

Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday November 10, 2021
Meeting Time 6:00 PM

THIS MEETING WILL BE HELD IN PERSON, AS WELL AS ONLINE, via THE ZOOM LINK BELOW

Discussion and/or Action on the following:

1. Call to Order

Call to order by Chair Lanny Tibaldo at 6:02pm

2. Roll Call

3. Members Present: Larry Boldt, Travis Runke, Lanny Tibaldo, Mike VanDehei, Skip Lee, Kyle Treml, Brian Peterson.

4. Approve Agenda

Skip Lee made a motion to approve the agenda, second by Mike VandeHei. Motion carried unanimously.

5. Approve Minutes from October 13, 2021 meeting.

Kyle Treml made a motion to approve minutes as presented, second by Travis Runke. Motion carried unanimously.

6. Public comments upon matters not on the Agenda.

Brian Liesch – Trouble with lot in town. He owns Lot 18 in Lawrence Parkway Estates. Concerned about his neighbor's house and the grade of the lot. Believes the lot grade has changed the scope of his lot. He needs a flat lot for handicap accessibility. Feels his neighbor's basement is too high and the grade is too steep. Wants to know what the town will do. The Building Inspector will follow up with Mr. Liesch within the next day.

7. Consideration of Sign Review for Fox Valley Auto Auction at 3266 Williams Grant Drive (L-77-1)

Travis Runke made a motion to recommend approval, second by Brian Peterson. Motion carried unanimously.

8. Consideration of Sign Review for Journey Community Church at 1800 Grant Street (L-201-2)

Skip Lee made a motion to recommend approval, second by Travis Runke. Motion carried unanimously.

9. Consideration of Final Plat Review of First Addition to Autumn Heights Subdivision on Parcel L-162 by Mau and Associates.

Discussion was held regarding mail receptacles in new subdivisions. The USPS would like the developer or town to take control of the keys for the mail receptacles. While it is understood that developers leave after the development is complete, the commission did not feel the town should take on the responsibility of the keys for the mail receptacles. The commission also wanted clarification on the placement of the boxes, noting safety and road maintenance concerns.

Mike VandeHei made a motion to table this item until corrections are made, second by Skip Lee. Motion carried unanimously.

10. Review of Zoning Ordinance Section 300-19 Residential Dwelling Standards. *Discussion Only*

Discussion was held.

11. Review of Zoning Ordinance Section 300-139 Regarding Final Approval of Planned Development District. This is a policy and procedure review only. *No Action will be taken*

Discussion was held regarding the procedures for PDD's, according to our ordinance.

12. Administrator Staff Reports

Nothing to report.

13. Adjourn.

Mike VandeHei made a motion to adjourn at 7:21pm, second by Kyle Tremel. Motion carried unanimously.

Scott Beining, Zoning Administrator