

**Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, May 8, 2023**

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:30 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brien, Kari Vannieuwenhoven, Lori Frigo, Bill Bain

Others in Attendance: Patrick Wetz, Administrator; Cindy Kocken, Clerk-Treasurer; Kurt Minten, Public Works Director; Luke Pastorski, Fire Chief; Mike Renkas, Police Chief

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brien made the motion to approve the agenda as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

None.

6. Consider minutes of the April 24, 2023, Town Board Meeting:

Supervisor Frigo made the motion to approve the April 24, 2023, Town Board meeting minutes as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Brien made the motion to approve the payment of due invoices as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

8. Oath/Swearing in of Lawrence Assistant Fire Chief Bryan Vander Bloemen:

Clerk, Cindy Kocken swore in Bryan Vander Bloemen as the Lawrence Assistant Fire Chief.

9. Hobart-Lawrence Police Department Commendation Presentation:

Police Chief Michael Renkas presented the Commendation to Officer Zachary Cambray.

10. Lawrence Fire Department Citizen Commendation Presentation – Mr. Travis Steffin:

Fire Chief Luke Pastorski presented the Citizen Commendation to Mr. Travis Steffin.

11. Consideration of Brown County Intergovernmental 2023-2024 Property Tax Agreement; Tax Bill Preparation, Mailing, and Collection Services:

Supervisor Brien made the motion to approve the Brown County Intergovernmental 2023-2024 Property Tax Agreement; Tax Bill Preparation, Mailing, and Collection Services as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

12. Consideration of Development Agreement - ROC Building Solutions, LLC – Parcel L-161-1, Nutmeg Dr Project – Derouin Estates:

Supervisor Bain made the motion to approve the Development Agreement for ROC Building Solutions, LLC – Parcel L-161-1, Nutmeg Dr Project in Derouin Estates as presented.

Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

13. Consideration of Resolution 2023-005 Authorizing the Sale of Land to ROC Building Solutions, LLC – Parcel L-161-1, Approximately 5.779 acres, for the development of Derouin Estates Subdivision:

Supervisor Brien made the motion to approve Resolution 2023-005 Authorizing the Sale of Land to ROC Building Solutions, LLC – Parcel L-161-1, Approximately 5.779 acres, for the development of Derouin Estates Subdivision as presented. Supervisor Bain seconded the

motion. Roll call vote: Supervisor Brienens, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

14. Consideration of Special Assessment Agreement - Colin & Lindsay Wagner – Parcel L-161-1-1, Nutmeg Dr Project:

Supervisor Bain made the motion to approve the Special Assessment Agreement for Colin & Lindsay Wagner – Parcel L-161-1-1, Nutmeg Dr Project as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

15. Consideration of Resolution 2023-006 Financing of Nutmeg Drive Street & Utility Construction

Supervisor Brienens made the motion to approve Resolution 2023-006 Financing of Nutmeg Drive Street & Utility Construction for up to \$287,000 as presented. Supervisor Bain seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

16. Consideration of Ordinance 2023-002 to Amend Section 26-2 - Municipal Court Judge:

Supervisor Frigo made the motion to approve Ordinance 2023-002 to Amend Section 26-2 of the Town of Lawrence Ordinance - Municipal Court Judge as presented. Supervisor Bain seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

17. Consideration to Apply for Simplified Water Rate Case – Public Service Commission:

Supervisor Bain made the motion to approve the application for Simplified Water Rate Case with the Public Service Commission as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

18. Consideration of Robinson Request to Waive Right of First Refusal – Parcel L-651 – Yellow Briar Drive:

Administrator Patrick Wetzel gave an update on the previous rezoning request which was recently withdrawn by Robinson; however, Robinson may still purchase this property. No action taken.

19. Discussion - Upcoming Consideration to Implement Town Room Tax/Short Term Rental Ordinance:

Discussion on upcoming consideration to implement Town Room Tax/Short Term Rental Ordinance. No action taken.

20. Administrator/Staff Reports

Staff reports were given.

21. Future Agenda Items:

- a. Room Tax/Short Term Rental Ordinance.
- b. Robinson Request to Waive Right of First Refusal – Parcel L-651 – Yellow Briar Drive.

22. Closed Session: No Action.

23. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:
No Action.

24. Adjourn:

Supervisor Vannieuwenhoven made the motion at 7:45pm to adjourn the meeting. Supervisor Frigo seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer