

**Town of Lawrence
Planning and Zoning Board Meeting Agenda
Wednesday, October 11, 2023
Meeting Time 6:00 PM**

THIS MEETING WILL BE HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order
 - a. Kevin Brienens called the meeting to order at 6:03pm
2. Roll Call
 - a. Present: Larry Boldt, Travis Runke, Kyle Trembl, Kevin Brienens, Mike Vande Hei, Katie McCarty
 - b. Excused: Skip Lee
 - c. Staff: Patrick Wetzel, Scott Beining, Melissa Mathes
3. Approve Agenda
 - a. Travis Runke made a motion to approve the agenda; seconded by Kyle Trembl. Motion carried unanimously
4. Approve Minutes from September 6, 2023 meeting.
 - a. Mike Vande Hei made a motion to approve the agenda; seconded by Travis Runke. Motion carried unanimously
5. Public comments upon matters not on the Agenda.
 - a. No one spoke
6. Consideration of Site Plan Review for Mini Storage Facility at 2750 Little Rapids Rd, Parcel L-1294 by M-3 Enterprises, LLC.
 - a. Tonya Wagner, Vierbicher, explained the site plan with the revision of the pond on the property.
 - b. Larry Boldt made a motion to table the Site Plan Review to next month's meeting for more project information; seconded by Kyle Trembl. Motion carried unanimously.
7. Consideration of Short-Term Rental Ordinance
 - a. Mike Vande Hei made a motion to move forward to have the Town Attorney review the current draft of the short-term rental ordinance; seconded by Katie McCarty. Motion carried unanimously.
8. Discussion of Room Tax
 - a. Patrick Wetzel, Town Administrator, provided an update on the Room Tax process.
9. Staff Updates/Reports
 - a. Scott Beining provided staff updates.
10. Adjourn
 - a. Katie McCarty made a motion to adjourn the meeting at 7:21pm; seconded by Mike Vande Hei. Motion carried unanimously.

Scott Beining, Zoning Administrator