

**Town of Lawrence**  
**Proceedings of the Regular Town Board Meeting**  
**Town Hall, 2400 Shady Court, De Pere WI**  
**Monday, October 10, 2022**  
**This meeting was held in person.**

**1. Call to Order**

The meeting was called to order by Chairman Tibaldo at 6:31 p.m.

**2. Roll Call**

**Present In-Person**

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Tom Perock, Kari Vannieuwenhoven

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining Building Inspector/Zoning Administrator; Kurt Minten, Fire Chief; Randy Bani, Police Chief; Mike Renkas, Police Captain

Excused: Supervisor Tonya Wagner

**3. Pledge of Allegiance**

**4. Approve Agenda**

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

**5. Public Comments upon matters not on agenda or other announcements:**

Supervisor Perock commented on Mr. Vande Hei's public comment at the prior meeting regarding weeds in the right-of-way. After checking with Public Works, most of the weeds referred to are on private property, they are not in town right-of-way.

**6. Consider minutes of the September 26, 2022, Town Board Meeting:**

Supervisor Perock made the motion to approve the September 26, 2022, Town Board meeting minutes as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**7. Consideration of payment of due invoices:**

Supervisor Brienen made the motion to approve the payment of due invoices as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**8. Consideration of Brown County Solid Waste Agreement Amendment – Gate Fees:**

This agreement lays out the fees to haul waste to the Transfer Station before it heads to the landfill. With the creation of the new southern Brown County landfill, this agreement includes rates for this facility as well.

Supervisor Brienen made the motion to approve the Brown County Solid Waste Agreement Amendment #1 as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**9. Consideration of Sewer Service Area Map Amendment Submission to Brown County Sewage Plan Update Process:**

Administrator Wetzel reviewed the current Sewer Service Area (SSA) along with the process to add acreage to the Town's existing SSA. The Town has a unique opportunity as Brown County Planning is updating the County's sewage plan. Brown County has informed the Town that we can expect to receive 1,723 acres to be applied to areas of the Town that could reasonably be serviced by municipal sanitary sewer service. We can apply these acres to certain lands now, or the acres will be "banked" to apply later. This is a one-time opportunity to apply the SSA acres at no cost to the Town if we include the acres with the plan update. If we bank acres and apply them later, we will incur the minimum application fee of \$1,500 each time we amend the sewer service area and would need to hire an

engineer with mapping and related supplemental info for each future amendment. Staff recommends applying the acreage immediately to realize cost savings to avoid additional future fees.

Supervisor Perock made and amended his motion to approve 1800 acres into the Sewer Service Area Map Amendment Submission to Brown County Sewage Plan Update as presented. Supervisor Brienen seconded the motion. The motion carried unanimously.

**10. Consideration of Fire Chief Vehicle/Upgrades:**

With the future addition of a part time fire chief in 2023, a chief car will be needed. The Hobart-Lawrence Police Department has a used squad car available. If the Town purchase the squad car it will need a mobile radio, light package, and graphics. Estimates were received for a radio from Frank's Radio for \$4,980.06 and a light bar and graphics from Truck Equipment for \$7,133.00. ARPA funds would be used to purchase these items. Chairman Tibaldo made the motion to approve Fire Chief Vehicle/Upgrades as presented. Supervisor Perock seconded the motion. The motion carried unanimously.

**11. Consideration of Office Hours for Remainder 2022 and Calendar Year 2023 Holidays:**

Supervisor Perock made the motion to approve office hours for calendar year 2023 Holidays as presented, to include closing on Monday, Jul 3<sup>rd</sup>, Monday, December 25<sup>th</sup> and Tuesday, December 26<sup>th</sup>. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**12. Consideration of Amendment to 2022 Police Dept Capital Budget:**

Discussion to amend the 2022 Police Dept capital budget since we will not be purchasing squad cars in 2022. Recommended amendment is a total upgrade to the Taser system and the evidence room.

Supervisor Perock made the motion to approve the Amendment to 2022 Police Dept Capital Budget to upgrade the Taser system and the evidence room as presented.

Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**13. Consideration to November Meeting of Electors for 2023 Budget & Tax Levy – Week of November 14<sup>th</sup>:**

Supervisor Brienen made the motion to approve to set the November meeting of Electors for 2023 Budget & Tax Levy to November 14<sup>th</sup> at 6:30pm as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

**14. Administrator/Staff Reports**

Staff reports were given.

**15. Future Agenda Items:**

- a. Purchase of surplus police vehicle for Fire Chief
- b. Floating Friday Holiday
- c. Proclamation for 175<sup>th</sup> Birthday of the Town of Lawrence
- d. Marketing proposal for Town

**16. Closed Session:** Supervisor Brienen made the motion at 8:15pm to move into closed session. Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Parameters on Prospective Development – Lawrence Parkway Corridor – TID 1 and within TID 2*) and **Closed Session** Pursuant to Ch. 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*2023 Wage, New Positions, Employee Benefits and Fire Chief Position*). Supervisor Perock seconded the motion. Roll call vote: Supervisor Brienen, aye; Supervisor Perock, aye; Supervisor Vannieuwenhoven, aye; Chairman Tibaldo, aye. Motion carried unanimously.

- 17. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**  
Supervisor Perock made the motion to return to regular open session at 9:38pm.  
Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.
- 18. Adjourn:**  
Supervisor Perock made the motion at 9:38pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,  
Cindy Kocken, Clerk-Treasurer