

**Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday, May 10, 2023
Meeting Time 6:00 PM**

THIS MEETING WILL BE HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order
 - a. Larry Boldt called the meeting to order at 6:05pm
2. Election of Chairperson of Planning & Zoning Committee, by Committee members.
 - a. Nomination of Kevin Brienens to takeover as Chairperson of Planning & Zoning Committee. Mike Vande Hei made a motion, seconded by Skip Lee. Motion carried unanimously.
3. Roll Call
 - a. Present: Katie McCarty, Kevin Brienens, Larry Boldt, Skip Lee, Mike Vande Hei, Kyle Tremel
 - b. Excused: Travis Runke, Melissa Mathes
 - c. Staff: Scott Beining, Patrick Wetzel (attended virtually)
4. Approve Agenda
 - a. Skip Lee made a motion to approve the agenda, seconded by Kyle Tremel. Motion carried unanimously.
5. Approve Minutes from April 12, 2023 meeting.
 - a. Katie McCarty made a motion to approve the minutes, seconded by Kyle Tremel. Motion carried unanimously.
6. Public comments upon matters not on the Agenda.
 - a. No Comments
7. Consideration of a 2 lot Certified Survey Map (CSM) at 1284 Mid Valley Ct., Parcel #L-206-1 by Hebert Associates, Inc.
 - a. Scott Beining explained the 2 lots will remain R-1 zoning with at least 100 ft. of frontage.
 - b. Skip Lee made a motion to approve the 2 lot CSM, seconded by Mike Vande Hei. Motion carried unanimously.
8. Consideration of Preliminary Plat Review for Derouin Estates, Parcel #L-161-1 by Town of Lawrence.
 - a. Scott Beining reviewed the 6 lots with storm water pond along with utilities timeline.
 - b. Kyle Tremel made a motion to approve the preliminary plat for Derouin Estaes, seconded by Katie McCarty. Motion carried unanimously.
9. Consideration of Zoning Amendment to Re-zone Derouin Estates parcels A-1 (Agricultural) to R-1 (Residential) for Parcel #L-161-1 by Town of Lawrence.
 - a. Mike Vande Hei made a motion to approve the re-zone of Derouin Estates parcels from A-1 to R-1, seconded by Skip Lee. Motion carried unanimously.

10. Consideration of Conditional Use Permit for more than 2 dogs at 920 Chelsea Court, Parcel #L-878 by Brian & Kaleena Cagle.

- a. Applicants were not present to discuss.
- b. Skip Lee made a motion to table the CUP for more than 2 dogs til June meeting, seconded by Larry Boldt. Motion carried unanimously.

11. Staff Updates/Reports

- a. Scott provided staff updates/reports

12. Adjourn.

- a. Katie McCarty made a motion to adjourn the meeting at 6:32pm, seconded by Mike Vande Hei. Motion carried unanimously.

Scott Beining, Zoning Administrator

It is possible that a quorum of the Town Board will be at this meeting to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Town Board, pursuant to State ex rel Badke vs. Greendale Village Board. As such, it must be noticed as a Town Board meeting. No formal action will be taken by the Town Board at this meeting.