

NOTICE OF ANNUAL TOWN MEETING OF THE ELECTORS OF THE TOWN OF LAWRENCE

NOTICE IS HEREBY GIVEN, on Tuesday, April 18, 2023, beginning at 6:30 PM at the Town of Lawrence Town Hall located at 2400 Shady Court, De Pere, WI, the annual Town Meeting of electors will be held pursuant to Wisconsin Statute 60.11.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Consideration of minutes from April 19, 2022**
- 4. Signing and Swearing in Oath of Office for newly elected Officials**
- 5. Consideration of Bridge and Culvert Aid Petition to Brown County**
- 6. Update from Clerk/Treasurer**
- 7. Update from Fire Department**
- 8. Update from Police Department**
- 9. Update from Building Inspector**
- 10. Update from Department of Public Works**
- 11. Update from Town Administrator**
- 12. Set date for 2024 Annual Town Meeting for 3rd Tuesday in April: April 16, 2024**
- 13. Adjourn**

Cindy Kocken for Dr. Lanny J. Tibaldo

Dated and posted this 14th day of April 2023

- ☒ *Town Hall, 2400 Shady Court*
- ☒ *Posted to the Town website*
- ☒ *Notice to News Media*

PROCEEDINGS OF ANNUAL TOWN MEETING OF
THE ELECTORS OF THE TOWN OF LAWRENCE

NOTICE IS HEREBY GIVEN that on Tuesday, April 19, 2022, beginning at 6:30PM at the Town of Lawrence Town Hall located at 2400 Shady Court, De Pere, WI, the annual Town Meeting of electors will be held pursuant to Wisconsin Statute 60.11.

1. Call to Order

The Annual meeting was called to order by the Town Chairperson, Dr. Lanny J. Tibaldo at 6:34PM.
(See attached sign-in sheet)

Present:

Town Chairperson: Dr. Lanny J. Tibaldo
Supervisors: Kevin Brienens, Tom Perock, and Kari Vannieuwenhoven
Town Administrator: Patrick Wetzel
Town Clerk/Treasurer: Cindy Kocken

2. Pledge of Allegiance

3. Consideration of minutes from April 20, 2021

A motion was made by Larry Boldt, 2029 Little Rapids Rd., to approve the minutes from April 20, 2021 as presented. Motion seconded by Lori Frigo, 2449 Skyline Oaks Dr. Motion carried unanimously.

4. Swearing in Oath of Office for newly elected Officials

Clerk, Cindy Kocken, swore in the newly elected officials, Supervisor, Kevin Brienens, and Supervisor Kari Vannieuwenhoven. Chairman Tibaldo thanked Supervisor Allen Farvour for his service to Town Board.

5. Consideration of Bridge and Culvert Aid Petition to Brown County

Kurt Minten provided an overview on the Bridge and Culvert Aid, stating the County matches the amount designated by the Town. There are a few culverts that need replacement in the next five years that would qualify for the county bridge and culvert aid. A motion was made by Larry Boldt, 2029 Little Rapids Rd. to approve requesting \$20,000 funds for the Bridge and Culvert Aid Petition to Brown County for this upcoming year. Lori Frigo, 2449 Skyline Oaks Dr. seconded the motion. The motion passed unanimously.

6. Annual Financial Report

Auditor's informed us that they are about a week away from getting a draft of the financial reports and will attend a future Town Board meeting to report.

7. Update from Clerk/Treasurer

Cindy Kocken gave update on Election costs, liquors licenses issued, and dog licenses issued. A brief report was given on the 2021 Food Truck Rally.

8. Update on Fire Department/Chief Kurt Minten

Fire Chief, Kurt Minten, gave an update on the fire department. He reviewed the number and types of calls received throughout the year. Chief Minten also talking about how the Fox River Fire District works with area departments.

9. Update on Police Department/Randy Bani

Police Chief, Randy Bani gave an update on the police department. He reviewed the types of calls received throughout the year. Chief Bani also stated that the departments first ever Captain was recently sworn in. He also talked about the new drone they put into service to help locate suspects.

10. Update on Building Permits and Zoning Codes/Scott Beining

Scott Beining provided an update on the number of building permits that were issued in 2021 and projections for 2022.

11. Update on Department of Public Works

Kurt Minten gave an update on various road and water/sewer utility projects completed in 2021. He also gave an update regarding the cemeteries.

12. Update from Town Administrator

Administrator, Patrick Wetzel gave an update on recent staffing additions, debt refinancing in 2021 to lower interest rate, and Town-wide revaluation of property. He also discussed the expansion of infrastructure in several areas and talked about existing Intergovernmental agreements the Town has with three neighboring communities.

13. Adjourn

Larry Boldt, 2029 Little Rapids Rd. made a motion to adjourn the meeting. Seconded by Lori Frigo 2449 Skyline Oaks Dr. Motion carried unanimously. The meeting adjourned at 8:02 p.m.

Respectfully submitted,
Cindy Kocken

OATH OF OFFICE

STATE OF WISCONSIN
Brown County

I, Dr. Lanny J. Tibaldo, who has been elected to the office of Town Chairperson
in and for the Town of Lawrence, in Brown County, solemnly do swear to support
the Constitution of the United States and the Constitution of the State of
Wisconsin,
and will faithfully discharge the duties of Town Chairperson to the best of my
ability.

(Signature)

Address

Subscribed and sworn to before me this
_____ day of _____, _____.

Cindy Kocken
Clerk-Treasurer

OATH OF OFFICE

STATE OF WISCONSIN
Brown County

I, William Bain, who has been elected to the office of Town Supervisor

in and for the Town of Lawrence, in Brown County, solemnly do swear to support

the Constitution of the United States and the Constitution of the State of Wisconsin,

and will faithfully discharge the duties of Town Supervisor to the best of my ability.

(Signature)

Address

Subscribed and sworn to before me this
_____ day of _____, _____.

Cindy Kocken
Clerk-Treasurer

OATH OF OFFICE

STATE OF WISCONSIN
Brown County

I, Lori Frigo, who has been elected to the office of Town Supervisor

in and for the Town of Lawrence, in Brown County, solemnly do swear to support

the Constitution of the United States and the Constitution of the State of Wisconsin,

and will faithfully discharge the duties of Town Supervisor to the best of my ability.

(Signature)

Address

Subscribed and sworn to before me this
_____ day of _____, _____.

Cindy Kocken
Clerk-Treasurer

2022 Bridge and Culvert Report

There are only a few culverts that need replacement in the next five years or so that would qualify for the county bridge and culvert aid.

1. The first culvert to be replaced would be the large culvert on Quarry Park just north of Mid Valley. This is the one near the Toonen Sand Lake apartments. Pipe is starting to heave up from underneath with the bottom rusting out. Guard rail posts are deteriorating. It is 102 inches high by 168 inches wide. We plan on replacing this culvert in 2024. This project is already approved in the county bridge fund. Cost estimate would be between \$70,000-\$100,000. This project will need engineered plans and be put out for bid. This is also a TID qualified project.
2. The second culvert is located on Quarry Park Drive south of Scheuring Road. This is a 48-inch pipe that would be replaced along with the first one. We plan on replacing this culvert in 2024 also. This project is already approved in the county bridge fund. Cost estimates are around \$10,000 to \$20,000. This culvert is also TID qualified project.
3. The third culvert that would be on the list is on Sand Acres Drive. It is a 48-inch pipe that is showing signs of failure. We would like to coordinate the replacement with the reconstruction of the road itself. It will need replacement by 2028.
4. The next one is on Little Rapids Just west of Lawrence Drive. This is the big 3 pipe culvert crossing. They are 11 feet in diameter and are corrugated pipes. They are showing signs of wear. Bottoms are rusting out and the seams are starting to separate. The guard rail post are showing signs of deterioration along with the guard rail. Would estimate replacement from 2026-2030.
5. The bridge that is located on Mid Valley Road near Plank Road Bar and Grill is a concrete box culvert bridge. It is starting to show signs of wear on the bridge deck along with stress cracks in a few areas. Most likely will need to be resurfaced in the next few years. It is in fairly good shape now but will need replacement at some point in the future. 2037-2047

Town of Lawrence

| Approved Project # | Project Location | Project Description | Estimated Start | Total Estimate | Petition Amt (BC's %) |
|--------------------|-------------------|--|-----------------|----------------|-----------------------|
| BA-13 | Quarry Park Drive | 1560' S Scheuring Rd | 2024 | \$ 120,000 | \$ 60,000 |
| BA-58 | Quarry Park Drive | 48" Corruqated Metal Pipe near Scheuring Rd. | 2024 | \$ 20,000 | \$ 10,000 |
| | | | | | \$ |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | \$ 140,000 | \$ 70,000 |



Agenda Item Review

Meeting Date: April 18, 2023

Agenda Item#: 6

TOWN OF LAWRENCE BOARD MEETING STAFF REPORT

REPORT TO: Annual Town Meeting 4/18/2023
REPORT FROM: Cindy Kocken, Town Clerk-Treasurer
AGENDA ITEM: **Staff Report for Clerk-Treasurer Update**

FISCAL IMPACT:

1. Is there A Fiscal Impact? No
2. Is it Currently Budgeted? No

Item History

2022 Review:

Elections

We are continuing use of the electronic poll books, Badger Books to check in voters, register voters, and process absentee ballots. Using Badger Books has made the election day process run very efficiently.

Voting by absentee ballots is still a very popular choice for voters. We processed a total of 2,692 absentee ballots in 2022 over four elections.

2022 was a very busy year. There were 6,651 ballots cast during the 4 Elections in Town of Lawrence. With the highest turnout for the November election.

Liquor Licenses Quota

Each municipality in the state has a quota for "Class B" liquor Licenses. The quota is based on a number of licenses granted or issued on December 1, 1997. The Town's quota is set at five (5). Currently all five (5) of those regular licenses are issued.

As the Town grows, there are additional licenses that become available, those are called *Reserve* licenses. At this point the Town has an additional 11 *Reserve* licenses that are available if needed.

Dog Licenses

According to state law and local Ordinance, all dogs are required to be licensed. To obtain a license at the Town Office, the resident needs to provide a current rabies certificate and pay the required fee. In 2022 the Town issued 244 Dog licenses

Document Scanning Project – Continuing

With the limited space to store physical documents, we are continuing to convert documents to a digital format using LaserFische to store long term. LaserFische is a secure way to store documents electronically and allows easy access to have documents in a central location. LaserFische also allows us to easily organize and search files including old Town records, building permits, and cemetery documents to name a few.

In 2022 we installed a high-density storage system to optimize the storage space that we have. This new space will cover our needs for many years to come.

Education and Training

Civic Systems Software Virtual Training

WMCA Clerk's Conference

MTAW Treasurer's Conference

District 7 meetings

Rural Water Regional Clerk Training

Clerk's & Treasurer's Institute

Webinars: WEC, DOR, ETF

Community Event: 2022 Food Truck Rally

The Food Truck Rally was again a very well attended event. We estimated well over 1500 attending. This event raised \$5,800 for the Fire Department and \$1,000 for the Hobart/Lawrence Police Dept. K-9 unit.

This year the Food Truck Rally will be held on Sunday, June 25, 2023, with the band Carbon Road being main entertainment, the band Carbon Road.

2022 Lawrence Fire Department Annual Report



Mission Statement

The Lawrence Fire Department, through its dedicated members, is committed to providing the highest level of public safety services for our community. We protect lives and property through fire suppression, emergency medical response, disaster management, fire prevention, and public education.

Department

The Lawrence Fire Department was established in 1956 and was originally located in a small two-stall garage in unincorporated Little Rapids. Since then, we have grown into a well-respected and efficient department. In 2009, the Lawrence First Responders were formed and in 2022 the Lawrence First Responders became part of the fire department.

We currently operate out of two stations.

- Station 1 is located at 2595 French Road and houses 4 trucks.
- Station 2 is located at 1780 Crimson Court and houses 2 trucks.

Our services include fire prevention, fire suppression and rescue, public education, and First Responder Emergency Medical Services.

Personnel

We currently have 30 firefighters/first responders. Most members do both. Of the firefighters/first responders, all members are CPR-First aid certified, five members are First Responder certified, four members are EMT- Basic certified, five are paramedic certified and one is a physician, who is the department's medical director.

2022 Personnel Changes

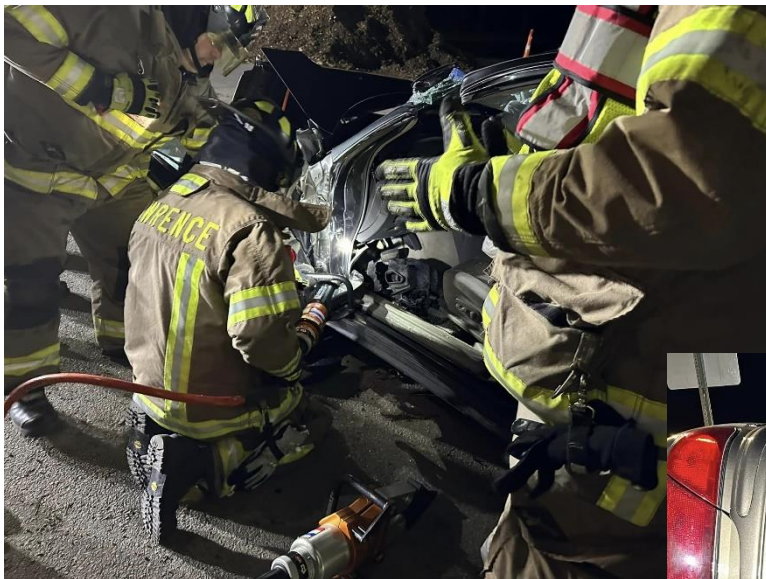
| <u>New Hires</u> | <u>Promotions</u> | <u>Retirements</u> |
|-------------------------|--|---------------------------|
| Luke Pasterski | Bryan Vander Bloomen – Assistant Chief | Dan Kocken |
| Brady Eichmeier | Colin Wagner – Captain | Kurt Minten |
| Elijah Hermann | Drake Bies - Lieutenant | |
| Prestin Tennessen | | |
| Andrew Thiessen | | |
| Raymond Vogel | | |

Training

Department training is conducted twice a month as a group. Staff also attend other training opportunities as they are offered. Topics include:

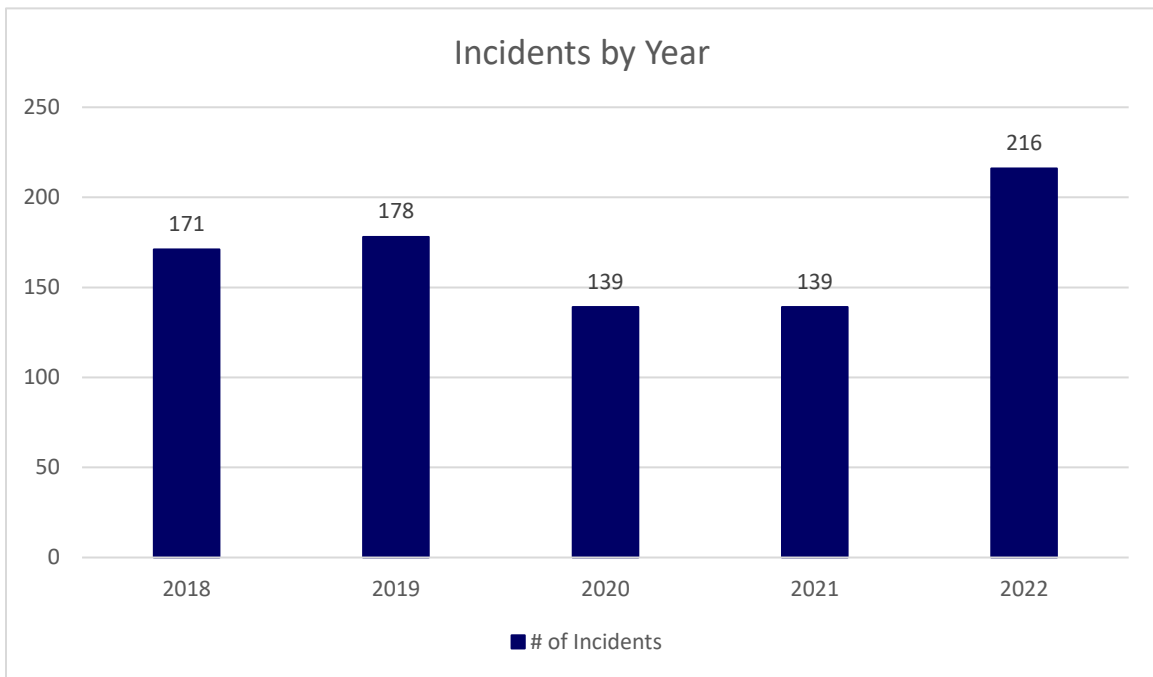
- Integrated Threat
- Fit Test and Gear Inspection
- SCBA Drill
- Fire Ground Ops
- Locks Training
- Radio Ops/Scene Size Up/IC
- Pipeline Emergencies
- Initial Engine Company Ops
- Search and Rescue/RIT
- Pump Ops
- Traffic Incident Management
- Extrication
- Hazmat/Bloodborne Pathogens
- Medical First Responder Training
- Art of Reading Smoke
- EMS
- Ladder Ops/Ventilation
- Farm Rescue
- SOG Review/Report Writing
- Propane
- Apparatus Driving Course
- Airport Disaster Drill
- Chimney and CO
- NIMS ICS 300
- Traffic Incident Management
- Team Building
- Ice Rescue

Total Agency Training Hours: 1219:00



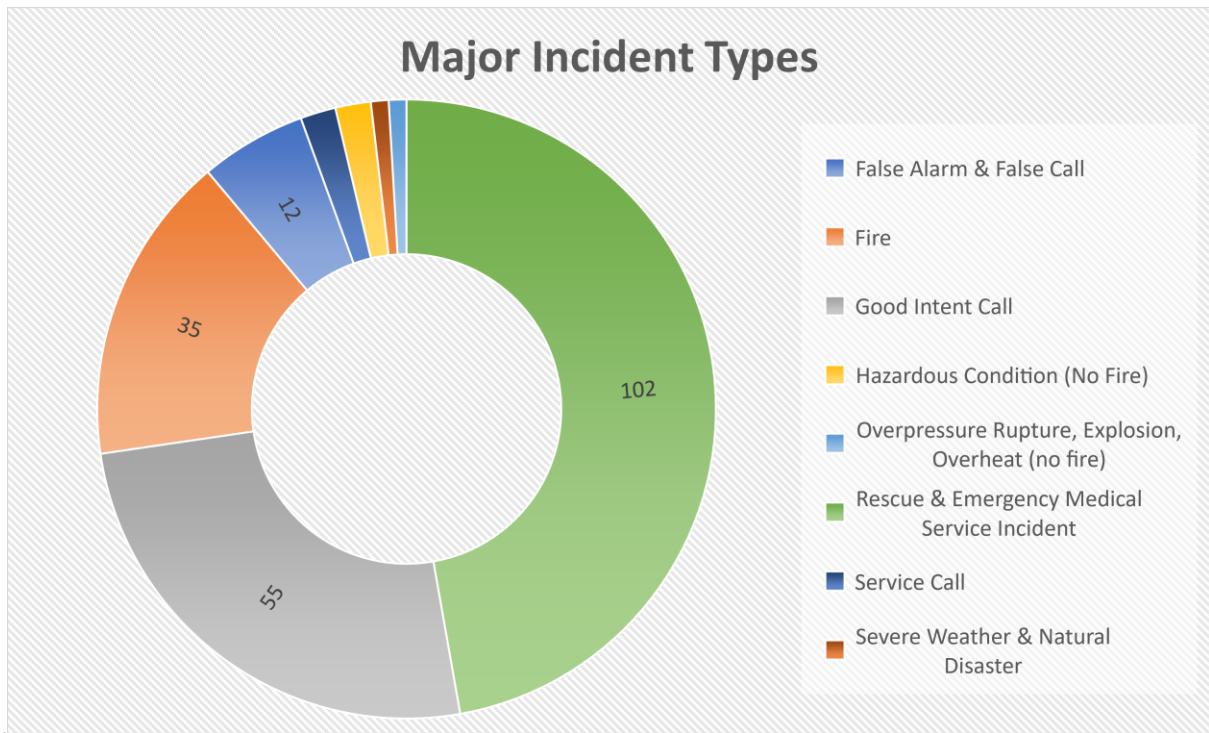
Incidents

2022 Incidents by Type



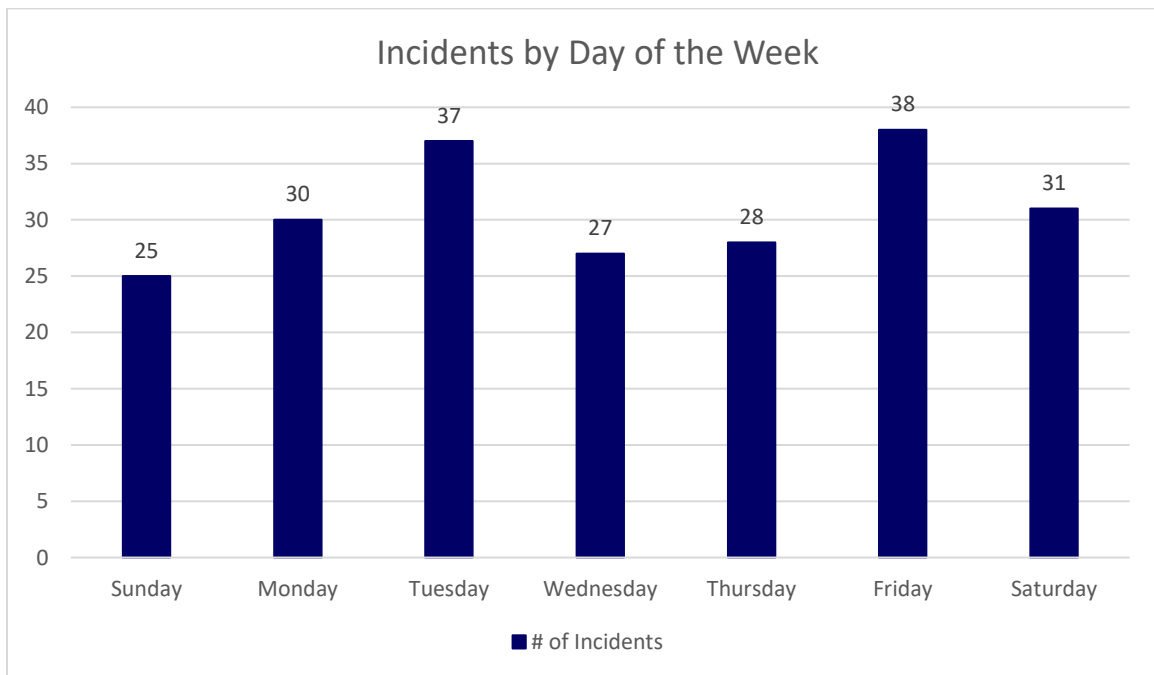
**The increase in incidents in 2022 was due to combing of both Fire and EMS calls.*



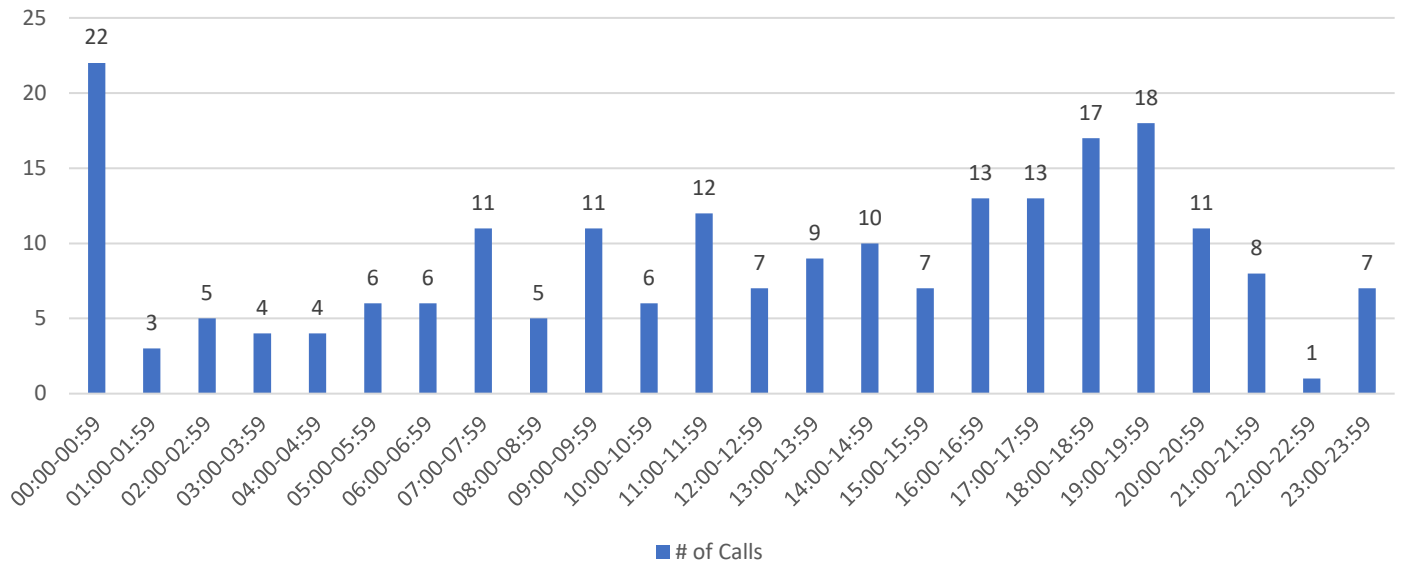


Our calls for service break down into several categories with the highest percentage as follows:

- Emergency medical services
- Motor vehicle accidents
- Fires



Incidents by Time of Day

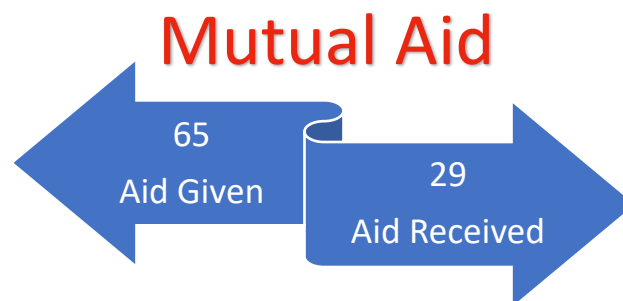




Mutual Aid

In 2016, The Lawrence Fire Department entered into an auto-aid agreement with several neighboring fire departments creating the Fox River Fire District. Fire Departments included in this auto-aid agreement are De Pere, Ashwaubenon, Hobart, Lawrence, Ledgeview, and Bellevue. We assist one another with structure fires by simultaneously being paged to respond to each other's structure fires.

The Lawrence Fire Department is also a member of MABAS (Mutual Aid Box Alarm System) Division 112, which includes all fire departments in Brown County. Through the use of MABAS, box cards are created to efficiently dispatch pre-determined resources for a specific types of incidents. These incidents include structure fires, mass casualty incidents, water/ice rescue, brush fires, technical rescues, and hazardous materials incidents.



***Mutual Aid given is higher than the number of aid received because of the number of partners, it is essential for fire ground safety.*

The suggested number of fire service personnel by the National Fire Protection Agency (NFPA) is as follows:

Single-Family Dwelling — minimum of 14 members (15 if aerial device is used) The initial full alarm assignment to a structure fire in a typical 2000 ft² (186 m²), two-story, single-family dwelling without a basement and with no exposures must provide for a minimum of 14 members (15 if an aerial device is used).

Open-Air Strip Mall — minimum of 27 members (28 if aerial device is used) The initial full alarm assignment to a structure fire in a typical open-air strip shopping center ranging from 13,000 ft² to 196,000 ft² (1203 m² to 18,209 m²) in size must provide for a minimum of 27 members (28 if an aerial device is used).

Garden-Style Apartment — minimum of 27 members (28 if aerial device is used) The initial full alarm assignment to a structure fire in a typical 1200 ft² (111 m²) apartment within a three-story, garden-style apartment building must provide for a minimum of 27 members (28 if an aerial device is used).

The above recommendations are for hydrant areas so areas without hydrants require more staff to supply water. No one department in Brown County other than Green Bay Metro Fire Department can comply with this standard, so all other municipalities rely on neighboring departments to comply with this standard. This also helps maintain competency in staff since their training is put in place more often, which also increases firefighter safety.

Fire Inspections

Fire inspections are completed twice a year for each occupancy by our team of fire inspectors.



Current Action Items

- NIMS ICS 300 Training
- Traffic Incident Management Training
- First Responder Training
- Driver Operator Training
- Job Descriptions
- Department Inventory

- Standard Operation Guideline updates and additions

Future Capital Item Proposal Requests

- **Records Management Program**
 - The current system was bought out by another company and our contract is going up significantly in price next year. Other records management programs will be researched.
- **Radio Purchase**
 - Many of the department's 27 portable radios are coming to the end of life.
 - Six radios are discontinued and need parts.
- **Squad Purchase**
 - As noted in McGrath study there is a need for a squad. There are thousands of dollars' worth of equipment in totes on the floor or on shelves that do not fit in any of the current fire vehicles. When a call comes in of the nature where that equipment is needed it is put in a vehicle for that call. This equipment includes tactical vests, water rescue suits, cribbing, and hazardous chemicals release mitigation supplies. This equipment along with other rescue equipment could be placed on a vehicle that could be used as a mobile toolbox.
- **Engine Purchase**
 - One engine is coming to the end of its life and is a two-person cab. This engine should be replaced with a minimum of a four-person cab due to current firefighting recommendations by the NFPA.
- **SCBA fill station**
 - Currently, the department is the only one in the area that we are aware of that does not have a SCBA fill station, so we rely on other departments for this service. This takes an engine out of our service area, sometimes for hours depending on the amount of air needed. Station 2 has the room and electrical capacity to install the equipment needed to refill our SCBA.
- **New Station**
 - As noted in McGrath study there is a need for station upgrades such as:
Fire alarm and protection system, exhaust removal system and just more space.

In closing, we would like to thank the town staff, administrator, and board for your continued support.

HOBART-LAWRENCE POLICE DEPARTMENT

2022

ANNUAL REPORT

COMMITMENT - INTEGRITY - DIGNITY - COMPASSION

Mission

By consistent commitment to excellence, we respect and protect the rights of all people, and through innovative partnerships, with our stakeholders, we reduce crime and the fear of crime within our communities.

Values

COMMITMENT

INTEGRITY

DIGNITY

COMPASSION

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HLPD DEPARTMENT



Message From the Chief

On behalf of the dedicated members of the Hobart-Lawrence Police Department, I am pleased to have the opportunity to present our first ever Annual Report. This offers a look not only at the statistics that tell our story of community safety, but at the faces behind the badges that make up our dedicated team. I hope this report will inform you how we worked in 2022 to keep our communities safe while enhancing the quality of life for our residents and visitors.

Recently, I was privileged to be sworn in as the Chief of Police. By accepting this honor, I hope to bring changes which focus on community-oriented policing that provide the best possible law enforcement services while continuing to improve relationships within our communities.

We are excited for 2023, and will bring new efforts to connect with our communities, as well as seek opportunities to use new technology to improve public safety.

The Hobart-Lawrence Police Department is made up of talented and creative officers. I am proud to lead the team, but recognize that it is their collective efforts that allow our communities to be great places to live and work. Without them we would not be able to achieve and meet our organization's goals and objectives.

I would also like to recognize Chief Randy Bani for his dedicated service. He faithfully served the citizens of Hobart and Lawrence for 20 years. We all wish him well in his much deserved retirement.

Finally, I wish to thank the citizens of Hobart and Lawrence for the opportunity to serve. Again, I hope this report gives you some insights into how we worked to keep you and your family safe.

Michael Renkas

Michael Renkas
Chief of Police



Organizational Structure



An organizational structure defines how activities such as task allocation, coordination and supervision are directed toward the achievement of organizational aims.

In 2022, the Hobart-Lawrence Police Department had an authorized staffing level of 14 fulltime police officers, one part time training coordinator, and one part time administrative assistant.

Under the overall direction of the chief of police, the police department is divided into three functional sections; patrol, investigative, and support services. Both patrol and the investigative sections were commanded by the police captain.

The patrol division is responsible for delivering front line police services 24 hours a day, seven days a week, and represent the highest visible, uniformed police presence in the community. The uniformed police officers provide preventive patrol, respond to calls for service, perform crime prevention activities, complete criminal and traffic accident investigations, and conduct traffic enforcement.

The Investigative services section provides specialized investigative and administrative support to the organization. It is comprised of one investigator and a school resource officer.

The investigator performs complex criminal investigations and is responsible for our property and evidence - responsible for collection, processing, storage, and disposal of recovered property and evidence. The school resource officer provides a highly visible presence in Hemlock Creek Elementary School for the purpose of preventing crime and serving as a role model for children.

The support services section is comprised of a part-time training coordinator and part-time administrative assistant. Part of the administrative assistants duties include the responsibility for processing all reports generated by the department, responding to public records request, and providing walk-in and non-emergency telephone service. The training coordinator is responsible for entering training hours into ACADIS, which is a comprehensive public safety training solution utilized by the Wisconsin Training and Standards Bureau to ensure accurate, complete and accessible lifelong employment and training records for officers. The training coordinator is also responsible for developing the training calendar for the organization as well as lesson plans.

The 2022 Hobart-Lawrence Police Department was staffed by:

Chief of Police:
Randy Bani

Captain:
Michael Renkas

Patrol:

- Two (2) Patrol Sergeants
- Eight (8) Patrol Officers
- One (1) K9

Investigative & Support Services:

- One (1) Investigator
- One (1) School Resource Ofc.
- One (1) PT Assistant/ Records
- One (1) PT Training Ofc.

Department Overview



The Hobart-Lawrence Police Department is provides full-time municipal law enforcement services that are staffed 24/7/365. Our motto is Connecting and Serving Our Communities. We serve both the Village of Hobart and the Town of Lawrence. Combined, these municipalities have a population of 17,210 as of January 2022. The combined jurisdiction of the police department spans nearly 50 square miles.

The primary function of the organization is to provide quality police services to the citizens and visitors of both communities. This includes responding to various calls for service and conducting proactive law enforcement activities. In 2022, the department handled 9,607 calls for service, which averages to approximately 26 incidents per day.

As stated, and shown above, our agency is authorized 14 full-time, sworn officer positions. Per capita (sworn full-time officers) our agency has .81 per 1000 population. A study was conducted utilizing available 2020 data, which looked at police agencies that had a population of 15,000 to 26,000. The average officers per capita was 1.68. Although there is no official benchmark for determining the optimum number of officers needed to provide exceptional police services - we sought out another avenue to identify per officer workload and compared to these agencies through objective measures. We found that our measurable workload was 31.42, which was the fourth highest of the agencies surveyed - the average was 20.45.

We have a vehicle fleet of 10 vehicles. The patrol vehicles average about 30,000 to 35,000 miles per year.

FLEET Patrol Section

6

**FOUR MARKED PATROL
SQUADS / ONE DEDICATED
K9 SQUAD / ONE
SUPERVISOR SQUAD**

Investigative Section

2

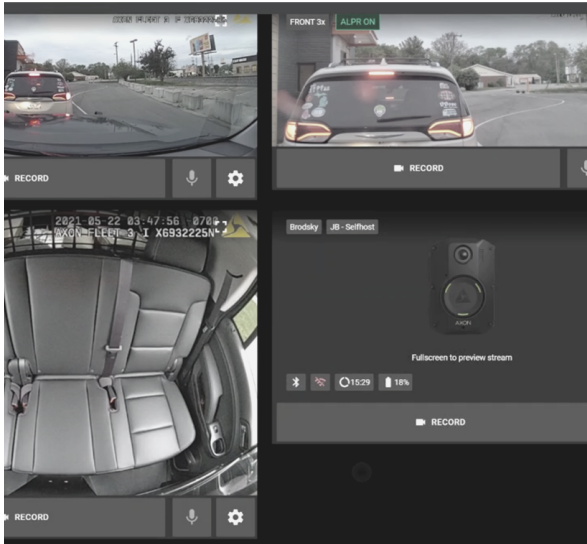
**ONE INVESTIGATOR SEDAN
/ ONE MARKED SRO SQUAD**

Administrative Section

2

**ONE CHIEF SEDAN /
ONE CAPTAIN SUV**

22 Goals & Objectives



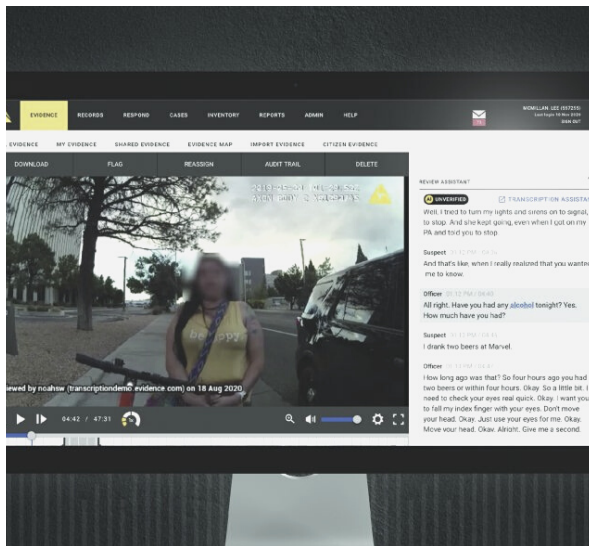
Goal 1: Install Axon Fleet 3 in-car cameras into all Marked Patrol Squads, K9 Squad, Supervisor Squad, and School Resource Officer Squad. This camera system integrates with our body cameras - allowing seamless syncing of videos taken with both cameras. In addition, these cameras will activate using automatic triggers, such as removing a handgun from its holster or activating a Taser. The in-car cameras have integrated ALPR functions. Finally, videos are stored in a cloud, providing a more efficient means of satisfying criminal discovery requests.

"A GOOD SYSTEM SHORTENS THE ROAD TO THE GOAL"

Goal 1 Outcome: The installation of in-car Axon Fleet 3 was completed in 2022. This goal provides a number of operational benefits to the organization, including increased efficiency for our officers, supervisors, and evidence personnel. The expansion of our recording capabilities underscores our commitment to transparency and commitment to excellence in public service.



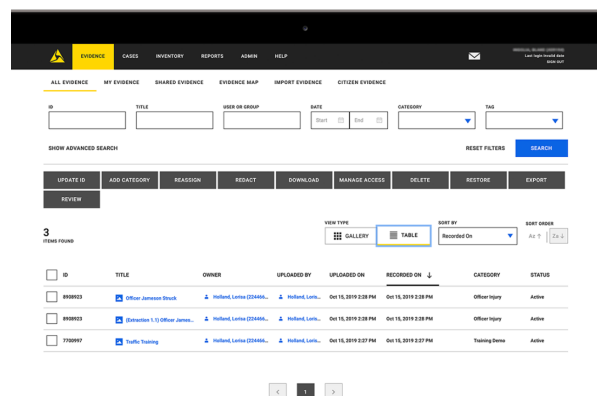
22 Goals & Objectives



Goal 2: Implement cost saving procedures through a semi-paperless system in the Records Section. Digital storage is completed quickly, and retrieval only involves a simple search. This will result in reduction in employee work hours spent on menial tasks. Paperless data also represents more security in our department as well. By doing so in our shared space with other Village staff, there is less ability for others to see sensitive information. Data is also able to be restricted based on user permissions.

"THE ONLY WAY TO ACHIEVE THE IMPOSSIBLE IS TO BELIEVE IT IS POSSIBLE"

Goal 2 Outcome: This goal was actualized to a high degree in 2022 - It is estimated that we have reduced paper usage by approximately 75%. Some processes include electronically transferring criminal referrals to the District Attorney's Office. There are no printing or filing citations, accidents, or incidents reports - retaining electronic format only. Forms have been digitalized and are no longer handwritten. Other documents provided are scanned and retained electronically. As a result processes have been substantially streamlined, saving the agency countless hours of staff time in satisfying our public records obligations.



22 Goals & Objectives



Goal 3: Supervision - Proper Span of Control and Division of Labor

"GOOD ORDER IS THE FOUNDATION OF ALL THINGS"

Goal 3 Outcome: This goal was actualized during 2022. It began with hiring the first ever Hobart-Lawrence Captain. After that process concluded the organization conducted a search for a Sergeant, which is a first-line supervisor for the agency. This additional position ensured a day shift sergeant and a night shift sergeant that are able to effectively monitor and evaluate the officers as well as be a resource allocator for patrol during times of high call volume or high-risk incidents.



New Staff & Promotions



As we seek to enhance our organization to improve the quality of police service we provide, one of the most exciting ways is by hiring and developing talented, dedicated officers. In 2022, we were authorized to make additions to the organization in our leadership. We were authorized the ability to add a captain and a sergeant position.

In 2022, we welcomed Michael Renkas as the new Captain and ultimately Chief of Police (starting in 2023); we internally promoted Randy Radloff to sergeant; and as a result of that process we welcomed Mark Stary as our newest patrol officer.

Captain Renkas came to us from Grand Chute, where he served as a Lieutenant. Ofc. Stary came to us from the Manitowoc County Jail, where he served as a Sergeant in the Jail.

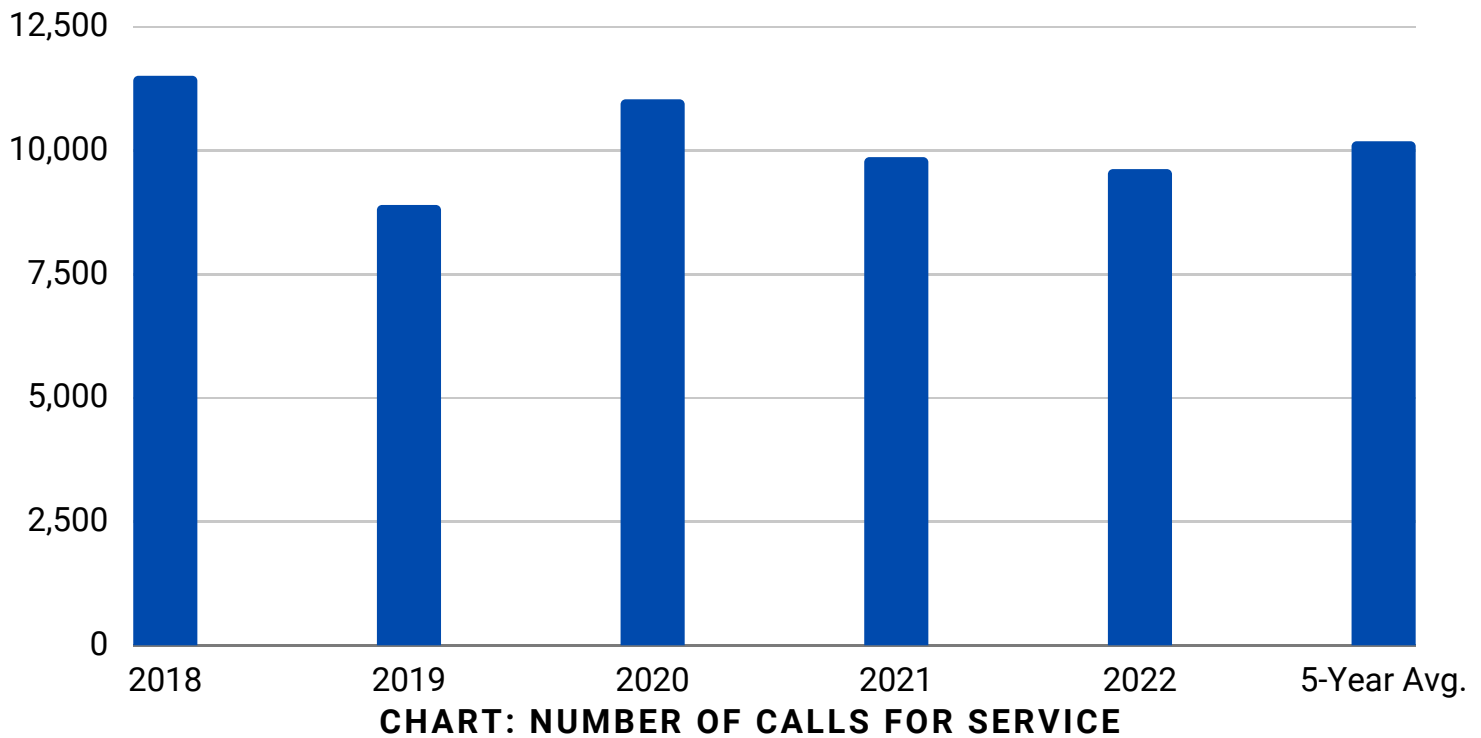
Officer of the Year



**"EXCELLENCE IS NOT A
SKILL, IT'S AN ATTITUDE."**

Officer Kola was honored at the 2022 Green Bay Preble Optimist Respect for Law Banquet. Officer Kola is a 16-year law enforcement veteran, working at Hobart-Lawrence for the past ten years. Officer Kola has been a constant professional, helping move our organization forward in numerous ways.

Police Operations



To ensure the department has the proper resources necessary for the delivery of high quality police services to the residents of Hobart and Lawrence, we carefully analyze a variety of workload factors for planning purposes. This includes tracking the total number of police incidents handled over the course of a year.

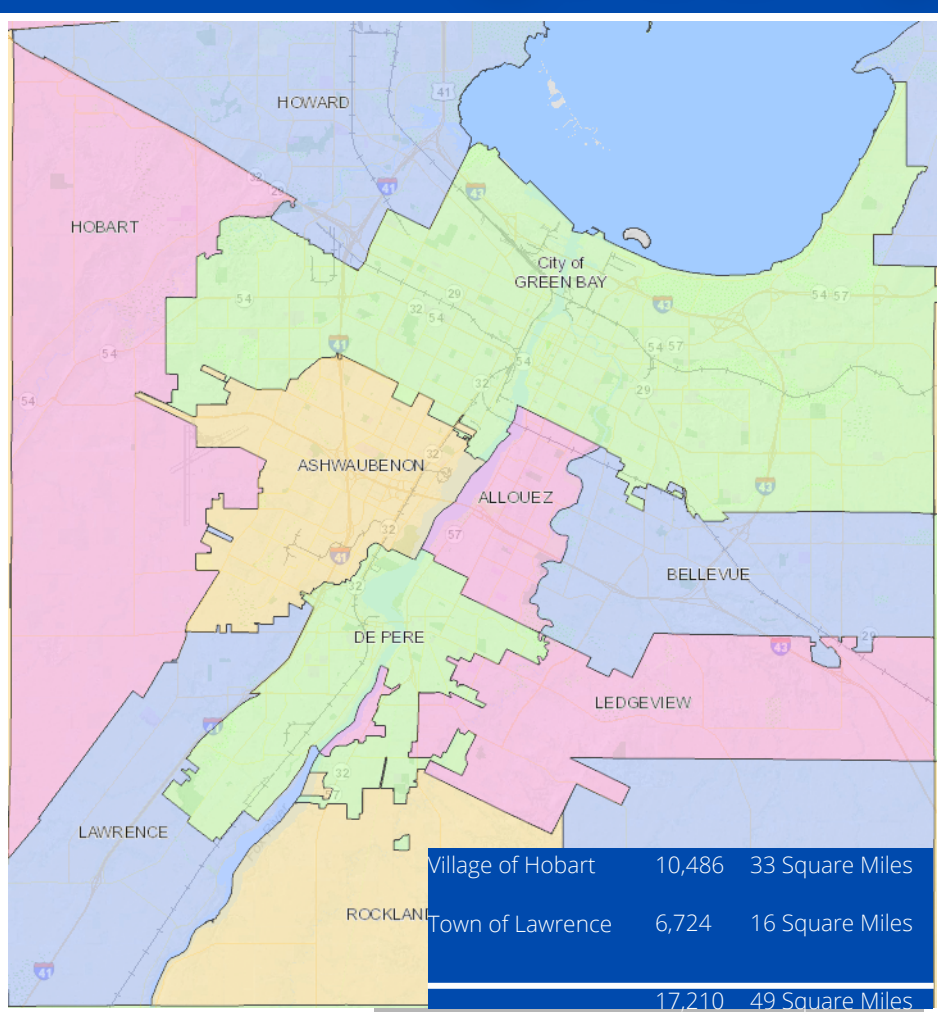
Calls for service can be initiated by an officer by a variety of means to include, but not limited to, officer observed, being dispatch by 911, approached in person, email correspondence, and/or

social media notifications. Calls for service can vary in nature, severity, and level of resources needed to address the issue.

These calls encompass a wide variety of police functions to include, but not limited to, response to crimes in progress, traffic accident investigations, domestic disturbances, security checks, alarms, and other officer-initiated activity.

In 2022, HLPD responded to 9607 calls for service, a 2% decrease from 2021.

Connecting and Serving Our Communities



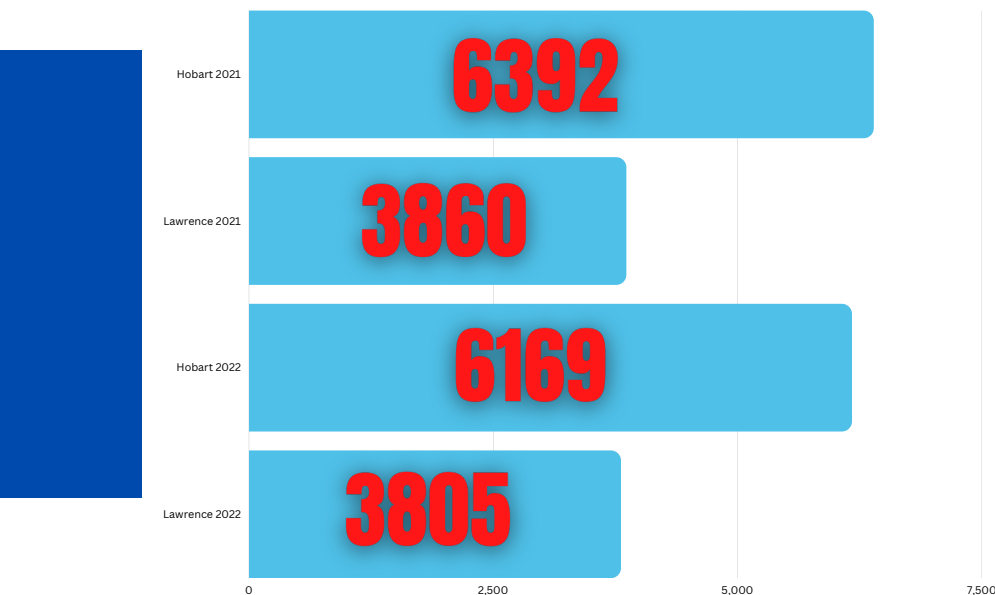
The village and town share in the operational cost of the department. Combining our police services is more efficient and cost-effective, and is the way of the future - something we have done from the onset. This is a responsible model that works well for both communities.

Driving forces for consolidation are the following:

- Economies of Scale
- Duplication of Efforts or Services
- Effectiveness
- Efficiency
- Accountability
- Harmony
- Unified Command Structure

2022 Call for Service Type & Location

- Accident
 - Hobart = 154
 - Lawrence = 192
- Auto Theft
 - Hobart = 7
 - Lawrence = 10
- Burglary
 - Hobart = 13
 - Lawrence = 7
- Disturbance
 - Hobart = 83
 - Lawrence = 30
- Fraud / Theft
 - Hobart = 65
 - Lawrence = 41





Police Operations - Continued

Additionally, since certain police incidents have a greater impact on our resources than others, we also extract specific data from the total number of incidents handled by the department for the purpose of tracking change on an annual basis. The following chart depicts those workload factors.

| | 2021 | 2022 | % Change |
|---|-------------|-------------|-------------|
| Traffic Accidents | 268 | 270 | 1% |
| Warrant Arrests | 29 | 28 | -3% |
| Adult Criminal Arrests | 204 | 301 | 48% |
| Juvenile Criminal Referrals | 2 | 4 | 100% |
| Municipal Ordinance Violations | 156 | 97 | -38% |
| Traffic Citations | 1459 | 1488 | 2% |
| Citizen Contact / Warnings | 962 | 941 | -2% |
| Parking Citations | 196 | 146 | -26% |
| Emergency Mental Health Detentions | 12 | 13 | 8% |
| Emergency Alcohol Detentions | 0 | 1 | 100% |
| Animal Bites | 15 | 9 | -40% |
| Citizen Request For Service | 962 | 941 | -2% |
| Officer Initiated | 6146 | 6118 | 0% |
| Total # of Incidents | 9848 | 9607 | -2% |



National Incident Based Reporting System (NIBRS)

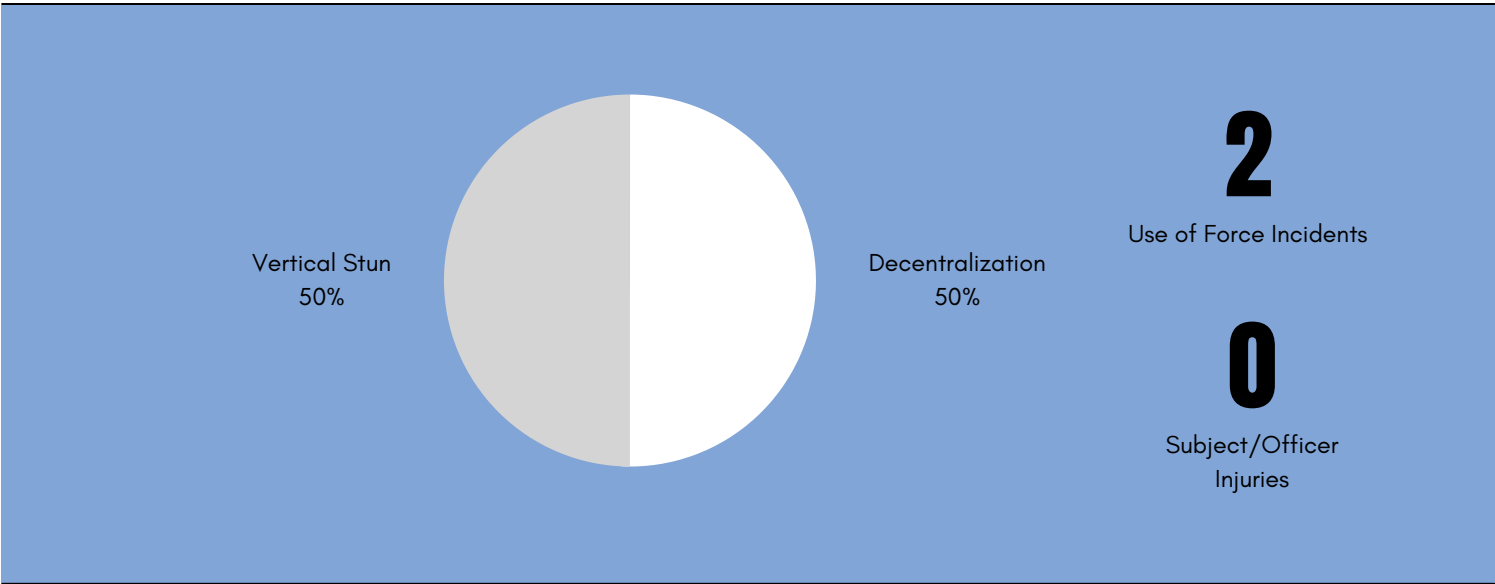
The FBI tracks national crime trends as part of the Uniform Crime Reporting system, or UCR, using the National Incident Based Reporting system, or NIBRS. NIBRS became the sole method used by the FBI for tracking crime data on January 01, 2021. The vision for NIBRS is to become the law enforcement community's standard for quantifying crime, which will help law enforcement and communities around the country use resources more strategically and effectively. As of June 2022- 66% of the U.S. Law Enforcement Agencies are reporting. In Wisconsin, 93% of law enforcement agencies are reporting. The Hobart-Lawrence Police Department has been reporting to NIBRS for over five years.

The chart below reveals Hobart-Lawrence NIBRS data for 2017 to 2021.

| | 2017 | 2018 | 2019 | 2020 | 2021 |
|----------------------------|-----------|-----------|-----------|-----------|-----------|
| Homicide | 0 | 0 | 0 | 0 | 0 |
| Rape | 2 | 4 | 2 | 2 | 3 |
| Robbery | 1 | 1 | 0 | 0 | 0 |
| Aggravated Assault | 4 | 2 | 6 | 7 | 0 |
| Simple Assault | 3 | 10 | 18 | 15 | 6 |
| Burglary | 7 | 31 | 8 | 63 | 80 |
| Larceny Theft | 43 | 36 | 35 | 41 | 39 |
| Motor Vehicle Theft | 3 | 2 | 1 | 1 | 3 |
| Arson | 0 | 1 | 0 | 0 | 0 |
| Human Trafficking | 0 | 0 | 0 | 0 | 0 |

Use of Force

Hobart-Lawrence Police Department policy requires officers to document the use of force on every occasion that a control alternative or greater (excluding escort holds) is used, and each use of force is reviewed by supervisory staff to ensure the officers actions were within policy and procedure. This accountability measure was new to HLPD in 2022 - therefore there is no data for comparison with other years. This measure was enacted to ensure transparency with the community, identify trends, and/or training opportunities for the organization.



As noted previously, officers of the Hobart-Lawrence Police Department handled 9607 calls for service in 2022. Of this total, 2 incidents resulted in a use of force. The frequency of the use of force in 2022 was .02%.

An analysis identified that 100% of the use of force incidents occurred when an arrest was made in connection with the incident.

Of the 301 criminal arrests effected by the Hobart-Lawrence Police Department officers in 2022, two of the arrests involved the use of force. The frequency of the use of force during an arrest in 2022 was .66%.

Both use of force incidents were found to be reasonable and necessary to accomplish a legitimate law enforcement objective.

0.02%

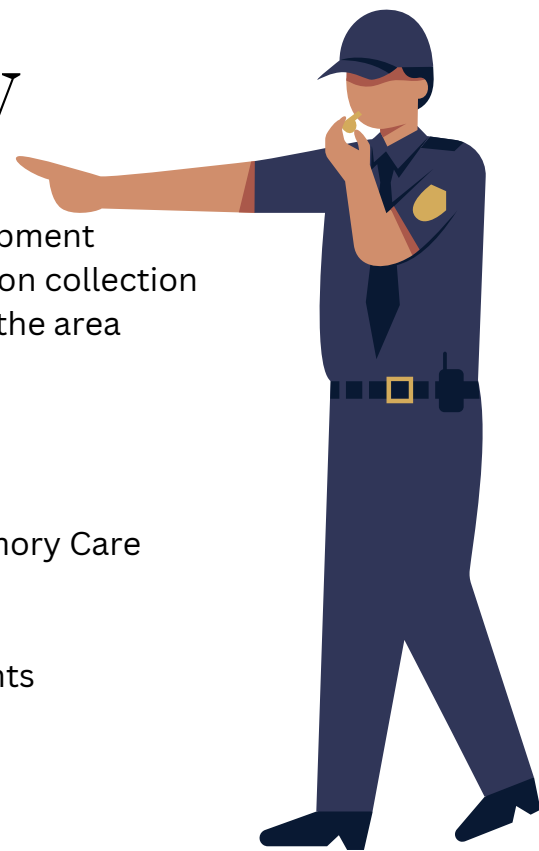
of police contacts resulted in a use of force in 2022.

Community Outreach

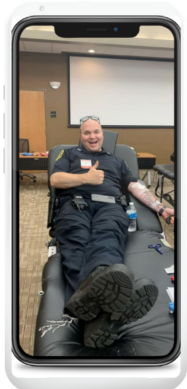
"Everyone has a stake in the story of policing"

While considerable attention is focused on crime and the impact it has on our community, not all our efforts are directed at criminal investigations and traffic enforcement. We also participate in many community activities designed to strengthen citizen involvement in crime prevention and enhance our relationship with our community partners.

YEAR IN REVIEW



- Birthday party surprise to show children our squad and equipment
- Participated in the CP Telethon answering phones for donation collection
- K9 demonstrations for numerous clubs and organizations in the area
- 1st Annual Hobart Fire Rescue and Police Golf Outing
- Attended the Exceptional Equestrians Community Event
- Attended the Lawrence Food Truck Rally
- Numerous officers participated in the Lawrence Blood Drive
- Dunk Tank at the Emerald Bay Retirement Community & Memory Care Community Event
- Attended the Hobart Summer Celebration Food Truck Rally
- Coordinated and Attended Neighborhood Watch Group Events
- Assisted with Hemlock Creek Elementary Fun Run
- Coordinated Drug Take Back Events
- Stuff the Squad Event with Oneida Police Department
- Shop with a Cop



CONCLUSION

CHIEF BANI

ENJOY YOUR RETIREMENT

**WE LOOK FORWARD TO
SERVING YOU IN 2023 AND
BEYOND!**

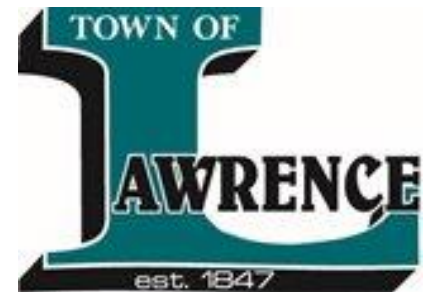
The Hobart-Lawrence Police Department is committed to providing high quality, professional police services to the residents, business owners, and visitors to both the Village of Hobart and the Town of Lawrence. Hopefully, the information contained in this report demonstrates we are achieving that goal. Should this report generate any questions or concerns, we would be happy to answer them.



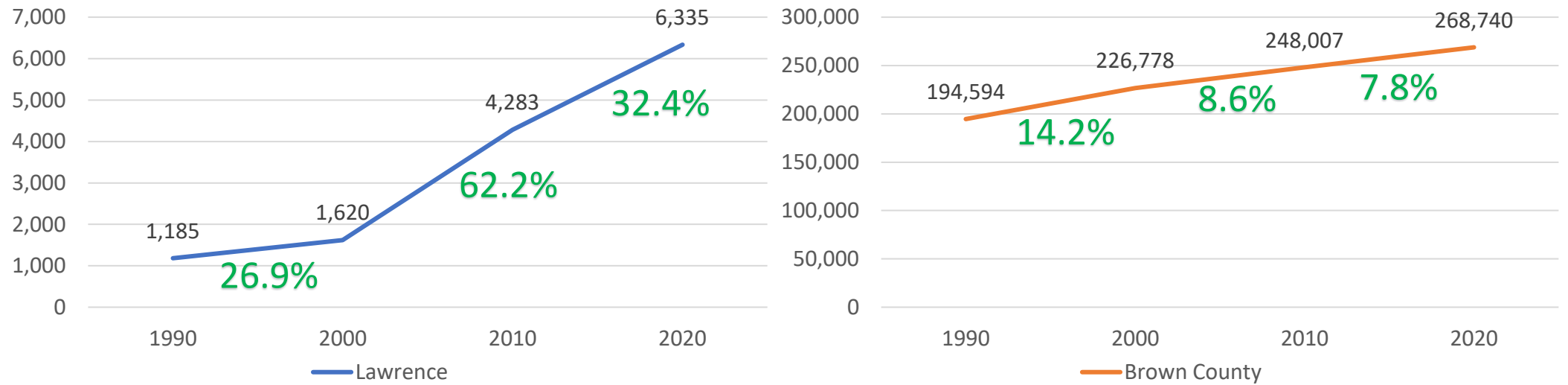


Lawrence, WI

Economic Development

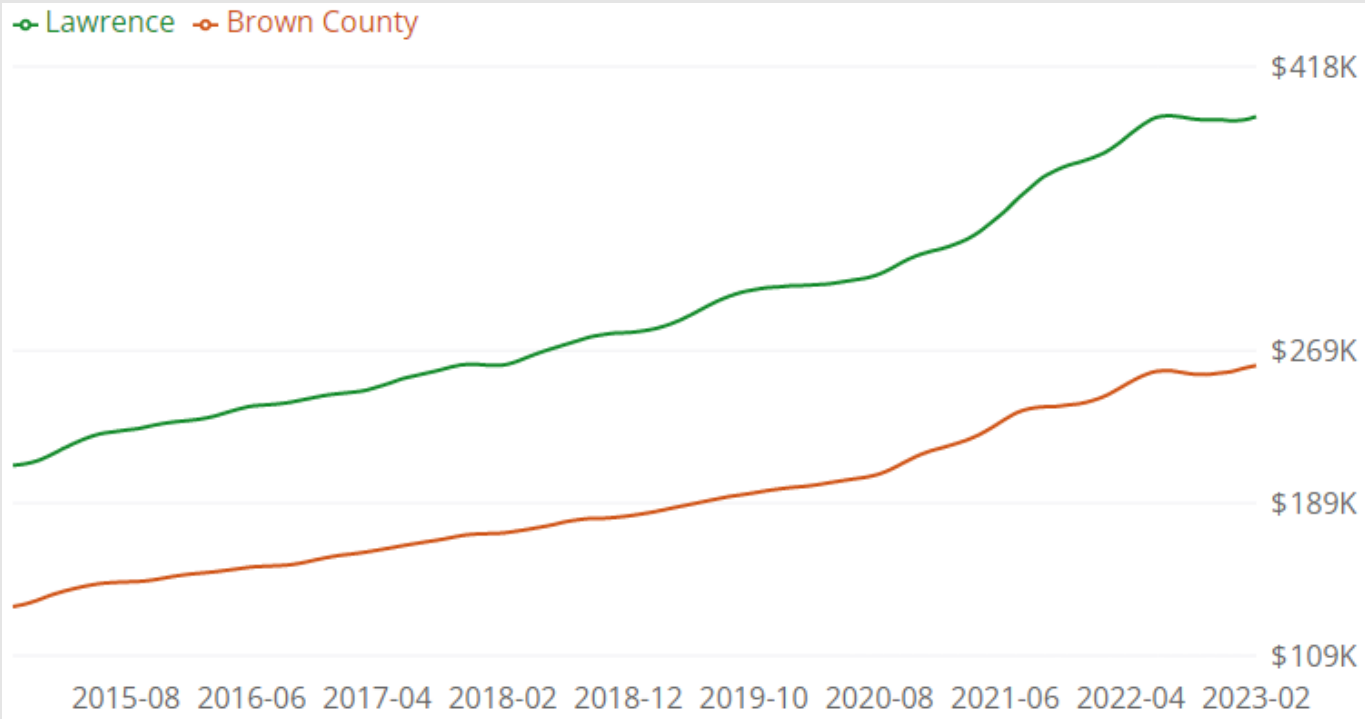


Population



Current Population: 6,724





Statistics from www.Zillow.com

Median Home Value

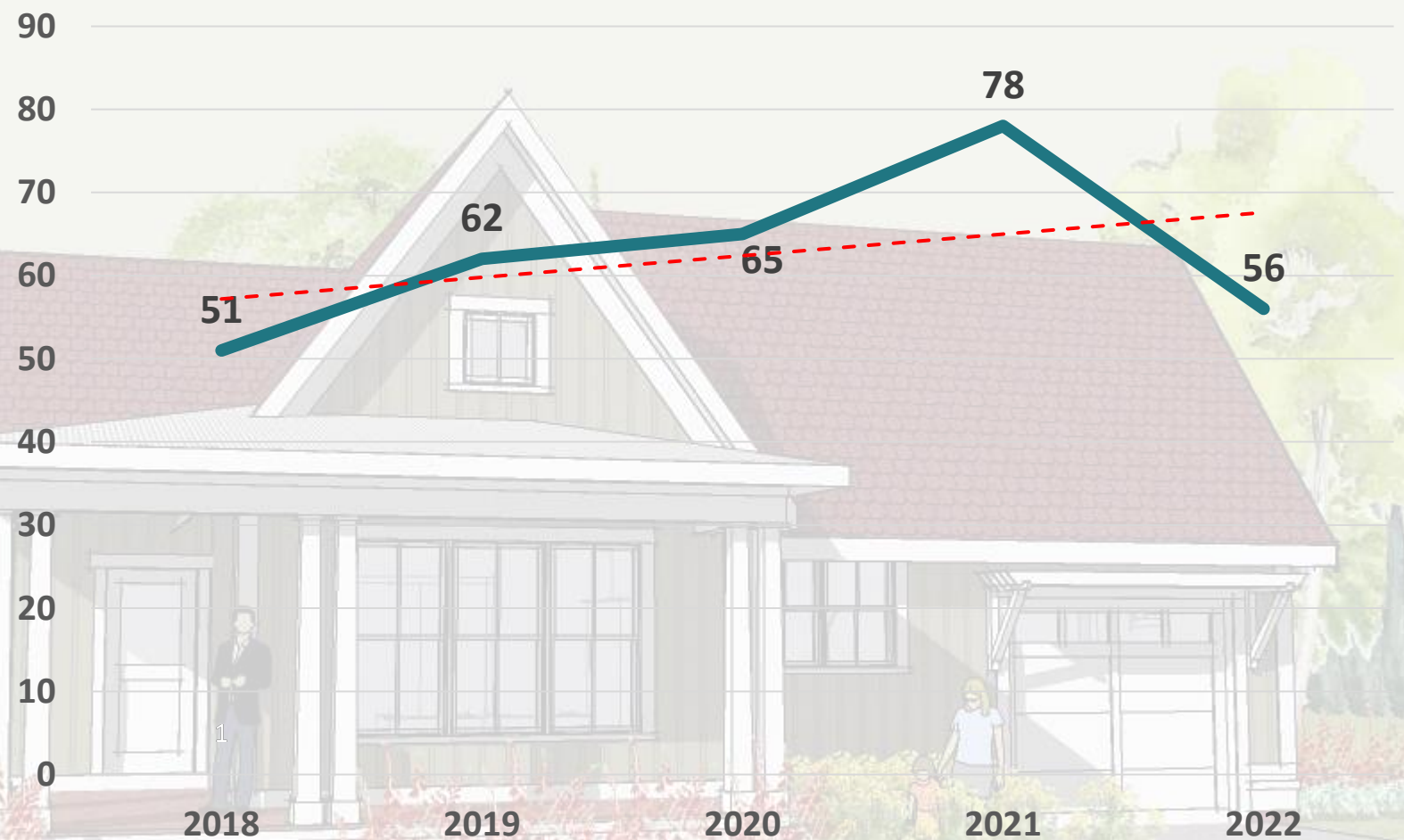


5.0% increase
in home
value over
the past year.



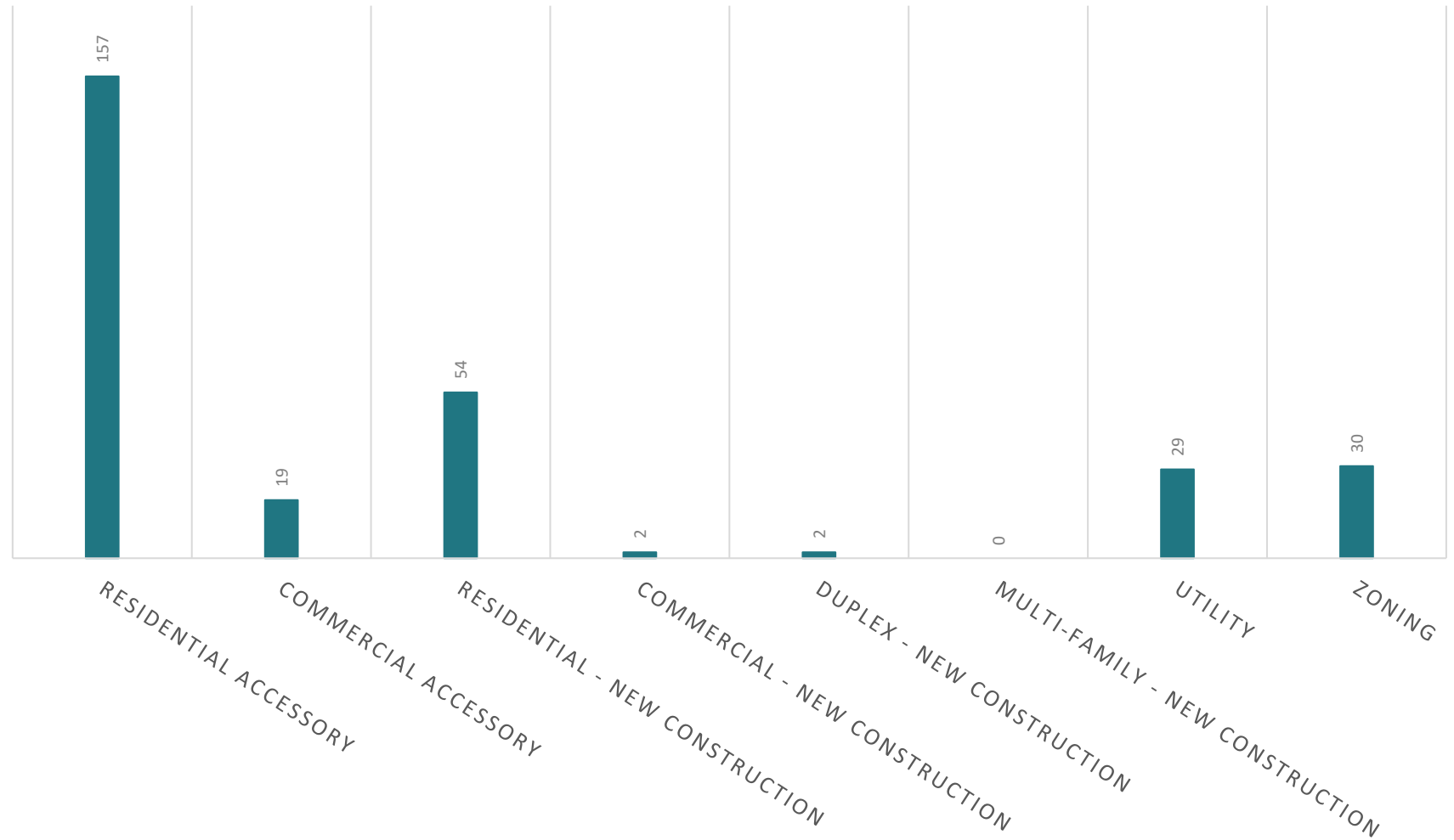
\$392,493
median home
value

New Construction Building Permits



293 Total Permits

2022 Permits





Lot Availability

51

- Residential Lots

9

- Estate Residential Lots

34

- Condominium Lots

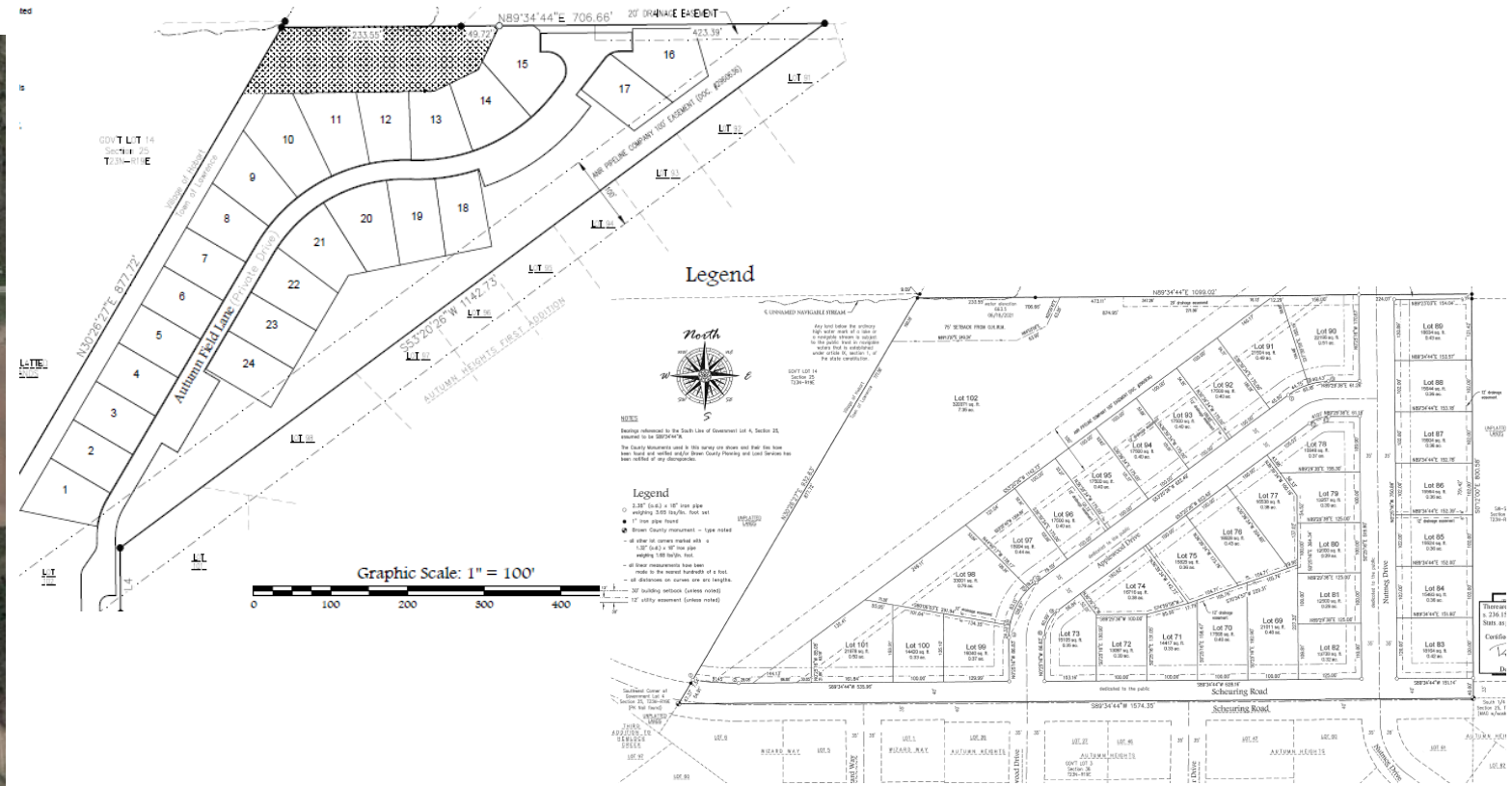
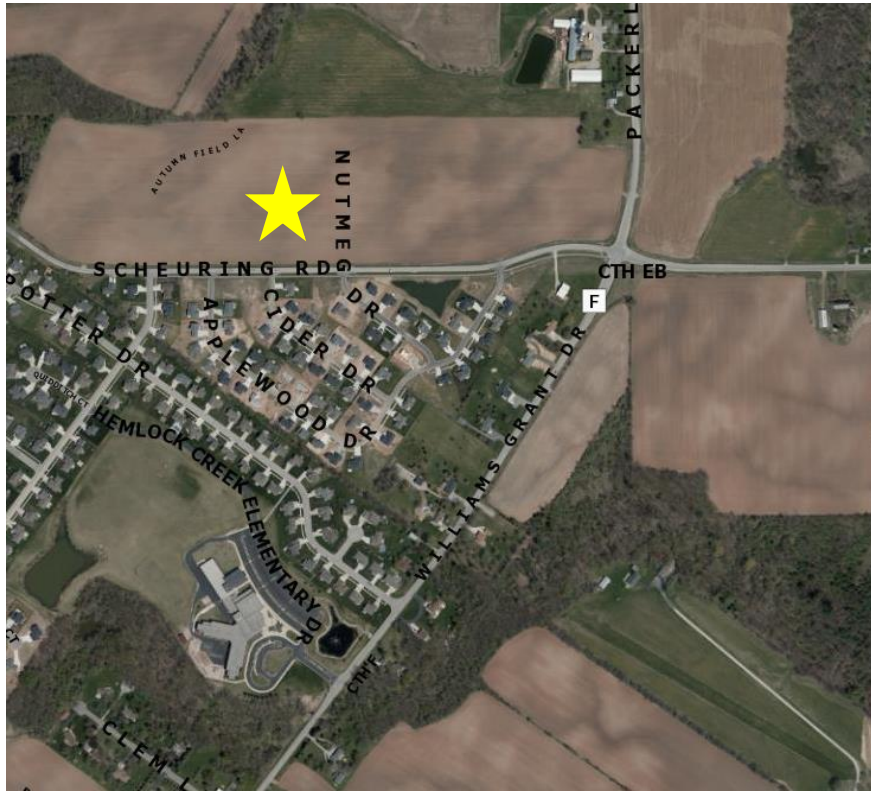
4

- Duplex Lots



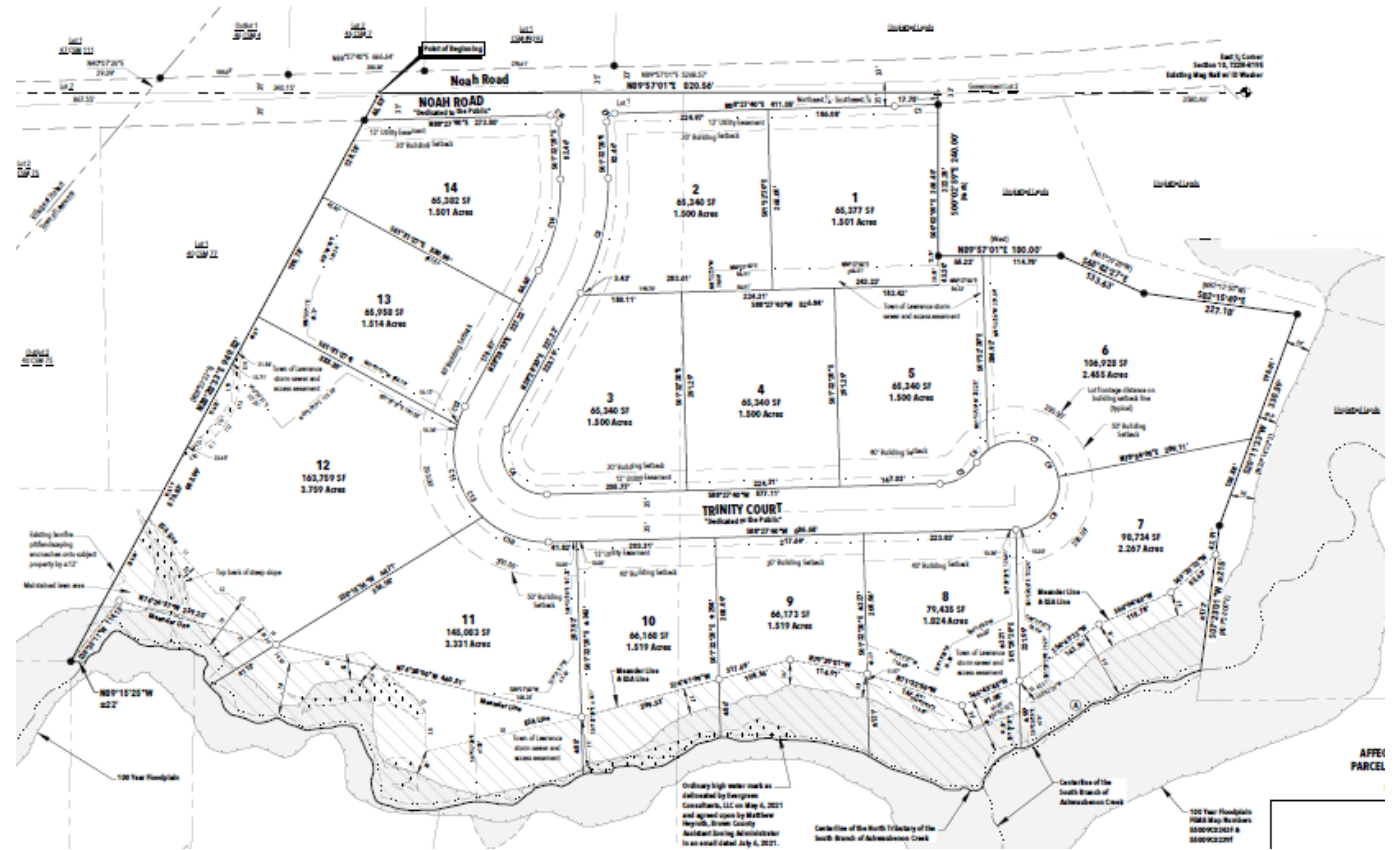
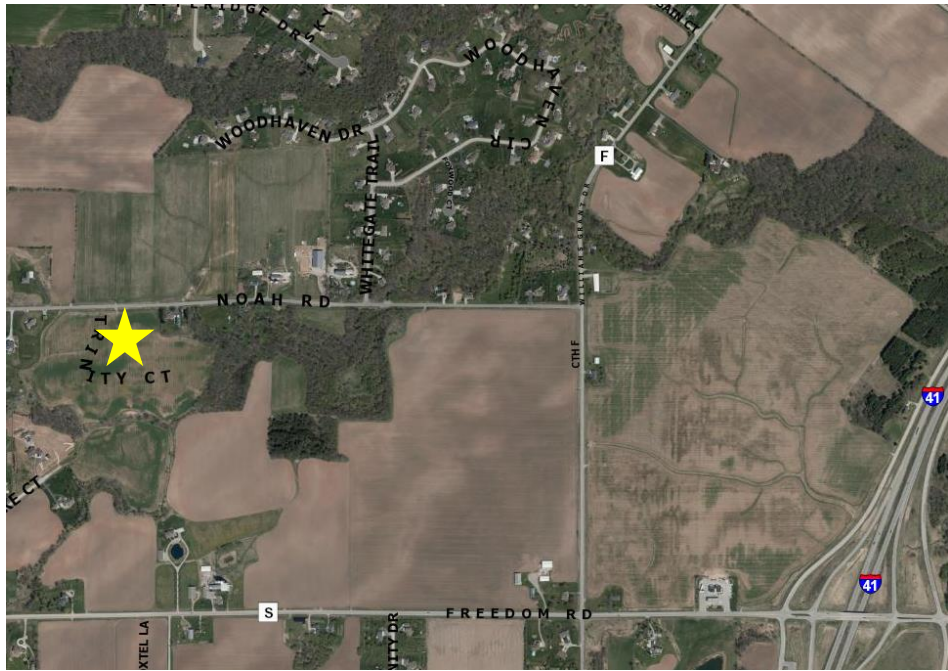


Subdivisions



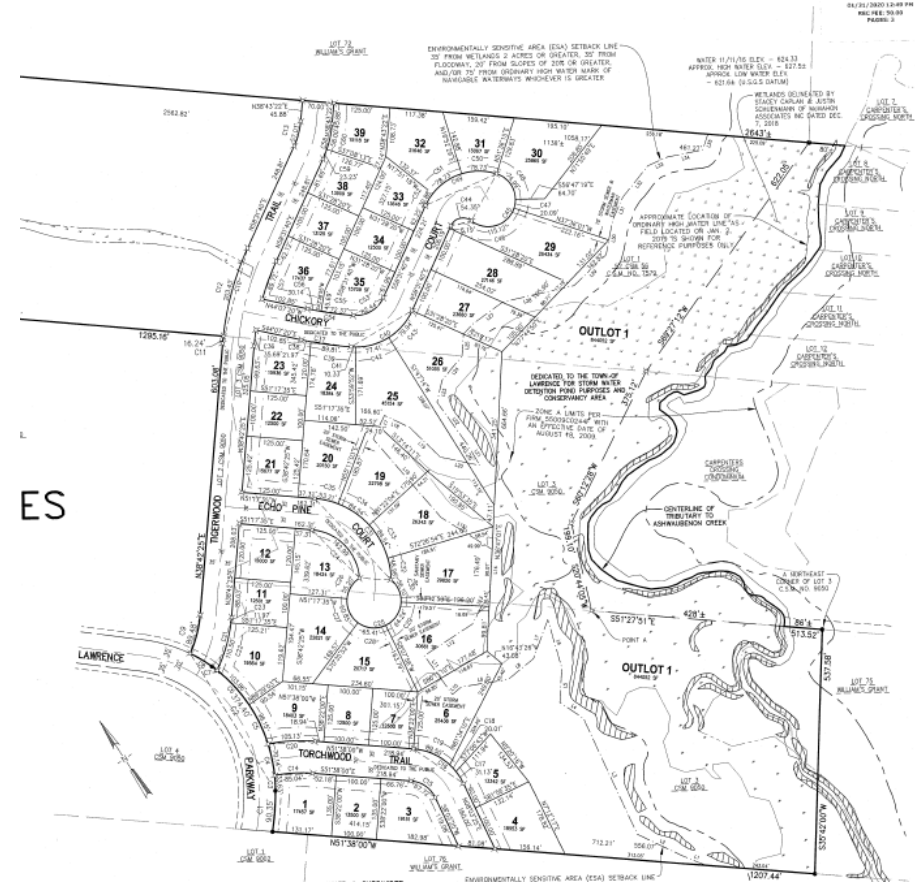
Autumn Heights

- 33 Single Family Lot and 24 Condo Lot Subdivision



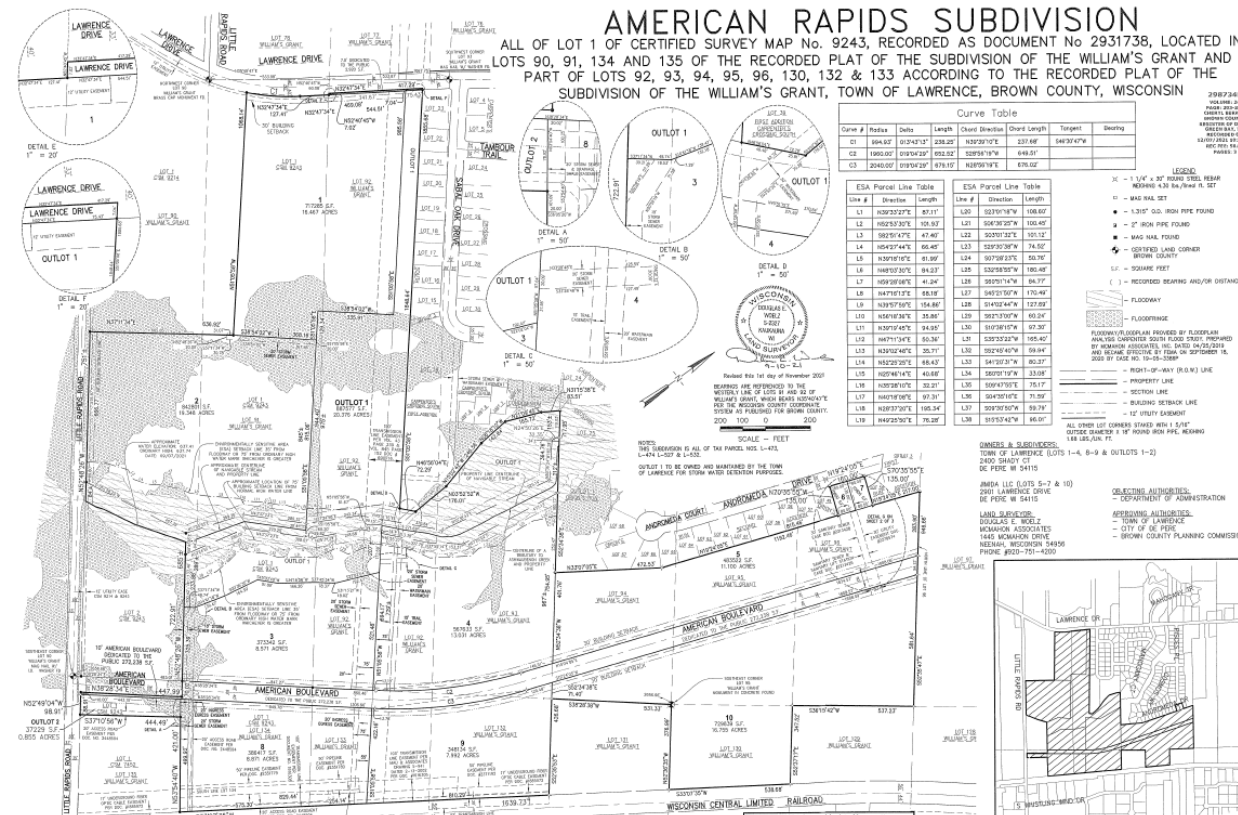
Archangel Estates

- 14 Single Family Lot Subdivision



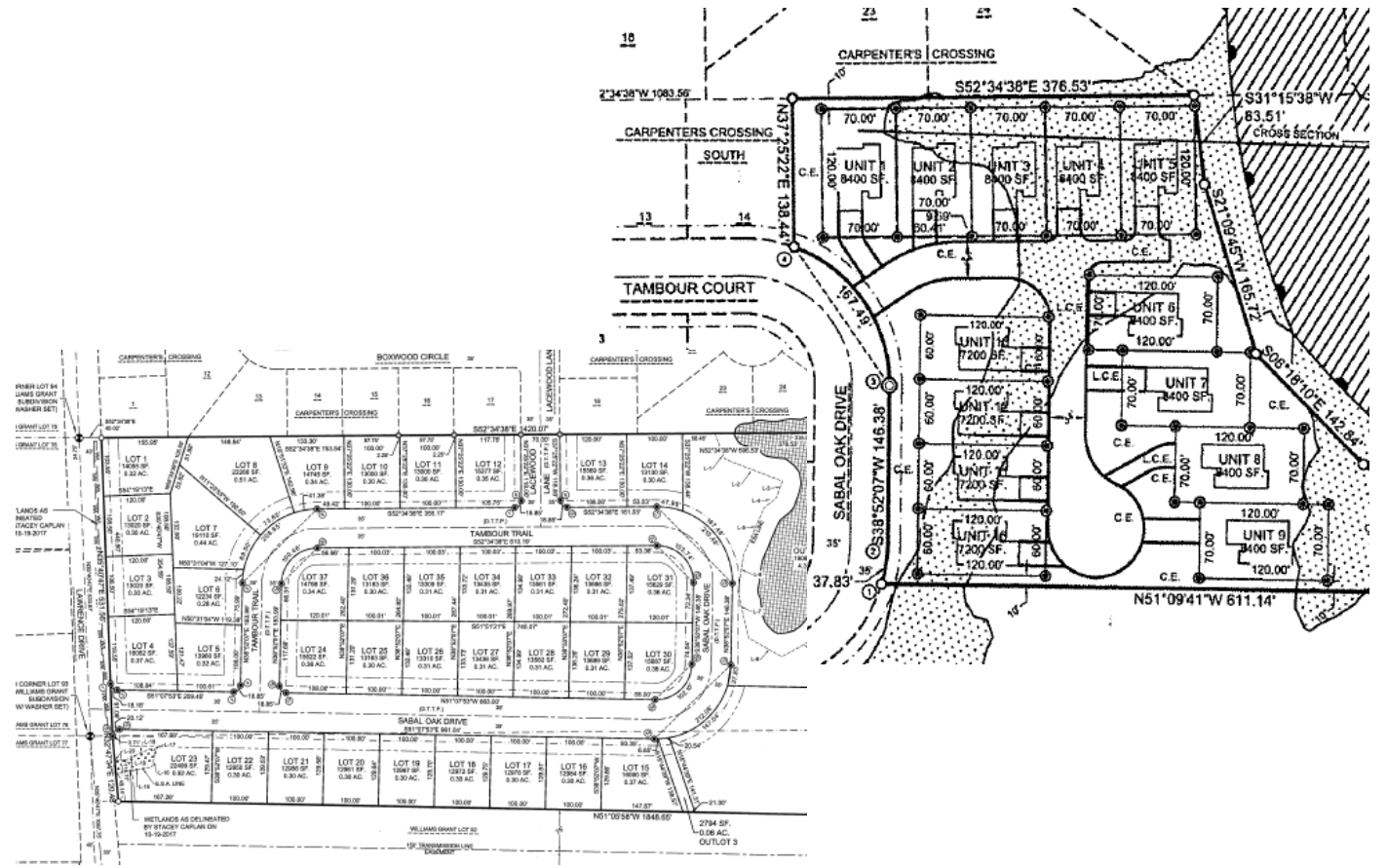
Lawrence Parkway Estates

- Single Family Lot Subdivision



American Rapids

- 5 Commercial Lots
 - (Zoned Limited Industrial)



Carpenter's Crossing
South

- Single Family, Duplex, and Condo Lot Subdivision

2023 DPW Report

Ponds

1. Mahogany Condo pond reconstruction
2. Lawrence Parkway Pond extensions
3. Derouin Pond construction- regional

Water/Sewer Utilities

1. PLC Jetting Service- jetted and televised 20,000 ft.
2. Hydrant and valve maintenance starting soon.
3. Private watermain ordinance in effect for 2023
4. Water tower inspection in summer/fall of 2023
5. Water tower re-paint in summer 2024
6. LE2 connection to water system in 2024

Cemeteries

1. Trimmed trees in winter 2023
2. Driveway repair and grading

Parks

1. Trial repairs in Lost Dauphin Park were finished in 2022
2. Tree planting along Lawrence Parkway and in parks this spring
 - First Down for Trees Program
3. New bleachers purchased for Quarry Park
4. Concreted the area between ball diamonds.
5. Replacing concrete around portion of Quarry Park pavilion in 2023

New equipment in 2023

1. Coming in October
 - End loader
 - Plow truck

Future projects

1. Increase capacity at town yard waste facility.
2. 2025 projects
 - Salt shed
 - Scheuring Road reconstruction
 - Scheuring Road/Williams Grant/Packerland reconstruction
 - Grant Street/Mid Valley Drive RAB
3. I-41 highway expansion
4. Sand Acres Drive reconstruction.

2023 Road Resurfacing

1. Skyline Oak Drive- topsoil shoulders
 - 1400 ft. from Gentle Hills south to south end of driveway at 2574 Skyline Oaks
2. Whispering Oak Court- topsoil shoulders
 - 720 ft. from Gentle hills Court to end of court
3. Gentle Hills Court-topsoil shoulders
 - 1030 ft. from Whispering oak to end of court
4. Sundown Lane
 - 820 ft. from Mid Valley to the end of road.
5. Sundown Court-gravel shoulder
 - 265 ft. from Mid Valley to the end of road
6. Mid Valley shouldering-North of Grant

2023 Second Asphalt Lift

1. Torchwood Trail
 - 570 ft. from Lawrence Parkway to end of curb at tee turn around
 2. Chickory Court
 - 740ft. from Tigerwood to end of court
 3. Echo Pine Court
 - 500 ft. from Tigerwood to end of court
 4. Tigerwood Trail
 - 1290 ft. from Lawrence Parkway to end of curb at tee turn around
- All footages are estimations and approximates.