

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, March 11, 2024

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:30 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Lori Frigo, Kari Vannieuwenhoven, Bill Bain

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief; Mike Renkas, Police Chief

Excused: Supervisor Kevin Brien

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Bain made the motion to approve the agenda as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

HALO meeting is scheduled for March 19th with the Village of Howard hosting.

6. Consider minutes of the February 26, 2024, Town Board Meeting:

Supervisor Frigo made the motion to approve the February 26, 2024, Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Bain made the motion to approve the due invoices as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

8. Public Hearing: Conditional Use Permit (CUP) for more than 2 dogs (Town Ord. 107-2) for 991 Hoks Ridge Ln - Parcel L-1642 by Joseph & Jamie DeVos:

Supervisor Frigo made the motion to open the public hearing at 6:32pm. Supervisor Bain seconded the motion. The motion carried unanimously.

Scott Beining introduced this item and discussed the recommended conditions made by the Planning & Zoning Board.

Applicant, Joe & Jamie DeVos-991 Hoks Ridge Lane spoke about their request for a Conditional Use Permit to have more than 3 dogs.

Comments received from:

Jim Stenson, 815 Brookridge Street

Resident, Rob Axford, 962 Hoks Ridge Lane

Resident, Tyler Merkatoris, 1454 Grant Street

Chairman Tibaldo asked if there are any other comments. None heard.

Supervisor Frigo made the motion to close the public hearing at 6:45pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

9. Consideration of Conditional Use Permit (CUP) for more than 2 dogs (Town Ord. 107-2) for 991 Hoks Ridge Ln - Parcel L-1642 by Joseph & Jamie DeVos

Supervisor Bain made the motion to approve the Conditional Use Permit (CUP) to allow 3 (three) dogs for Joseph & Jamie DeVos at 991 Hoks Ridge Ln - Parcel L-1642 with conditions as discussed and presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

10. **Public Hearing: Ordinance 2024-002 to Create Chapter 240 – Short-Term Rental Ordinance:**
Supervisor Frigo made the motion to open the public hearing at 7:08pm. Supervisor Bain seconded the motion. The motion carried unanimously.
Patrick Wetzel led the discussion on the creation of the Short-Term Rental Ordinance.
Chairman Tibaldo asked if there are any comments. None heard.
Supervisor Vannieuwenhoven made the motion to close the public hearing at 7:10pm.
Supervisor Frigo seconded the motion. The motion carried unanimously.
11. **Consideration of Ordinance 2024-002 to Create Chapter 240 – Short-Term Rental Ordinance:**
Supervisor Bain made the motion to approve the Ordinance 2024-002 to create Chapter 240 – Short-Term Rental Ordinance as presented. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.
12. **Public Hearing: Ordinance 2024-003 to Amend Town Ordinance 300-14 (J) regarding Berms:**
Supervisor Bain made the motion to open the public hearing at 7:11pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
Scott Beining discussed the proposed Ordinance regarding berms.
Chairman Tibaldo asked if there are any comments. None heard.
Supervisor Frigo made the motion to close the public hearing at 7:14pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
13. **Consideration on Ordinance 2024-003 to Amend Town Ordinance 300-14 (J) regarding Berms:**
Supervisor Bain made the motion to approve Ordinance 2024-003 to amend Town Ordinance 300-14 (J) regarding Berms as presented. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.
14. **Consideration of Resolution 2024-005 Amending Miscellaneous Fee Schedule – Short Term Rentals:**
Supervisor Bain made the motion to approve Resolution 2024-005 amending the Miscellaneous Fee Schedule adding Short Term Rentals to the schedule as presented. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.
15. **Update on Bids Received for Little Rapids Subdivision and Orange Lane Utility Relocation for DOT:**
Patrick Wetzel gave an update regarding bids received.
16. **Consider rescinding approval of Resolution 2024-004 – Sale of Land to Robinson Real Estate:**
Supervisor Bain made the motion to rescind Resolution 2024-004 – Sale of Land to Robinson Real Estate that the Town of Lawrence Board of Supervisors approved at their February 26, 2024 Town Board meeting. Supervisor Vannieuwenhoven seconded the motion. Roll call vote: Supervisor Bain, aye; Supervisor Vannieuwenhoven, aye; Supervisor Frigo, aye; Chairman Tibaldo, aye. The motion carried unanimously.
17. **Consideration of Change Order #6 for 2023 Sanitary Sewer & Water Main Project – Increase Contract by \$3,051.00 for Additional Pipe Bedding-Mid Valley Drive South Leg:**
Supervisor Bain made the motion to approve Change Order #6 for 2023 Sanitary Sewer & Water Main Project to increase the contract by \$3,051.00 for additional pipe bedding-Mid Valley Drive South Leg as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.
18. **Administrator/Staff Reports**
Staff reports were given.
19. **Future Agenda Items:**
 - a. Resolution Naming Financial Custodian for Collection and Distribution of Tax Revenues from Short Term Rentals.

- 20. **Closed Session:** No action.
- 21. **Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**
No action.
- 22. **Adjourn:**
Supervisor Frigo made the motion at 8:12pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer