Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday, September 6, 2023
Meeting Time 6:00 PM

THIS MEETING WILL BE HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order

    a. Kevin Brienen called the meeting to order at 6:00pm.

2. Roll Call

    a. Present: Larry Boldt, Travis Runke, Kyle Treml, Kevin Brienen, Mike Vande Hei

    b. Excused: Katie McCarty, Skip Lee

    c. Staff: Scott Beining, Patrick Wetzel, Melissa Mathes

3. Approve Agenda

    a. Kyle Treml made the motion to approve the agenda; seconded by Travis Runke. Motion carried unanimously.

4. Approve Minutes from August 9, 2023 meeting.

    a. Mike Vande Hei made a motion to approve the August 9, 2023 meeting minutes; seconded by Travis Runke. Motion carried unanimously.

5. Public comments upon matters not on the Agenda.

    a. No one spoke

6. Public Hearing regarding the proposed creation of Tax Incremental District No. 3, the proposed boundaries of the District, and the proposed Project Plan for the District.

    a. Kyle Treml made the motion to open the public hearing at 6:09 pm; seconded by Travis Runke. Motion carried unanimously.

    b. Philip Cosson, Ehlers, reviewed the project plan for Tax Incremental District No. 3

    c. Travis Runke made a motion to close the public hearing at 6:26pm; seconded by Mike Vande Hei. Motion carried unanimously.

7. Consideration and possible action on Resolution 2023-012 Establishing the Boundaries of and Approving the Project Plan for Tax Incremental District No. 3.

    a. Kyle Treml made a motion to recommend approval of Resolution 2023-012 and project plan to the Town Board; seconded by Mike Vande Hei. Motion carried 5 Aye, 0 Nay.

8. Consideration of 2 Lot Certified Survey Map (CSM) at 1446 Sandy Springs Ct., Parcel L-374-D-3 by Vierbicher.

    a. Randy Oettinger, Vierbicher, explained the 2 Lot CSM. Scott Beining explained that the CSM meeting the requirements of R-1 zoning as well.

    b. Mike Vande Hei made a motion to approve the 2 Lot Certified Survey Map (CSM); seconded by Travis Runke. Motion carried unanimously.

9. Consideration to amend Town Ordinance 300-102 for conditional uses in B-1 (Business Commercial) to include "Business Uses Related To Sports Recreation"
   a. Scott Beining explained the amendment of "Sports & Recreational Related Businesses" as a conditional use to B-1 zoning to the Town Ordinance for the future development of the Town.
   b. Travis Runke made a motion to approve the amendment to Town Ordinance 300-102; seconded by Kyle Treml. Motion carried unanimously.
10. Consideration of Zoning Amendment to re-zone from Agricultural Zone (A-1) to Residential (R-1) in Lawrence Parkway First Addition for Lots 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, and 66 by Town of Lawrence.
    a. Patrick Wetzel explained the future development of Lawrence Parkway First Addition with residential lots.
    b. Travis Runke made a motion to approve the re-zone of Lots 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66 from A-1 (Agricultural) to R-1 (Residential); seconded by Mike Vande Hei. Motion carried unanimously.
11. Consideration of Zoning Amendment to re-zone from Agricultural Zone (A-1) to Business Commercial (B-1) in Lawrence Parkway First Addition for Lots 49, 50, 52, and 53 by Town of Lawrence.
    a. Patrick Wetzel explained the future development of Lawrence Parkway First Addition with future business and retail space.
    b. Kyle Treml made a motion to approve the re-zone Lots 49, 50, 52, and 53 from A-1 (Agricultural) to B-1 (Business Commercial); seconded by Mike Vande Hei. Motion carried unanimously.
12. Discussion of Room Tax & Short-Term Rental Ordinance.
    a. Scott Beining reviewed a sample ordinance with some specific information on standards of the rental and minimum night stays.
13. Staff Updates/Reports
    a. Staff reports were given.
14. Adjourn.
    a. Travis Runke made a motion to adjourn the meeting at 7:48pm; seconded by Mike Vande Hei. Motion carried unanimously.

Scott Beining, Zoning Administrator