.15 per Square Foot over 1,000 Square Feet)	\$500.00		\$500.00
Erosion Control Fee (additional \$25/acre)	\$100.00		\$100.00
<i>Municipal Sewer and Water Connection Fee below**</i>			

COMMERCIAL/INDUSTRIAL BUILDING			Proposed
Commercial Construction Permit Fee (per sq. ft.)	\$0.15		\$0.15
Commercial Electrical Permit Fee (per sq. ft.)	\$0.05		\$0.05
Commercial Plumbing Permit Fee (per sq. ft.)	\$0.05		\$0.05
Commercial HVAC Permit Fee (per sq. ft.)	\$0.05		\$0.05
Erosion Control Fee <i>(additional \$25/acre)</i>	\$100.00		\$100.00
Minor Construction Permit (Remodel less than \$20,000 value)	\$250.00		\$300.00
Municipal Sewer and Water Connection Fee**			Proposed
Sewer Connection Fee <i>(With water meter size 1" or less)</i>	\$1,600.00	N/A	
Sewer Connection Fee <i>(With water meter size more than 1")</i>	\$3,200.00	N/A	
Lateral Inspection Fee <i>(per lateral)</i>	\$100.00		\$150.00
Sewer Connection Fee for multi-family apartment buildings \$3,200.00+ \$50.00 per unit			
Water Connection Charge	Meter Size	CBCWA	Town Impact
	Under 1"	\$294.00	\$475.00
	1"	\$470.00	\$760.00
	1.5"	\$882.00	\$1,429.00
	2"	\$1,528.00	\$2,472.00
	3"	\$2,822.00	\$4,573.00
	4"	\$4,822.00	\$7,820.00
	6"	\$8,820.00	\$14,310.00
	8"	\$15,288.00	\$24,756.00
	10"	\$22,932.00	\$37,134.00
	12"	\$38,808.00	\$62,756.00
			Per fee schedule
ELECTRICAL SERVICE CHANGE			Proposed
Service Change - Commercial	\$50.00		\$75.00
REMODELING - RESIDENTIAL			Proposed
Less than \$4,000 in Value <i>(Includes Construction/HVAC/Plumbing/Electrical Permits)</i>	\$75.00		\$100.00
\$4,001.00 to \$10,000.00 In Value <i>(Includes Construction/HVAC/Plumbing/Electrical Permits)</i>	\$125.00		\$150.00
\$10,001.00 to \$20,000.00 In Value <i>(Includes Construction/HVAC/Plumbing/Electrical Permits)</i>	\$225.00		\$250.00
Over \$20,000.00 In Value <i>(Includes Construction/HVAC/Plumbing/Electrical Permits)</i>	\$275.00		\$300.00
Erosion Control Fee (if soil is disturbed)	\$50.00		\$50.00
Electrical Remodel/Addition/service change	\$50.00		\$50.00

HVAC Remodel/Addition	\$25.00	\$40.00
Plumbing Remodel/Addition	\$25.00	\$40.00
Residential Inspection Fee as required by Building Inspector (<i>per inspection</i>)	\$75.00	\$80.00
REMODELING - COMMERCIAL/INDUSTRIAL		Proposed
Refer to Commercial/Industrial Fees		
SHEDS AND GARAGES		Proposed
Up to 144 Square Feet (12x12)	\$75.00	\$75.00
144.1 to 864 Square Feet (24x36)	\$125.00	\$125.00
Over 864 Square Feet	\$200.00	\$200.00
BARNs		Proposed
Inspection Fee	\$400.00	\$400.00
Erosion Control Fee	\$50.00	\$50.00
SWIMMING POOLS		Proposed
In-Ground (<i>includes fencing, decking, and erosion control</i>)	\$100.00	\$125.00
Above Ground (<i>includes fencing, decking, and erosion control</i>)	\$50.00	\$50.00
SIGNS (All signs require Town Board approval)		Proposed
Per Square Feet of Advertising Surface	\$1.00	\$1.00
FENCING/DECKS/LANDSCAPE		Proposed
Decking	\$50.00	\$75.00
Concrete Patio	\$25.00	\$25.00
Fencing	\$50.00	\$75.00
Landscape/Berms	\$50.00	\$50.00
TOWERS (All towers require Town Board approval)		Proposed
Permit Fee (<i>plus \$3.00/s.f. for administration & inspection</i>)	\$2,000	\$2,000.00
Co-locates and Equipment Upgrades	\$500.00	\$500.00
HOUSE MOVING/RAZING		Proposed
*Deposit	\$1,000.00	\$1,000.00
Permit Fee for House Moving	\$200.00	\$200.00
Permit Fee for House Razing	\$50.00	\$50.00
Inspection Fee	\$150.00	\$150.00

<i>*Deposit is refundable upon approved final inspection provided there is no damage to Town Property</i>		
CULVERT PERMITS		Proposed
One culvert <i>(included w/building permit)</i>	\$25.00	\$50.00
UTILITY PERMIT		Proposed
Permit Fee <i>(per roadway segment)</i>	\$75.00	\$75.00
Road Closure if necessary <i>(per day)</i>	\$75.00	\$75.00
Erosion Control and Boring <i>(per roadway segment)</i>	\$300.00	\$300.00
Roadway Open Cut <i>(per roadway segment)</i>	\$750.00	\$750.00
CONTRACTOR'S DEPOSIT		Proposed
Deposit Per Construction Site	\$1,000.00	\$1,000.00
(Refundable upon approved final inspection provided there is no damage to Town Property)		
EXCAVATION PERMITS		Proposed
Roads <i>(Includes erosion control permit)</i>	\$300.00	\$300.00
Sub-Divisions <i>(includes erosion control permit)</i>	\$300.00	\$300.00
Sewer/Water Projects <i>(includes erosion control permit)</i>	\$300.00	\$300.00
LOCK BOX FEE		Proposed
Lock Box	\$250.00	\$300.00

Town of Lawrence Miscellaneous Fee Schedule			2023 Proposed
Board of Appeals	\$250.00		
Certified Survey Map	\$75.00		
Conditional Use Permit	\$250.00		
Planned Unit Development Project Review	\$1,000.00		
Plat Review (Includes 3 Reviews)	\$350.00	\$50.00 per additional reviews	
Rezoning	\$250.00		
Sign Review	\$75.00		
Site Review Application	\$200.00		
Zoning Letter/Letter of Special Assessments	\$25.00		
LIQUOR/CIGARETTE LICENSE			
Class A Beer License	\$150.00		
Class B Beer License	\$100.00		
Class A Liquor License	\$500.00		
Class B Liquor License	\$300.00		
Class C Wine License	\$100.00		
Operator's License	\$30.00		
Picnic License	\$10.00		
Reserve Class B License	\$10,000.00		
Provisional Liquor License			\$15.00
Cigarette License	\$100.00		
Publication Fee			\$40.00
Dog Licenses			
Male or Female	\$10.00		
Spayed Female or Neutered Male	\$5.00		
Kennel License <i>*Requires Conditional Use Permit</i>	\$75.00	\$4.00 per dog over 12	
COPIES			
Black & White	\$0.25		
Color	\$0.50		
COMPREHENSIVE PLAN BOOK			
Per Copy	\$40.00		
STORM WATER MANAGEMENT REVIEW			
Storm Water Utility Fee	\$13	per ERU	Missing from schedule
Basic Drainage Plan (less than 1 acre)	\$300.00		
Site Plan w/ Storm Water Management Review (Includes 2 reviews)	Refer to Erosion Control & Stormwater Management Worksheet	1-2 acres	
		2.1-5 acres	
		5.1-10 acres	
		10.1-20 acres	
	Engineer hourly rate	Over 20 acres	

Subdivision (Includes 2 reviews)	\$800.00	Plus \$40.00 per Lot
Additional Charges will be billed for more than 2 reviews at Engineer's hourly rate		
Permits		
Chicken Permit	\$30.00	New
	\$10.00	Renewal
Waste Treatment & Disposal Storage Permit	\$1,000.00	
Well Operation Permit	\$50.00	
MINING FEES		
Explosive Use Permit Fee	\$500.00	Initial Fee
	\$500.00	Annual Fee
Temporary Explosives Permit Fee	\$200.00	
Non-Metallic Mining Permit Fee	\$1,000.00	
	\$1,000.00	Renewal
	\$500.00	With Changes
MANUFACTURED HOME		
Permit for Outside of Park	\$25.00	
Park License Fee	\$100.00	
CEMETARY FEES		
Purchase Plot/Perpetual Care	\$550.00	
Excavation/Location	\$100.00	Plus Labor
Stone Location	\$25.00	
COMMUNITY ROOM RENTAL		
Residents	\$100.00	5 hour rental
Non-Residents	\$175.00	5 hour rental
Government Agencies/Non-Profit Organizations	Fee Exempt	
Security Deposit	\$150.00	<i>**refundable if found in good condition</i>
Additional Hours - Residents	\$15.00	per Hour
Additional Hours - Non-Residents	\$25.00	per Hour
PARK FACILITY RENTAL		
QUARRY PARK		
Residents	\$75.00	
Non-Residents	\$100.00	
Security Deposit	\$100.00	<i>**refundable if found in good condition</i>
Ball Diamond #1	\$10.00	
Ball Diamond #2	\$10.00	

Approved and adopted at a regular Town Board meeting on January 9, 2023.

Introduced by:

Seconded by:

Vote: Aye
Nay

Lanny Tibaldo, Town Chairman

ATTEST:

Cindy Kocken, Town Clerk



Agenda Item Review

Meeting Date: 1/9/2022

Agenda Item#: 13

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Patrick Wetzel, Town Administrator
AGENDA ITEM: **Update on Comp Plan Process – Public Participation & Citizen Advisory Cmte**

FISCAL IMPACT:

1. Is there A Fiscal Impact? N/A
2. Is it Currently Budgeted? N/A

Item History

We've previously updated that we advertised for citizen volunteers to serve on the Citizen Advisory Committee for the Comp Plan Update in the coming months. We anticipated about 10 citizen members from a broad geographic location and background and received 20+ applications. The list of names has been provided to the Town Board. We expect that the Citizen Advisory Committee will be finalized by the Town Board's January 23rd meeting.

The Planning & Zoning Committee will be meeting on Wed 1/11 to review this info as well, and to consider one PZ member to sit in on the Citizen Advisory Committee.

As part of the recently approved Public Participation Plan, an in-person public visioning session is planned within the first month of the Comp Plan Update process.

The tentative schedule for the Comp Plan Update Process is beginning to take shape:

- Mon Jan 23rd, finalize Citizen Advisory Committee composition
- Mon Jan 30th – Citizen Advisory Committee Kickoff Meeting
- Approx. Wed Feb 22nd – Public Visioning Session (depends on Hemlock availability)
- Citizen Advisory Committee anticipated to meet 4th Wednesday of every month

Recommended Action By Town Board

No action required at this meeting, but be prepared to discuss the expected composition of the Citizen Advisory Committee and the extent to which a Town Board member will be anticipated to serve on the committee. Will finalize committee at Jan 23rd meeting



Agenda Item Review

Meeting Date: 1/9/2023

Agenda Item#: 14

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Patrick Wetzol, Town Administrator
AGENDA ITEM: **Consideration of Public Works Employee Initial Issue Clothing/Clothing Allowance**

FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes, \$2,500 in Pub Works Uniforms

Item History

The Town has 4 full-time Public Works employees who wear specialized shoes and logo/safety clothing to perform their duties. Historically, we've provided consideration for a steel toed work shoe reimbursement as well as the provision of a handful of Town logo shirts each year.

We have not had a standard initial issue list of clothing for new employees. We do have a \$2,500 annual budget for public works employee uniforms/clothing, though.

In consultation with Town staff, we've developed a list of items that are reasonable to issue to new full-time public works employees:

- One pair of work boots or shoes
- One Winter jacket
- One Winter stocking hat
- One Baseball-style cap
- Two Sweatshirts
- Six T-Shirts
- One logo polo shirt

Going forward, we would like to implement a \$450 annual clothing allowance per full-time employee, so that they're able to supplement or replace their clothing/shoe inventory annually up to that dollar amount, at their discretion, provided that they maintain an inventory of the items above in good condition.

With the development of this initial issue list, and in the absence of a formal initial issue upon our current employees' hire, we would like to use 2023 to ensure all of our employees have new items in accordance with the initial issue list. With the Town Board's blessing, we would provide current employees with an "initial issue" for this new clothing allowance program, and then pick up on the clothing allowance going forward.

Recommended Action By Town Board

Recommend approval of Public Works Employee Initial Issue Clothing/Shoe List, and establish ongoing clothing allowance per employee of \$450.00 per year for full time employees.



Agenda Item Review

Meeting Date: 1/9/2023

Agenda Item#: 15

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Dr. Lanny Tibaldo, Town Board Chairman, Town Board
REPORT FROM: Patrick Wetzol, Town Administrator
AGENDA ITEM: **Consideration of I-41 Overpass Aesthetics for Upcoming Project**

FISCAL IMPACT:

1. Is there A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes, est. \$15,000 Town share within cost est.

Item History

To follow-up on prior discussion about the upcoming I-41 Expansion Project, and design/aesthetics for bridges and interchanges, we've received additional information from the WI Dept of Transportation. As we mentioned, costs to upgrade aesthetics for these areas are not expected to be covered by the state within the upcoming project

As the new Southbridge Connector interchange helps to connect both the Town and City of DePere to I-41, the design for this location has some weight given to each community.

The City of DePere prefers to make this new interchange look similar to the nearest existing interchange, at Scheuring Road. In our prior discussion, we did not have any cost estimates to apply to options for the interchange aesthetics.

The DOT has indicated that if we aim for a look as outlined on the attachment for "brick piers and parapet," the estimated total cost would be about \$30,000, to be evenly split between the Town and City. DOT staff has confirmed the \$30,000 estimate includes the stain.

We believe that this cost is reasonable and provides a nice look, similar to the look and feel of the I-41 features starting at Scheuring Road and heading north.

Additional visuals of "no upgrade" and "brick parapet only" are included.

Recommended Action By Town Board

Consider approval of I-41 aesthetic design for Southbridge Connector interchange with brick piers and parapet, with estimated Town cost of \$15,000.

Brick Piers & Parapet



No Upgrades



Brick Parapet

