

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, August 28, 2023

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:32 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienens, Lori Frigo, Kari Vannieuwenhoven, Bill Bain

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Kurt Minten, Public Works Director; Mike Renkas, Police Chief

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienens made the motion to approve the agenda as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

Administrator Patrick Wetzel updated the Town Board regarding pond construction. The model being used for a current pond construction project does not agree with the Town's ordinance. Staff will investigate.

6. Consider minutes of the August 14, 2023, Town Board Meeting:

Supervisor Frigo made the motion to approve the August 14, 2023, Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Brienens made the motion to approve the payment of due invoices as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

8. Consideration of Insurance Claim/Repairs for Town Hall Sign and Salt Storage:

Supervisor Bain made a motion to approve the Calumet Dryer quote and process the required 40% downpayment to replace the salt shed canvas and approve the quote from Creative Sign to replace the sign as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

9. Consideration of Quote for Tree Cutting on Town Owned Residential Lots for Sale – Shady Court:

Chairman Tibaldo made the motion to approve the quote for tree cutting on town owned residential lots for sale on Shady Court in the amount of \$10,000 as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

10. Report on 2023 Town of Lawrence Food Truck Rally:

Clerk Cindy Kocken gave a final report for the 2023 Food Truck Rally. Total money raised for this event was \$2,512.19. The Fire Department used this money towards the purchase of a gas meter.

11. Update and Review of Bids Received for Utility Extension Projects and Storm Pond Projects:

Administrator Patrick Wetzel gave an update on the bids received for the water and sewer extension projects and storm pond projects. The bids are currently being. Will report on bids received and thoughts for awarding and assessments for the late September Town Board meeting.

- 12. Review of Schedule to Consider Creation of TID #3 – Mid Valley Dr/Freedom Rd:**
As we continue towards the review of the creation of TID #3 at Mid Valley/Freedom Road, the Planning & Zoning has scheduled a public hearing on September 6, 2023, on the plan and boundary. The Joint Review Board will also hold their initial/organizational meeting on the same day.
- 13. Update on Future Consideration to Implement Town Room Tax/Short Term Rental Ordinance(s):**
Planning & Zoning has been reviewing potential items to include in a short-term rental ordinance.
- 14. Discussion on Update to Town Emergency Operations Plan**
With new staff in the past year in certain positions, Fire Chief Pasterski and Police Chief Renkas have led the effort to review and update the Town's Emergency Operations Plan. The draft document will be reviewed by the Town Board in the coming month.
- 15. Administrator/Staff Reports**
Staff reports were given.
- 16. Future Agenda Items:**
- a. Public Hearings on Rezoning and Conditional Use Permits requests received
 - b. Bids for utility extension and storm pond projects
 - c. Town Emergency Operation Plan
 - d. Initial Resolution for Revenue Bond for Sports Emporium
 - e. Auditor's Presentation of Financial Statements.
- 17. Closed Session:** Supervisor Brienens made the motion to move to closed session at 7:56pm Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: TID Development and general Land Sale/Acquisition*). Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously. The motion carried unanimously.
- 18. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**
Supervisor Frigo made the motion to return to regular open session at 8:23pm. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.
- 19. Adjourn:**
Supervisor Frigo made the motion at 8:23pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer