

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, December 11, 2023

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 5:32 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienens, Lori Frigo, Kari Vannieuwenhoven

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Mike Renkas, Police Chief; Luke Pasterski, Fire Chief

Present Virtually: Supervisor Bill Bain

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienens made the motion to approve the agenda as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

None.

6. Consider minutes of the November 27, 2023, Town Board Meeting:

Supervisor Vannieuwenhoven made the motion to approve the November 27, 2023, Town Board meetings as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Bain made the motion to approve the due invoices as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

8. Consideration of Appointment of Election Inspectors for the 2024-2025 Election Years:

Supervisor Brienens made a motion to approve the appointment of Election Inspectors for the 2024-2025 election years. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

9. Consideration of Appointment to the Board of Appeals – Mr. Tony Yaggie:

Supervisor Brienens made the motion to approve the appointment of Mr. Tony Yaggie to the Board of Appeals. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

10. Consideration of Service Agreement – R & R Insurance Services, Inc. – 2024 Benefit Programs:

Supervisor Frigo made the motion to approve the 2024 service agreement for R & R Insurance Services as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

11. Consideration of Proposal for Improvements at Quarry Park – Pickleball Courts:

Supervisor Brienens made the motion to approve bidding out the new pickleball courts and replacing the existing basketball court through Tennis & Sport Surfaces, LLC at Quarry Park as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

12. Consideration of Agreement for Professional Services for Repainting the Town of Lawrence 300,000 Gallon Elevated Water Tower – McMahon Associates, Inc:

Supervisor Frigo made the motion to approve the agreement for Professional Services for repainting the Town of Lawrence 300,000-gallon elevated water tower by McMahon Associates, Inc. as presented. Supervisor Brienens seconded the motion. The motion carried unanimously.

13. Consideration to Reschedule the 2nd Town Board Meeting in December to Wed Dec 20th – 4:30pm:

Supervisor Frigo made the motion to approve rescheduling the 2nd Town Board Meeting in December to Wednesday, December 20, 2023, at 4:30pm as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

14. Consideration of Resolution 2023-021 – Authorizing and Approving the Sale of Land to ANnJN LLC and development agreement for Tax Parcel L-452 – Beck Way/French Road:

Supervisor Brienens made the motion to approve Resolution 2023-021 – Authorizing and Approving the Sale of Land to ANnJN LLC and development agreement for Tax Parcel L-452 – Beck Way/French Road as presented. Supervisor Bain seconded the motion. Roll call vote: Supervisor Brienens, aye; Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.

15. Update on Consideration of Ordinance 2023-005 Creating Hotel, Motel, and Room Tax Ordinance:

Discussion on the room tax and how it can benefit the Town by designating part of the room tax for tourism promotion.

Public Hearing Scheduled to Start at 6:30pm:

16. Public Hearing: Conditional Use Permit (CUP) for Indoor Sports Facility at Lot 53, 2219 Lawrence Parkway by Sports Emporium:

Administrator Wetzel and Zoning Administrator/Inspector Beining introduced the request for a Conditional Use Permit for an indoor sports facility on Lawrence Parkway by Sports Emporium.

Supervisor Brienens made the motion to open the public hearing at 6:36pm. Supervisor Frigo seconded the motion. The motion carried unanimously.

Mike Kohlbeck from McMahon Associates discussed the proposed project.

Comments received from residents on the proposed project:

Elena Lewis, 1663 Torchwood Trail

Larry Boldt, 2029 Little Rapids Road

Jason Weltzien, 1663 Torchwood Trail

Chairman Tibaldo ask if there are any other comments. None heard.

Supervisor Brienens made the motion to close the public hearing at 7:05pm. Supervisor Frigo seconded the motion. The motion carried unanimously.

17. Consideration of Conditional Use Permit (CUP) for Indoor Sports Facility at Lot 53, 2219 Lawrence Parkway by Sports Emporium:

Supervisor Brienens made the motion to approve the Conditional Use Permit (CUP) for Indoor Sports Facility at Lot 53, 2219 Lawrence Parkway by Sports Emporium with the inclusion of adding a 6-foot vinyl privacy fence on the north end of the parking lot.

Supervisor Frigo seconded the motion. The motion carried unanimously.

18. Review of Recommendations and Reports from Planning & Zoning Board:

a. Consideration of Site Plan Review for Indoor Sports Facility at Lot 53, 2219 Lawrence Parkway by Sports Emporium:

Supervisor Brienens made the motion to approve the site plan for indoor sports facility at Lot 53, 2219 Lawrence Parkway by Sports Emporium as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

19. Administrator/Staff Reports

Staff reports were given.

20. Future Agenda Items:

- a. Ehlers-Town Financing
- b. Ordinance 2023-005 Creating Hotel, Motel, and Room Tax Ordinance

21. Adjourn:

Supervisor Frigo made the motion at 7:14pm to adjourn the meeting. Supervisor Bain seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer