

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, October 9, 2023

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:00 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Kevin Brienen, Lori Frigo, Kari Vannieuwenhoven, Bill Bain

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Mike Renkas, Police Chief; Luke Pasterski, Fire Chief

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Brienen made the motion to approve the agenda as presented. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

Chairman Tibaldo announced with great sadness of the recent passing of past Town Chairman, Greg Little. Greg was Town Chairman from 1973 to 1997 and a great visionary for the Town of Lawrence with the development of the sanitary sewer and water systems. Greg also served the Town on the Planning & Zoning Board, as a volunteer fireman and as Utility Manager.

Resident, Richard and Patricia Edwards, 1135 Applewood Drive; commented on their damaged sidewalk and their difficulty finding a contractor to get it repaired.

6. Consider minutes of the August 28, 2023, Town Board Meeting:

No action, August 28th minutes were previously approved. The September 25, 2023 minutes will be on the next agenda for consideration.

7. Consideration of payment of due invoices:

Supervisor Bain made the motion to approve the payment of due invoices as presented.

Supervisor Brienen seconded the motion. The motion carried unanimously.

8. Consideration of Denied Operator's License for the period of July 1, 2023 – June 30, 2024 – Appeal by Jeanette Jorgensen:

Chief Renkas provided background information on the process that each operator's application goes through before they are approved by the Police Department. He also provided the Town Board with information on how he came to the conclusion to deny the application for the operator's license for Jeanette Jorgensen. Ms. Jorgensen submitted an appeal to Chief Renkas' decision and requested Town Board's consideration regarding her request for an operator's license.

Supervisor Bain made a motion to uphold Chief Renkas' decision and to deny the request for an operator's license for Jeanette Jorgensen. Supervisor Brienen seconded the motion. The motion carried unanimously.

9. Public Hearing: A request to change the zoning from Agricultural Zone (A-1) to Residential (R-1) in Lawrence Parkway First Addition for Lots 54 thru 66 by Town of Lawrence

Supervisor Brienen made the motion to open the public hearing at 6:31pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

These parcels are intended to be rezoned to R-1 Residential for future homes. All lots meet the minimum requirement for the R-1 Residential zoning.

Chairman Tibaldo asked if there are any comments. None Heard.

Supervisor Brienen made the motion to close the public hearing at 6:39pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

10. Consideration of a request to change the zoning from Agricultural Zone (A-1) to Residential (R-1) in Lawrence Parkway First Addition for Lots 54 thru 66 by Town of Lawrence:

Supervisor Frigo made the motion to approve the request to change the zoning from Agricultural Zone (A-1) to Residential (R-1) in Lawrence Parkway First Addition for Lots 54 through 66 by Town of Lawrence as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

11. Public Hearing: A request to change the zoning from Agricultural Zone (A-1) to Business Commercial (B-1) in Lawrence Parkway First Addition for Lots 49, 50, 52, and 53 by Town of Lawrence:

Supervisor Frigo made the motion to open the public hearing at 6:40pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

The B-1 Business Commercial zoning will allow for businesses and will likely require a CUP with conditions related to the individual business and uses.

Resident, Jeff Shadik, 2385 Tigerwood Trail, made comments regarding lighting and noise and is not in favor of the change of zoning.

Resident, Ryan Seprejda, 1469 Chickory – made comments and is not in favor of the change of zoning.

Resident, Todd Marks, 1660 Torchwood Trail – concerned for safety with increased traffic and would like the trail maintained year round and is not opposed to the change of zoning.

Resident, Dave VanLieshout, 1565 Echo Pine Court - concerned about increased traffic and parking during events. Not in favor of the change of zoning.

Chairman Tibaldo asked if there are any other comments. None Heard.

Supervisor Bain made the motion to close the public hearing at 7:00pm. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

12. Consideration of A request to change the zoning from Agricultural Zone (A-1) to Business Commercial (B-1) in Lawrence Parkway First Addition for Lots 49, 50, 52, and 53 by Town of Lawrence:

Supervisor Brienen made the motion to approve the request to change the zoning from Agricultural Zone (A-1) to Business Commercial (B-1) in Lawrence Parkway First Addition for Lots 49, 50, 52, and 53 by Town of Lawrence as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

13. Consideration of Amending Police Department Starting Wage Structure for Lateral Transfers:

Chief Renkas discussed his proposal for salary adjustments for lateral entry transfers to attract more experienced candidates for open positions.

Supervisor Brienen made the motion to approve amending the Police Department starting wage structure for lateral transfers as presented. Supervisor Bain seconded the motion.

The motion carried unanimously.

14. Consideration of Proposal for Fire Department CAD Integration for New Reporting Software:

With the transition to the new Fire Department CAD program, there is an integration option that is needed but was not on the original quote.

Supervisor Vannieuwenhoven made the motion to approve proposal for Fire Department CAD Integration for New Reporting Software as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

15. Consideration of Employee Benefits/Insurance Changes for 2024:

Administrator Wetzel reviewed the changes to the employee benefits and insurance changes for 2024.

Supervisor Bain made the motion to approve the Employee Benefits/Insurance Changes for 2024 as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

16. Preliminary Review of Ordinance 2023-005 Creating Hotel, Motel and Room Tax Ordinance:

Administrator Wetzel reviewed the proposed Ordinance 2023-005 creating Hotel, Motel and Room Tax Ordinance.

17. Consideration to Set November Meeting of Electors for 2024 Budget & Tax Levy – Week of November 13th:

Supervisor Brienen made the motion to set the November Meeting of Electors for 2024 Budget & Tax Levy to Monday, November 13th. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

18. Administrator/Staff Reports

Staff reports were given.

19. Future Agenda Items:

- a. Public Hearing on Special Assessments for Utility Extensions
- b. Public Hearing on Revenue Bond – Sports Emporium
- c. Room Tax Ordinance and draft Short Term-Rental Ordinance

20. Adjourn:

Supervisor Frigo made the motion at 7:41pm to adjourn the meeting. Supervisor Vannieuwenhoven seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer