

**Town of Lawrence
Planning and Zoning Board Meeting Minutes
Wednesday, August 14, 2024
Meeting Time 6:00 PM**

THIS MEETING WILL BE HELD IN PERSON.

Discussion and/or Action on the following:

1. Call to Order
 - a. Kevin Brienens called the meeting to order at 6:00pm.
2. Roll Call
 - a. Present: Larry Boldt, Kyle Treml, Kevin Brienens, Skip Lee, Mike Vande Hei, Katie McCarty.
 - b. Excused: Travis Runke
 - c. Staff: Scott Beining, Melissa Mathes
3. Approve Agenda
 - a. Skip Lee made a motion to approve the agenda; seconded by Mike Vande Hei. Motion carried unanimously.
4. Approve Minutes from the July 10, 2024 meeting.
 - a. Mike Vande Hei made a motion to approve the minutes from the July 10, 2024 meeting; seconded by Katie McCarty. Motion carried unanimously.
5. Public comments upon matters not on the Agenda.
 - a. No one spoke.
6. Consideration of Site Plan Review for Commercial Building by VerHalen Inc, at 0 French Road, Parcel L-452 by ANNJN LLC.
 - a. Matt Greely, McMahon Associates, Chris Renier, Architect, and John Calewarts, VerHalen Inc., explained the project of the future commercial building including the exterior materials, layout and overall plan.
 - b. Skip Lee made a motion to approve the Site Plan Review for Commercial Building by VerHalen Inc. at 0 French Road, Parcel L-452 as presented; seconded by Kyle Treml. Motion carried unanimously.
7. Consideration of 2 Lot Certified Survey Map (CSM), portions of Parcels L-405 & L-408 by Town of Lawrence.
 - a. Matt Greely, McMahon Associates explained the plan of future development to service the Town with sewer and water.
 - b. Mike Vande Hei made a motion to approve the 2 Lot Certified Survey Map (CSM) on portions of Parcels L-405 & L-408; seconded by Katie McCarty. Motion carried unanimously.
8. Consideration of Zoning Amendment to re-zone from Agricultural Zone (A-1) to Multi Family Residential (R-3) at 2706 Lawrence Drive, Parcel L-2296 by Town of Lawrence.
 - a. Mike Vande Hei made a motion to bring back for discussion from being tabled from July 10, 2024 meeting; seconded by Skip Lee. Motion carried unanimously.

- b. Scott Beining, Building Inspector/Zoning Administrator, explained the additional options of zoning of the lot.
 - c. Skip Lee made a motion to deny the Zoning Amendment to re-zone from Agricultural Zone (A-1) to Multi-Family Residential (R-3) at 2706 Lawrence Drive, Parcel L-2296; seconded by Katie McCarty. Motion carried unanimously.
9. Staff Updates/Reports
- a. Staff Updates/Reports were given.
10. Adjourn.
- a. Katie McCarty made a motion to adjourn the meeting at 7:02pm; seconded by Mike Vande Hei. Motion carried unanimously.

Scott Beining, Zoning Administrator