

Town of Lawrence
Proceedings of the Regular Town Board Meeting
Town Hall, 2400 Shady Court, De Pere WI
Monday, February 10, 2025

1. Call to Order

The meeting was called to order by Chairman Tibaldo at 6:00 p.m.

2. Roll Call

Present In-Person

Chairman: Dr. Lanny Tibaldo

Supervisors: Bill Bain, Lori Frigo

Others in Attendance: Patrick Wetzel, Administrator; Cindy Kocken, Clerk-Treasurer; Scott Beining, Building Inspector/Zoning Administrator; Kurt Minten, Public Works Director; Luke Pasterski, Fire Chief

Excused: Kevin Brienen, Kari Vannieuwenhoven & Michael Renkas

3. Pledge of Allegiance

4. Approve Agenda

Supervisor Frigo made the motion to approve the agenda as presented. Supervisor Bain seconded the motion. The motion carried unanimously.

5. Public Comments upon matters not on agenda or other announcements:

Mike Kuehl, 1784 Christie Court, requested that the existing mailbox replacement policy be reviewed to consider amending reimbursement limit.

Adam Aleknavicius, 1743 Cady Lane, requested for Town to consider leaf pick up service.

6. Consideration of minutes of the January 27, 2025, Town Board Meeting:

Supervisor Bain made the motion to approve the minutes of January 27, 2025, Town Board meeting as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

7. Consideration of payment of due invoices:

Supervisor Bain made the motion to approve the payment of due invoices as presented.

Supervisor Frigo seconded the motion. The motion carried unanimously.

8. Public Hearing: Conditional Use Permit (CUP) for location and height of fence at 1571 Echo Pine Court, Parcel L-2050 by Katie Stephan:

Supervisor Bain made the motion to open the public hearing at 6:09 pm. Supervisor Frigo seconded the motion. The motion carried unanimously.

Administrator Wetzel reviewed the request by applicant Katie Stephen as well as what the current ordinance allows.

Applicant Katie Stephen spoke on behalf of her request for the fence to be higher than the ordinance allows.

Verbal public comments received:

Heather Larsen, 1462 Chickory Ct

Dave Van Lieshaut, 1565 Echo Pine Ct

Erica Timm, 1664 Torchwood Trl

Erica Johnsten, 1452 Chickory Ct

Connie Collaer, 1553 Echo Pine Ct

Larry Boldt, 2029 Little Rapids Rd

Written public comments received:

Cale & Kaitlyn Tassi, 1560 Echo Pine Ct

Paul & Sue Gerrits, 1564 Echo Pine Ct

Connie Collaer, 1553 Echo Pine Ct

Jeff & Lynn Shadick, 2385 Tigerwood Trl
Heather Demro, 1572 Echo Pine Ct
Matthew Willman, 2359 Tigerwood Trl

Chairman Tibaldo asked if there are any other comments. None heard.

Supervisor Frigo made the motion to close the public hearing at 6:21 pm. Supervisor Frigo seconded the motion. The motion carried unanimously.

9. Consideration of Conditional Use Permit (CUP) for location and height of fence at 1571 Echo Pine Court, Parcel L-2050 by Katie Stephan:

There was discussion regarding a 3-foot high fence that was approved when the permit was issued and the applicant's desire for an additional foot.

Supervisor Bain made the motion to table the request for a CUP at 1571 Echo Pine Court. Supervisor Frigo seconded the motion. The motion carried unanimously.

10. Consideration of 2025 Farm Lease on Town Owned Land – N. Van Gheem Farms – L-386-1:

Supervisor Bain made the motion to approve the 2025 Farm Lease on Town Owned Land for N. Van Gheem Farms on parcel L-386-1 as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

11. Consideration of Pay Request #7 Little Rapids Subdivision – Calnin & Goss - \$63,605.00:

Supervisor Bain made the motion to approve Pay Request #7 Little Rapids Subdivision for Calnin & Goss in the amount of \$63,605.00 as presented. Supervisor Frigo seconded the motion. The motion carried unanimously.

12. Consideration of Participation in Brown County SS4A Action Plan Grant Program for 2025:

Supervisor Frigo made the motion to approve participation in Brown County SS4A Action Plan Grant Program for 2025 as presented. Chairman Tibaldo seconded the motion. The motion carried unanimously.

13. Review of Proposed Special Assessments for 2023 Mid Valley Dr/Packerland Dr Project:

Administrator Wetzel reviewed the projects when the Town declared the intent to impose special assessments from 2023 water and sewer extensions. In the past month this project has been closed, and we are reviewing the proposed special assessments from the 2023 Mid Valley Dr/Packerland sewer and water construction projects.

14. Discussion on Upcoming Financing Needs for 2025 Projects:

Administrator Wetzel reviewed several upcoming projects for 2025 that will need financing.

15. Consideration of TID Budgets for 2025:

Administrator Wetzel reviewed a spreadsheet outlining the current and future revenues, costs, debt issuance, etc. for each of the three TID's within the Town.

16. Administrator/Staff Reports

17. Future Agenda Items

- a. Conditional Use Permit (CUP) for location and height of fence at 1571 Echo Pine Court, Parcel L-2050 by Katie Stephan.
- b. Proposed Special Assessments for 2023 Mid Valley Dr/Packerland Dr Project.
- c. Brown County Highway Agreement – Future Roundabout Project for CTH S / CTH F.
- d. TID Budgets for 2025.
- e. Reappoint Brown County P & Z Board of Directors representative; Gary Pahl

18. Closed Session: Supervisor Frigo made the motion to move into closed session at 7:32 p.m. Pursuant to Ch. 19.85(1)(e) Deliberation or negotiation for the purchase of public properties, the investment of public funds, or the conduct of other specific public business, whenever competitive or bargaining reasons require a closed session (*re: Town Land Sales/TIF Development negotiations*). Supervisor Bain seconded the motion. Roll call vote: Supervisor Frigo, aye; Supervisor Bain, aye; Chairman Tibaldo. The motion carried 3-0.

- 19. Return to Regular Open Session for possible action pursuant to Ch. 19.85 (2) of Wisconsin Stats:**
Supervisor Frigo made the motion to return to regular open session at 8:00 p.m. Chairman Tibaldo seconded the motion. The motion carried 3-0.
- 20. Adjourn:**
Supervisor Frigo made the motion at 8:02 p.m. to adjourn the meeting. Supervisor Bain seconded the motion. The motion carried unanimously.

Respectfully submitted by,
Cindy Kocken, Clerk-Treasurer